

Fullerton School District
1401 W. Valencia Drive
Fullerton, California 92833

REGULAR MEETING OF THE BOARD OF TRUSTEES
NOTICE TO THE PUBLIC

REGULAR BOARD MEETINGS OF THE BOARD OF TRUSTEES are held in the District Administration Building Board Room, unless otherwise noted, at 5:00 p.m. with closed session, 6:00 p.m. open session. Board meetings are scheduled once during the months of January, February, March, April, May, July, August, October, and November, and twice during the months of June, September, and December. The Regular Board agenda is posted a minimum of 72 hours prior to the meeting, and a Special Board meeting agenda is posted a minimum of 24 hours prior to the meeting.

AGENDA ITEMS – Per Board Bylaw 9322, a member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request must be in writing and submitted to the Superintendent's Office with supporting documents and information. The Board President and Superintendent shall decide whether a request is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, the Board President and/or Superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

PUBLIC COMMENTS/PERSONS ADDRESSING THE BOARD – The Board meeting follows rules of decorum. Per Board Bylaw 9323, individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board limits the total time for public input on each item to 20 minutes. The total time allowed for public comment shall be 30 minutes. Public comments about an item that is on the agenda will be heard at the time the agenda item is considered by the Board. Public comments about an item that is not on the posted agenda will be heard at the beginning of open session when called upon by the Board President. No action or discussion may take place on an item that is not on the posted agenda except as expressly authorized by law. Since the Board cannot take action on items that are not on the agenda, such items will be referred to the Superintendent for handling. Board Members may request that any item be placed on a future agenda for further discussion. The Board President and Superintendent will determine the best time to place an item on the agenda. Persons wishing to address the Board are invited to complete and submit a "request to speak" slip to the Executive Assistant. These slips are available at the reception counter.

CONSENT ITEMS – These items are considered routine and will be acted upon by one motion unless a member of the Board or staff requests that an item be discussed and/or removed from the consent calendar for separate action.

AMERICANS WITH DISABILITIES ACT – In compliance with the Americans with Disabilities Act, an individual requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee at (714) 447-7410. Notification must be given within 72 hours prior to a Board meeting in order to enable the District to make reasonable arrangements to ensure accommodation and accessibility to the meeting.

FULLERTON SCHOOL DISTRICT
Minutes of the Regular Meeting of the Board of Trustees
Tuesday, December 8, 2015
5:45 p.m. Closed Session, 6:00 p.m. Open Session
District Administration Offices Board Room, 1401 W. Valencia Drive, Fullerton, California

Call to Order and Pledge of Allegiance

President Thompson called a Regular meeting of the Fullerton School District Board of Trustees to order at 6:00 p.m. and Vice President Thornley led the pledge of allegiance to the flag. There was no need for Closed Session.

Board Members present: Beverly Berryman, Janny Meyer, Hilda Sugarman, Chris Thompson, Lynn Thornley

Administration present: Dr. Robert Pletka, Dr. Craig Bertsch, Dr. Emy Flores, Mrs. Susan Hume

Organization of the Board of Trustees

Moved by Janny Meyer, seconded by Hilda Sugarman and carried 5-0 to elect Lynn Thornley to be the 2016 President of the Board of Trustees.

Newly elected Board Lynn Thornley assumed responsibilities at this time.

Dr. Bob Pletka thanked President Thompson for his leadership as President of the Board of Trustees and presented him with a piece of framed student artwork on behalf of the Board and Fullerton School District. Dr. Pletka commented that he thanked President Thompson for his courage. The Board also thanked President Thompson for the work he accomplished during his year as President. President Thompson commented the Board of Trustees are highly educated and very caring. During his year as President, he saw how everyone worked together to reach decisions that benefit all children.

Moved by Chris Thompson, seconded by Beverly Berryman and carried 5-0 to elect Hilda Sugarman as 2016 Vice President of the Board of Trustees.

Moved by Hilda Sugarman, seconded by Janny Meyer and carried 5-0 to elect Beverly Berryman as 2016 Clerk of the Board of Trustees.

Moved by Lynn Thornley, seconded by Janny Meyer and carried 5-0 to appoint Dr. Bob Pletka as 2016 Secretary to the Board of Trustees.

Meeting dates for 2016: January 12, February 2, March 8, April 12, May 10, June 7 and 21, July 26, August 23, September 6 and 20, October 18, November 15, and December 13.

Moved by Hilda Sugarman seconded by Chris Thompson and carried 5-0 to approve Board meeting dates for 2016 and moving the February 23, 2016 board meeting to the new date of February 2, 2016.

Moved by Hilda Sugarman, seconded by Beverly Berryman and carried 5-0 to appoint Janny Meyer as representative for OCSBA Political Action Committee for 2016.

Moved by Hilda Sugarman, seconded by Beverly Berryman and carried 5-0 to appoint Beverly Berryman as alternative representative for OCSBA Political Action Committee for 2016.

Moved by Hilda Sugarman, seconded by Beverly Berryman and carried 5-0 to appoint Janny Meyer as representative for the County Committee on School District Organization for 2016.

Moved by Beverly Berryman, seconded by Janny Meyer and carried 5-0 to appoint Hilda Sugarman as the alternative representative for the County Committee on School District Organization for 2016.

Public Comments – Policy (see above)

Cynthia Galzitan, Sunset Lane parent, shared her desire for the District to continue its efforts to keep safety as a top priority and explore the idea of additional fencing for schools and the use of security cameras. Susan Hume, Assistant Superintendent of Business Services, will be following up with Ms. Galzitan to share what the District does to keep students and staff safe.

Egleth Nuncci, Pacific Drive parent, shared the good news that the City of Fullerton will be installing beacon lights near major cross walks near Pacific Drive School to increase the traffic safety of students and parents.

Joe Imbriano, community member, shared his concern regarding wireless exposure to students. He verbally presented a formal demand to turn off wireless systems.

Introductions/Recognitions

Vern Andrews and Stacy Falcioni from Fullerton Rotary Club presented the Community Investment Awards: \$1000 to Girls Scout Troop 2837 from Beechwood School, \$300 to Hermosa Drive School, \$300 for Richman School, and \$300 to the Assistance League of Fullerton.

President Thornley shared it is great to see the community embrace our students and schools and thanked the Fullerton Rotary Club for their generous support.

Superintendent's Report

Dr. Pletka commended the Richman School GATE program Showcase that he visited on December 8. He applauded and thanked the Pacific Drive School parents for coming together to create a parent safety patrol for increased traffic safety at their school. He gave kudos to Mrs. Egleth Nuncci and other dedicated parents at Pacific Drive School.

Information from the Board of Trustees

Trustee Meyer – She took a moment to remember Collen Townsend- Duncan who recently passed away and for her numerous years of service as a teacher to the Fullerton School District. Trustee Meyer was a mentor for the Writers Guild program and commented the Writers Guild reception held on December 1st was a great success. Trustee Meyer, Dr. Pletka, Trustee Berryman and Trustee Sugarman attended the California School Board Association conference held on December 3-5, 2015. She thanked the community members who reached out to her to give input regarding the selection of Trustee Areas for election in 2016.

Trustee Berryman- no report.

Trustee Sugarman- She wished everyone a happy Holiday Season. She was happy to report the Fullerton Education Foundation awarded over \$51,000 in teacher grants and the winning teachers will be soon be notified. The Innovation Experience 2016 event will be held on January 27, 2016 at Ladera Vista JHS Performance Arts Center. Come see innovative technology from each school. Trustee Sugarman shared information regarding tents with and without a bathroom inside.

Trustee Thompson- no report.

President Thornley- no report.

Information from PTA, FETA, CSEA, FESMA

PTA Council – no report.

FETA – Kristin Montoya- She congratulated the Board of Trustees on their reorganization. She thanked Trustee Thompson for his year as President of the Board in 2015 and she congratulated President Thornley for her upcoming year serving as President. She shared about Senate Bill to revamp “No Child Left Behind”. She distributed the Educator Magazine and briefly touched on some articles from the magazine. She wished everyone a great winter break.

CSEA– no report.

FESMA –Robin Gilligan – She reminded everyone the Every Student Succeeding event will be held on January 19, 2016 at First Evangelical Free Church. She wished everyone happy holidays.

Information Item

Ron Wenkart, Orange County Department of Education Legal Counsel, presented legal information about Senate Bill 277: Required Vaccinations. The main impact of SB 277 is to limit exemptions from immunizations to medical reasons only, effective January 1, 2016. SB 277 authorizes a parent or guardian to file with the governing authority a written statement by a licensed physician to the effect that the physical condition of the

child is such, or medical circumstances relating to the child are such, that immunization is not considered safe, indicating the specific nature and probable duration of the medical condition or circumstances, including, but not limited to, family history, for which this physician does not recommend immunization. Parents may file a personal belief exemption with the school prior to January 1, 2016. SB 277 does not exempt special education students and special education students are required to be immunized.

Public Comments- SB 277

Kevin Bass, community member, shared his concern that we are creating a battle ground for the Board and that it is not at the discretion of the Board to change law but to follow it.

Trustee Thompson made a motion to extend the time allotted for public comments on this topic. President Thornley reported the Board would vote if additional time was needed for public comments. President Thompson later withdrew his motion.

Joe Imbriano, community member, stated he went to Sacramento to discuss SB 277. He shared his opinion this is a scientific medical tyranny and that vaccines are unsafe for infertility.

Shanda Lobatos, Anaheim parent, works with special education children and adults with disabilities. She invited Board members to visit the homes of children and see the behavior exhibited by children who have special needs. She shared that some parents have told her that they feel vaccinations are harmful.

Darlene Alquiza, Fullerton parent, spoke about her child who has medical vaccines and she has opted out of vaccinations for her child. She asked who would accept liability of her child got sick from receiving vaccinations.

Julie Stockstill, Fullerton parent, thanked the District for notifying parents through a Districtwide BlackBoard Connect Ed message and updating the District website regarding information about SB 277. She stated Transitional Kindergarten is included in the grade span until 6th grade. She stated SB 277 is poorly written and asked for the District to have flexibility and distributed a referendum against an act passed by the legislature.

Trustee Meyer provided a list of five legal questions to Ron Wenkart for follow up regarding vaccinations.

Leah Wissink, Fullerton parent, commented her two older children are vaccinated but she is opting to not vaccinate her younger child. She reported that unvaccinated children do not pose a risk to other children and that excluding them from school is incorrect.

Dora Ramirez, parent, handed out the Vaccine Whistleblower book and spoke about a doctor and his opinion regarding vaccinations. She thanked the Board for allowing an opportunity to discuss SB 277.

Susan Born, parent, expressed her desire to choose alternative vaccination schedules. She stated that parent rights are being limited by the government. She requested the District to extend the Personal Belief Exemption to July 1, 2016 from the County and State Board of Education.

Zonya Townsend, She stated medical offices do not give a balanced perspective or list of risks for vaccinating children. She thanked the Board for allowing an opportunity to discuss SB 277.

Rod Klopfer, Chiropractor, expressed that it is very challenging to obtain a doctors appointment with the busy appointment schedules. He stated there are statistics about risks of immunizing children and he has researched a lot of information on this topic.

Approve Minutes

Moved by Hilda Sugarman, seconded by Beverly Berryman and carried 4-1 to approve the minutes of the Regular meeting on November 17, 2015 (President Thornley abstained for not being present at the November 17 Board meeting.)

Approve Consent Agenda and/or Request to Move An Item to Action

Consent Items

Moved by Janny Meyer, seconded by Hilda Sugarman and carried 5-0 to approve the consent items. The Board commented on consent item #1b.

1a. Approve/Ratify Certificated Personnel Report.

1b. Accept gifts and authorize District staff to express the Board of Trustees' appreciation to all donors.

1c. Approve/Ratify purchase orders numbered J22C0055 through J22C0082, J22D0535 through J22D0602, J22M0155 through J22M0171, J22R0485 through J22R0558, J22S0010 through J22S0011, J22V0087 through J22V0091, and J22X0320 through J22X0329 for the 2015/2016 fiscal year.

1d. Approve/Ratify Nutrition Services purchase orders numbered 180413 through 180501 for the 2015/2016 school year.

1e. Approve/Ratify warrants numbered 101331 through 101693 for the 2015/2016 school year.

1f. Approve/Ratify Nutrition Services warrants numbered 11124 through 11171 for the 2015/2016 school year.

1g. Approve/Ratify Classified Personnel Report.

1h. Approve Amendment #1 to California State Preschool Program (CSPP) Quality Rating and Improvement System (QRIS) Block Grant, Agreement Number: 41783, between Orange County Superintendent of Schools and Fullerton School District.

1i. Adopt Resolutions numbered 15/16-B017 through 15/16-B019 authorizing budget transfers and recognizing unbudgeted revenue according to Education Code sections 42600 and 42602 for submission to the Orange County Superintendent of Schools.

1j. Approve additive Change Order #1 for JAM Fire Protection, Inc., for Districtwide Wiring Upgrades, FSD-14-15-AH-02.

1k. Approve/Ratify Speech Language Pathology Field Externship Agreement with Biola University effective November 19, 2015 through November 19, 2016.

1l. Approve 2015/2016 Single Plan for Student Achievement (SPSA) and budgets for all school sites.

1m. Approve Independent Contractor Agreement between Fullerton School District and Wes Kresal to provide professional level videos beginning December 10, 2015 through June 30, 2016.

1n. Approve Speech Language Pathology Assistant Field Experience Internship Agreement with Biola University effective January 20, 2016 through January 19, 2017.

Organizational Meetings of the Capital Facilities Corporation and Financing Authority

President Thornley adjourned the Regular Meeting of the Board of Trustees at 7:49 p.m. and convened the meeting of the Fullerton School District Capital Facilities Corporation at 7:50 p.m.

Moved by Janny Meyer, seconded by Hilda Sugarman and carried 5-0 to appoint Lynn Thornley as President of the Corporation; to appoint Beverly Berryman as the Secretary of the Corporation; to appoint Dr. Bob Pletka as Vice President of the Corporation; and to appoint Susan Hume as the Chief Financial Office of the Corporation.

President Thornley adjourned the meeting of the Capital Facilities Corporation at 7:50 p.m. and convened at 7:51 p.m., the meeting of the Fullerton School District Financing Authority.

Moved by Chris Thompson, seconded by Janny Meyer and carried 5-0 to appoint Lynn Thornley as President of the Authority; to appoint Beverly Berryman as the Clerk of the Authority; to appoint Dr. Bob Pletka as Vice President of the Authority; and to appoint Susan Hume as the Chief Financial Office of the Authority.

President Thornley adjourned the meeting of the Financing Authority at 7:52 p.m. and reconvened the Regular Meeting of the Board of Trustees at 7:52 p.m.

Discussion Item/Public Hearing

Trustee Thornley conducted a public hearing at 7:52 p.m. to allow for public comment to receive direct input from the public regarding proposed trustee-area maps.

Public Comments during the Public Hearing:

Kevin Bass, community member, expressed his opinion that the Board should look into term limits for trustees to allow others to bring their opinions to the Board.

Jesus Silva, FSD teacher, stated that Fullerton community members and residents they did not know what at large elections meant. He suggested putting up for election, in November 2016, the South areas.

Hearing no further comments, the public hearing was closed at 7:57 p.m.

Larry Ferchaw from the Dolinka Group shared information regarding the process and timelines for change in district method of election of Board of Trustees. The Board held discussion regarding the maps in scenario 1, scenario 1a, scenario 2, and scenario 2a.

Three community input meetings were held on the following dates to receive community input: October 27 (Ladera Vista JHS, 6:00 p.m.), October 28 (Parks JHS, 6:00 p.m.), and October 29 (Nicolas JHS, 6:00 p.m.). Scenario 1a and 2a were a result of input received at the community input meetings.

Jeanette Vazquez, Fullerton parent, asked the Board to make a decision that is in the best interest of all students. She commented some of the Commonwealth parents have a preference towards scenario 2a.

Daniel Bravo, community member, spoke about the vote being about people and switching to have a greater voice. He commented it is important to connect with people and his preference is for the Board to approve scenario 2a.

Egleth Nuncci, Pacific Drive parent, commented that the at large elections will separate the community instead of creating unity. She feels the Board represents the entire District and not separate areas. She thanked the Board of Trustees for their ongoing support.

Kevin Bass, community member, expressed his concern that the District has been served with a lawsuit and the District needs to take action. He shared the Fullerton Joint Union High School District has been served but no lawsuit yet.

Jesus Silva, FSD teacher, stated he walked the communities in Fullerton and got to see the different communities of interest with different needs. He shared his preference is for the Board to approve scenario 2a.

Trustee Meyer and Trustee Sugarman stated they prefer scenario 2a and Trustee Berryman and Trustee Thompson prefer scenario 1a.

It was moved by Trustee Sugarman, seconded by Trustee Meyer and approved 3-1-1 (Trustee Berryman opposed and Trustee Thompson abstained) to approve scenario 2a.

Trustee Sugarman commented the Board does represent the entire district and not a particular area. Trustee Berryman shared her feelings that the Board of Trustees genuinely cares for all students and community and they represent all students equally. Trustee Berryman shared her sentiments regarding comments that have been given that the Board does not equally represent the south side of the District. Trustee Berryman is hurt with these unfounded comments and invites the community to sit through Board of Trustee meetings to witness first-hand how the entire Board represents all students equally.

The Board now held discussion regarding the consideration of two Trustee Areas subject to the November 2016 election. Michael Toy, legal counsel, reported that all the Trustee Areas are compliant with California and Federal law.

The Board recessed at 8:54 p.m. and reconvened Open Session at 9:00 p.m.

Dr. Pletka shared that the Board can vote for any of the trustee areas and would be in legal compliance.

Trustee Thompson made a motion to adopt Trustee Areas 2 and 4, seconded by Trustee Sugarman, and carried 3-1-1 (Trustee Berryman abstained and Trustee Meyer opposed).

Discussion/Action Item

2a. Adopt trustee-area map scenario, adopt trustee areas to be subject to November 2016 election, adopt resolution #15/16-12.

It was moved by Chris Thompson, seconded by Hilda Sugarman, and carried 3-1-1 (Trustee Berryman abstained and Trustee Meyer opposed) to adopt trustee-area map scenario, adopt trustee areas to be subject to November 2016 election, adopt resolution #15/16-12.

Discussion Item/Public Hearing

President Thornley announced the Discussion/Public Hearing was pulled from the Board agenda: Public Hearing regarding whether the acquisition of certain energy conservation services and measures through an Energy Services Contract with Schneider Electric Buildings Americas, Inc., is in the best interest of the District

Discussion/Action Item

President Thornley announced agenda item 2b was pulled from the Board agenda:

2b. Adopt Resolution #15/16-13 approving an Energy Services Contract with Schneider Electric Buildings Americas, Inc., for Proposition 39 Energy Conservation Project

Discussion/Action Items:

President Thornley announced agenda item 2c was pulled from the Board agenda:

2c. Adopt Resolution #15/16-14 adopting notice of exemption for Proposition 39 Energy Conservation Project.

2d. Fullerton School District Dual Immersion Program.

Dr. Emy Flores, Assistant Superintendent of Educational Services, presented information regarding a dual immersion program at the Fullerton School District. She reported over 800 responses were received by the District from a survey disseminated to parents. Yolanda Castillo (Principal at Pacific Drive School), Dr. Hilda Flores (Principal at Woodcrest School), Denise Victoria (Coordinator of Educational Services), Kristin Montoya (FETA President), and Egleth Nuncci (Pacific Drive parent) assisted Dr. Flores with the dual immersion program presentation. The dual immersion program would commence in the 2016/2017 school year at Raymond School in Kindergarten. Benefits and costs of beginning a dual immersion program at the District were discussed.

Evangelina (last name not provided), parent, shared she is happy to see a dual immersion program coming to Fullerton.

Jesus Silva, FSD teacher, commented he has desired for Fullerton to bring a dual immersion program to Fullerton for the last 18 years and he is delighted to see the opportunity of such program.

Jeanette Vazquez, parent, shared it is important to hear the voices from the community. She asked the District to have a plan on how they plan to provide the information to parents regarding the dual immersion program.

Egleth Nuncci, Pacific Drive parent, thanked the District for the opportunity of bringing a dual immersion program to the District and for their ongoing support.

Carmen Serna, parent, shared her belief on the importance of being given an opportunity to speak a second language and was appreciative of the District considering a dual immersion program

It was then moved by Beverly Berryman, seconded by Hilda Sugarman and carried 5-0 to approve the Fullerton School District Immersion Program and revised board item #2d.

2e. Approve Plan for Educator Effectiveness Funding.

Dr. Emy Flores announced the District is receiving \$918,456 in Educator Effectiveness Funding and reviewed the plan for using these monies. It was moved by Hilda Sugarman, seconded by Janny Meyer and carried 5-0

to approve Plan for Educator Effectiveness Funding.

2f. Approve Revised Board Policy 5111

It was moved by Chris Thompson, seconded by Beverly Berryman, and carried 5-0 to approve Revised Board Policy 5111.

2g. Approve the District's First Interim Financial Report with a Positive Certification. Per State guidelines, a Positive Certification indicates that, based upon current projections, the District will meet its financial obligations for the current and subsequent two fiscal years.

Susan Hume, Assistant Superintendent of Business Services, presented an overview of the District's First Interim reporting period. It was then moved by Beverly Berryman, seconded by Hilda Sugarman, and carried 5-0 to approve the District's First Interim Financial Report with a Positive Certification. Per State guidelines, a Positive Certification indicates that, based upon current projections, the District will meet its financial obligations for the current and subsequent two fiscal years.

Adjournment

President Thornley adjourned the Regular meeting on December 8, 2015 at 10:25 p.m.

