

**FULLERTON SCHOOL DISTRICT
Personnel Commission Meeting
1401 W. Valencia Drive, Fullerton, CA**

Minutes of the Regular Meeting of October 23, 2023

CALL TO ORDER, PLEDGE OF ALLEGIANCE

Mr. Tommy Reminiskey, Chairperson, called the meeting to order at 4:30 p.m. and led the pledge of allegiance.

PERSONNEL COMMISSIONERS

Mr. Tommy Reminiskey, Chairperson

Dr. Alexis Norman, Vice-Chairperson

Ms. Sarah Kelman, Member (remote teleconference attendance)

STAFF PRESENT

Paul Deines, Director, Human Resources

Edna Gastelo, Administrative Secretary

Cristina Reardon, Personnel Technician I

Martha Roberts, Personnel Specialist

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF
SEPTEMBER 25, 2023 - REPORT 2**

The Personnel Commission reviewed the minutes.

A motion for approval was made by Mr. Reminiskey, seconded by Dr. Norman; the motion passed unanimously.

APPROVAL OF THE CLASSIFIED PERSONNEL REPORT – REPORT 3

The Personnel Commission reviewed the Classified Personnel Report.

A motion for approval was made by Dr. Norman, seconded by Ms. Kelman; the motion passed unanimously.

APPROVAL/RATIFICATION OF RECRUITMENTS – REPORT 4

The Personnel Commission reviewed the recruitment bulletin.

A motion for approval was made by Mr. Reminiskey, seconded by Dr. Norman; the motion passed unanimously.

RATIFICATION/CERTIFICATION OF ELIGIBILITY LISTS – REPORT 5

The Personnel Commission reviewed the Director's Certification of Eligibility Lists.

A motion for approval was made by Mr. Reminiskey, seconded by Dr. Norman; the motion passed unanimously.

PUBLIC COMMENTS

No public comments were made.

DIRECTOR’S REPORT:

Mr. Deines began thanking all of our custodians for their hard work and dedication, in honor of Custodian Appreciation Day. Mr. Deines has been working with the Nutrition Service team, as well as Cabinet and CSEA to find ways the District can improve Nutrition Services operations and provide the staff with helpful resources. Playground Supervisors have been invited to participate in a professional development training that will be facilitated by Ray Flores and his team of safety professionals. Select Special Education aides have been invited to attend the upcoming NCI training, scheduled for November 1st. Stephanie Kim, Behavior Intervention Supervisor, will be facilitating the training.

PROPOSED PERSONNEL COMMISSION RULES & REGULATIONS UPDATE - SECOND READ OF 150.1.9 - REPORT 8

The Personnel Commission reviewed the proposed updates to 150.1.9 *CONTENTS OF LAYOFF NOTICE*.

Mr. Deines shared that these additional clarification updates were brought to the attention of the Commission in a previous meeting (September 25, 2023) discussion when recommending updates to the rules for alignment with changes in the Education Code.

A motion to approve the second reading of the proposed updates to rule 150.1.9 was made by Mr. Reminiskey, seconded by Ms. Kelman and approved unanimously.

AB 1699 UPDATE - REPORT 9

Mr. Deines shared that the proposed Assembly Bill was recently vetoed by Governor Newsom.

No action was taken on this information item.

CONSIDER APPROVAL OF THE NEW PUBLIC INFORMATION OFFICER JOB DESCRIPTION - REPORT 10

Mr. Deines explained that the Board of Education has requested the creation of a Public Information Officer (PIO) position that can plan, develop, and implement a comprehensive public information and communications program in strategic alignment with District vision and mission. Mr. Deines has worked with the Executive Cabinet and experts from the Public Information field to detail the employment standards and qualifications for a new classification. Additionally, Mr. Deines has researched and analyzed the salary placement to find the most appropriate internal alignment among existing classified management job classifications in the District with external alignment considerations as appropriate to allow for competitive placement in the job market.

A motion for approval was made by Mr. Reminiskey, seconded by Dr. Norman; the motion passed unanimously.

ACTIVE RECRUITMENT LIST - REPORT 11

The Personnel Commission reviewed the Active Recruitment List.

No action was taken on this information item.

ADMINISTRATION AND POLICY - REPORT 12

The Personnel Commission reviewed the current budget printout.

No action was taken on this information item.

OTHER BUSINESS

No other business was discussed.

ADJOURNMENT OF REGULAR MEETING

The regular meeting was adjourned to closed session at 4:47 p.m.

RECESS TO CLOSED SESSION

No reportable action was taken during the closed session; closed session was adjourned at 5:23 p.m.

Minutes Accepted By:

Tommy Reminiskey, Chairperson
Recorded by: Edna Gastelo