

BYLAWS OF THE BOARD

Meetings and Notices

Meetings of the Governing Board are conducted for the purpose of accomplishing District business.

In accordance with state law, the Board shall hold its meetings in public and shall conduct Closed Sessions during these meetings only as authorized by law. Meetings shall provide opportunities for comments by members of the public and shall be conducted in accordance with law and Board-adopted bylaws.

Direct communication, personal intermediaries, or technological devices shall not be used by a majority of Board members to develop a collective concurrence as to an action that members will take on an item of District business.

Meetings shall be held within District boundaries, except when otherwise allowed by law.

Meetings shall be held in a facility that is accessible to all persons, including disabled persons, without charge.

Regular Meetings

Unless otherwise specified by Board action, the Board shall hold two regular meetings each month. Regular meetings shall be held at 7:00 p.m. on Tuesdays at the Fullerton School District Board Room.

At least 72 hours prior to a regular meeting, the agenda shall be posted at a location freely accessible to the public.

Any person may request to receive by mail a copy of the agenda or copy of the documents constituting the agenda packet. On receipt of the written request, the District shall mail the requested materials when the agenda is posted or distributed to a majority of the Board, whichever occurs first. Requests for mailed copies of agendas or agenda packets are valid for the calendar year in which they are filed, and must be annually renewed each January 1. Persons requesting the agenda or packet shall pay the District's actual cost of providing the material.

If a fire, flood, earthquake or other emergency renders the regular meeting place unsafe, meetings may temporarily be held at a place designated by the president or designee, who shall so inform, by the most rapid available means of communication, media who have requested notice of special meetings.

Special Meetings

Special meetings of the Board may be called by the presiding officer or a majority of the Board members.

Notice of special meetings shall be delivered personally or by any other means and shall be received at least 24 hours before the meeting to all Board members, the Superintendent, and the local media who have requested such notice in writing. This notice also shall be posted at least 24 hours before the meeting in a location freely accessible to the public. The notice shall specify the time and place of the meeting and the business to be transacted or discussed. No other business shall be considered at these meetings.

When a special meeting is called, the agenda shall be mailed at the time the agenda is posted or delivered to a Board majority, whichever occurs first, to anyone who has requested it in writing.

Notices of special meetings at which action is proposed shall provide an opportunity for the public to address the Board on the item before action is taken.

Emergency Meetings

The Board may hold an emergency meeting without complying with the 24-hour notice requirement in the following cases:

1. A work stoppage or other activity which severely impairs public health, safety, or both, as determined by a majority of the members of the Board
2. A crippling disaster which severely impairs public health, safety, or both, as determined by a majority of the members of the Board

The Board president or designee shall give notice of the emergency meeting to the local media by telephone at least one hour before the meeting. If telephone services are not functioning, the notice requirement of one hour is waived. As soon after the meeting as possible, the Board shall notify local media which have requested notice for special meetings, describing the purpose of the meeting and any action taken by the Board.

No Closed Session may be held during an emergency meeting. All other rules governing special meetings shall be observed, with the exception of the 24-hour notice requirement.

Emergency Meetings

The minutes of the meeting, a list of persons the president or designee notified or attempted to notify, a copy of the roll call vote, and any actions taken at the meeting shall be posted for at least 10 days in a public place as soon after the meeting as possible.

Adjourned Meetings

A majority vote by the Board may adjourn any meeting to a later time and place which shall be specified in the order of adjournment. Within 24 hours after a meeting has been adjourned to a later time, a copy of the order of adjournment shall be posted at the meeting site.

If no members are present at any regular or adjourned regular meeting, the secretary or the clerk may declare the meeting adjourned to a later time and shall give notice in the same manner required for special meetings.

Hearings

The Board may convene public hearings to allow the Board and members of the public to receive information. No Board response or Board action shall be required at such hearings.

Other Gatherings

Attendance by a majority of the Board's members at any of the following events is not subject to state open meeting laws provided that a majority of the Board members do not discuss specific District business among themselves other than as part of the scheduled program:

1. Individual contacts or conversations between a board member and another person.
2. The attendance of a majority of Board members at a conference or gathering open to the public that involves a discussion of issues of general interest to the public or public school boards provided that Board members do not discuss among themselves, other than as a part of a scheduled program, business of a specified nature within the District's jurisdiction.
3. The attendance of a majority of Board members at an open and publicized meeting organized to address a topic of local community concern by a person or organization other than the District. Members may not discuss among themselves, other than as a part of a scheduled program, business of a specific nature within the jurisdiction of the District.
4. The attendance of a majority of Board members at an open and noticed meeting of another District meeting, or at an open and noticed meeting of the governing body of another local agency, provided the Board members do not discuss among themselves, other than as a part of a scheduled meeting, business of a specified nature within the District's jurisdiction.
5. The attendance of a majority of Board members at a purely social or ceremonial occasion.
6. The attendance of a majority of Board members at an open and noticed meeting of a Board standing committee provided that Board members not a part of the standing committee attend only as observers.

Legal Reference: Education Code
35146

Government Code
54952.2, 54953, 54954, 54954.2, 54954.3, 54955, 54955.1,
54961

Adopted: November 25, 1997