Clerk/Secretary, Board of Trustees

FULLERTON SCHOOL DISTRICT
Agenda for Regular Meeting of the Board of Trustees
Tuesday, January 12, 2016
5:30 p.m. Closed Session, 6:00 p.m. Open Session
District Administration Offices Board Room, 1401 W. Valencia Drive, Fullerton, California

5:30 p.m.- Call to Order, Pledge of Allegiance

5:30 p.m.- Recess to Closed Session – Agenda:

- Public Employee Discipline, Dismissal, Release, and Personnel Matters [Government Code sections 54954.5(d), 54957]
- Potential Litigation [Government Code section 54956.9(b)(1)]

6:00 p.m. – Open Session, Call to Order, Pledge of Allegiance

Public Comments/Persons Addressing the Board – Policy

The Board meeting follows rules of decorum. Per Board Bylaw 9323, individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board limits the total time for public input on each item to 20 minutes. The total time allowed for public comment shall be 30 minutes. Public comments about an item that is on the agenda will be heard at the time the agenda item is considered by the Board. Public comments about an item that is not on the posted agenda will be heard at the beginning of open session when called upon by the Board President. No action or discussion may take place on an item that is not on the posted agenda except as expressly authorized by law. Since the Board cannot take action on items that are not on the agenda, such items will be referred to the Superintendent for handling. Board Members may request that any item be placed on a future agenda for further discussion. The Board President and Superintendent will determine the best time to place an item on the agenda. Persons wishing to address the Board are invited to complete and submit a "request to speak" slip to the Executive Assistant. These slips are available at the reception counter.

Public Comments

Introductions/Recognitions

Robert C. Fislser School Report

Superintendent's Report

Information from the Board of Trustees

Information from PTA, FETA, CSEA, FESMA

Approve Minutes

Regular Meeting December 8, 2015

Approve Consent Agenda and/or Request to Move An Item to Action

Consent Items

Actions for consent items are consistent with approved practices of the District and are deemed routine in nature. Since Trustees receive Board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the consent items. Board Members routinely contact District staff for clarification of Board items prior to the meeting. Consent items are voted on at one time, although any such item can be considered separately at a Board member's request, in which event it will be acted upon subsequent to action on the consent items.

- 1a. Approve/Ratify Certificated Personnel Report.
- 1b. Accept gifts and authorize District staff to express the Board of Trustees' appreciation to all donors.
- 1c. Approve/Ratify purchase orders numbered J22C0083 through J22C0096, J22D0603 through J22D0674, J22M0172 through J22M0195, J22R0559 through J22R0643, J22S0012, J22V0092 through J22V0105, and J22X0330 through J22X0333, and J22Y0058 for the 2015/2016 fiscal year.
- 1d. Approve/Ratify Nutrition Services purchase orders numbered 180502 through 180582 for the 2015/2016 school year.
- 1e. Approve/Ratify warrants numbered 101694 through 102202 for the 2015/2016 school year.
- 1f. Approve/Ratify Nutrition Services warrants numbered 11172 through 11214 for the 2015/2016 school year.
- 1g. Approve Williams Litigation Settlement Uniform Complaint Report for Quarter 2 (October 1, 2015 – December 31, 2015).
- 1h. Approve Speech Language Pathology Clinical Practicum Agreement with California State University, Northridge effective January 25, 2016 through January 25, 2019.
- 1i. Approve out-of-state travel for participation in TeacherMatch annual summit in Portland, OR, April 20-22, 2015.
- 1j. Approve/Ratify Classified Personnel Report.
- 1k. Approve Classified tuition reimbursement.
- 1l. Approve Independent Contractor Agreement between Fullerton School District and Faviola Mercado from February 1, 2016 through June 30, 2016.
- 1m. Approve/Ratify Independent Contractor Agreement between Fullerton School District and Child Shuttle, for non-emergency services effective November 30, 2015 through June 30, 2016.
- 1n. Approve Purchasing Agreement between Fullerton School District and Solution Tree to provide professional development on Professional Learning Communities (PLC) for teachers and administrators for the 2016/2017 school year.
- 1o. Approve adoption of Houghton Mifflin *Go Math!* for Kindergarten through Sixth Grade to support implementation of the Common Core State Standards (CCSS).
- 1p. Approve annual membership for Jay McPhail to the Association of Supervision and Curriculum Development (ASCD) for the 2015/2016 school year.
- 1q. Approve/Ratify warrant number 1102 for the 2015/2016 school year (District 40, Van Daele).
- 1r. Approve/Ratify warrants numbered 1165 for the 2015/2016 school year (District 48, Amerige Heights).
- 1s. Adopt Resolutions numbered 15/16-B020 through 15/16-B023 authorizing budget transfers and recognizing unbudgeted revenue according to Education Code sections 42600 and 42602 for submission to the Orange County Superintendent of Schools.
- 1t. Declare listed items as surplus, not suitable for school purposes, and authorize District staff to dispose of items at a public auction, or by other means, as allowed in Education Code sections 17545-17555.

1u. Approve Disclosure Compliance Officer Report for 2014/2015 for Community Facilities District 2000-1 (District 40, Van Daele) and for Community Facilities District 2001-1 (District 48 Amerige Heights).

1v. Approve final Plan for Educator Effectiveness Funding.

1w. Approve Amendment #2 between Fullerton School District and Jenel K.E. Lao, Ed.D., to provide additional professional grant writing services for the 2015/2016 school year.

1x. Approve Independent Contractor Agreement between Fullerton School District and Steve Kanda for Interim Risk Management Services for February 1, 2016 through June 30, 2016.

Action Items:

2a. Adopt Resolution #15/16-16 of the Fullerton School District urging the Legislature to extend the personal beliefs exemption deadline to July 1, 2016.

2b. Approve Parks Junior High School plan for replacement of HVAC system.

Public Hearing

Public Hearing regarding whether the acquisition of certain energy conservation services and measures through an Energy Services Contract with Schneider Electric Buildings Americas, Inc., is in the best interest of the District.

Discussion/Action Items

2c. Adopt Resolution #15/16-13 approving an Energy Services Contract with Schneider Electric Buildings Americas, Inc., for Proposition 39 Energy Conservation Project.

2d. Adopt Resolution #15/16-14 adopting notice of exemption for Proposition 39 Energy Conservation Project.

2e. Adopt Resolution #15/16-15 authorizing designated District personnel to sign various documents by signature to be kept on file by the Orange County Superintendent of Schools for the Fullerton School District (Districts 22, 40, 48).

2f. Hear presentation and accept the 2014/2015 Audit Report.

2g. Approve/Ratify Tentative Agreement (TA) between California School Employees Association (CSEA) Chapter #130 and Fullerton School District for July 1, 2015 through June 30, 2018.

2h. Approve Job Description for Assistant Superintendent of Innovation and Instructional Support.

Information Item:

Updated Fullerton School District Organizational Charts

Administrative Report:

3a. First Reading of Revised Board Policy- 5030 Student Wellness

The next regularly scheduled meeting of the Board of Trustees of the Fullerton School District will be held on Tuesday, February 2, 2016, at 6:00 p.m. in the Fullerton School District Administration Board Room, 1401 W. Valencia Drive, Fullerton, California.

CONSENT ITEM

DATE: January 12, 2016
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Craig C. Bertsch, Ed. D., Assistant Superintendent, Personnel Services
SUBJECT: APPROVE/RATIFY CERTIFICATED PERSONNEL REPORT

Background: The following document reflects new hire(s) and extra duty assignment(s).

Funding: Restricted and unrestricted as noted.

Recommendation: Approve/Ratify Certificated Personnel Report.

CCB:ad
Attachment

FULLERTON SCHOOL DISTRICT CERTIFICATED PERSONNEL REPORT PRESENTED TO THE BOARD OF TRUSTEES ON JANUARY 12, 2016

NEW HIRE(S)

NAME	ASSIGN/LOCATION	ACTION	COST CENTER	EFFECTIVE DATE
Raymond de la Haye	Substitute Teacher	Employ	100	12/03/2015
Raquel Garcia	Substitute Teacher	Employ	100	12/02/2015
Eileen Hansen	Substitute Teacher	Employ	100	12/08/2015
Jennifer Kester	Substitute Teacher	Employ	100	12/03/2015
Kerstin Manashaw	Substitute Teacher	Employ	100	12/03/2015
Jennifer Prasad	Substitute Teacher	Employ	100	12/01/2015
Dominique Primo	Substitute Teacher	Employ	100	11/30/2015
Bryce Stoermer	Substitute Teacher	Employ	100	12/03/2015
Hayoung Yoo	Substitute Teacher	Employ	100	12/07/2015

EXTRA DUTY ASSIGNMENT(S)

2015/2016 Fall BTSA Induction Program Support Provider Stipend

Approve \$750 stipend for participating Support Providers for one BTSA/Induction participating teachers during Fall 2015 from general fund budget 013555223-1901, for the following certificated personnel:

Denise Segundo	Nancy Regitz	Gina Ortiz
Christina Gilstrap	Carol Watts	Caryl Phillips
Celia Pilkington	Cynthia Wilson	Wendy Lloyd-Davies
Nancy Waggoner	Susie Wren	Shawn Moen
Vikki Weber	Vicki Lawhorn	Stephanie Olsen
Linda Wingfield	Rachel McCormick	Carol Phillips
Elizabeth Zoellner	Kristin Montoya	Jackie Hernandez-Phillips

Approve \$1,500 for participating Support Providers for two BTSA/Induction participating teachers during Fall 2015 from general fund budget 013555223-1901, for the following certificated personnel:

Shalimar Licon	Amanda Klein
Ana Arrellano-Hernandez	Amy Andi Swaine
Pamela Soto	Yvonne Sylvester
Julie Sanchez	

Approve \$2,250 for participating Support Providers for three BTSA/Induction participating teachers during Fall 2015 from general fund budget 013555223-1901, for the following certificated personnel:

Jennifer Brkich

**FULLERTON SCHOOL DISTRICT CERTIFICATED PERSONNEL REPORT PRESENTED TO THE
BOARD OF TRUSTEES ON JANUARY 12, 2016**

EXTRA DUTY ASSIGNMENT(S) - CONTINUED

2015/2016 Fall BTSA Induction Program Support Provider Stipend

Approve \$3,000 stipend for participating Support Providers for four BTSA/Induction participating teachers during Fall 2015 from general fund budget 013555223-1901, for the following certificated personnel:

Orba Smith

Approve \$1,250 stipend for participating in the North Orange County Teacher Induction Leadership Team for Fall 2015 from general fund budget 013555223-1901, for the following certificated personnel:

Michael Shaffer
Orba Smith

Shalimar Licon
Christina Gilstrap

This is to certify that this is an exact copy of the Certificated Personnel Report approved and recorded in the minutes of the meeting of the Board of Trustees on January 12, 2016.

Clerk/Secretary

CONSENT ITEM

DATE: January 12, 2016

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Susan Hume, Assistant Superintendent, Business Services

SUBJECT: **ACCEPT GIFTS AND AUTHORIZE DISTRICT STAFF TO EXPRESS THE BOARD OF TRUSTEES' APPRECIATION TO ALL DONORS**

Background: According to Board Policy 3290(a), the Board of Trustees may accept any bequest, gift of money, or property on behalf of the District. Gifts must be deemed suitable for a purpose by the Board of Trustees and be used in an appropriate manner. However, it is the policy of the Board of Trustees to discourage all gifts which may directly or indirectly impair the Board of Trustees' commitment to providing equal educational opportunities to the students of the District. As indicated in the above-mentioned Board Policy, the District Superintendent approves gifts designated for a specific school for acceptance at that school. Descriptions of gifts presented for acceptance are included on the attachment. Gifts for specific dollar amounts are noted, non-monetary gifts are identified, and the donor is responsible for reporting the value to the Internal Revenue Service.

Rationale: The Board of Trustees of the Fullerton School District gratefully accepts monetary and non-monetary gifts from public and private entities. These gifts help reduce the costs of school materials, curriculum, and extracurricular student activities.

Funding: The funding received from gifts will be deposited in appropriate District funds.

Recommendation: Accept gifts and authorize District staff to express the Board of Trustees' appreciation to all donors.

SH:gs
Attachment

FULLERTON SCHOOL DISTRICT
Gifts: January 12, 2016

SITE	DONOR	RELATIONSHIP	DONATION	PURPOSE	AMOUNT
Acacia	Momentum Dance & Performing Arts	Community Partner(s)	monetary donation	for the school	\$309.00
Acacia	PTA		monetary donation	for the school	\$1,000.00
Acacia	Tritone Music Academy	Community Partner(s)	monetary donation	for the school	\$536.00
Beechwood	Beechwood School Foundation	Community Partner(s)	monetary donation	experiential learning, teacher collaboration, music, arts	\$40,000.00
Beechwood	Fullerton Technology Foundation	Community Partner(s)	monetary donation	for the school	\$25.00
Beechwood	Schoola	Community Partner(s)	monetary donation	for the school	\$184.07
Commonwealth	Sunrise Rotary Charitable Foundation	Community Partner(s)	monetary donation	6th grade science camp	\$510.00
Fern Drive	eScrip	Community Partner(s)	monetary donation	student/teacher supplies	\$40.20
Fern Drive	Fullerton Technology Foundation	Community Partner(s)	monetary donation	technology	\$180.00
Fine Arts	All the Arts for All the Kids Foundation	Community Partner(s)	monetary donation	All the Arts for All the Kids Program	\$100,000.00
Fine Arts	McCoy Mills Ford	Community Partner(s)	monetary donation	All the Arts for All the Kids Program	\$1,000.00
Fisler	Edison International	Community Partner(s)	monetary donation	instructional materials	\$330.00
Fisler	Faith Deliverance Church	Community Partner(s)	monetary donation	P.E. uniform for student	\$25.00
Fisler	Fisler Foundation for the Advancement of Science & Technology	Community Partner(s)	monetary donation	instructional programs	\$5,000.00
Fisler	Fisler PTSA		monetary donation	field trips	\$2,500.00
Fisler	Fisler PTSA		monetary donation	office/elective supplies, field trips, PBIS Program	\$15,782.00
Fisler	Fullerton Technology Foundation	Community Partner(s)	monetary donation	instructional supplies	\$500.00
Fisler	Wells Fargo	Community Partner(s)	monetary donation	instructional materials	\$499.98
Golden Hill	Courtney C. Duff	Parent(s)	monetary donation	water barrels purchase	\$300.00
Golden Hill	Golden Hill Education Foundation	Community Partner(s)	monetary donation	6th grade Outdoor Science Camp	\$300.00
Hermosa Drive	Fullerton Rotary Foundation	Community Partner(s)	monetary donation	technology	\$305.00
Hermosa Drive	Fullerton Technology Foundation	Community Partner(s)	monetary donation	technology/instructional materials	\$880.00
Hermosa Drive	Hermosa Drive PTA		monetary donation	6th grade	\$1,258.00
Hermosa Drive	John Hetts and Maria Lejano Hetts	Parent(s)	monetary donation	technology/instructional materials	\$150.00
Hermosa Drive	Islands Restaurants	Community Partner(s)	monetary donation	6th grade	\$260.04
Hermosa Drive	Jonathan Kniss and Tomoko Kodama	Parent(s)	monetary donation	technology/instructional materials	\$25.00

FULLERTON SCHOOL DISTRICT**Gifts: January 12, 2016**

SITE	DONOR	RELATIONSHIP	DONATION	PURPOSE	AMOUNT
Hermosa Drive	Sumi Lee	Parent(s)	monetary donation	technology/instructional materials	\$30.00
Hermosa Drive	Maria Lourdes Lejano and Seth Taylor	Parent(s)	monetary donation	technology/instructional materials	\$200.00
Hermosa Drive	Panda Express Restaurant Group	Community Partner(s)	monetary donation	6th grade	\$194.36
Hermosa Drive	In Soon Park	Parent(s)	monetary donation	technology/instructional materials	\$50.00
Hermosa Drive	Jangwook and Jiyoung Yoon	Parent(s)	monetary donation	technology/instructional materials	\$50.00
Ladera Vista J.H.	Mr. and Mrs. Michael Chappell	Parent(s)	monetary donation	band	\$50.00
Ladera Vista J.H.	Fullerton Technology Foundation	Community Partner(s)	monetary donation	choir	\$125.00
Ladera Vista J.H.	PTSA		monetary donation	promotion activity	\$900.00
Ladera Vista J.H.	David and Stacie Ressler	Parent(s)	monetary donation	school band	\$100.00
Laguna Road	Laguna Road Support Our School Foundation	Community Partner(s)	monetary donation	iPad purchases	\$5,700.00
Laguna Road	Laguna Road Support Our School Foundation	Community Partner(s)	monetary donation	projector purchase	\$4,500.00
Maple	Northrup Grumman Foundation	Community Partner(s)	monetary donation	for the school	\$2,000.00
Parks J.H.	Rotary Club of Fullerton	Community Partner(s)	monetary donation	vocal	\$75.00
Raymond	Chuck E. Cheese	Community Partner(s)	monetary donation	Outdoor Ed	\$316.46
Raymond	Paul Ortega	Parent(s)	monetary donation	technology	\$100.00
Raymond	Schoola	Community Partner(s)	monetary donation	technology	\$155.53
Richman	Corpus Christi Institute 188	Community Partner(s)	monetary donation	books	\$200.00
Richman	Fullerton Rotary Foundation	Community Partner(s)	monetary donation	STEAM	\$5,000.00
Richman	Lifetouch	Community Partner(s)	monetary donation	materials/supplies	\$188.00
Richman	Orange County Community Foundation	Community Partner(s)	monetary donation	materials/supplies	\$1,110.00
Sunset Lane	Fullerton Technology Foundation	Community Partner(s)	monetary donation	technology	\$210.00
Superintendent's Office	Fullerton Families and Friends	Community Partner(s)	monetary donation	Orangethorpe School	\$1,000.00
Valencia Park	Apple Inc.	Community Partner(s)	monetary donation	for the school	\$411.25
Woodcrest	Diversified Communications Services	Parent(s)	monetary donation	supplies, field trips	\$160.00

CONSENT ITEM

DATE: January 12, 2016

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Susan Hume, Assistant Superintendent, Business Services

PREPARED BY: Steve Miller, Director, Business Services

SUBJECT: APPROVE/RATIFY PURCHASE ORDERS NUMBERED J22C0083 THROUGH J22C0096, J22D0603 THROUGH J22D0674, J22M0172 THROUGH J22M0195, J22R0559 THROUGH J22R0643, J22S0012, J22V0092 THROUGH J22V0105, J22X0330 THROUGH J22X0333, AND J22Y0058 FOR THE 2015/2016 FISCAL YEAR

Background: Expenditures for the District must be approved by the Board of Trustees per Board Policy 3000(b). Any purchase orders included in the number range listed, but excluded in the Purchase Order Detail Report, are purchase orders that have either been canceled or changed in some manner and appear in the other sections of this report entitled Purchase Order Detail—Canceled Purchase Orders, or Purchase Order Detail—Change Orders. The subject purchase orders have been issued since the report presented at the last Board Meeting.

Purchase Order Designations:			
B:	Instructional Materials	S:	Stores
C:	Conferences	T:	Transportation
D:	Direct Delivery	V:	Fixed Assets
L:	Leases and Rents	X:	Open-Regular
M:	Maintenance & Operations	Y:	Open-Transportation
R:	Regular	Z:	Open-Maintenance & Operations

Rationale: Purchase orders are issued by school districts to purchase goods and services from merchants and contractors.

Funding: Funding sources are reflected in the attached listing.

Recommendation: Approve/Ratify purchase orders numbered J22C0083 through J22C0096, J22D0603 through J22D0674, J22M0172 through J22M0195, J22R0559 through J22R0643, J22S0012, J22V0092 through J22V0105, and J22X0330 through J22X0333, and J22Y0058 for the 2015/2016 fiscal year.

