

**FULLERTON SCHOOL DISTRICT
Personnel Commission Meeting
1401 W. Valencia Drive, Fullerton, CA**

July 26, 2021 – 4:30 P.M.

AGENDA

Due to the COVID-19 national emergency, we are conducting a virtual Personnel Commission Meeting. To facilitate public comments and meeting participation, we would like to advise you of the special instructions. If you wish to participate in the meeting, please email Edna Gastelo at edna_gastelo@myfsd.org to receive the link to the Zoom meeting. Interested participants will have the opportunity to make public comments and to listen to the virtual meeting live. If you have difficulty, please contact Edna Gastelo at (714) 447-7457.

1. Call to Order, Pledge of Allegiance

2. Approve Minutes for Regular Meeting of June 28, 2021

Discussion/Action

3. Approve the Classified Personnel Report

Discussion/Action

4. Approve/Ratify Recruitments

Ratification

- Instructional Assistant/Bilingual Biliterate (Spanish) (Part-Time)
- After School Site Lead (Part-Time)
- Personnel Specialist
- Health Assistant – Regular and Bilingual Biliterate (Spanish)
- Computer Technician I
- School Bus Driver (Part-Time)
- Playground Supervisor (Part-Time)
- Instructional Assistant/Special Education I (Part-Time)
- Instructional Assistant/Recreation (Part-Time)
- Instructional Assistant/Expanded Learning (Part-Time)
- Food Service Assistant I (Part-Time)
- Supervisor of Nutrition Services

5. Ratify/Certify the Director's Certification of Eligibility Lists

Ratification

- Instructional Assistant/Recreation, exp. 1/20/22
- Instructional Assistant/Regular, exp. 1/20/22
- Instructional Assistant/Expanded Learning, exp. 1/21/22
- Instructional Assistant/Special Education II, exp. 1/21/22
- Instructional Assistant/Special Education I, exp. 1/22/22
- Food Service Assistant I, exp. 1/22/22
- School Office Manager, exp. 7/16/22

6. Public Comments

Information Only

If you wish to make a public comment, please email Edna Gastelo no later than 2pm on the day of the meeting at edna_gastelo@myfsd.org.

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| 7. Director's Report
The Director will provide an overview of activities in the Classified Personnel Department and discuss recent successes. | Information Only |
| 8. Consider Approval of the Revised Director of Purchasing, Warehouse, and Transportation Job Description | Discussion/Action |
| 9. Consider Approval of the Reestablishment of the Director of Transportation Services Job Description with Revisions | Discussion/Action |
| 10. Consider Approval of the Reclassification of Eligible Employee into Director of Transportation Services Classification | Discussion/Action |
| 11. Consider Approval of the Revised Food Service Assistant I, II, and III Job Descriptions | Discussion/Action |
| 12. Consider Approval of the Reclassification of Eligible Employees into Food Service Assistant II and III Classifications | Discussion/Action |
| 13. Active Recruitment List | Information Only |
| 14. Administration and Policy
Current budget printout | Information Only |
| 15. Other Business | Information Only |
| 16. Recess to Closed Session
Pursuant to Government Code 54957 to discuss the Classified Personnel Director's job performance evaluation. | |
| 17. Adjournment | |