

**FULLERTON SCHOOL DISTRICT  
Personnel Commission Meeting  
FSD Board Room  
1401 W. Valencia Drive, Fullerton, CA**

**August 24, 2020 – 4:30 P.M.**

**AGENDA**

Due to the COVID-19 national emergency, we are conducting a virtual Personnel Commission Meeting. To facilitate public comments and meeting participation, we would like to advise you of the special instructions. If you wish to participate in the meeting, please email Edna Figueroa at [edna\\_figueroa@myfsd.org](mailto:edna_figueroa@myfsd.org) to receive the link to the Zoom meeting. Interested participants will have the opportunity to make public comments and to listen to the virtual meeting live. We appreciate your patience as we work through the process to find the best solution. If you have difficulty, you may also contact Edna Figueroa at (714) 447-7457.

- 1. Call to Order, Pledge of Allegiance**
  
- 2. Approve Minutes for Regular Meeting of July 27, 2020, Special Meeting of August 11, 2020, Special Meeting of August 13, 2020, & Special Meeting of August 17, 2020** **Discussion/Action**
  
- 3. Approve the Classified Personnel Report** **Discussion/Action**
  
- 4. Approve/Ratify Recruitments** **Ratification**
  - Payroll Technician II
  - Health Assistant/Regular & Bilingual Biliterate - Part-Time
  - Instructional Assistant/Special Education II - Part-Time
  - Instructional Assistant/Recreation - Part-Time
  - Instructional Assistant/Expanded Learning - Part-Time
  - Food Service Assistant I - Part-Time
  - Custodian II
  - Social Service Assistant (Bilingual Korean) Part-Time
  - Food Service Assistant I - On-Call Substitute
  - Playground Supervisor - On-Call Substitute
  - School Safety Monitor - Part-Time, Limited Term
  
- 5. Ratify/Certify the Director's Certification of Eligibility Lists** **Ratification**
  - Technology, Library and Media Assistant II, exp. 7/22/21
  - Personnel Technician II, exp. 7/23/21
  - Food Service Assistant I, exp. 2/6/21
  - Instructional Assistant/Expanded Learning, exp. 2/6/21
  - Instructional Assistant/Special Education I, exp. 2/10/21

- Instructional Assistant/Special Education II, exp. 2/10/21
- Instructional Assistant/Recreation, exp. 2/14/21
- Instructional Assistant/Special Education III-Cover, exp. 8/14/21
- Director of Classified Human Resources, exp. 8/24/21

**6. Public Comments**

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**7. Director’s Report**

The Director will provide an overview of activities in the Classified Personnel Department and discuss recent successes.

**Information Only**

**8. The Personnel Commission Joint Appointment Process**

**Discussion/Action**

**9. Director of Classified Human Resources - Recruitment/Appointment**

**Discussion/Action**

**10. Consider Approval of the New Credentials Technician Job Description**

**Discussion/Action**

**11. Consider Approval of 5% Reserve of the Operational Budget**

**Discussion/Action**

**12. Active Recruitment List**

**13. Administration and Policy**

Current budget printout.

**Information Only**

**14. Other Business**

**15. Recess to Closed Session**

Pursuant to Government Code 54957 to discuss the Classified Personnel Director’s job performance evaluation.

**16. Adjournment**