SH:SM:gs
Attachment

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 01/12/2016

FROM 11/20/2015 TO 12/18/2015

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J22C0083	ORANGE CNTY DEPARTMENT OF EDUC	10.00	10.00	0153150759 5210	Warehouse DC / Conferences and Meetings
J22C0084	SOCIAL THINKING	619.00	619.00	0130222101 5210	Resp to Interv Instr Pac Drive / Conferences and Meetings
J22C0085	ORANGE CNTY DEPARTMENT OF EDUC	30.00	30.00	0130252221 5210	Resp to Interv Staff Dev Discr / Conferences and Meetings
J22C0086	ORANGE CNTY DEPARTMENT OF EDUC	100.00	100.00	0130228101 5210	Resp to Interv Instr Valencia / Conferences and Meetings
J22C0087	HOME ECONOMICS CAREERS AND	100.00	100.00	0130423159 5210	Food Parks Jr High / Conferences and Meetings
J22C0088	ORANGE CNTY DEPARTMENT OF EDUC	200.00	200.00	0130252101 5210	Resp to Interv Instr District / Conferences and Meetings
J22C0089	ORANGE COUNTY SCHOOL NURSES OR	200.00	200.00	0151354341 5210	Health Services / Conferences and Meetings
J22C0090	COMPUTER USING EDUCATORS INC	1,160.00	1,160.00	0130215101 5210	Resp to Interv Instr Golden / Conferences and Meetings
J22C0091	AVID CENTER	2,220.00	2,220.00	0121220101 5210	Title I Nicolas Instruction / Conferences and Meetings
J22C0092	ELENACY CONSULTATION GROUP, TH	200.00	200.00	0150554101 5210	APE Autism OT Vision Instr / Conferences and Meetings
J22C0093	ONEOC	150.00	150.00	1208555101 5210	Fee Based Childcare Admin / Conferences and Meetings
J22C0094	HOME ECONOMICS CAREERS AND	200.00	200.00	0130417109 5210	Site Discr Instruction Ladera / Conferences and Meetings
J22C0095	ONEOC	450.00	450.00	1208555271 5210	Fee Based Childcare Admin / Conferences and Meetings
J22C0096	CALIFORNIA SCHOOL PERSONNEL	500.00	500.00	0152258749 5210	Personnel Commission Discret / Conferences and Meetings
J22D0603	NATIONAL GEOGRAPHIC EXPLORER	118.80	118.80	0181212101 4310	Instr Mat Lottery Commonwealth / Materials and Supplies
J22D0604	SCHOLASTIC INC	130.68	130.68	0181212101 4310	Instr Mat Lottery Commonwealth / Materials and Supplies
J22D0605	BRAINPOP LLC	2,295.00	2,295.00	0122430101 4310	Title III Limited Engl Fisler / Materials and Supplies Instr
J22D0606	CHALK SPINNER LLC	3,116.43	1,558.22	0132952101 4310	Aft Schl Ed Sfty Grt Cohort 6 / Materials and Supplies Instr
			1,558.21	1208555101 4310	Fee Based Childcare Admin / Materials and Supplies Instr
J22D0607	SOS SURVIVAL PRODUCTS	119.49	119.49	0130430109 4310	Site Discr Instruction Fisler / Materials and Supplies Instr
J22D0608	AMAZON.COM	85.47	85.47	0130423109 4310	Site Discr Instruction Parks / Materials and Supplies Instr
J22D0609	AMAZON.COM	34.84	34.84	0130410109 4310	Site Discretionary Inst Acacia / Materials and Supplies Inst
J22D0610	AMAZON.COM	324.90	324.90	0111612111 4310	Donation Autism Commonwealth / Materials and Supplies
J22D0611	AMAZON.COM	150.66	150.66	0130223101 4310	Resp to Interv Instr Parks / Materials and Supplies Instr

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 01/12/2016

FROM 11/20/2015 TO 12/18/2015

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J22D0612	AMAZON.COM	97.20	97.20	0121212101 4310	Title I Commonwealth Instr / Materials and Supplies Instr
J22D0613	FLAGHOUSE INC	225.80	225.80	0111612111 4310	Donation Autism Commonwealth / Materials and Supplies
J22D0614	PRO ED	401.54	401.54	0111612111 4310	Donation Autism Commonwealth / Materials and Supplies
J22D0615	AMAZON.COM	41.52	41.52	1208155101 4310	Preschool Instruction / Materials and Supplies Instr
J22D0616	AMAZON.COM	275.24	275.24	0130423109 4310	Site Discr Instruction Parks / Materials and Supplies Instr
J22D0617	AMAZON.COM	94.77	94.77	0181213101 4310	Instr Mat Lottery Fern Instruc / Materials and Supplies Inst
J22D0618	AMAZON.COM	142.75	142.75	0130423109 4310	Site Discr Instruction Parks / Materials and Supplies Instr
J22D0619	AMAZON.COM	48.44	48.44	0130423109 4310	Site Discr Instruction Parks / Materials and Supplies Instr
J22D0620	ORIENTAL TRADING COMPANY	82.63	82.63	0130426109 4310	Site Discr Instruction Rolling / Materials and Supplies Inst
J22D0621	AMAZON.COM	404.84	404.84	0121225101 4310	Title I Richman Instruction / Materials and Supplies Instr
J22D0622	SHADOW-SOFT LLC	1,378.00	1,378.00	0140955249 5810	Info Systems Serv Media DC / Data Processing Services
J22D0623	CULVER NEWLIN INC	337.71	337.71	0130415109 4310	Site Discr Instruction Golden / Materials and Supplies Instr
J22D0624	SCHOLASTIC MAGAZINES	418.18	418.18	0181221101 4310	Instr Mat Lottery Orangethorpe / Materials and Supplies
J22D0625	B AND H PHOTO VIDEO INC	60.89	60.89	0130223101 4310	Resp to Interv Instr Parks / Materials and Supplies Instr
J22D0626	FIRSTCALL OFFICE SOLUTIONS INC	9,501.84	4,750.92	0130227101 4310	Resp to Interv Instr Sunset Ln / Materials and Supplies Inst
			4,750.92	0130427109 4310	Site Discr Instr Sunset Lane / Materials and Supplies Instr
J22D0627	EXPLORELEARNING	2,995.00	2,995.00	0130224101 4310	Resp to Interv Instr Raymond / Materials and Supplies Instr
J22D0628	FIRSTCALL OFFICE SOLUTIONS INC	974.16	974.16	0121225101 4310	Title I Richman Instruction / Materials and Supplies Instr
J22D0629	AMAZON.COM	248.27	248.27	1231152101 4310	Pre K Famly Lit Support Instr / Materials and Supplies Instr
J22D0630	SCHOOL SPECIALTY	375.52	375.52	1231152101 4310	Pre K Famly Lit Support Instr / Materials and Supplies Instr
J22D0631	SCHOLASTIC INC	203.15	203.15	0121219101 4310	Title I Maple Instruction / Materials and Supplies Instr
J22D0632	CENTER FOR COLLABORATIVE CLASS	1,102.00	1,102.00	0121219101 4310	Title I Maple Instruction / Materials and Supplies Instr
J22D0633	CENTER FOR COLLABORATIVE CLASS	1,479.00	1,479.00	0130224101 4310	Resp to Interv Instr Raymond / Materials and Supplies Instr
J22D0634	AMAZON.COM	41.02	41.02	0130426109 4310	Site Discr Instruction Rolling / Materials and Supplies Inst

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 01/12/2016

FROM 11/20/2015 TO 12/18/2015

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J22D0635	EARTHQUAKE MANAGEMENT	1,600.76	1,600.76	0130415109 4310	Site Discr Instruction Golden / Materials and Supplies Instr
J22D0636	IC GROUP - CALIFORNIA	356.40	356.40	0111611131 4310	Band Beechwood / Materials and Supplies Instr
J22D0637	CENTER FOR COLLABORATIVE CLASS	800.40	800.40	0130221101 4310	Resp to Interv Instr Orngthrpe / Materials and Supplies Inst
J22D0638	SCHOLASTIC MAGAZINES	438.75	219.37	0130217101 4310	Resp to Interv Instr Ladera / Materials and Supplies Instr
			219.38	0130417109 4310	Site Discr Instruction Ladera / Materials and Supplies Instr
J22D0639	NASCO WEST INC	58.25	58.25	0130423109 4310	Site Discr Instruction Parks / Materials and Supplies Instr
J22D0640	FRONT ROW EDUCATION INC	5,320.00	5,320.00	0181230101 4310	Instr Mat Lottery Fisler Instr / Materials and Supplies Inst
J22D0641	COMPANION CORPORATION	69.00	69.00	0130427109 4310	Site Discr Instr Sunset Lane / Materials and Supplies Instr
J22D0642	TANGIBLE PLAY INC	1,056.26	1,056.26	0181213101 4310	Instr Mat Lottery Fern Instruc / Materials and Supplies Inst
J22D0643	AMAZON.COM	202.57	202.57	0130420109 4310	Site Discr Instruction Nicolas / Materials and Supplies Inst
J22D0644	AMAZON.COM	420.92	420.92	0130221101 4310	Resp to Interv Instr Orngthrpe / Materials and Supplies Inst
J22D0645	LEARNING A TO Z	1,454.10	1,454.10	0181230101 4310	Instr Mat Lottery Fisler Instr / Materials and Supplies Inst
J22D0646	AMAZON.COM	276.13	276.13	0130424109 4310	Site Discr Instruction Raymond / Materials and Supplies
J22D0647	EDUCATION PRODUCTS AND SERVICE	914.05	914.05	0111621101 4310	Donation Instr Orangethorpe / Materials and Supplies Instr
J22D0648	MANNY'S SCREEN PRINTING	1,856.52	1,856.52	0111628101 4310	Donation Instr Valencia Park / Materials and Supplies Instr
J22D0649	DECKER EQUIPMENT	83.91	83.91	0111628101 4310	Donation Instr Valencia Park / Materials and Supplies Instr
J22D0650	SPELLINGCITY.COM INC	200.00	200.00	0121225101 4310	Title I Richman Instruction / Materials and Supplies Instr
J22D0651	CDW.G	81.27	81.27	0130252221 4350	Resp to Interv Staff Dev Discr / Materials and Supplies Offi
J22D0652	FIRSTCALL OFFICE SOLUTIONS INC	9,504.00	9,504.00	0181223101 4310	Instr Mat Lottery Parks Instru / Materials and Supplies Inst
J22D0653	S&S WORLDWIDE INC	93.43	93.43	0121224101 4310	Title I Raymond Instruction / Materials and Supplies Instr
J22D0654	WONDER WORKSHOP	431.96	431.96	0181213101 4310	Instr Mat Lottery Fern Instruc / Materials and Supplies Inst
J22D0656	ACHIEVE3000 INC	2,450.00	2,450.00	0181210101 4310	Instr Mat Lottery Acacia Instr / Materials and Supplies Inst
J22D0657	GOV CONNECTION	1,438.02	1,438.02	0130415109 4310	Site Discr Instruction Golden / Materials and Supplies Instr
J22D0658	GOV CONNECTION	258.88	258.88	0130426109 4310	Site Discr Instruction Rolling / Materials and Supplies Inst

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 01/12/2016

FROM 11/20/2015 TO 12/18/2015

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J22D0659	SCHOOL NURSE SUPPLY INC	73.40	73.40	0130426109 4310	Site Discr Instruction Rolling / Materials and Supplies Inst
J22D0660	READ NATURALLY	318.60	318.60	0121219101 4310	Title I Maple Instruction / Materials and Supplies Instr
J22D0661	AMAZON.COM	38.82	38.82	0111610101 4310	Donation Instr Acacia / Materials and Supplies Instr
J22D0662	SCHOOL HEALTH CORPORATION	54.39	54.39	0121229101 4310	Title I Woodcrest Instruction / Materials and Supplies Instr
J22D0663	IDESIGN SOLUTIONS	410.10	410.10	0130420209 4310	STEM Nicolas / Materials and Supplies Instr
J22D0664	CENTER FOR COLLABORATIVE CLASS	2,548.80	2,548.80	0130411109 4310	Site Discr Instruction Beechwd / Materials and Supplies
J22D0665	SCHOOL MATE	878.50	878.50	0130221101 4310	Resp to Interv Instr Orngthrpe / Materials and Supplies Inst
J22D0666	FORTNET SECURITY INC	22,210.00	22,210.00	0140955249 5810	Info Systems Serv Media DC / Data Processing Services
J22D0667	N2Y	300.00	300.00	0112154101 5800	Special Day Class MS Instr / Other Contracted Services
J22D0668	IC GROUP - CALIFORNIA	434.16	434.16	0130413109 4310	Site Discr Instruction Fern Dr / Materials and Supplies Inst
J22D0669	CULVER NEWLIN INC	430.27	430.27	0130426109 4310	Site Discr Instruction Rolling / Materials and Supplies Inst
J22D0671	SPEEDPRO IMAGING	2,328.66	2,328.66	0130413109 4310	Site Discr Instruction Fern Dr / Materials and Supplies Inst
J22D0672	VIRCO MANUFACTURING	155.67	155.67	0130415109 4310	Site Discr Instruction Golden / Materials and Supplies Instr
J22D0673	CULVER NEWLIN INC	675.41	675.41	0130415109 4310	Site Discr Instruction Golden / Materials and Supplies Instr
J22D0674	MCGRAW HILL EDUCATION INC	7,782.00	7,782.00	0121252101 5310	Title I District Instruction / Dues and Memberships
J22M0172	PLUMBING AND INDUSTRIAL SUPPLY	3,389.23	3,389.23	0153353819 4363	Plant Maintenance DC / Materials and Supplies Repairs
J22M0173	HONEYWELL INTERNATIONAL INC	650.81	650.81	1453323819 5640	Deferred Maint Parks Jr High / Repairs by Vendors
J22M0174	ARC DOCUMENT SOLUTIONS LLC	97.25	97.25	2567150851 6100	Facilities / Sites and Site Improvements
J22M0175	STATE ARCHITECT, DIVISION OF T	1,223.50	1,223.50	2567150851 6200	Facilities / Buildings and Improve of Build
J22M0176	BOB PETERS FIRE PROTECTION INC	180.00	180.00	0130419279 4350	Site Discr Admin Maple / Materials and Supplies Office
J22M0177	STATE ARCHITECT, DIVISION OF T	1,223.50	1,223.50	2567110859 6200	Facilities Improvement Acacia / Buildings and Improve of
J22M0178	ARCHITECTURE 9 PLLLP	7,280.00	7,280.00	0153353819 5800	Plant Maintenance DC / Other Contracted Services
J22M0179	ORANGE COUNTY PUBLIC SAFETY	14,400.00	14,400.00	0153353819 5800	Plant Maintenance DC / Other Contracted Services
J22M0180	EPEUS SOLUTIONS	12,753.00	12,753.00	1453350859 4363	Deferred Maint Facilities / Materials and Supplies Repairs

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 01/12/2016

FROM 11/20/2015 TO 12/18/2015

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J22M0181	LOWES HIW INC	29.81	29.81	0153353819 4363	Plant Maintenance DC / Materials and Supplies Repairs
J22M0182	B AND M LAWN GARDEN	463.32	463.32	0154753849 4363	Grounds Discretionary / Materials and Supplies Repairs
J22M0183	WHITTIER FERTILIZER COMPANY	846.72	846.72	0154753849 4363	Grounds Discretionary / Materials and Supplies Repairs
J22M0184	CHATFIELD CLARKE COMPANY INC	1,436.95	1,436.95	0153353819 4363	Plant Maintenance DC / Materials and Supplies Repairs
J22M0185	ORTIZ TRACTOR SERVICE	7,280.00	7,280.00	0153353859 5640	Maintenance Facilities DC / Repairs by Vendors
J22M0186	PRINCIPLES CONTRACTING INC	158,292.00	158,292.00	0111630851 6100	DonationDiscrFacilities Fisler / Sites and Site
J22M0187	GANAHL LUMBER	119.23	119.23	0153353819 4360	Plant Maintenance DC / Materials and Supplies Other
J22M0188	INTEGRITY ELECTRIC	4,360.00	4,360.00	0153353819 5640	Plant Maintenance DC / Repairs by Vendors
J22M0189	CALIFORNIA QUALITY PLASTICS IN	708.75	708.75	2567125859 6100	Facilities Improvement Richman / Sites and Site
J22M0190	ORTIZ TRACTOR SERVICE	14,675.00	14,675.00	1453321819 5640	Deferred Maint Orangethorpe / Repairs by Vendors
J22M0191	ORTIZ TRACTOR SERVICE	6,500.00	6,500.00	1453322859 5640	Deferred Maint Fac Pacific Dr / Repairs by Vendors
J22M0192	ORTIZ TRACTOR SERVICE	10,300.00	10,300.00	1453330859 5640	Deferred Maint Fac Fisler / Repairs by Vendors
J22M0193	A 1 FENCE COMPANY	1,572.00	1,572.00	0153353859 6100	Maintenance Facilities DC / Sites and Site Improvements
J22M0194	KYA SERVICES LLC	9,827.38	9,827.38	4064650851 6200	Redevelop Pass Through Admin / Buildings and Improve of
J22M0195	DBMC INC	7,836.00	7,836.00	0153353859 6200	Maintenance Facilities DC / Buildings and Improve of
J22R0559	IC GROUP - CALIFORNIA	746.50	746.50	0130413109 4310	Site Discr Instruction Fern Dr / Materials and Supplies Instr
J22R0560	SOK-HUYNH, DEVI	37.03	37.03	0111619101 4310	Donation Instruction Maple / Materials and Supplies Instr
J22R0561	WHYTRY INC	598.00	598.00	0150454101 4310	Sp Ed Mental Hlth Supp Instr / Materials and Supplies Instr
J22R0562	RENAISSANCE LEARNING INC	3,847.50	3,847.50	0121212101 4310	Title I Commonwealth Instr / Materials and Supplies Instr
J22R0563	HEADSETS.COM INC	463.27	463.27	0140155239 4350	Curriculum Development Discret / Materials and Supplies
J22R0564	LAWSON, BRENDA	105.84	105.84	0181218101 4310	Instr Mat Lottery Laguna Instr / Materials and Supplies Instr
J22R0565	BRIGGS, EDWARD	67.64	67.64	0130420139 4310	Science Nicolas / Materials and Supplies Instr
J22R0566	SMITH, CASEY	184.48	184.48	0181218101 4310	Instr Mat Lottery Laguna Instr / Materials and Supplies Instr
J22R0567	AMAZON.COM	106.29	106.29	0125354101 4310	Sp Ed Section 619 Instruction / Materials and Supplies Instr

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 01/12/2016

FROM 11/20/2015 TO 12/18/2015

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J22R0568	AMAZON.COM	56.12	56.12	0125554341 4310	LEA Medi Cal Reimb Health Svcs / Materials and Supplies
J22R0569	AMAZON.COM	189.90	189.90	0112154101 4310	Special Day Class MS Instr / Materials and Supplies Instr
J22R0570	PRO ED	161.38	161.38	0125554101 4310	LEA Medi Cal Reimb Instr / Materials and Supplies Instr
J22R0571	PEARSON ASSESSMENT INC	258.88	258.88	0125554101 4315	LEA Medi Cal Reimb Instr / Materials Test Kits Protocols
J22R0572	OPTOMETRIC EXTENSION PROGRAM	177.00	177.00	0125554321 4315	LEA Medi Cal Reimb Psych / Materials Test Kits Protocols
J22R0573	HEINEMANN PUBLISHING	1,014.80	1,014.80	0130252101 4200	Resp to Interv Instr District / Books Other Than Textbooks
J22R0574	CALIFORNIA SCIENCE CENTER FOUN	279.00	279.00	0130420139 4310	Science Nicolas / Materials and Supplies Instr
J22R0575	AMAZON.COM	122.30	122.30	0125554321 4310	LEA Medi Cal Reimb Psych / Materials and Supplies Instr
J22R0576	NEOPOST INC.	307.50	307.50	0152950729 5899	Districtwide Expenditures / Other Expenses
J22R0577	NEOPOST INC.	486.00	486.00	0152950729 5630	Districtwide Expenditures / Rents and Leases
J22R0578	MCCOMB, YOLANDA	294.40	294.40	0111624101 4310	Donation Instruction Raymond / Materials and Supplies
J22R0579	HARLAND TECHNOLOGY SERVICES	620.00	620.00	0152258749 5640	Personnel Commission Discret / Repairs by Vendors
J22R0580	VILLA, KAITLYN	129.56	129.56	0111615101 4310	Donation Instruct Golden Hill / Materials and Supplies Instr
J22R0581	AMAZON.COM	101.01	101.01	0151055339 4350	Child Welfare and AttendanceDC / Materials and Supplies
J22R0582	TANGIBLE PLAY INC	252.67	252.67	0108613109 4310	Transitional Kinder Instr Fern / Materials and Supplies Inst
J22R0583	AMAZON.COM	107.18	107.18	0108613109 4310	Transitional Kinder Instr Fern / Materials and Supplies Inst
J22R0584	FIRSTCALL OFFICE SOLUTIONS INC	88.56	88.56	0124754101 4310	Low Incidence Materials / Materials and Supplies Instr
J22R0585	GYURINA, TRACY	94.59	94.59	0111630101 4310	Donation Discretionary Fisler / Materials and Supplies Instr
J22R0586	KIM, TRACY	80.28	80.28	0111630107 4310	Cotsen Foundation Instr Fisler / Materials and Supplies Inst
J22R0587	MAHAR, NICOLE	282.03	282.03	0111630107 4310	Cotsen Foundation Instr Fisler / Materials and Supplies Inst
J22R0588	LING, PHILLIP	173.79	173.79	0130423179 4310	Video Art Production Parks / Materials and Supplies Instr
J22R0589	PEARSON ASSESSMENT INC	181.48	181.48	0125554101 4315	LEA Medi Cal Reimb Instr / Materials Test Kits Protocols
J22R0590	LAKESHORE LEARNING	110.66	110.66	0181213101 4310	Instr Mat Lottery Fern Instruc / Materials and Supplies Inst
J22R0591	DICK BLICK ART MATERIALS	168.37	168.37	0131655109 4310	Visual Performing Arts Instruc / Materials and Supplies Inst

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 01/12/2016

FROM 11/20/2015 TO 12/18/2015

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J22R0592	AMAZON.COM	709.40	709.40	0108622109 4310	Transitional KinderInstr PacDr / Materials and Supplies Inst
J22R0593	AMAZON.COM	436.65	436.65	0108622109 4310	Transitional KinderInstr PacDr / Materials and Supplies Inst
J22R0594	DECKER EQUIPMENT	943.71	943.71	8152451741 4363	Property and Liability / Materials and Supplies Repairs
J22R0595	NGUYEN, DAVE	80.00	80.00	0130423109 4310	Site Discr Instruction Parks / Materials and Supplies Instr
J22R0596	APPLE COMPUTER INC	20,474.47	20,474.47	0130210101 4310	Resp to Interv Instr Acacia / Materials and Supplies Instr
J22R0597	BYUN, CHRISTINE	281.08	281.08	0181217101 4310	Instr Mat Lottery Ladera Instr / Materials and Supplies Inst
J22R0598	PEARSON ASSESSMENT INC	108.86	108.86	0125554101 4315	LEA Medi Cal Reimb Instr / Materials Test Kits Protocols
J22R0599	ORTIZ, GINA	50.12	50.12	0130417109 4310	Site Discr Instruction Ladera / Materials and Supplies Instr
J22R0600	WESTERN PSYCHOLOGICAL SERVICES	601.80	601.80	0125554321 4315	LEA Medi Cal Reimb Psych / Materials Test Kits Protocols
J22R0601	STENTON, ANNE	139.00	139.00	0109211109 4310	Sch Theme Resrch Instr Beechwd / Materials and Supplies
J22R0602	STOUT, ROSALIE	48.36	48.36	0181224101 4310	Instr Mat Lottery Raymond Inst / Materials and Supplies
J22R0603	AMAZON.COM	802.00	802.00	0130252271 4350	Resp to Interv Admin District / Materials and Supplies
J22R0604	CROWN TROPHY OF CYPRESS	7,776.00	7,776.00	0152757789 4350	Administrative Assistant DC / Materials and Supplies
J22R0605	CROWN TROPHY OF CYPRESS	7,776.00	7,776.00	0152757789 4350	Administrative Assistant DC / Materials and Supplies
J22R0606	VANDERBILT UNIVERSITY	824.04	824.04	0121252101 4200	Title I District Instruction / Books Other Than Textbooks
J22R0607	CALIFORNIA WEEKLY EXPLORER INC	640.00	640.00	0111625101 4310	Donation Instruction Richman / Materials and Supplies Instr
J22R0608	GOV CONNECTION	123.12	123.12	0140155239 4350	Curriculum Development Discret / Materials and Supplies
J22R0609	LONG BEACH AQUARIUM OF THE PAC	918.00	918.00	0109411102 5850	Foundation Instr Beechwood / Admission Fees
J22R0610	DYER, JODY	59.56	59.56	0130226101 4310	Resp to Interv Instr Rolling H / Materials and Supplies Inst
J22R0611	RIFTON EQUIPMENT	1,024.65	1,024.65	0124754101 4310	Low Incidence Materials / Materials and Supplies Instr
J22R0612	SCHOOLSIN	954.51	954.51	0108613109 4310	Transitional Kinder Instr Fern / Materials and Supplies Inst
J22R0613	EAGLE COMMUNICATIONS	501.00	501.00	0140955249 4350	Info Systems Serv Media DC / Materials and Supplies
J22R0614	BROOKMAN, DANNA	243.68	243.68	0130215101 4310	Resp to Interv Instr Golden / Materials and Supplies Instr
J22R0615	LEE, JULIENNE	105.12	105.12	0111630101 4310	Donation Discretionary Fislser / Materials and Supplies Instr

