

**FULLERTON SCHOOL DISTRICT
Personnel Commission Meeting
1401 W. Valencia Drive, Fullerton, CA**

November 23, 2020 – 4:30 P.M.

AGENDA

Due to the COVID-19 national emergency, we are conducting a virtual Personnel Commission Meeting. To facilitate public comments and meeting participation, we would like to advise you of the special instructions. If you wish to participate in the meeting, please email Edna Gastelo at edna_gastelo@myfsd.org to receive the link to the Zoom meeting. Interested participants will have the opportunity to make public comments and to listen to the virtual meeting live. If you have difficulty, please contact Edna Gastelo at (714) 447-7457.

1. Call to Order, Pledge of Allegiance

2. Approve Minutes for Regular Meeting of October 26, 2020 **Discussion/Action**

3. Approve the Classified Personnel Report **Discussion/Action**

4. Approve/Ratify Recruitments **Ratification**

- Senior Secretary (Full-Time)
- Food Service Assistant I (Part-Time)
- Health Assistant/BB (Part-Time)
- Instructional Assistant/Expanded Learning (Part-Time)
- Instructional Assistant/Recreation (Part-Time)
- Maintenance Worker II (Full-Time)
- Playground Supervisor (Part-Time/On-Call)
- Bus Driver (Part-Time)

5. Ratify/Certify the Director's Certification of Eligibility Lists **Ratification**

- Playground Supervisor, exp. 05/03/21
- Bus Driver, exp. 05/05/21
- Instructional Assistant/Expanded Learning, exp. 05/12/21
- Instructional Assistant/Recreation, exp. 05/12/21
- Instructional Assistant/Regular, exp. 05/12/21
- Instructional Assistant/Special Education I, exp. 05/12/21
- Instructional Assistant/Special Education II, exp. 05/12/21
- Senior Secretary, exp. 05/17/21
- Secretary, exp. 10/16/21

6. Public Comments

If you wish to make a public comment, please email Edna Gastelo no later than 2pm on the day of the meeting at edna_gastelo@myfsd.org.

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| 7. Director's Report
The Director will provide an overview of activities in the Classified Personnel Department and discuss recent successes. | Information Only |
| 8. Exhausted List Communications Update | Information Only |
| 9. Consider Approval of the Revised Electronic Repair Technician II (Range 32) Job Description | Discussion/Action |
| 10. Active Recruitment List | Information Only |
| 11. Administration and Policy
Current budget printout | Information Only |
| 12. Other Business | Information Only |
| 13. Recess to Closed Session
Pursuant to Government Code 54957 to discuss the Classified Personnel Director's job performance evaluation. | |
| 14. Adjournment | |