

**FULLERTON SCHOOL DISTRICT
Personnel Commission Meeting
FSD Board Room
1401 W. Valencia Drive, Fullerton, CA**

March 11, 2020 – 4:30 P.M.

AGENDA

- 1. Call to Order, Pledge of Allegiance**
- 2. Approve Minutes for Regular Meeting of January 27, 2020** **Discussion/Action**
- 3. Approve the Classified Personnel Report** **Discussion/Action**
- 4. Approve/Ratify Recruitments** **Ratification**
 - Food Service Assistant III (Current Employees Only)
 - Bus Driver Trainer (MP & OC)
 - Clerical Assistant II – Regular and Bilingual Biliterate (Spanish) (MP & OC)
 - Instructional Assistant/Recreation (Part-Time) (MP & OC)
 - Instructional Assistant/Expanded Learning (Part-Time) (MP & OC)
- 5. Ratify/Certify the Director’s Certification of Eligibility Lists** **Ratification**
 - Bus Driver – expires 7/23/20
 - School Office Manager – expires 7/31/20
 - Food Service Assistant/ Transporter – expires 8/11/20
 - Instructional Assistant/Expanded Learning – expires 8/11/20
 - Supervisor, Child Development Services – expires 8/13/20
- 6. Public Comments**
- 7. Director’s Report** **Information Only**

The Director will provide an overview of activities in the Classified Personnel Department and discuss recent successes.
- 8. Recognize the Customer Focus Team** **Information Only**
- 9. Personnel Commissioner Recruitment Update** **Information Only**
- 10. Personnel Commission School Site Visit** **Information Only**
- 11. Director of Classified Human Resources – Recruitment Update** **Information Only**
- 12. Director of Classified Human Resources – Survey Results** **Information Only**

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| 13. California School Personnel Commissioners Association (CSPCA)
– 2020 Conference | Information Only |
| 14. Consider Approval of Bus Driver Trainer Title Change to School
Bus Driver Instructor | Discussion/Action |
| 15. Consider Approval of the Updated Job Description for Warehouse
Coordinator for Food Services | Discussion/Action |
| 16. Active Recruitment List | Information Only |
| 17. Administration and Policy
Current Budget Printout | Information Only |
| 18. Other Business | |
| 19. Recess to Closed Session
Pursuant to Government Code 54957 to discuss Classified Personnel
Director’s job performance evaluation | |
| 20. Adjournment | |