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 01/12/2016

FROM 11/20/2015 TO 12/18/2015

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J22R0616	PITLUK, PAULA	68.74	68.74	0111627101 4310	After School Program Sunset Ln / Materials and Supplies
J22R0617	PETRIS, RUDOLPH	239.50	239.50	0130215101 4310	Resp to Interv Instr Golden / Materials and Supplies Instr
J22R0618	HOLBROOK, MEGAN	386.91	386.91	0181213101 4310	Instr Mat Lottery Fern Instruc / Materials and Supplies Inst
J22R0619	DESAI, SHITAL	144.58	144.58	0130420209 4310	STEM Nicolas / Materials and Supplies Instr
J22R0620	ELMORE, DOUGLAS	77.84	77.84	0130417109 4310	Site Discr Instruction Ladera / Materials and Supplies Instr
J22R0621	BYUN, CHRISTINE	524.41	214.92	0130417109 4310	Site Discr Instruction Ladera / Materials and Supplies Instr
			232.05	0130417189 4310	Arts Crafts Design LaderaVista / Materials and Supplies
			77.44	0181217101 4310	Instr Mat Lottery Ladera Instr / Materials and Supplies Inst
J22R0622	HEYING, BRUCE	290.00	290.00	0130426109 4310	Site Discr Instruction Rolling / Materials and Supplies Inst
J22R0623	STENTON, ANNE	60.43	60.43	0111611121 4310	MESA Science Olympiad Beechwd / Materials and
J22R0624	SILVER SPOON, THE	2,728.08	2,728.08	0138455229 4350	Ed Svcs Instr Staff Dev / Materials and Supplies Office
J22R0625	KAJEET INC	9,982.84	1,746.50	0121220101 4310	Title I Nicolas Instruction / Materials and Supplies Instr
			925.00	0121220101 5630	Title I Nicolas Instruction / Rents and Leases
			7,311.34	0121220101 5900	Title I Nicolas Instruction / Communications
J22R0626	MISSION SAN JUAN CAPISTRANO	1,463.00	1,463.00	0111610101 5850	Donation Instr Acacia / Admission Fees
J22R0627	RIFTON EQUIPMENT	205.20	205.20	0124754101 4310	Low Incidence Materials / Materials and Supplies Instr
J22R0628	SELF INSURANCE PLANS	20,072.99	20,072.99	6852458741 5899	Workers Comp Admin / Other Expenses
J22R0629	CEBALLOS, KRISTA	63.72	63.72	0111630101 4310	Donation Discretionary Fislr / Materials and Supplies Instr
J22R0630	HILL, GWYNNE	89.59	89.59	0130422109 4310	Site Discr Instr Pacific Drive / Materials and Supplies Inst
J22R0631	HALLS, JENNIFER	373.25	373.25	0181226101 4310	Instr Mat Lottery Rolling Hill / Materials and Supplies Inst
J22R0632	FULLERTON JOINT UHSD	1,100.00	1,100.00	0141655101 5805	Fine Arts Donations Instr / Consultants
J22R0633	VERIZON WIRELESS	48.58	48.58	0153750799 4350	Business Administration DC / Materials and Supplies
J22R0634	FULLERTON TECHNOLOGY	1,150.00	1,150.00	0111630101 4310	Donation Discretionary Fislr / Materials and Supplies Instr
J22R0635	CRISIS PREVENTION INSTITUTE IN	857.00	857.00	0150454101 4310	Sp Ed Mental Hlth Supp Instr / Materials and Supplies Instr
J22R0636	SPENCER, KRISTINE	762.14	762.14	0111610107 4310	Cotsen Foundation Instr Acacia / Materials and Supplies

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 01/12/2016

FROM 11/20/2015 TO 12/18/2015

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J22R0637	KOJIMA, DEBRA	34.88	34.88	0111610107 4310	Cotsen Foundation Instr Acacia / Materials and Supplies
J22R0638	LEWIS, LARA	89.03	89.03	0111610107 4310	Cotsen Foundation Instr Acacia / Materials and Supplies
J22R0639	GIVEN, STEPHANIE	42.59	42.59	0111610107 4310	Cotsen Foundation Instr Acacia / Materials and Supplies
J22R0640	BREWER, KIM	37.82	37.82	0111610107 4310	Cotsen Foundation Instr Acacia / Materials and Supplies
J22R0641	FIRSTCALL OFFICE SOLUTIONS INC	29.16	29.16	8152451741 4350	Property and Liability / Materials and Supplies Office
J22R0642	ACHIEVEMENT PRODUCTS FOR SPECI	701.91	701.91	0150454101 4310	Sp Ed Mental Hlth Supp Instr / Materials and Supplies Instr
J22R0643	VIRCO MANUFACTURING	636.85	636.85	0150454101 4310	Sp Ed Mental Hlth Supp Instr / Materials and Supplies Instr
J22S0012	SUPPLY MASTER	192.07	192.07	0100000000 9320	Unrestricted / Stores
J22V0092	MUSIC AND ARTS CENTER	3,000.01	473.89	0130420109 4310	Site Discr Instruction Nicolas / Materials and Supplies Inst
			2,526.12	0130420109 6410	Site Discr Instruction Nicolas / New Equip Less Than
J22V0093	TANGRAM	14,975.18	1,899.40	0111925101 4310	Phelps Grant Richman School / Materials and Supplies Instr
			13,075.78	0111925101 6410	Phelps Grant Richman School / New Equip Less Than
J22V0094	COMMUNITY PLAYTHINGS	1,225.80	1,225.80	1208555101 6410	Fee Based Childcare Admin / New Equip Less Than
J22V0095	CULVER NEWLIN INC	6,410.56	3,242.81	0152657719 4350	Superintendent Discret / Materials and Supplies Office
			3,167.75	0152657719 6410	Superintendent Discret / New Equip Less Than \$10,000
J22V0096	CULVER NEWLIN INC	6,094.44	1,618.92	0152055779 4350	Education Services Discret / Materials and Supplies Office
			4,475.52	0152055779 6410	Education Services Discret / New Equip Less Than \$10,000
J22V0097	PHONAK HEARING SYSTEMS	2,581.23	105.84	0124754101 4310	Low Incidence Materials / Materials and Supplies Instr
			2,475.39	0124754101 6410	Low Incidence Materials / New Equip Less Than \$10,000
J22V0098	CULVER NEWLIN INC	1,939.90	969.95	0130415109 6410	Site Discr Instruction Golden / New Equip Less Than
			969.95	2567115859 6410	Facilities Improvement Golden / New Equip Less Than
J22V0099	PHONAK HEARING SYSTEMS	2,583.39	108.00	0124754101 4310	Low Incidence Materials / Materials and Supplies Instr
			2,475.39	0124754101 6410	Low Incidence Materials / New Equip Less Than \$10,000
J22V0100	APPLE COMPUTER INC	3,887.28	877.32	0140955249 4350	Info Systems Serv Media DC / Materials and Supplies
			3,009.96	0140955249 6410	Info Systems Serv Media DC / New Equip Less Than
J22V0101	GOPHER SPORT	1,471.25	248.75	0111630101 4310	Donation Discretionary Fidler / Materials and Supplies Instr

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 01/12/2016

FROM 11/20/2015 TO 12/18/2015

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J22V0101	*** CONTINUED ***				
			1,222.50	0111630101 6410	Donation Discretionary Fislser / New Equip Less Than
J22V0102	SOUTHWEST SCHOOL SUPPLY	529.19	529.19	0130426109 6410	Site Discr Instruction Rolling / New Equip Less Than
J22V0103	KAPLAN SCHOOL SUPPLY	2,258.84	2,258.84	1231019101 6410	Preschool Instruction / New Equip Less Than \$10,000
J22V0104	APPLE COMPUTER INC	14,603.07	10,944.03	0138455109 4310	Ed Services Instruction / Materials and Supplies Instr
			3,659.04	0138455109 6410	Ed Services Instruction / New Equip Less Than \$10,000
J22V0105	RED MOUNTAIN INC	4,995.00	4,995.00	0156556369 6410	Home to Sch Transportation DC / New Equip Less Than
J22X0330	EZAKI ED.D., JANINE	11,900.00	11,900.00	0130220101 5805	Resp to Interv Instr Nicolas / Consultants
J22X0331	VERIZON WIRELESS	2,020.96	2,020.96	0140955249 5900	Info Systems Serv Media DC / Communications
J22X0333	KAJEET INC	9,982.84	9,982.84	0121220101 5210	Title I Nicolas Instruction / Conferences and Meetings
J22Y0058	WORLDWIDE WASTE MANAGEMENT	500.00	500.00	0156556369 4361	Home to Sch Transportation DC / Materials and Supplies
	Fund 01 Total:	471,537.58			
	Fund 12 Total:	6,308.16			
	Fund 14 Total:	44,878.81			
	Fund 25 Total:	4,222.95			
	Fund 40 Total:	9,827.38			
	Fund 68 Total:	20,072.99			
	Fund 81 Total:	972.87			
	Total Amount of Purchase Orders:	557,820.74			

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS
BOARD OF TRUSTEES **01/12/2016**

FROM 11/20/2015 TO 12/18/2015

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>CHANGE AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J22D0535	SCHOLASTIC MAGAZINES	346.12	+31.47	0130417109 4310	Site Discr Instruction Ladera / Materials and Supplies Instr
J22M0044	BEACH PAVING INC	356,286.00	+23,450.00	1453350859 5640	Deferred Maint Facilities / Repairs by Vendors
J22M0048	DBMC INC	62,744.80	+3,250.00	1230825851 6100	CD QIA Fac Acquis Constr Rehmn / Sites and Site
J22M0137	JAM FIRE PROTECTION INC	306,600.00	+11,800.00	2567150851 6100	Facilities / Sites and Site Improvements
J22M0160	QUICK DECK INC	14,223.60	+103.84	1453350859 5640	Deferred Maint Facilities / Repairs by Vendors
J22R0554	SCHOLASTIC INC	1,977.80	-143.84	0121220101 4310	Title I Nicolas Instruction / Materials and Supplies Instr
J22X0022	SOUTHWEST SCHOOL SUPPLY	15,000.00	+5,000.00	0130415109 4310	Site Discr Instruction Golden / Materials and Supplies Instr
J22X0038	SMART AND FINAL STORES CORPORA	2,200.00	+900.00	0130423109 4310	Site Discr Instruction Parks / Materials and Supplies Instr
J22X0054	AT&T	42,000.00	+30,000.00	0154653821 5900	Utilities / Communications
J22X0069	SOUTHWEST SCHOOL SUPPLY	7,000.00	+1,000.00	0130416109 4310	Site Discr Instruction Hermosa / Materials and Supplies Inst
J22X0120	PACIFIC SIGN INSTALLATIONS	8,000.00	+3,000.00	8152451741 4363	Property and Liability / Materials and Supplies Repairs
J22X0209	MANGINO, ASHLEY	7,500.00	+1,250.00	0131655109 5805	Visual Performing Arts Instruc / Consultants
J22X0293	SOUTHWEST SCHOOL SUPPLY	1,950.00	+500.00	0140955249 4350	Info Systems Serv Media DC / Materials and Supplies Office
		Fund 01 Total:	38,537.63		
		Fund 12 Total:	3,250.00		
		Fund 14 Total:	23,553.84		
		Fund 25 Total:	11,800.00		
		Fund 81 Total:	3,000.00		
		Total Amount of Change Orders:	80,141.47		

FULLERTON ELEMENTARY

PURCHASE ORDER DETAIL REPORT - CANCELED PURCHASE ORDERS

BOARD OF TRUSTEES

01/12/2016

FROM 11/20/2015 TO 12/18/2015

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J22D0670	CULVER NEWLIN INC	831.08	831.08	0130415109 4310	Site Discr Instruction Golden / Materials and Supplies Instr
J22X0332	COMMUNITY UNION INC	3,725.00	3,725.00	0121220101 5210	Title I Nicolas Instruction / Conferences and Meetings
	Fund 01 Total:	4,556.08			
	Total Amount of Purchase Orders:	4,556.08			

Addendum to:

Purchase Order Detail Report
Board of Trustees Meeting 01/12/2016

Purchase order number **J22D0655** was issued in error and was never processed or printed.

Bette Crider, Buyer/Coordinator
Purchasing Services

CONSENT ITEM

DATE: January 12, 2016
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Susan Hume, Assistant Superintendent, Business Services
PREPARED BY: Kenyatta Turner, Director, Nutrition Services
SUBJECT: APPROVE/RATIFY NUTRITION SERVICES PURCHASE ORDERS
NUMBERED 180502 THROUGH 180582 FOR THE 2015/2016 SCHOOL
YEAR

Background: Board approval is requested for Nutrition Services purchase orders. The purchase order summary dated November 20, 2015 through December 18, 2015, contains purchase orders numbered 180502 through 180582 for the 2015/2016 school year totaling \$222,238.64. Purchase orders numbered 180557 and 180561 were voided.

Board action is required per Board Policy 3000(b), Roles of Board of Trustees.

Rationale: Purchase orders, one of several methods, are used by school districts to purchase goods and services and are generally accepted by merchants and contractors.

Funding: Nutrition Services Fund (13).

Recommendation: Approve/Ratify Nutrition Services purchase orders numbered 180502 through 180582 for the 2015/2016 school year.

SH:KT:ai
Attachment

Schedule of Open / Out of Date Sequence/ Processed Food
Commodity
Purchase Order Report
11-20-15 through 12-18-15

Date	Vendor	PO Number	Category	Amount
Open Purchase Orders				
Amount Not To Exceed				
11/30/2015	Hollandia Dairy	180511	Dairy Products	6,000.00
11/30/2015	Hollandia Dairy	180512	Dairy Products	6,000.00
11/30/2015	Hollandia Dairy	180513	Dairy Products	6,000.00
11/30/2015	Hollandia Dairy	180514	Dairy Products	6,000.00
11/30/2015	Hollandia Dairy	180515	Dairy Products	6,000.00
11/30/2015	Hollandia Dairy	180516	Dairy Products	6,000.00
11/30/2015	Hollandia Dairy	180517	Dairy Products	6,000.00
11/30/2015	Hollandia Dairy	180518	Dairy Products	6,000.00
11/30/2015	Hollandia Dairy	180519	Dairy Products	6,000.00
11/30/2015	Hollandia Dairy	180520	Dairy Products	6,000.00
11/30/2015	Hollandia Dairy	180521	Dairy Products	6,000.00
11/30/2015	Hollandia Dairy	180522	Dairy Products	6,000.00
11/30/2015	Hollandia Dairy	180523	Dairy Products	6,000.00
11/30/2015	Hollandia Dairy	180524	Dairy Products	6,000.00
11/30/2015	Hollandia Dairy	180525	Dairy Products	6,000.00
11/30/2015	Hollandia Dairy	180526	Dairy Products	6,000.00
11/30/2015	Hollandia Dairy	180527	Dairy Products	6,000.00
11/30/2015	Hollandia Dairy	180528	Dairy Products	6,000.00
11/30/2015	Hollandia Dairy	150529	Dairy Products	6,000.00
	TOTAL OPEN PURCHASE ORDERS			114,000.00
Processed Food & Commodity P.O.'s				
NONE				
	Total OPEN Purchase Orders (from this page & page 2)			\$ 138,000.00
	Total Purchase Orders Out of Date Sequence			-
	Total Processed Food & Commodity P.O.'s			-
	Total Purchase Orders from Purchase Order Detail Report			84,238.64
	TOTAL PURCHASE ORDERS			\$ 222,238.64

Schedule of Open / Out of Date Sequence/ Processed Food
Commodity
Purchase Order Report
11-20-15 through 12-18-15

Date	Vendor	PO Number	Category	Amount
	Open Purchase Orders			
	Amount Not To Exceed			
11/30/2015	Hollandia Dairy	180530	Dairy Products	6,000.00
11/30/2015	Hollandia Dairy	180531	Dairy Products	6,000.00
11/30/2015	Hollandia Dairy	180532	Dairy Products	10,000.00
11/30/2015	Hollandia Dairy	180533	Dairy Products	2,000.00
TOTAL OPEN PURCHASE ORDERS (Page 2)				\$ 24,000.00

Purchase Orders - Detail

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Show all data where the Order Date is between 11/20/2015 and 12/18/2015

Vendor Name	PO No.	P.O. Date	Date Needed	Revised Needed Date	Account No.	Use Vendor Numbers
Packaging Machinery & Parts	180510	11/30/2015	11/30/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
10	EA	1	Parts, Stainless Steel Bracket for Platform C		\$124.6000	\$1,246.00
Sales Tax:						\$99.68
P.O. Total:						\$1,345.68
Vendor Total:						\$1,345.68
Le Chef Bakery	180502	11/23/2015	11/30/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
7	cs	1	Mini Dessert Cup Asst. LC#MPI37		\$50.9700	\$356.79
8	cs	2	Mini Cupcake Asst. LC#SPHC106		\$47.1000	\$376.80
Sales Tax:						\$0.00
P.O. Total:						\$733.59
Le Chef Bakery	180508	11/23/2015	11/30/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
23	case	10012	Croissant, #CRB002-9TS 9/2oz/case		\$6.5200	\$149.96
Sales Tax:						\$0.00
P.O. Total:						\$149.96
Le Chef Bakery	180543	12/1/2015	12/4/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
10	case	10001	Bagel, Assrtd #BBGASST-PBC-12-SLICE-TS 12/4oz/cs		\$7.6400	\$76.40
10	case	10004	Muffin, Assrtd #MUBASST-M-TC-16TS 16/2.5oz/case		\$10.3500	\$103.50
Sales Tax:						\$0.00
P.O. Total:						\$179.90
Le Chef Bakery	180562	12/8/2015	12/8/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
5	case	1	Cupcake, Choc. White Frosting PA113, 20/3oz		\$24.1700	\$120.85
5	case	1	Cupcake, Vanilla White Frosting PA114, 20/3oz		\$24.1700	\$120.85
2	case	1	Cookie Dough, Snickerdoodle, CK20022 2oz		\$39.0100	\$78.02
2	case	1	Cookie Dough, Sugar, CK20021 2oz		\$39.0100	\$78.02
2	case	1	Cookie Dough, Peanut Butter, CK20004 2oz		\$39.0100	\$78.02
2	case	1	Cookie Dough, Fudge Brownie, CK20009 2oz		\$43.6800	\$87.36
2	case	1	Cookie Dough, WhiteChoc.Macadamia, CK20015 2oz		\$43.6800	\$87.36
2	case	1	Cookie Dough, Oatmeal Raisin CK20006-B 2oz		\$39.0100	\$78.02
2	case	1	Cookie Dough, ChocChip CK20001 2oz		\$39.0100	\$78.02
Sales Tax:						\$0.00
P.O. Total:						\$806.52
Vendor Total:						\$1,869.97
Gold Star Foods Inc.	180503	11/23/2015	12/1/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
11	case	56018	Turkey & Gravy, Jennie-O 4/7#/case, GS#400984		\$54.2674	\$596.94
1	case	20025	Potato Pearls, Basic American, 6/3.5#, GS#400184		\$40.9925	\$40.99
2	case	55019	Chicken Nugget, WG Tyson GS#401628 144ct		\$38.3700	\$76.74
3	case	8264	Chips, Tortilla Round, La Tapatia 1.5oz/120ct#77011		\$29.4400	\$88.32
3	case	59501	Cheese cheddar shred RF RS GS#401857 5#		\$13.3000	\$39.90

