

Open Enrollment

FULLERTON SCHOOL DISTRICT

ELEMENTARY AND JUNIOR HIGH SCHOOL ENROLLMENT

Between January 13 – February 14, 2025, the District will be offering an open enrollment/transfer request option to all students entering the TK through 8th grades in the 2025/26 school year. Open enrollment is a procedure to provide your student with the opportunity to apply for admission to the District school of choice. Students residing within the Fullerton School District's attendance boundaries may apply for enrollment in any District school. You do not need to apply if you wish for your student to attend the school of residence.

To be considered for an open enrollment transfer request, applications must be submitted online during the designated open enrollment window (January 13 – February 14, 2025). Applications can be obtained, completed, and submitted online via the Fullerton School District website. All online applications must be submitted by 4:00 p.m. on Friday, February 14, 2025. It is the parent/guardian's responsibility to submit the application to the student's school of residence. Please note that there are no exceptions!

IMPORTANT OPEN ENROLLMENT FACTS

- Applications can only be obtained and submitted online via the FSD website
- You may only choose one school and submit one transfer request per child
- Based on space availability, not a first-come-first-serve basis
- Applications will not be accepted after 4:00 pm on Friday, February 14, 2025
- Re-apply each school year for grades TK – 7
- **New this year for junior high:** Approved transfers will cover the two-year junior high-grade span, so families will not need to reapply each year. A transfer secured in 7th grade remains valid through 8th grade, unless specified otherwise in the agreement
- **New option – Allen Bill:** A parent who is employed within the FSD boundaries for a minimum of 10 hours per week may be able to enroll their student through the Allen Bill enrollment option
- Transportation is not provided
- Notification of acceptance will be sent after March 14, 2025

FOR MORE INFORMATION...

For more information, frequently asked questions (FAQ), and/or information in Spanish or Korean, please contact your school office of residence or visit the

district website at
www.fullertonsd.org



Frequently Asked Questions and Answers About School Choice:

Do I need a transfer to enroll my child in my “home” school?

No. Families with students new to FSD who want to attend their home school do not need to request a transfer. For more information, please contact your home school.

How do I apply for my child to attend a school outside my home school area?

You will need to submit an online **Intradistrict Transfer Form** via the Fullerton School District website during the District's Open Enrollment period (January 13 – February 14, 2025). Transfers received during the Open Enrollment period will be considered for any available openings at the requested school. If there are more transfer requests than openings, a lottery will be held by March 14, 2025. Completed transfers must be submitted online to the home school by the end of the Open Enrollment period, 4:00 p.m. on February 14, 2025.

Can I request a transfer to any school in the District?

Yes. An Intradistrict Transfer will be considered depending upon space availability at the requested school. Students from the school's home attendance area will receive priority.

Can I apply to more than one school?

No. Parents may only submit **one** Intradistrict Transfer request per child during the Open Enrollment period.

Is Open Enrollment a new idea for the Fullerton School District?

No. Parents in the FSD have been able to apply to schools other than their home school for many years.

What's the difference between Intradistrict and Interdistrict?

Intradistrict means within the Fullerton School District. Interdistrict means students coming from districts outside of Fullerton.

What do I need to do to get an Interdistrict Transfer?

Go to your district of residence and complete an Interdistrict Transfer, which must be submitted/sent to the Fullerton School District Office.

What do you mean by "space available"?

The District has established formulas and ratios that it utilizes to determine school and class capacity levels. These ratios have adjusted annually due to State budget and legislative changes.

When will I find out if my child has been accepted?

Letters will be sent to parents/guardians regarding the status of their transfer request after Friday, March 14, 2025.

If my child is accepted, is there still a chance that he would not be allowed to attend that school?

Yes, although school staff will do everything they can to avoid that situation. Intradistrict Transfers received by the Open Enrollment deadline and approved by March 14, 2025, are considered approved for the school year. Intradistrict Transfers received after the February 14, 2025 deadline, and Interdistrict Transfers received any time, can be revoked at any time to accommodate resident students in the event your child's grade level reaches capacity prior to the start of the school year.

Then where would my child go to school?

If there is room at your home school, you might wish to return there. Otherwise, you may apply at another school in the District that has available space **starting the third week of the 2025/2026 school year.** Please contact Child Welfare and Attendance for assistance.

What if I don't apply during the Open Enrollment Period?

Transfers received after the close of Open Enrollment (4:00 p.m. on February 14, 2025) will not be considered until the third week after the start of the 2025/2026 school year. Special circumstances may be considered by the principal of the home school.

If my Interdistrict/Intradistrict transfer is accepted, do I have to go through the same procedure every year?

Yes. All students in grades TK – 7th grade on transfers must submit updated Interdistrict/Intradistrict Transfers each year. An approved transfer in 7th grade will remain valid through 8th grade, unless specified otherwise in the agreement.

All transfer students can also be removed for the following reasons:

- a. Lack of space at the school. Intradistrict Transfers received after the Open Enrollment deadline, (February 14, 2025) and Interdistrict Transfers received at any time, may be revoked at any time during the school year due to lack of space at the school.
- b. Unsatisfactory attendance
- c. Tardiness
- d. Failure of the parent to make and maintain adequate transportation arrangements
- e. Unsatisfactory behavior or citizenship
- f. Ceasing participation within a "specialized" school program
- g. After consulting with the parent, when the principal determines that the Intradistrict/Interdistrict attendance is no longer in the best interest of the student
- h. Providing false or misleading information on the transfer or enrollment documents

What if one of my children is accepted to the school of transfer, but my other children are not?

FSD would like to avoid such situations. School staff will make every effort to keep families together whenever possible. If the school is able to accommodate all siblings in a family, the school staff will make every attempt to do so, however, sometimes space will not allow.

**What if one of my children already attends a school other than his/her home school?
Is his brother or sister guaranteed a space there?**

No, although school staff will try to accommodate siblings, it is always dependent upon space availability.

What about the alternative classes that a few schools in the District have?

These classes may continue to have their own specific enrollment requirements as long as they are applied uniformly to all applicants.

**My child is already at another school in the District on an Intradistrict Transfer.
Will he/she be allowed to stay there?**

All students in grades TK – 7th grade on Intradistrict Transfers must submit an Intradistrict Transfer for approval each year. **New this school year:** An approved transfer in 7th grade will remain valid through 8th grade, unless specified otherwise in the agreement.

If I work within the enrollment boundaries, am I able to enroll my child in the Fullerton School District?

Yes, new this year, a parent or guardian who is physically employed within the Fullerton School District school boundaries for a minimum of 10 hours per week may be able to enroll their student through the Allen Bill enrollment option. This means that even if the student does not reside within our attendance boundaries, they may be able to attend a Fullerton School District school without requesting an interdistrict permit based on the parent's/guardian's place and hours of employment. For more information regarding Allen Bill enrollment, please visit www.fullertonsd.org.

So what are the steps to apply for a school other than my home school?

1. The Open Enrollment period for the 2025/2026 school year will be January 13 – February 14, 2025.
2. Complete and submit an online Intradistrict Transfer request via the Fullerton School District website www.fullertonsd.org no later than 4:00 p.m. on February 14, 2025.
3. If there are more transfer requests than openings at the requested school, a lottery will be held by March 14, 2025.
4. Letters will be sent to parents/guardians regarding the status of their transfer request after Friday, March 14, 2025.

If you have further questions, please contact your site principal or school office.