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Vendor Name	PO No.	P.O. Date	Date Needed	Revised Needed Date	Account No.	Use Vendor Numbers
Gold Star Foods Inc.	180503	11/23/2015	12/1/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
					Sales Tax:	\$0.00
					P.O. Total:	\$842.89
Gold Star Foods Inc.	180505	11/23/2015	12/4/2014			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
50	case	4312	Catsup Packet, Hollens #202485 1000/9gm		\$18.4500	\$922.50
30	case	7682	Cookie,Choc Belly Bear,Whole Grm J&J 200's		\$34.6000	\$1,038.00
5	case	30309	Bagel, Strawberry&Cheese, GS#134813 72/2.43oz.		\$36.0200	\$180.10
					Sales Tax:	\$0.00
					P.O. Total:	\$2,140.60
Gold Star Foods Inc.	180509	11/24/2015	12/11/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
33	case	33010	Turkey,Franks,GS#101006/Jennie-o#42222 4/5#		\$27.5000	\$907.50
5	case	59801	Sandwich,Sunbter&GrpJelly,GS#113264,96csSW#11128W		\$72.7300	\$363.65
69	cs	360029	Sndwch,WG FR Cheese GS#403427 72/3.21oz		\$31.0400	\$2,141.76
					Sales Tax:	\$0.00
					P.O. Total:	\$3,412.91
Gold Star Foods Inc.	180538	11/30/2015	12/3/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
2	case	200018	Juice, Apple 100% Apple&Eve 36/6.75oz		\$9.9800	\$19.96
2	case	11103	Juice,Sprklng,AcaiBerryGS#202565 24 Ct. Envy		\$14.2500	\$28.50
2	case	11105	Juice,Spklng,Fuji Apple GS#202567, Envy 24ct/case		\$14.2500	\$28.50
1	case	7602	Cookie, Chocolate Chip GS#134790 130/case		\$44.2000	\$44.20
1	case	8133	Chips,Doritos RF Cool Ranch GS#200724 72 Ct.		\$19.9400	\$19.94
1	case	8254	Chips,RF NachoCheese Doritos GS#200720 72/1oz.		\$19.9400	\$19.94
1	case	8255	Chips,RF SpicySwtChili Doritos GS#202527 72/case		\$19.9400	\$19.94
1	Case	8259	Chips, Flamin' HotPuffs Chectos GS#203210 72 ct.		\$19.9400	\$19.94
					Sales Tax:	\$0.00
					P.O. Total:	\$200.92
Gold Star Foods Inc.	180539	11/30/2015	12/3/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
4	case	11047	Water, Bottled Pure Life 24/16.9oz GS#201670		\$4.2700	\$17.08
4	case	7602	Cookie, Chocolate Chip GS#134790 130/case		\$44.2000	\$176.80
1	case	8254	Chips,RF NachoCheese Doritos GS#200720 72/1oz.		\$19.9400	\$19.94
1	case	8255	Chips,RF SpicySwtChili Doritos GS#202527 72/case		\$19.9400	\$19.94
					Sales Tax:	\$0.00
					P.O. Total:	\$233.76
Gold Star Foods Inc.	180540	11/30/2015	12/3/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
10	case	11105	Juice,Spklng,Fuji Apple GS#202567, Envy 24ct/case		\$14.2500	\$142.50
2	case	8133	Chips,Doritos RF Cool Ranch GS#200724 72 Ct.		\$19.9400	\$39.88
1	case	8256	Crisps, Popped, HoneyBBQ GS#203329 60/case		\$14.8900	\$14.89
					Sales Tax:	\$0.00
					P.O. Total:	\$197.27
Gold Star Foods Inc.	180541	11/30/2015	12/3/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
4	case	200018	Juice, Apple 100% Apple&Eve 36/6.75oz		\$9.9800	\$39.92
4	case	200020	Juice, Very Berry 100% Apple&Eve 36/3.75oz		\$9.9800	\$39.92
4	case	11105	Juice,Spklng,Fuji Apple GS#202567, Envy 24ct/case		\$14.2500	\$57.00
8	case	7602	Cookie, Chocolate Chip GS#134790 130/case		\$44.2000	\$353.60

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Gold Star Foods Inc.	180541	11/30/2015	12/3/2015				<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost		
2	case	7603	Cookie, Dble Choc GS#138048 130/case	\$47.2700	\$94.54		
1	case	8133	Chips,Doritos RF Cool Ranch GS#200724 72 Ct.	\$19.9400	\$19.94		
1	case	8254	Chips,RF NachoCheese Doritos GS#200720 72/1oz.	\$19.9400	\$19.94		
1	case	8255	Chips,RF SpicySwtChili Doritos GS#202527 72/case	\$19.9400	\$19.94		
1	case	8256	Crisps, Popped, HoneyBBQ GS#203329 60/case	\$14.8900	\$14.89		
1	case	8257	Crisps, Popped,SourCrmOnions GS#203328 60/case	\$14.8900	\$14.89		
						Sales Tax:	\$0.00
						P.O. Total:	\$674.58
Gold Star Foods Inc.	180542	11/30/2015	12/3/2015				<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost		
2	case	200016	Juice, Orange Tangerine Apple&Eve 36/6/75oz	\$9.9800	\$19.96		
2	case	200020	Juice, Very Berry 100% Apple&Eve 36/6.75oz	\$9.9800	\$19.96		
4	case	11103	Juice,Sprkng,AcaiBerryGS#202565 24 Ct. Envoy	\$14.2500	\$57.00		
4	case	11105	Juice,Spkng,Fuji Apple GS#202567, Envoy 24ct/case	\$14.2500	\$57.00		
10	case	7602	Cookie, Chocolate Chip GS#134790 130/case	\$44.2000	\$442.00		
2	case	8133	Chips,Doritos RF Cool Ranch GS#200724 72 Ct.	\$19.9400	\$39.88		
2	case	8254	Chips,RF NachoCheese Doritos GS#200720 72/1oz.	\$19.9400	\$39.88		
2	case	8255	Chips,RF SpicySwtChili Doritos GS#202527 72/case	\$19.9400	\$39.88		
3	Case	8259	Chips, Flamin' HotPuffs Cheetos GS#203210 72 ct.	\$19.9400	\$59.82		
						Sales Tax:	\$0.00
						P.O. Total:	\$775.38
Gold Star Foods Inc.	180551	12/4/2015	12/10/2015				<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost		
2	case	11047	Water, Bottled Pure Life 24/16.9oz GS#201670	\$4.2700	\$8.54		
2	case	11077	Juice, Apple Welch's 24/11.5oz./case GS#202446	\$19.7500	\$39.50		
2	case	11105	Juice,Spkng,Fuji Apple GS#202567, Envoy 24ct/case	\$14.2500	\$28.50		
2	case	7602	Cookie, Chocolate Chip GS#134790 130/case	\$44.2000	\$88.40		
1	case	8133	Chips,Doritos RF Cool Ranch GS#200724 72 Ct.	\$19.9400	\$19.94		
1	case	8254	Chips,RF NachoCheese Doritos GS#200720 72/1oz.	\$19.9400	\$19.94		
1	case	8255	Chips,RF SpicySwtChili Doritos GS#202527 72/case	\$19.9400	\$19.94		
1	Case	8259	Chips, Flamin' HotPuffs Cheetos GS#203210 72 ct.	\$19.9400	\$19.94		
						Sales Tax:	\$0.00
						P.O. Total:	\$244.70
Gold Star Foods Inc.	180552	12/4/2015	12/10/2015				<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost		
6	case	11047	Water, Bottled Pure Life 24/16.9oz GS#201670	\$4.2700	\$25.62		
5	case	11103	Juice,Sprkng,AcaiBerryGS#202565 24 Ct. Envoy	\$14.2500	\$71.25		
5	case	11105	Juice,Spkng,Fuji Apple GS#202567, Envoy 24ct/case	\$14.2500	\$71.25		
4	case	7602	Cookie, Chocolate Chip GS#134790 130/case	\$44.2000	\$176.80		
1	case	8254	Chips,RF NachoCheese Doritos GS#200720 72/1oz.	\$19.9400	\$19.94		
1	case	8255	Chips,RF SpicySwtChili Doritos GS#202527 72/case	\$19.9400	\$19.94		
1	case	8256	Crisps, Popped, HoneyBBQ GS#203329 60/case	\$14.8900	\$14.89		
						Sales Tax:	\$0.00
						P.O. Total:	\$399.69
Gold Star Foods Inc.	180553	12/4/2015	12/10/2015				<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost		
15	case	11047	Water, Bottled Pure Life 24/16.9oz GS#201670	\$4.2700	\$64.05		
10	case	11103	Juice,Sprkng,AcaiBerryGS#202565 24 Ct. Envoy	\$14.2500	\$142.50		
5	case	8133	Chips,Doritos RF Cool Ranch GS#200724 72 Ct.	\$19.9400	\$99.70		
5	case	8254	Chips,RF NachoCheese Doritos GS#200720 72/1oz.	\$19.9400	\$99.70		
1	case	8256	Crisps, Popped, HoneyBBQ GS#203329 60/case	\$14.8900	\$14.89		

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Gold Star Foods Inc.	180553	12/4/2015	12/10/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost	
10	Case	8259	Chips, Flamin' HotPuffs Cheetos GS#203210 72 ct.	\$19.9400	\$199.40	
					Sales Tax:	\$0.00
					P.O. Total:	\$620.24
Gold Star Foods Inc.	180554	12/4/2015	12/10/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost	
2	case	200018	Juice, Apple 100% Apple&Eve 36/6.75oz	\$9.9800	\$19.96	
2	case	200016	Juice, Orange Tangerine 100% Apple&Eve 36/6.7	\$9.9800	\$19.96	
4	case	11105	Juice,Spkng,Fuji Apple GS#202567, Envy 24ct/case	\$14.2500	\$57.00	
6	case	7602	Cookie, Chocolate Chip GS#134790 130/case	\$44.2000	\$265.20	
					Sales Tax:	\$0.00
					P.O. Total:	\$362.12
Gold Star Foods Inc.	180555	12/4/2015	12/10/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost	
10	case	11047	Water, Bottled Pure Life 24/16.9oz GS#201670	\$4.2700	\$42.70	
2	case	11103	Juice,Sprkng,AcaiBerryGS#202565 24 Ct. Envy	\$14.2500	\$28.50	
5	case	11105	Juice,Spkng,Fuji Apple GS#202567, Envy 24ct/case	\$14.2500	\$71.25	
10	case	7602	Cookie, Chocolate Chip GS#134790 130/case	\$44.2000	\$442.00	
3	case	8133	Chips,Doritos RF Cool Ranch GS#200724 72 Ct.	\$19.9400	\$59.82	
3	case	8254	Chips,RF NachoCheese Doritos GS#200720 72/1oz.	\$19.9400	\$59.82	
3	case	8255	Chips,RF SpicySwChili Doritos GS#202527 72/case	\$19.9400	\$59.82	
1	case	8256	Crisps, Popped, HoneyBBQ GS#203329 60/case	\$14.8900	\$14.89	
1	case	8257	Crisps, Popped,SourCrmOnions GS#203328 60/case	\$14.8900	\$14.89	
3	Case	8259	Chips, Flamin' HotPuffs Cheetos GS#203210 72 ct.	\$19.9400	\$59.82	
5	case	202568	Juice, Sprkng Fruit Punch 24/8.3oz Envy	\$14.2500	\$71.25	
					Sales Tax:	\$0.00
					P.O. Total:	\$924.76
Gold Star Foods Inc.	180556	12/4/2015	12/4/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost	
15	case	1	Dinner, Energy-2-Go Power Up GS#208160	\$54.4900	\$817.35	
					Sales Tax:	\$0.00
					P.O. Total:	\$817.35
Gold Star Foods Inc.	180560	12/7/2015	12/11/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost	
50	case	56110	Muffin Top, ChocChip GS#403814 60/2.5 oz. B.Vista	\$23.1323	\$1,156.62	
45	case	3002	Cereal,CinnaToast R/Sugar GenMills#9491895 96/cs	\$17.5600	\$790.20	
14	case	57004	Burger,BeeFSteak.GS#403350/ #CNQ163003 180/3oz.	\$37.6400	\$526.96	
12	case	4410	Vinegar White #202382 Golden State 4/1gal.	\$10.1700	\$122.04	
2	each	4039	Garlic granulated, Pacific Spice #202038 4.5#	\$15.6600	\$31.32	
36	case	3005	Cereal,Cocoa Puffs Rd/Sugar GenMills#9526567 96/cs	\$17.5600	\$632.16	
35	case	55057	Chicken Patty Hot&Spicy WG Tyson,144/cs, GS#401769	\$41.9000	\$1,466.50	
12	case	56036	Burrito,MachoChiliCheese,GS403553/71667 96/5.2oz	\$71.7317	\$860.78	
4	case	3015	Cereal, Kashi GS#202812 96ct./ 1 oz.	\$30.9900	\$123.96	
48	case	7021	Cracker Graham Hi-Fbr MJM #300151 150/1oz	\$17.7300	\$851.04	
57	case	56034	Burrito, GS#403688,BeeF/Bn/Chs& Salsa 80/cs Cabo	\$54.6630	\$3,115.79	
					Sales Tax:	\$0.00
					P.O. Total:	\$9,677.37
Gold Star Foods Inc.	180570	12/11/2015	12/18/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost	
5	case	30055	Burger,Veggie,BlkBean GS#113253 12/4/2.9oz.	\$45.4500	\$227.25	
25	case	30307	Bread, Crumb GS#113034 Daves#360 28/3.6oz.	\$13.1300	\$328.25	

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Vendor Name	PO No.	P.O. Date	Date Needed	Revised	Needed Date	Account No.	Use Vendor Numbers
Gold Star Foods Inc.	180570	12/11/2015	12/18/2015				<input type="checkbox"/>
Qty	Unit	Item No.	Description			Unit Cost	Extended Cost
39	case	56028	Turkey,Brst,OvnRst GS#400966/2099 12/1#			\$26.3984	\$1,029.54
18	case	56035	Wrap,Egg/Chs/Trky Ssage GS#403661 72/2.5oz			\$31.2954	\$563.32
10	case	55019	Chicken Nugget, WG Tyson GS#401628 144ct			\$38.3700	\$383.70
						Sales Tax:	\$0.00
						P.O. Total:	\$2,532.05
Gold Star Foods Inc.	180573	12/17/2015	12/17/2015				<input type="checkbox"/>
Qty	Unit	Item No.	Description			Unit Cost	Extended Cost
7	case	11047	Water, Bottled Pure Life 24/16.9oz GS#201670			\$4.2700	\$29.89
2	case	11105	Juice,SpkIng,Fuji Apple GS#202567, Envy 24ct/case			\$14.2500	\$28.50
1	case	7602	Cookie, Chocolate Chip GS#134790 130/case			\$44.2000	\$44.20
						Sales Tax:	\$0.00
						P.O. Total:	\$102.59
Gold Star Foods Inc.	180574	12/17/2015	12/17/2015				<input type="checkbox"/>
Qty	Unit	Item No.	Description			Unit Cost	Extended Cost
8	case	11047	Water, Bottled Pure Life 24/16.9oz GS#201670			\$4.2700	\$34.16
3	case	7602	Cookie, Chocolate Chip GS#134790 130/case			\$44.2000	\$132.60
1	case	8254	Chips,RF NachoCheese Doritos GS#200720 72/1oz.			\$19.9400	\$19.94
2	case	8255	Chips,RF SpicySwtChili Doritos GS#202527 72/case			\$19.9400	\$39.88
1	case	8256	Crisps, Popped, HoneyBBQ GS#203329 60/case			\$14.8900	\$14.89
2	case	200018	Juice, Apple 100% Apple&Eve 36/6.75oz			\$9.9800	\$19.96
1	case	200020	Juice, Very Berry 100% Apple&Eve 36/6.75oz			\$9.9800	\$9.98
1	case	200016	Juice, Orange Tangm 100% Apple&Eve 36/6.75oz			\$9.9800	\$9.98
						Sales Tax:	\$0.00
						P.O. Total:	\$281.39
Gold Star Foods Inc.	180575	12/17/2015	12/17/2015				<input type="checkbox"/>
Qty	Unit	Item No.	Description			Unit Cost	Extended Cost
20	case	11047	Water, Bottled Pure Life 24/16.9oz GS#201670			\$4.2700	\$85.40
5	case	11103	Juice,SpkIng,AcaiBerryGS#202565 24 Ct. Envy			\$14.2500	\$71.25
10	case	11105	Juice,SpkIng,Fuji Apple GS#202567, Envy 24ct/case			\$14.2500	\$142.50
10	case	7602	Cookie, Chocolate Chip GS#134790 130/case			\$44.2000	\$442.00
8	case	8133	Chips,Doritos RF Cool Ranch GS#200724 72 Ct.			\$19.9400	\$159.52
5	case	8255	Chips,RF SpicySwtChili Doritos GS#202527 72/case			\$19.9400	\$99.70
1	case	8256	Crisps, Popped, HoneyBBQ GS#203329 60/case			\$14.8900	\$14.89
10	Case	8259	Chips, Flamin' HotPuffs Cheetos GS#203210 72 ct.			\$19.9400	\$199.40
						Sales Tax:	\$0.00
						P.O. Total:	\$1,214.66
Gold Star Foods Inc.	180576	12/17/2015	12/17/2015				<input type="checkbox"/>
Qty	Unit	Item No.	Description			Unit Cost	Extended Cost
4	case	11047	Water, Bottled Pure Life 24/16.9oz GS#201670			\$4.2700	\$17.08
4	case	11105	Juice,SpkIng,Fuji Apple GS#202567, Envy 24ct/case			\$14.2500	\$57.00
6	case	7602	Cookie, Chocolate Chip GS#134790 130/case			\$44.2000	\$265.20
1	case	8133	Chips,Doritos RF Cool Ranch GS#200724 72 Ct.			\$19.9400	\$19.94
1	case	8254	Chips,RF NachoCheese Doritos GS#200720 72/1oz.			\$19.9400	\$19.94
1	case	8255	Chips,RF SpicySwtChili Doritos GS#202527 72/case			\$19.9400	\$19.94
						Sales Tax:	\$0.00
						P.O. Total:	\$399.10
Gold Star Foods Inc.	180577	12/17/2015	12/17/2015				<input type="checkbox"/>
Qty	Unit	Item No.	Description			Unit Cost	Extended Cost
10	case	11047	Water, Bottled Pure Life 24/16.9oz GS#201670			\$4.2700	\$42.70
5	case	11103	Juice,SpkIng,AcaiBerryGS#202565 24 Ct. Envy			\$14.2500	\$71.25

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Vendor Name	PO No.	P.O. Date	Date Needed	Revised	Needed Date	Account No.	Use Vendor Numbers
Gold Star Foods Inc.	180577	12/17/2015	12/17/2015				<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost		
5	case	11105	Juice,Spkng,Fuji Apple GS#202567, Envy 24ct/case	\$14.2500	\$71.25		
10	case	7602	Cookie, Chocolate Chip GS#134790 130/case	\$44.2000	\$442.00		
2	case	8133	Chips,Doritos RF Cool Ranch GS#200724 72 Ct.	\$19.9400	\$39.88		
2	case	8254	Chips,RF NachoCheese Doritos GS#200720 72/1oz.	\$19.9400	\$39.88		
2	case	8255	Chips,RF SpicySwChili Doritos GS#202527 72/case	\$19.9400	\$39.88		
3	Case	8259	Chips, Flamin' HotPuffs Cheetos GS#203210 72 ct.	\$19.9400	\$59.82		
3	case	200018	Juice, Apple 100% Apple&Eve 36/6.75oz	\$9.9800	\$29.94		
3	case	200020	Juice, Very Berry 100% Apple&Eve 36/6.75oz	\$9.9800	\$29.94		
3	case	200016	Juice, Orange Tangm 100% Apple&Eve 36/6.75oz	\$9.9800	\$29.94		
						Sales Tax:	\$0.00
						P.O. Total:	\$896.48
Gold Star Foods Inc.	180578	12/17/2015	12/22/2015				<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost		
98	case	59046	Pizza,FrenchBrd, GS#403604 60/cs Ardellas	\$36.0300	\$3,530.94		
45	case	56507	Lasagna, Cheese GS#401876 110/4.15 oz.	\$56.0308	\$2,521.39		
29	case	56115	Brownie,WG, GS#400042, 20thCent#772A20W 144/2oz	\$50.0000	\$1,450.00		
						Sales Tax:	\$0.00
						P.O. Total:	\$7,502.33
Gold Star Foods Inc.	180579	12/18/2015	12/29/2015				<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost		
19	case	56034	Burrito, GS#403688,Beef/Bn/Chs& Salsa 80/cs Cabo	\$54.6630	\$1,038.60		
98	case	59046	Pizza,FrenchBrd, GS#403604 60/cs Ardellas	\$36.0300	\$3,530.94		
20	case	57002	Beef Patty,Mesquite Lean,Pierre135/2.5cs,GS#401398	\$20.7500	\$415.00		
29	case	56115	Brownie,WG, GS#400042, 20thCent#772A20W 144/2oz	\$50.0000	\$1,450.00		
45	case	56507	Lasagna, Cheese GS#401876 110/4.15 oz.	\$56.0308	\$2,521.39		
12	cs	4242	Sauce, Marinara, Packer #401456 Red Gold 6/10#	\$24.8190	\$297.83		
15	case	30347	Roll,Dinner,WhleGrainGS#102184 Shannons 1oz-120/cs	\$23.5000	\$352.50		
77	cs	360029	Sndwch,WG FR Cheese GS#403427 72/3.21oz	\$31.0400	\$2,390.08		
						Sales Tax:	\$0.00
						P.O. Total:	\$11,996.33
Gold Star Foods Inc.	180580	12/18/2015	12/29/2015				<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost		
38	case	56062	Sandwich, Turkey&Cheese GS#401516 36ct/cs Rs&Sh	\$28.4500	\$1,081.10		
						Sales Tax:	\$0.00
						P.O. Total:	\$1,081.10
Gold Star Foods Inc.	180581	12/18/2015	1/5/2016				<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost		
46	case	380115	Dinner Meal, Chipotle Chx, GS#305424 30 ct.	\$54.9500	\$2,527.70		
						Sales Tax:	\$0.00
						P.O. Total:	\$2,527.70
Gold Star Foods Inc.	180582	12/18/2015	12/29/2015				<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost		
5	case	30055	Burger,Veggie,BlkBean GS#113253 12/4/2.9oz.	\$45.4500	\$227.25		
25	case	30307	Bread, Crumb GS#113034 Daves#360 28/3.6oz.	\$13.1300	\$328.25		
39	case	56028	Turkey,Brst,OvnRst GS#400966/2099 12/1#	\$26.3984	\$1,029.54		
18	case	56035	Wrap,Egg/Chs/Trky Ssage GS#403661 72/2.5oz	\$31.2954	\$563.32		
10	case	55019	Chicken Nugget, WG Tyson GS#401628 144ct	\$38.3700	\$383.70		
						Sales Tax:	\$0.00
						P.O. Total:	\$2,532.05

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Vendor Name	PO No.	P.O. Date	Date Needed	Revised Needed Date	Account No.	Use Vendor Numbers
Vendor Total:						\$52,590.32
P & R Paper Supply Company, Inc.						
	180506	11/23/2015	12/2/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
2	case	86202	Tray I-Comp, Hinged Clr Pactiv YC18112 250/case		\$30.2500	\$60.50
Sales Tax:						\$0.00
P.O. Total:						\$60.50
P & R Paper Supply Company, Inc.						
	180507	11/23/2015	12/2/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
3	CS	1	HotCup, Handled 8oz White #IMV-8PCWH 20/50		\$39.3000	\$117.90
Sales Tax:						\$0.00
P.O. Total:						\$117.90
P & R Paper Supply Company, Inc.						
	180559	12/7/2015	12/15/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
4	case	80004	Gloves, Disp, Latex (L) #GOL-1562 10/100/case		\$40.1000	\$160.40
9	case	80009	Glove,Disp, Latex (SM)#GOL-1564 10/100/case		\$40.1000	\$360.90
1	case	80029	Gloves, Poly Clr (L) GOL-1501 10/10/100/cs GoldMax		\$50.3700	\$50.37
3	case	80010	Gloves,Disp Latex (M)#GOL-1563 10/100/case		\$40.1000	\$120.30
Sales Tax:						\$55.35
P.O. Total:						\$747.32
P & R Paper Supply Company, Inc.						
	180568	12/11/2015	12/15/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
24	cs	85010	Bowl, Styro Unlam 30 oz Pactiv YTH10030 1000/cs		\$42.9000	\$1,029.60
5	case	85009	Bowl, Clear 24-oz DART-C24B 252/case		\$46.5500	\$232.75
6	case	84808	Lid, Dome Clear Dart - C64PDL 252/case		\$52.4000	\$314.40
9	case	83301	Plates, Clear Plastic 6" Edris DPL6CLR 240/case		\$32.9500	\$296.55
10	case	80017	Handi-Wipes Pink/White CHX #8507 200/cs		\$20.6900	\$206.90
Sales Tax:						\$16.55
P.O. Total:						\$2,096.75
P & R Paper Supply Company, Inc.						
	180569	12/11/2015	12/15/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
6	case	83302	Plate, 9" Etched Clear Edris #DPL9-CLR 240/case		\$76.1400	\$456.84
Sales Tax:						\$0.00
P.O. Total:						\$456.84
Vendor Total:						\$3,479.31
Form Plastics						
	180504	11/23/2015	12/4/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
200	case	86213	Tray 3 1/2x3 1/2, 2000/case Part#5010-128500		\$38.8000	\$7,760.00
15	case	87001	Film 7 1/8" x 5100' 985CV 1roll/cs		\$290.8200	\$4,362.30
Sales Tax:						\$0.00
P.O. Total:						\$12,122.30
Vendor Total:						\$12,122.30

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Vendor Name	PO No.	P.O. Date	Date Needed	Revised Needed Date	Account No.	Use Vendor Numbers
Hollandia Dairy	180511	11/30/2015	12/31/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost	
4000	EA	997007	Lowfat 1% Pouch 1/2 PT 3X30 #1321	\$0.2062	\$824.80	
4000	EA	997004	Fat Free Milk, Mini 1/2PT #1386	\$0.1954	\$781.60	
8000	EA	997009	CHOC FF Milk Pouch 1/2 PT 3X30 #1401	\$0.1937	\$1,549.60	
4000	EA	997022	Juice, Apple 4oz #3771	\$0.1078	\$431.20	
3	CS	997031	Soy Milk, Plain PRL Org 8oz 24/cs #7070	\$17.0000	\$51.00	
					Sales Tax:	\$0.00
					P.O. Total:	\$3,638.20
Hollandia Dairy	180512	11/30/2015	12/31/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost	
4000	EA	997007	Lowfat 1% Pouch 1/2 PT 3X30 #1321	\$0.2062	\$824.80	
4000	EA	997004	Fat Free Milk, Mini 1/2PT #1386	\$0.1954	\$781.60	
8000	EA	997009	CHOC FF Milk Pouch 1/2 PT 3X30 #1401	\$0.1937	\$1,549.60	
4000	EA	997022	Juice, Apple 4oz #3771	\$0.1078	\$431.20	
3	CS	997031	Soy Milk, Plain PRL Org 8oz 24/cs #7070	\$17.0000	\$51.00	
					Sales Tax:	\$0.00
					P.O. Total:	\$3,638.20
Hollandia Dairy	180513	11/30/2015	12/31/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost	
4000	EA	997007	Lowfat 1% Pouch 1/2 PT 3X30 #1321	\$0.2062	\$824.80	
4000	EA	997004	Fat Free Milk, Mini 1/2PT #1386	\$0.1954	\$781.60	
8000	EA	997009	CHOC FF Milk Pouch 1/2 PT 3X30 #1401	\$0.1937	\$1,549.60	
4000	EA	997022	Juice, Apple 4oz #3771	\$0.1078	\$431.20	
3	CS	997031	Soy Milk, Plain PRL Org 8oz 24/cs #7070	\$17.0000	\$51.00	
					Sales Tax:	\$0.00
					P.O. Total:	\$3,638.20
Hollandia Dairy	180514	11/30/2015	12/31/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost	
4000	EA	997007	Lowfat 1% Pouch 1/2 PT 3X30 #1321	\$0.2062	\$824.80	
4000	EA	997004	Fat Free Milk, Mini 1/2PT #1386	\$0.1954	\$781.60	
8000	EA	997009	CHOC FF Milk Pouch 1/2 PT 3X30 #1401	\$0.1937	\$1,549.60	
4000	EA	997022	Juice, Apple 4oz #3771	\$0.1078	\$431.20	
3	CS	997031	Soy Milk, Plain PRL Org 8oz 24/cs #7070	\$17.0000	\$51.00	
					Sales Tax:	\$0.00
					P.O. Total:	\$3,638.20
Hollandia Dairy	180515	11/30/2015	12/31/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost	
4000	EA	997007	Lowfat 1% Pouch 1/2 PT 3X30 #1321	\$0.2062	\$824.80	
4000	EA	997004	Fat Free Milk, Mini 1/2PT #1386	\$0.1954	\$781.60	
8000	EA	997009	CHOC FF Milk Pouch 1/2 PT 3X30 #1401	\$0.1937	\$1,549.60	
4000	EA	997022	Juice, Apple 4oz #3771	\$0.1078	\$431.20	
3	CS	997031	Soy Milk, Plain PRL Org 8oz 24/cs #7070	\$17.0000	\$51.00	
					Sales Tax:	\$0.00
					P.O. Total:	\$3,638.20
Hollandia Dairy	180516	11/30/2015	12/31/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost	
4000	EA	997007	Lowfat 1% Pouch 1/2 PT 3X30 #1321	\$0.2062	\$824.80	
4000	EA	997004	Fat Free Milk, Mini 1/2PT #1386	\$0.1954	\$781.60	
8000	EA	997009	CHOC FF Milk Pouch 1/2 PT 3X30 #1401	\$0.1937	\$1,549.60	
4000	EA	997022	Juice, Apple 4oz #3771	\$0.1078	\$431.20	
3	CS	997031	Soy Milk, Plain PRL Org 8oz 24/cs #7070	\$17.0000	\$51.00	
					Sales Tax:	\$0.00
					P.O. Total:	\$3,638.20

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Hollandia Dairy	180516	11/30/2015	12/31/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost	
						Sales Tax: \$0.00
						P.O. Total: \$3,638.20
Hollandia Dairy	180517	11/30/2015	12/31/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost	
4000	EA	997007	Lowfat 1% Pouch 1/2 PT 3X30 #1321	\$0.2062	\$824.80	
4000	EA	997004	Fat Free Milk, Mini 1/2PT #1386	\$0.1954	\$781.60	
8000	EA	997009	CHOC FF Milk Pouch 1/2 PT 3X30 #1401	\$0.1937	\$1,549.60	
4000	EA	997022	Juice, Apple 4oz #3771	\$0.1078	\$431.20	
3	CS	997031	Soy Milk, Plain PRL Org 8oz 24/cs #7070	\$17.0000	\$51.00	
4000	EA	997096	Juice, Appleberry, 4oz #3772	\$0.1178	\$471.20	
						Sales Tax: \$0.00
						P.O. Total: \$4,109.40
Hollandia Dairy	180518	11/30/2015	12/31/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost	
4000	EA	997007	Lowfat 1% Pouch 1/2 PT 3X30 #1321	\$0.2062	\$824.80	
4000	EA	997004	Fat Free Milk, Mini 1/2PT #1386	\$0.1954	\$781.60	
8000	EA	997009	CHOC FF Milk Pouch 1/2 PT 3X30 #1401	\$0.1937	\$1,549.60	
4000	EA	997022	Juice, Apple 4oz #3771	\$0.1078	\$431.20	
3	CS	997031	Soy Milk, Plain PRL Org 8oz 24/cs #7070	\$17.0000	\$51.00	
						Sales Tax: \$0.00
						P.O. Total: \$3,638.20
Hollandia Dairy	180519	11/30/2015	12/31/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost	
4000	EA	997007	Lowfat 1% Pouch 1/2 PT 3X30 #1321	\$0.2062	\$824.80	
4000	EA	997004	Fat Free Milk, Mini 1/2PT #1386	\$0.1954	\$781.60	
8000	EA	997009	CHOC FF Milk Pouch 1/2 PT 3X30 #1401	\$0.1937	\$1,549.60	
4000	EA	997022	Juice, Apple 4oz #3771	\$0.1078	\$431.20	
3	CS	997031	Soy Milk, Plain PRL Org 8oz 24/cs #7070	\$17.0000	\$51.00	
						Sales Tax: \$0.00
						P.O. Total: \$3,638.20
Hollandia Dairy	180520	11/30/2015	12/31/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost	
4000	EA	997007	Lowfat 1% Pouch 1/2 PT 3X30 #1321	\$0.2062	\$824.80	
4000	EA	997004	Fat Free Milk, Mini 1/2PT #1386	\$0.1954	\$781.60	
8000	EA	997009	CHOC FF Milk Pouch 1/2 PT 3X30 #1401	\$0.1937	\$1,549.60	
4000	EA	997022	Juice, Apple 4oz #3771	\$0.1078	\$431.20	
3	CS	997031	Soy Milk, Plain PRL Org 8oz 24/cs #7070	\$17.0000	\$51.00	
4000	EA	997096	Juice, Appleberry, 4oz #3772	\$0.1178	\$471.20	
						Sales Tax: \$0.00
						P.O. Total: \$4,109.40
Hollandia Dairy	180521	11/30/2015	12/31/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost	
4000	EA	997007	Lowfat 1% Pouch 1/2 PT 3X30 #1321	\$0.2062	\$824.80	
4000	EA	997004	Fat Free Milk, Mini 1/2PT #1386	\$0.1954	\$781.60	
8000	EA	997009	CHOC FF Milk Pouch 1/2 PT 3X30 #1401	\$0.1937	\$1,549.60	
4000	EA	997022	Juice, Apple 4oz #3771	\$0.1078	\$431.20	
3	CS	997031	Soy Milk, Plain PRL Org 8oz 24/cs #7070	\$17.0000	\$51.00	
						Sales Tax: \$0.00
						P.O. Total: \$3,638.20

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Hollandia Dairy		180522	11/30/2015	12/31/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost		
4000	EA	997007	Lowfat 1% Pouch 1/2 PT 3X30 #1321	\$0.2062	\$824.80		
4000	EA	997004	Fat Free Milk, Mini 1/2PT #1386	\$0.1954	\$781.60		
8000	EA	997009	CHOC FF Milk Pouch 1/2 PT 3X30 #1401	\$0.1937	\$1,549.60		
4000	EA	997022	Juice, Apple 4oz #3771	\$0.1078	\$431.20		
3	CS	997031	Soy Milk, Plain PRL Org 8oz 24/cs #7070	\$17.0000	\$51.00		
					Sales Tax:	\$0.00	
					P.O. Total:	\$3,638.20	<input type="checkbox"/>
Hollandia Dairy		180523	11/30/2015	12/31/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost		
4000	EA	997007	Lowfat 1% Pouch 1/2 PT 3X30 #1321	\$0.2062	\$824.80		
4000	EA	997004	Fat Free Milk, Mini 1/2PT #1386	\$0.1954	\$781.60		
8000	EA	997009	CHOC FF Milk Pouch 1/2 PT 3X30 #1401	\$0.1937	\$1,549.60		
4000	EA	997022	Juice, Apple 4oz #3771	\$0.1078	\$431.20		
3	CS	997031	Soy Milk, Plain PRL Org 8oz 24/cs #7070	\$17.0000	\$51.00		
4000	EA	997096	Juice, Appleberry, 4oz #3772	\$0.1178	\$471.20		
					Sales Tax:	\$0.00	
					P.O. Total:	\$4,109.40	<input type="checkbox"/>
Hollandia Dairy		180524	11/30/2015	12/31/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost		
4000	EA	997007	Lowfat 1% Pouch 1/2 PT 3X30 #1321	\$0.2062	\$824.80		
4000	EA	997004	Fat Free Milk, Mini 1/2PT #1386	\$0.1954	\$781.60		
8000	EA	997009	CHOC FF Milk Pouch 1/2 PT 3X30 #1401	\$0.1937	\$1,549.60		
4000	EA	997022	Juice, Apple 4oz #3771	\$0.1078	\$431.20		
3	CS	997031	Soy Milk, Plain PRL Org 8oz 24/cs #7070	\$17.0000	\$51.00		
					Sales Tax:	\$0.00	
					P.O. Total:	\$3,638.20	<input type="checkbox"/>
Hollandia Dairy		180525	11/30/2015	12/31/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost		
8000	EA	997007	Lowfat 1% Pouch 1/2 PT 3X30 #1321	\$0.2062	\$1,649.60		
4000	EA	997004	Fat Free Milk, Mini 1/2PT #1386	\$0.1954	\$781.60		
1000	EA	997009	CHOC FF Milk Pouch 1/2 PT 3X30 #1401	\$0.1937	\$193.70		
4000	EA	997022	Juice, Apple 4oz #3771	\$0.1078	\$431.20		
3	CS	997031	Soy Milk, Plain PRL Org 8oz 24/cs #7070	\$17.0000	\$51.00		
					Sales Tax:	\$0.00	
					P.O. Total:	\$3,107.10	<input type="checkbox"/>
Hollandia Dairy		180526	11/30/2015	12/31/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost		
4000	EA	997007	Lowfat 1% Pouch 1/2 PT 3X30 #1321	\$0.2062	\$824.80		
4000	EA	997004	Fat Free Milk, Mini 1/2PT #1386	\$0.1954	\$781.60		
8000	EA	997009	CHOC FF Milk Pouch 1/2 PT 3X30 #1401	\$0.1937	\$1,549.60		
4000	EA	997022	Juice, Apple 4oz #3771	\$0.1078	\$431.20		
3	CS	997031	Soy Milk, Plain PRL Org 8oz 24/cs #7070	\$17.0000	\$51.00		
					Sales Tax:	\$0.00	
					P.O. Total:	\$3,638.20	<input type="checkbox"/>
Hollandia Dairy		180527	11/30/2015	12/31/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost		
4000	EA	997007	Lowfat 1% Pouch 1/2 PT 3X30 #1321	\$0.2062	\$824.80		
4000	EA	997004	Fat Free Milk, Mini 1/2PT #1386	\$0.1954	\$781.60		
8000	EA	997009	CHOC FF Milk Pouch 1/2 PT 3X30 #1401	\$0.1937	\$1,549.60		
4000	EA	997022	Juice, Apple 4oz #3771	\$0.1078	\$431.20		

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Vendor Name		PO No.	P.O. Date	Date Needed	Revised Needed Date	Account No.	Use Vendor Numbers
Hollandia Dairy		180527	11/30/2015	12/31/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost		
3	CS	997031	Soy Milk, Plain PRL Org 8oz 24/cs #7070	\$17.0000	\$51.00		
						Sales Tax:	\$0.00
						P.O. Total:	\$3,638.20
Hollandia Dairy		180528	11/30/2015	12/31/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost		
4000	EA	997007	Lowfat 1% Pouch 1/2 PT 3X30 #1321	\$0.2062	\$824.80		
4000	EA	997004	Fat Free Milk, Mini 1/2PT #1386	\$0.1954	\$781.60		
8000	EA	997009	CHOC FF Milk Pouch 1/2 PT 3X30 #1401	\$0.1937	\$1,549.60		
4000	EA	997022	Juice, Apple 4oz #3771	\$0.1078	\$431.20		
3	CS	997031	Soy Milk, Plain PRL Org 8oz 24/cs #7070	\$17.0000	\$51.00		
						Sales Tax:	\$0.00
						P.O. Total:	\$3,638.20
Hollandia Dairy		180529	11/30/2015	12/31/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost		
4000	EA	997007	Lowfat 1% Pouch 1/2 PT 3X30 #1321	\$0.2062	\$824.80		
4000	EA	997004	Fat Free Milk, Mini 1/2PT #1386	\$0.1954	\$781.60		
8000	EA	997009	CHOC FF Milk Pouch 1/2 PT 3X30 #1401	\$0.1937	\$1,549.60		
4000	EA	997022	Juice, Apple 4oz #3771	\$0.1078	\$431.20		
3	CS	997031	Soy Milk, Plain PRL Org 8oz 24/cs #7070	\$17.0000	\$51.00		
						Sales Tax:	\$0.00
						P.O. Total:	\$3,638.20
Hollandia Dairy		180530	11/30/2015	12/31/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost		
4000	EA	997007	Lowfat 1% Pouch 1/2 PT 3X30 #1321	\$0.2062	\$824.80		
4000	EA	997004	Fat Free Milk, Mini 1/2PT #1386	\$0.1954	\$781.60		
8000	EA	997009	CHOC FF Milk Pouch 1/2 PT 3X30 #1401	\$0.1937	\$1,549.60		
4000	EA	997022	Juice, Apple 4oz #3771	\$0.1078	\$431.20		
3	CS	997031	Soy Milk, Plain PRL Org 8oz 24/cs #7070	\$17.0000	\$51.00		
						Sales Tax:	\$0.00
						P.O. Total:	\$3,638.20
Hollandia Dairy		180531	11/30/2015	12/31/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost		
3000	EA	997007	Lowfat 1% Pouch 1/2 PT 3X30 #1321	\$0.2062	\$618.60		
3000	EA	997004	Fat Free Milk, Mini 1/2PT #1386	\$0.1954	\$586.20		
3000	EA	997009	CHOC FF Milk Pouch 1/2 PT 3X30 #1401	\$0.1937	\$581.10		
3000	EA	997022	Juice, Apple 4oz #3771	\$0.1078	\$323.40		
3000	EA	997096	Juice, Appleberry, 4oz #3772	\$0.1178	\$353.40		
3	CS	997031	Soy Milk, Plain PRL Org 8oz 24/cs #7070	\$17.0000	\$51.00		
30	CS	997093	Yogurt Yami Asstd 4oz 48/case #2185	\$14.4280	\$432.84		
6	EA	997092	Yogurt Vanilla 32lb #2700	\$33.5816	\$201.49		
						Sales Tax:	\$0.00
						P.O. Total:	\$3,148.03
Hollandia Dairy		180532	11/30/2015	12/31/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost		
25000	EA	997099	Lowfat 1% Pch 1/2 pt 3x30 #1321 (CACFP)	\$0.2062	\$5,155.00		
5000	EA	3771	Juice, Apple 4oz (CACFP)	\$0.1078	\$539.00		
						Sales Tax:	\$0.00
						P.O. Total:	\$5,694.00

Purchase Orders - Detail

12/21/2015 10:10:38 AM

Fullerton School District

Show all data where the Order Date is between 11/20/2015 and 12/18/2015

Vendor Name		PO No.	P.O. Date	Date Needed	Revised Needed Date	Account No.	Use Vendor Numbers
Hollandia Dairy		180533	11/30/2015	12/31/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description			Unit Cost	Extended Cost
10	EA	10070	Milk, Lowfat gal. #1312			\$2.6925	\$26.93
2	EA	1624	Half & Half Plastic 12oz			\$1.1748	\$2.35
2	EA	1672	Whipping Cream 1/2pt			\$1.5000	\$3.00
1	EA	5889	Cream Cheese 3lb			\$9.9300	\$9.93
4	EA	10081	Sour Cream Pint #2167			\$3.1726	\$12.69
						Sales Tax:	\$0.00
						P.O. Total:	\$54.90
						Vendor Total:	\$82,543.43

Vendor Name		PO No.	P.O. Date	Date Needed	Revised Needed Date	Account No.	Use Vendor Numbers
U.S. Foodservice, Inc.		180571	12/11/2015	12/15/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description			Unit Cost	Extended Cost
5	case	70107	Scouring Pads Brillo #682941 20/10			\$35.7800	\$178.90
						Sales Tax:	\$14.31
						P.O. Total:	\$193.21

Vendor Name		PO No.	P.O. Date	Date Needed	Revised Needed Date	Account No.	Use Vendor Numbers
U.S. Foodservice, Inc.		180572	12/11/2015	12/15/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description			Unit Cost	Extended Cost
2	case	10128	Dressing,SesameOrntl USF#6133060 4/1gal/case			\$46.4500	\$92.90
2	case	10136	Dressing,Ranch USF#3415007 4/1gal./case			\$36.1700	\$72.34
6	case	10156	Turkey, Sliced (.5oz) USF#1684422 6/2#/case			\$76.3600	\$458.16
2	case	10157	Ham, Sliced (.75oz) USF#5342787 6/2#/case			\$38.6300	\$77.26
						Sales Tax:	\$0.00
						P.O. Total:	\$700.66
						Vendor Total:	\$893.87

Vendor Name		PO No.	P.O. Date	Date Needed	Revised Needed Date	Account No.	Use Vendor Numbers
Elegant Designs Specialty Linens, Inc.		180558	12/4/2015	12/4/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description			Unit Cost	Extended Cost
40	ca	1	Table, 60" (w/o installation)			\$8.4500	\$338.00
40	ca	1	Table Linen, 120" Black Solid (w/o installati			\$11.1300	\$445.20
6	ca	1	Table, 8' (w/o Installation)			\$8.5500	\$51.30
6	ca	1	Table Linen, 90"x156" Black Solid(w/o install			\$11.9300	\$71.58
1	ca	1	Table, 6' (w/o installation)			\$8.4500	\$8.45
1	ca	1	Table Linen, 90"x132" Black Solid(w/o install			\$10.6000	\$10.60
1	ca	1	Delivery and Pick Up Fee			\$150.0000	\$150.00
						Sales Tax:	\$74.02
						P.O. Total:	\$1,149.15
						Vendor Total:	\$1,149.15

Vendor Name		PO No.	P.O. Date	Date Needed	Revised Needed Date	Account No.	Use Vendor Numbers
Sunrise Produce Company		180534	11/30/2015	12/1/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description			Unit Cost	Extended Cost
3	CS	999040	Beans, Edamame Shelled (Frz) 20#			\$40.0500	\$120.15
15	CS	999041	Orange, Choice 138ct/CS			\$18.2000	\$273.00
10	CS	999072	Tomato-Grape Bulk 20#/CS			\$34.1500	\$341.50
						Sales Tax:	\$0.00
						P.O. Total:	\$734.65

Purchase Orders - Detail

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Fullerton School District

Show all data where the Order Date is between 11/20/2015 and 12/18/2015

Vendor Name	PO No.	P.O. Date	Date Needed	Revised Needed Date	Account No.	Use Vendor Numbers
Sunrise Produce Company	180535	11/30/2015	12/2/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost	
8	CS	999129	Tangerine-Variety (Bald) Lg CS	\$25.6500	\$205.20	
8	CS	999053	Apple, Red Variety 163ct/CS	\$25.6500	\$205.20	
1	CS	999013	Romaine, Chopped 6-2#/CS	\$23.5000	\$23.50	
2	CS	999051	Carrots, Baby Peeled Slims 200/1.5oz CS	\$22.2000	\$44.40	
					Sales Tax:	\$0.00
					P.O. Total:	\$478.30
Sunrise Produce Company	180536	11/30/2015	12/3/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost	
2	CS	999051	Carrots, Baby Peeled Slims 200/1.5oz CS	\$22.2000	\$44.40	
1	CS	999214	Lettuce, Green Leaf 24ct/CS	\$34.2000	\$34.20	
					Sales Tax:	\$0.00
					P.O. Total:	\$78.60
Sunrise Produce Company	180537	11/30/2015	12/4/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost	
35	CS	999053	Apple, Red Variety 163ct/CS	\$25.6500	\$897.75	
45	CS	999023	Carrot, Baby Peeled 100/3oz. CS	\$20.2500	\$911.25	
					Sales Tax:	\$0.00
					P.O. Total:	\$1,809.00
Sunrise Produce Company	180546	12/4/2015	12/7/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost	
6	CS	999130	Banana, Petite GreenTip 40#/cs	\$20.5000	\$123.00	
30	CS	999121	Pear, Variety 150ct/CS	\$29.6500	\$889.50	
1	SK	999261	Carrot, Jumbo 25#/SK	\$12.1500	\$12.15	
16	CS	999013	Romaine, Chopped 6-2#/CS	\$23.5000	\$376.00	
1	CS	999120	Lettuce, Greenleaf 12ct/CS	\$22.8800	\$22.88	
6	CS	999214	Lettuce, Green Leaf 24ct/CS	\$34.2000	\$205.20	
1	CS	999072	Tomato-Grape Bulk 20#/CS	\$34.1500	\$34.15	
1	CS	03137	Broccoli 14ct	\$25.6500	\$25.65	
6	EA	01888	Broccoli Each	\$2.9380	\$17.63	
					Sales Tax:	\$0.00
					P.O. Total:	\$1,706.16
Sunrise Produce Company	180547	12/4/2015	12/8/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost	
5	CS	999040	Beans, Edamame Shelled (Frz) 20#	\$40.0500	\$200.25	
40	CS	999041	Orange, Choice 138ct/CS	\$17.7000	\$708.00	
9	CS	999072	Tomato-Grape Bulk 20#/CS	\$37.2000	\$334.80	
3	CS	999051	Carrots, Baby Peeled Slims 200/1.5oz CS	\$22.2000	\$66.60	
					Sales Tax:	\$0.00
					P.O. Total:	\$1,309.65
Sunrise Produce Company	180548	12/4/2015	12/9/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost	
10	CS	999023	Carrot, Baby Peeled 100/3oz. CS	\$20.2500	\$202.50	
					Sales Tax:	\$0.00
					P.O. Total:	\$202.50
Sunrise Produce Company	180549	12/4/2015	12/10/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description	Unit Cost	Extended Cost	
38	CS	999053	Apple, Red Variety 163ct/CS	\$26.6500	\$1,012.70	
1	LU	999259	Tomato, Repack 5x6 LU	\$28.6500	\$28.65	
3	CS	03137	Broccoli, 14ct	\$28.1500	\$84.45	

Purchase Orders - Detail

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Fullerton School District

Show all data where the Order Date is between 11/20/2015 and 12/18/2015

Vendor Name	PO No.	P.O. Date	Date Needed	Revised Needed Date	Account No.	Use Vendor Numbers
Sunrise Produce Company	180549	12/4/2015	12/10/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
					Sales Tax:	\$0.00
					P.O. Total:	\$1,125.80
Sunrise Produce Company	180550	12/4/2015	12/11/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
45	CS	999023	Carrot, Baby Peeled 100/3oz. CS		\$20.2500	\$911.25
					Sales Tax:	\$0.00
					P.O. Total:	\$911.25
Sunrise Produce Company	180563	12/9/2015	12/14/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
7	CS	999130	Banana, Petite GreenTip 40#/cs		\$20.5000	\$143.50
24	CS	999121	Pear, Variety 150ct/CS		\$26.6500	\$639.60
1	SK	999261	Carrot, Jumbo 25#/SK		\$13.6500	\$13.65
13	CS	999013	Romaine, Chopped 6-2#/CS		\$23.5000	\$305.50
1	UN	999284	Cabbage-Red 3ea		\$4.4950	\$4.50
9	EA	999006	Cucumber, ea		\$0.8310	\$7.48
4	CS	999214	Lettuce, Green Leaf 24ct/CS		\$23.7000	\$94.80
1	CS	999072	Tomato-Grape Bulk 20#/CS		\$37.2000	\$37.20
3	CS	999051	Carrots, Baby Peeled Slims 200/1.5oz CS		\$22.2000	\$66.60
					Sales Tax:	\$0.00
					P.O. Total:	\$1,312.82
Sunrise Produce Company	180564	12/9/2015	12/15/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
7	CS	999072	Tomato-Grape Bulk 20#/CS		\$42.2000	\$295.40
4	CS	999040	Beans, Edamame Shelled (Frz) 20#		\$40.0500	\$160.20
8	CS	999041	Orange, Choice 138ct/CS		\$17.7000	\$141.60
					Sales Tax:	\$0.00
					P.O. Total:	\$597.20
Sunrise Produce Company	180565	12/9/2015	12/16/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
2	CS	999130	Banana, Petite GreenTip 40#/cs		\$20.5000	\$41.00
					Sales Tax:	\$0.00
					P.O. Total:	\$41.00
Sunrise Produce Company	180566	12/9/2015	12/17/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
2	CS	999023	Carrot, Baby Peeled 100/3oz. CS		\$20.2500	\$40.50
					Sales Tax:	\$0.00
					P.O. Total:	\$40.50
Melody Reynolds	180545	12/2/2015	12/2/2015		4313	<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
1	ca	1	Party City Invoice dated 11/30/15		\$63.5000	\$63.50
					Sales Tax:	\$0.00
					P.O. Total:	\$63.50

Vendor Total: \$10,347.43

Purchase Orders - Detail

12/21/2015 10:10:38 AM

Fullerton School District

Show all data where the Order Date is between 11/20/2015 and 12/18/2015

Vendor Name	PO No.	P.O. Date	Date Needed	Revised Needed Date	Account No.	Use Vendor Numbers
Vendor Total:						\$63.50 1
Frances Montoya	180544	12/2/2015	12/2/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
1	ca	1	Smart & Final Trans#229 dated 11/16/15		\$29.7300	\$29.73
1	ca	1	Costco Trans#532100014745 dtd 11/17/15		\$146.0900	\$146.09
1	ca	1	Office Depot Invoice dtd 11/24/15		\$19.4200	\$19.42
Sales Tax:						\$0.00
P.O. Total:						\$195.24 <input type="checkbox"/>
Frances Montoya	180567	12/11/2015	12/11/2015			<input type="checkbox"/>
Qty	Unit	Item No.	Description		Unit Cost	Extended Cost
1	ca	1	Ralphs Inv dated 12/7/15		\$10.9700	\$10.97
1	ca	1	Costco Inv dated 12/7/15		\$145.8300	\$145.83
1	ca	1	Walmart Inv dated 12/8/15		\$25.0700	\$25.07
Sales Tax:						\$0.00
P.O. Total:						\$181.87
Vendor Total:						\$377.11 1

GRAND TOTAL # 84,238.64
(NET OF OPEN P.O.'S)

CONSENT ITEM

DATE: January 12, 2016
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Susan Hume, Assistant Superintendent, Business Services
PREPARED BY: Steve Miller, Director, Business Services
SUBJECT: APPROVE/RATIFY WARRANTS NUMBERED 101694 THROUGH 102202 FOR THE 2015/2016 SCHOOL YEAR

Background: Board approval is requested for warrants numbered 101694 through 102202 for the 2015/2016 school year totaling \$2,743,774.07. Warrants are issued by school districts as payment for goods and services.

<u>Fund</u>	<u>Amount</u>
01 General Fund	2,363,928.97
12 Child Development	20,566.99
14 Deferred Maintenance	65,254.56
25 Capital Facilities	191,988.45
68 Workers' Compensation	80,599.56
81 Property/Liability Insurance	21,435.54
Total	\$2,743,774.07

Rationale: Board action is required per Board Policy 3000(b), Roles of Board of Trustees.

Funding: Funding sources as reflected in the above listing.

Recommendation: Approve/Ratify warrants numbered 101694 through 102202 for the 2015/2016 school year.

SH:SM:gs

CONSENT ITEM

DATE: January 12, 2016
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Susan Hume, Assistant Superintendent, Business Services
PREPARED BY: Kenyatta Turner, Director, Nutrition Services
SUBJECT: APPROVE/RATIFY NUTRITION SERVICES WARRANTS NUMBERED 11172 THROUGH 11214 FOR THE 2015/2016 SCHOOL YEAR

Background: Board approval is requested for Nutrition Services warrants numbered 11172 through 11214 for the 2015/2016 school year. The total amount presented for approval is \$475,826.68

Board action is required per Board Policy 3000(b), Roles of Board of Trustees.

Rationale: Warrants are issued by school districts as payment for goods and services.

Funding: Nutrition Services Fund (13).

Recommendation: Approve/Ratify Nutrition Services warrants numbered 11172 through 11214 for the 2015/2016 school year.

SH:KT:ai

CONSENT ITEM

DATE: January 12, 2016
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Craig C. Bertsch, Ed.D., Assistant Superintendent, Personnel Services
SUBJECT: APPROVE WILLIAMS LITIGATION SETTLEMENT UNIFORM COMPLAINT REPORT FOR QUARTER 2 (OCTOBER 1, 2015 - DECEMBER 31, 2015)

Background: Education Code 35186(d), as a part of the Williams Litigation Settlement Agreement, requires districts to report to the County Superintendent of Schools and local school boards quarterly summary reports on the nature and resolution of all complaints specifically relating to Williams Litigation concerns. The Board of Trustees previously adopted a modified Uniform Complaint Process for Williams Litigation concerns. The Notice to Parents and Guardians “Complaint Rights” is posted in all classrooms. The District has processed the following complaints related to the Williams Litigation:

	<u>Number of Complaints:</u>	<u>Status:</u>
Facilities Issues	0	N/A
Instructional Material Issues	0	N/A
Credentialing Issues	0	N/A
Other	0	N/A

Rationale: To meet legal mandates.

Funding: Not applicable.

Recommendation: Approve Williams Litigation Settlement Uniform Complaint Report for Quarter 2 (October 1, 2015 – December 31, 2015).

CCB:nm
 Attachment



2015-2016 Quarterly Report Williams Legislation Uniform Complaints

District: Fullerton School District

District Contact: Nina Mota

Title: Administrative Secretary

- Quarter #1 July 1 to September 30, 2015 Report due by October 30, 2015
- Quarter #2 October 1 to December 31, 2015 Report due by January 29, 2016
- Quarter #3 January 1 to March 31, 2016 Report due by April 29, 2016
- Quarter #4 April 1 to June 30, 2016 Report due by July 29, 2016

Check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of the complaints.

Type of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancies or Misassignments	0		
Facility Conditions	0		
CAHSEE Intensive Instruction & Services (high schools only)	N/A		
TOTALS	0		

Name of Superintendent: Robert Pletka, Ed.D.

Signature of Superintendent: _____ Date: _____

Please submit to: Thea Savas
 Senior Administrative Assistant
 200 Kalmus Drive, B-1000
 P.O. Box 9050, Costa Mesa, CA 92628-9050
 (714) 966-4336 or fax to: (714) 327-1371

CONSENT ITEM

DATE: January 12, 2016
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Craig C. Bertsch, Ed.D., Assistant Superintendent, Personnel Services
SUBJECT: APPROVE SPEECH LANGUAGE PATHOLOGY CLINICAL PRACTICUM AGREEMENT WITH CALIFORNIA STATE UNIVERSITY, NORTHRIDGE EFFECTIVE JANUARY 25, 2016 THROUGH JANUARY 25, 2019

Background: Biola University, a long-time community partner with Fullerton School District, shares a mutual goal of educating highly qualified teacher candidates. The District has accepted numerous student teacher placements in multiple fields of education.

The University operates a masters level speech language pathology program for those desiring to become licensed, certified speech-language pathologists. Candidates completing the required fieldwork experience are eligible to sit for the licensure exam and apply for State licensure as a speech language pathologist. To ensure quality completion of fieldwork experience, the University wishes to partner with Fullerton School District to place Biola University students with District speech language pathologists to serve as mentors.

Rationale: Pursuant to Section 11006 of the Education Code, the Governing Board of any school district is authorized to enter into agreements with any university or college accredited by the State Board of Education as an educational institution, to provide educational experiences to students enrolled in the program.

Funding: Not applicable.

Recommendation: Approve Speech Language Pathology Clinical Practicum Agreement with California State University, Northridge effective January 25, 2016 through January 25, 2019.

CCB:nm
Attachment



CLINICAL PRACTICUM AGREEMENT

This Agreement is between Fullerton School District (“Clinical Site”) and The Trustees of the California State University on behalf of California State University, Northridge (“University”), and is effective as of January 25, 2016.

A. Clinical Site is a general acute care hospital, medical center, skilled nursing facility, private practice clinic or is an independent or unified school district.

B. University operates a fully accredited program offering a Master of Science degree in the field of Speech-Language Pathology and Audiology. The graduate program’s accreditation is under the standards of the Western Association of Schools and Colleges; and, the Council on Academic Accreditation of the American Speech-Language-Hearing Association (ASHA).

C. The purpose of this agreement is to provide the graduate training for the Master of Science degree and/or Speech Language Pathology Assistant in Communication Disorders and Sciences, emphasis in Speech-Language Pathology and Audiology. The parties will both benefit by making a clinical training program (“Program”) available to University students at Clinical Site.

The parties agree as follows:

I. UNIVERSITY’S RESPONSIBILITIES

A. Student Application. The student shall file an Application for Clinical Privileges. Pertinent information, which shall include the student’s name, address, and telephone number, shall be sent to the clinical site. Clinical Site shall regard this information as confidential and shall use the information only to identify each student.

B. Schedule of Assignments. University shall notify the clinical site supervisor of student assignment, including the name of the student, level of academic preparation, and length and dates of proposed clinical experience.

C. Department Faculty. University shall assign members of the department’s faculty or University’s Clinical Director or University’s Distance Learning Coordinator to provide professional mentoring and advice to the Clinical Site’s Program Supervisor through the term of this agreement in order to assist in the education of the student.

D. Records. University shall maintain all personnel records for its staff and all academic records for its students.

E. Student Responsibilities. University shall notify students in the program that they are responsible for:

1) Complying with Clinical Site's clinical and administrative policies, procedures, rules and regulations;

2) Arranging for his/her own transportation and living arrangements;

3) Assuming responsibility for personal illnesses, necessary immunizations, tuberculin tests, annual health examinations and other requirements as identified by the Clinical Site;

4) Maintaining the confidentiality of patient information.

a) No student shall have access to or have the right to receive any medical record, except when necessary in the regular course of the clinical experience. The discussion, transmission, or narration in any form by students of any individually identifiable patient information, medical or otherwise, obtained in the course of the program is forbidden except as a necessary part of the practical experience.

b) Neither the University nor its employees or agents shall be granted access to individually identifiable information unless the patient has first given consent using a form approved by clinical site that complies with applicable state and federal law, including the Health Insurance Portability and Accountability Act ("HIPAA") and its implementing regulations.

c) Clinical Site shall reasonably assist University in obtaining patient consent in appropriate circumstances. In the absence of consent, students shall use de-identified information only in any discussions about the clinical experience with University, its employees, or agents.

5) Complying with Clinical Site's dress code and wearing name badges identifying themselves as students.

6) Insurance requirements. See Section 5, Paragraph B.

F. Payroll Taxes and Withholdings. University shall be solely responsible for any payroll taxes, withholdings, and insurance or benefits of any kind for University's employees, if any, who provide services to the Program under this Agreement. Students are not employees or agents of the University and shall receive no compensation for their

participation in the Program, from the University. For purposes of this agreement, however, students are trainees and shall be considered members of Clinical Site's "workforce" as that term is defined by the HIPAA regulations at 45 C.F.R. § 160.103.

II. CLINICAL SITE RESPONSIBILITIES

A. Clinical Experience. Clinical Site shall accept from University the student and shall provide the student with supervised clinical experience, meeting the ASHA requirement and any state licensure laws, as applicable.

B. Records and Evaluations. Clinical Site shall maintain complete records and reports on student's performance and provide an evaluation to University on forms the University shall provide.

C. Withdrawal of Students. Clinical Site may request that University withdraw from the program any student whom Clinical Site determines is not performing satisfactorily, refuses to follow Clinical Site's administrative policies, procedures, rules and regulations, or violates any federal or state laws. Such requests must be in writing. Once the University receives the request in writing, the University will take appropriate steps to comply.

D. Emergency Health Care/First Aid. Clinical Site shall, on any day when a student is receiving training at its facilities, provide to that student necessary emergency health care or first aid for accidents occurring in its facilities. Except as otherwise provided in this agreement, Clinical Site shall have no obligation to furnish medical or surgical care to any student.

E. Clinical Site's Confidentiality Policies. As trainees, students shall be considered members of Clinical Site's "workforce," as that term is defined by the HIPAA regulations at 45 C.F.R. § 160.103, and shall be subject to Clinical Site's policies respecting confidentiality of medical information. In order to ensure that students comply with such policies, Clinical Site shall provide students with substantially the same training that it provides to its regular employees.

F. Clinical Supervisor Requirements. Clinical Site shall provide the Clinical Supervisor with sufficient and specific time in the work schedule to carry out the supervision duties of the student's clinical practicum. The supervision duties fulfill the requirements of the accreditation of the graduate program so that the student will meet requirements for state license, and certification. The minimum requirements for these duties include:

1) Allocation of sufficient time to directly observe a minimum of twenty five (25) percent of treatment and assessment sessions of a client or groups of clients by the student during the supervised practicum.

2) Allocation of sufficient time to meet directly with the student for purposes of supervision feedback and discussion periodically during the course of supervision.

3) Allocation of sufficient time for the Clinical Site Supervisor to communicate with the University's Distance Learning Clinical Director.

4) Allocation of specific time in order to be present at the clinical site during the period that the student will be providing clinical services under this agreement.

III. AFFIRMATIVE ACTION AND NON-DISCRIMINATION

The parties agree that all students receiving clinical training pursuant to this Agreement shall be selected without discrimination on account of race, color, religion, national origin, ancestry, disability, marital status, gender, gender identity, sexual orientation, age or veteran status.

IV. STATUS OF UNIVERSITY AND CLINICAL SITE

The parties expressly understand and agree that the students enrolled in the Program are in attendance for educational purposes, and such students are not considered employees of University for any purpose, including, but not limited to, compensation for services, welfare and pension benefits, or workers' compensation insurance. Students are considered members of Clinical Site's "workforce" for purposes of HIPAA compliance.

V. INSURANCE

A. University Insurance. University shall procure and maintain in force during the term of this Agreement, at its sole cost and expense, insurance in amounts reasonably necessary to protect it against liability arising from any and all negligent acts or incidents caused by University's employees. Coverage under such professional and commercial general liability insurance shall be not less than one million dollars (\$1,000,000) for each occurrence and three million dollars (\$3,000,000) in the aggregate. Such coverage shall be obtained from a carrier rated A or better by AM Best or a qualified program of self-insurance. The University shall maintain and provide evidence of workers' compensation and disability coverage as required by law. Insurance shall provide for not less than thirty (30) days notice of cancellation to Clinical Site. University shall provide Clinical Site with evidence of the insurance required under this paragraph upon request of the Clinical Site. University shall promptly notify Clinical Site of any cancellation, reduction, or other material change in the amount or scope of any coverage required hereunder.

B. Student Insurance. School shall require that during the term of each student's clinical rotation, each student shall be covered by comprehensive general and professional liability insurance to protect the student, Facility and University against liability arising from any and all negligent acts or incidents caused by the student. Coverage under such insurance shall be with limits not less than \$1 million each claim, \$3 million policy aggregate, on a claim made basis including three (3) years extended reporting period. In addition, University shall require that student procures and maintains in force health insurance coverage throughout the term of the student's clinical practica at the Clinical Site.

C. Clinical Site Insurance. Clinical Site shall procure and maintain in force during the term of this Agreement, at its sole cost and expense, insurance in amounts that are reasonably necessary to protect it against liability arising from any and all negligent acts or incidents caused by its employees. Coverage under such professional and commercial general liability insurance shall be not less than one million dollars (\$1,000,000) for each occurrence and three million dollars (\$3,000,000) in the aggregate. Such coverage is to be obtained from a carrier rated A or better by AM Best or a qualified program of self-insurance. Clinical Site shall also maintain and provide evidence of workers' compensation and disability coverage for its employees as required by law. Insurance shall provide for not less than thirty (30) days notice of cancellation to University. Clinical Site shall provide University with evidence of the insurance required under this paragraph upon request of the University. Clinical Site shall promptly notify University of any cancellation, reduction, or other material change in the amount or scope of any coverage required hereunder.

VI. INDEMNIFICATION.

A. University agrees to indemnify, defend and hold harmless Clinical Site and its affiliates, directors, trustees, officers, agents, and employees, against all claims, demands, damages, costs, expenses of whatever nature, including court costs and reasonable attorney fees, arising out of or resulting from University's sole negligence, or in proportion to the University's comparative fault.

B. Clinical Site agrees to indemnify, defend, and hold harmless University and its affiliates, directors, trustees, officers, agents, and employees, against all claims, demands, damages, costs, expenses of whatever nature, including court costs and reasonable attorney fees, arising out of or resulting from Clinical Site's sole negligence, or in proportion to the Clinical Site's comparative fault.

VII. TERM AND TERMINATION

A. Term. This Agreement shall be effective as of the date first written above and shall remain in effect for three years.

B. Renewal. This Agreement may be renewed by mutual agreement.

C. Termination. This Agreement may be terminated at any time by the written agreement or upon 30 days' advance written notice by one party to the other, PROVIDED, HOWEVER, that in no event shall termination take effect with respect to currently enrolled students, who shall be permitted to complete their training for any cohort in which termination would otherwise occur.

VIII. GENERAL PROVISIONS

A. Amendments. In order to ensure compliance with HIPAA, the following provisions of this Agreement shall not be subject to amendment by any means during the term of this Agreement or any extensions: Section I, Paragraph E, subdivisions 4.a), 4.b), and 4.c); Section I, Paragraph F, to the extent it provides that students are members of Practicum Site's "workforce" for purposes of HIPAA; Section II, Paragraph E; and Section IV. This Agreement may otherwise be amended at any time by mutual agreement of the parties without additional consideration, provided that before any amendment shall take effect, it shall be reduced to writing and signed by the parties.

B. Assignment. Neither party shall voluntarily or by operation of law, assign or otherwise transfer this Agreement without the other party's prior written consent. Any purported assignment in violation of this paragraph shall be void.

C. Attorney's Fees. In the event that any action is brought by either party to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to recover its costs and reasonable attorney's fees, in addition to such other relief as the court may deem appropriate.

D. Captions. Captions and headings in this Agreement are solely for the convenience of the parties, are not a part of this Agreement, and shall not be used to interpret or determine the validity of this Agreement or any of its provisions.

E. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all such counterparts together shall constitute one and the same instrument.

F. Entire Agreement. This Agreement is the entire agreement between the parties. No other agreements, oral or written, have been entered into with respect to the subject matter of this Agreement.

G. Governing Law. The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with the laws of the State of California.

H. Notices. Notices required under this Agreement shall be sent to the parties by certified or registered mail, return receipt requested, postage prepaid, at the addresses set forth below.

I. Pediatric Placements. All pediatric placement contracts will incorporate Exhibit A as part of this agreement.

IX. EXECUTION

By signing below, each of the following represent that they have authority to execute this Agreement and to bind the party on whose behalf their signature is made.

UNIVERSITY

California State University, Northridge
Purchasing & Contract Administration
18111 Nordhoff Street
Northridge, CA 91330-8231
818-677-2301
Fax: 818/677-6544
Annie.tan@csun.edu

Signature By: _____

Name: Suellen Martensson
Title: Buyer III, Purchasing &
Contract Administration

Date: _____

CLINICAL SITE

Print Name of Site

FULLERTON SCHOOL DISTRICT

Print Street Address

1401 W. VALENCIA DRIVE

Print City and State

FULLERTON, CA 92833

Phone #: 714-447-7450

E-Mail: _____

Signature By: _____

Print Name: ROBERT E. PLETKA, ED.D.

Print Title: SUPERINTENDENT

Date: _____

Department of Communication Sciences & Disorders
College of Health and Human Development
18111 Nordhoff Street
Northridge, CA 91330-8279
Attn: Rosie Quezada, Diana Cabral, Yvonne Carrillo
Janice Woolsey, Sarah Cathcart

CONSENT ITEM

DATE: January 12, 2016
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Craig C. Bertsch, Ed.D., Assistant Superintendent, Personnel Services
SUBJECT: APPROVE OUT-OF-STATE TRAVEL FOR PARTICIPATION IN TEACHERMATCH ANNUAL SUMMIT IN PORTLAND, OR, APRIL 20-22, 2016

Background: Fullerton School District's Personnel Services division has been undergoing the transition of going paperless since 2014. Part of this initiative has been to implement a completely paperless application process. To help facilitate this task, Fullerton School District contract with TeacherMatch, LLC in February 2016.

As part of its service to its partners, TeacherMatch, LLC hosts an annual summit to provide assistance with current products and unveil new concepts. Representatives from Certificated Personnel, including the Assistant Superintendent of Personnel, will attend the summit to gain a more in depth knowledge on the software being utilized by Fullerton School District. The 3-day summit will take place in Portland, OR, on April 20-22, 2016.

Rationale: Any out-of-state travel requires Board approval. Securing the approval will allow Personnel staff to gain more knowledge on the software provided by this contracted provider.

Funding: Cost not to exceed \$1,600 and is to be paid from Personnel Services budget #521.

Recommendation: Approve out-of-state travel for participation in TeacherMatch annual summit in Portland, OR, April 20-22, 2016.

CCB:nm

CONSENT ITEM

DATE: January 12, 2016
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Robert Lee, Interim Director, Classified Personnel Services
SUBJECT: APPROVE/RATIFY CLASSIFIED PERSONNEL REPORT

Background: The Classified Personnel Report reflects changes in employee status and was approved by the Personnel Commission at its meeting on December 14, 2015.

Rationale: The report is submitted to the Board of Trustees for approval on a monthly basis.

Funding: Personnel action documents reflect budget numbers that are forwarded to the Business Services Division.

Recommendation: Approve/Ratify Classified Personnel Report.

CL:ph
Attachment

FULLERTON SCHOOL DISTRICT CLASSIFIED PERSONNEL REPORT
PRESENTED TO THE PERSONNEL COMMISSION: 12/14/2015
PRESENTED TO THE BOARD OF TRUSTEES: 01/12/2016

First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Range
Employee	ID 5524	Custodian II	39 month rehire list	11/23/15	17	8.00	542	B24/2
Christy	Bolon	Instr. Asst./SE I/sub	Add substitute classification	12/04/15	99		121	B11/1
Lydia	Aparicio	Playground Sup./sub	Add worksite	09/18/15	10		100	B11/1
Lisa	McBentes	Playground Sup./sub	Add worksite	11/16/15	15		100	B11/1
Patricia	Carpenter	Clerical Asst. II/BB	Change last name from Padilla	12/08/15	57	8.00	526	B20/6
Employee	ID 1998	Clerical Asst. II	FMLA 10/22-12/4/15	10/22/15	54	8.00	420	B19/6
Employee	ID 926		FMLA 12 weeks	07/01/15	56	8.00		B32/6
Evila	Marroquin	Health Assistant/BB	Hire probationary status	11/16/15	24	3.75	402	B18/1
Cindy	Chavez	Instr. Asst./Rec.	Hire probationary status	12/07/15	60	19.75/wk	329	B11/1
Faviola	Estrada	Instr. Asst./Rec.	Hire probationary status	11/30/15	60	19.75/wk	329	B11/1
Kimberly	Blanks	Instr. Asst./Reg.	Hire probationary status	11/16/15	28	16.5/wk	212	B11/1
Jennifer	Coulter	Instr. Asst./SE I	Hire probationary status	12/01/15	26	3.50	130	B14/1
Ludwin	Manzano Garcia	Maintenance Worker I	Hire probationary status	12/07/15	53	8.00	533	B25/1
Anna	Im	Personnel Tech. I	Hire probationary status	11/30/15	58	4.00	522	B23/1
Michael	McAdam	Sup. Purchasing & Whse.	Hire probationary status	12/31/15	50	8.00	531	M13/3
Gina	Arechiga	Bus Driver/sub	Hire substitute status	11/19/15	56		565	B21/1
Safoorah	Hakim	Clerical Asst. I/sub	Hire substitute status	12/09/15	99		100	B17/1
Armida	Montante	Clerical Asst. I/sub	Hire substitute status	12/03/15	99		100	B17/1
Keith	Diedrick	Computer Tech. I/sub	Hire substitute status	11/30/15	59		409	B30/1
John	Huynh	Computer Tech. I/sub	Hire substitute status	12/02/15	59		409	B30/1
Wendy	Hatton	Custodian I/sub	Hire substitute status	11/30/15	53		542	B17/1
Javier	Perez Jr.	Custodian I/sub	Hire substitute status	12/07/15	54		542	B17/1
Marina	Sanchez	Custodian I/sub	Hire substitute status	11/30/15	53		542	B17/1
Jose	Urritia	Custodian I/sub	Hire substitute status	11/30/15	54		542	B17/1
Julie	Dicaro	Instr. Asst./SE/sub	Hire substitute status	11/30/15	99		121	B14/1
Alyssa	Razo	Instr. Asst./SE/sub	Hire substitute status	11/30/15	99		121	B11/1
Nancy	Edwards	Speech/Lang Path. Asst.	Hire substitute status	12/10/15	54		121	B21/1
Maria Teresa	Gonzalez	Clerical Asst. II/BB	Increase hours from 24 hrs./wk.	01/18/16	90	8.00	606	B20/6
Narlin	Flores	Instr. Asst./SE II A	Increase med. stipend from 2% to 6%	11/18/15	29	6.00	121	B14/3
Karen	Khong	Occupational Therapist	Longevity increase	12/01/15	54	8.00	505	M14/3
Employee	ID 5158		Paid administrative leave	11/18/15		8.00		
Kyra	Barton	Instr. Asst./SE II A	Related class transfer from IA/SE I	11/02/15	29	5.00	127	B14/1
Francine	Tavarez	Instr. Asst./SE II A	Related class transfer from IA/SE I	10/19/15	29	6.00	242	B14/6
Karin	Schubert	Instr. Asst./SE I	Related class transfer from IA/SE II A	11/18/15	29	6.00	242	B14/6

FULLERTON SCHOOL DISTRICT CLASSIFIED PERSONNEL REPORT
PRESENTED TO THE PERSONNEL COMMISSION: 12/14/2015
PRESENTED TO THE BOARD OF TRUSTEES: 01/12/2016

First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Range
Taylor	Sakamoto	Custodian I/sub	Remove classification	11/05/15	53		542	B17/1
Michelle	Jon	Instr. Asst./Rec.	Resignation	11/30/15	60	19.5/wk	85	B11/5
Andra	Reed	Instr. Asst./SE I	Resignation	12/02/15	15	6.00	130	B14/2
Joanna	Smith	Instr. Asst./SE I	Resignation	12/02/15	27	4.00	130	B14/6
Synoeun	Seang	Instr. Asst./SE II B	Resignation	12/01/15	12	6.00	242	B14/6
Amanda	Adams	Instr. Asst./Rec.	Resignation on probation	12/18/15	28	14.0/wk	302	B11/1
Jose	Sotelo	Custodian II	Step raise	12/01/15	20	8.00	542	B24/4
Gloria	Mondragon Rivera	Food Serv. Asst. I	Step raise	12/01/15	90	2.30	606	B08/6
Isabel	Osornio	Health Assistant/BB	Step raise	12/01/15	19	3.75	402	B18/2
Beatriz	Ocampo	Instr. Asst./Rec.	Step raise	12/01/15	60	19.5/wk	85	B11/6
Dana	Blake	Instr. Asst./SE I	Step raise	12/01/15	23	3.50	130	B14/3
Jenine	Davis	Instr. Asst./SE I	Step raise	12/01/15	16	6.00	122	B14/5
Brenda	Espinosa	Instr. Asst./SE I	Step raise	12/01/15	21	3.00	122	B14/5
Diana	Venegas	Instr. Asst./SE I	Step raise	12/01/15	29	6.00	121	B14/3
Holly	Wert	Instr. Asst./SE I	Step raise	12/01/15	17	6.00	242	B14/4
Elizabeth	Monterey	Instr. Asst./SE II A	Step raise	12/01/15	29	6.00	127	B14/3
Maria	Fischer	Instr. Asst./SE II B	Step raise	12/01/15	15	6.00	121	B14/4
Francilia	Ortega	Instr. Asst./SE II B	Step raise	12/01/15	21	6.00	130	B14/5
Wendy	Sobodowski	Instr. Asst./SE II B	Step raise	12/01/15	15	6.00	242	B14/5
Amy	Summerfield	Instr. Asst./SE II B	Step raise	12/01/15	12	18.0/wk	242	B14/5
Ria Jaseen	Tirona	Instr. Asst./SE II B	Step raise	12/01/15	12	6.00	121	B14/3
Samad	Cyrus	Instruct. Asst./Rec.	Step raise	12/01/15	60	16.0/wk	85	B11/4
Sandybelle	Garcia	Instruct. Asst./Rec.	Step raise	12/01/15	60	17.5/wk	85	B11/6
Erica	Hart	Instruct. Asst./Rec.	Step raise	12/01/15	60	19.5/wk	329	B11/2
Maira	Hull	Instruct. Asst./Rec.	Step raise	12/01/15	60	19.5/wk	85	B11/3
Jennifer	Prudencio	Instruct. Asst./Rec.	Step raise	12/01/15	60	19.5/wk	85	B11/2
Eric	Reyes	Instruct. Asst./Rec.	Step raise	12/01/15	60	19.5/wk	85	B11/5
Pedro	Beccerra	Computer Tech. I	Temporary additional hours	11/23/15	59	24.0/wk	409	B30/2
Brooke	Wiler	Computer Tech. I	Temporary additional hours	11/23/15	59	24.0/wk	409	B30/1
Eduardo	Gonzalez	Food Prod. Coord.	Temporary additional hours	11/23/15	90	8.00	606	B36/6
Leticia	Hernandez	Food Service Spec.	Temporary additional hours	11/23/15	90	8.00	606	B21/6
Jennifer	Churchwell	Instr. Asst./Tech.	Temporary additional hours	11/23/15	59	24.0/wk	409	B21/1
Carolina	Contreras	Instr. Asst./Tech.	Temporary additional hours	11/23/15	59	24.0/wk	409	B21/3
Linda	Oaks	Instr. Asst./Tech.	Temporary additional hours	11/23/15	59	24.0/wk	409	B21/2

FULLERTON SCHOOL DISTRICT CLASSIFIED PERSONNEL REPORT
PRESENTED TO THE PERSONNEL COMMISSION: 12/14/2015
PRESENTED TO THE BOARD OF TRUSTEES: 01/12/2016

First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Range
Rebecca	Weatrowski	Instr. Asst./Tech.	Temporary additional hours	11/23/15	59	24.0/wk	409	B21/3
Kevin	Kobayashi	Computer Tech. I	Temporary additional hours	11/23/15	59	24.0/wk	409	B30/2
Employee	ID 5978	Clerical Asst. I/sub	Termination	11/13/15	99		999	B17/1
Employee	ID 6351	Instr. Asst./SE I	Termination on probation	11/23/15	29	6.00	125	B14/1
Diana	Trout	Playground Sup.	Transfer from Nicolas to Parks	11/30/15	23	1.00	100	B11/1
Krystin	DuCharme	Instr. Asst./SE II B	Transfer from Pac. Dr. to Fern Dr.	11/12/15	13	6.00	504	B14/1
Blanca	Arellano	Instr. Asst./BB	Transfer from Pre K: VP to Wood.	11/16/15	29	17.5/wk	310	B14/6
Rachel	Moralez	Instr. Asst./BB	Transfer from Pre K: Wood to V.P.	11/16/15	28	3.75	310	B14/6
Euna	Lilly	Instr. Asst./SE II B	Transfer from Student Support	11/12/15	13	6.00	504	B14/1

CONSENT ITEM

DATE: January 12, 2016
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Craig C. Bertsch, Ed.D., Assistant Superintendent, Personnel Services
PREPARED BY: Robert Lee, Interim Director, Classified Personnel Services
SUBJECT: APPROVE CLASSIFIED TUITION REIMBURSEMENT

Background: Costs incurred by classified employees due to class or workshop attendance are reimbursed pursuant to contract language. Reimbursement is approved for coursework that improves employee skills or is of benefit to the District.

Carlos Saldivar – Class taken at California State University, Fullerton
EDSC 410 – Teaching English Learners
Total amount payable \$500

Rationale: The Tuition Reimbursement Program offers an opportunity for professional growth to classified employees. Acceptable proof of incurred costs and program completion are also required and verified by Classified Personnel.

Funding: Employee reimbursements are funded from the District's Classified Employees' Tuition Reimbursement budget 522 (unrestricted General Fund) for the 2015/2016 fiscal year. \$5,000 is a contract language mandate and is budgeted annually for such expenses.

Recommendation: Approve Classified tuition reimbursement.

CCB:RL:ph

CONSENT ITEM

DATE: January 12, 2016

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Emy Flores, Ed.D., Assistant Superintendent, Educational Services

PREPARED BY: Trang Lai, Director, Educational Services

SUBJECT: **APPROVE INDEPENDENT CONTRACTOR AGREEMENT BETWEEN FULLERTON SCHOOL DISTRICT AND FAVIOLA MERCADO FROM FEBRUARY 1, 2016 THROUGH JUNE 30, 2016**

Background: Fullerton School District has been the recipient of the St. Jude Medical Center Communities Initiative grant in the amount of \$34,344 for 2015/2016. In 2014/2015, the grant funds received from St. Jude went towards a hydration station at Nicolas, water bottles, and salary for a Wellness Coordinator. Since Erin Barnum resigned from the position of independent contractor in December 2015, we have \$17,172 remaining in the grant for the position of Wellness Coordinator.

Rationale: Faviola Mercado has been working closely with St. Jude Medical Center and Fullerton School District since January 2015 to implement a number of initiatives including the Kids Eat Well grant. She has been instrumental in supporting the grant by providing instructors for nutrition lessons. She has also been the key person running the Leveraging Educational Assistance Partnership (LEAP) Program at our Title I sites. Ms. Mercado is knowledgeable about the programs we have in place and will be able to continue the work begun by our prior Wellness Coordinator. She has the background to be an invaluable asset in supporting five Title 1 schools to earn the Healthy School Awards sponsored by the Alliance for a Healthier Generation.

Funding: Cost is not to exceed \$17,172 and is to be paid from the Unrestricted General Fund.

Recommendation: Approve Independent Contractor Agreement between Fullerton School District and Faviola Mercado from February 1, 2016 through June 30, 2016.

EF:TL:ts
Attachment

2015-2016 INDEPENDENT CONTRACTOR AGREEMENT

This Agreement is hereby entered into between the Fullerton School District, hereinafter referred to as "District," and **Faviola Mercado** hereinafter referred to as "Contractor."

WHEREAS, District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice; and

WHEREAS, Contractor is specially trained and experienced and competent to perform the special services required by the District, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by Contractor: Contractor shall provide (hereinafter referred to as "Services"). **Responsibilities include: Lead the Wellness Advocacy Council, lead the School District Wellness & Safety Committee, work with the Committee to strengthen wellness policies and administrative rules, conduct a survey of teachers and principals on their understanding of the Wellness Policy and provide appropriate education as needed, work with school principals to identify a Wellness Liaison at each school and convene quarterly meetings with the liaisons to discuss implementation of the wellness policy at their school and to share best practices and implement programs that ensure that the school nutrition environment creates a culture of wellness for students, teachers and staff, and provide a Final Project Report to St. Jude documenting the use of funds and Project progress.**

2. Term. Contractor shall commence providing services under this Agreement on **February 1, 2016** and will diligently perform as required and complete performance by **June 30, 2016**.

3. Compensation. District agrees to pay the Contractor for Services satisfactorily rendered pursuant to this Agreement a total fee not to exceed **seventeen thousand one hundred and seventy-two Dollars (\$17,172)**. **Contractor will be paid an hourly rate of \$40.00 per hour. Contractor shall submit a detailed invoice to District.** Payment for Services will only be made if Services have been satisfactorily rendered under the terms of this Agreement.

4. Expenses. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing the Services for District, except as follows: **N/A**.

5. Independent Contractor. Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that Contractor and all of Contractor's employees shall not be considered officers, employees or agents of the District, and are

not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. Contractor assumes the full responsibility for the acts and/or omissions of Contractor's employees as they relate to the Services to be provided under this Agreement. Contractor shall assume full responsibility for payment of all federal, State and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees.

6. Materials. Contractor shall furnish, at Contractor's own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services to be provided pursuant to this Agreement. Contractor's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of Contractor's profession.

7. Originality of Services/Intellectual Property. Contractor agrees that all technologies, formulae, procedures, processes, methods, and ideas prepared for and submitted by Contractor to the District in connection with the Services set forth in this Agreement, shall be wholly original to Contractor and shall not be copied in whole or in part from any other source, except that submitted to Contractor by District as a basis for such Services. Contractor further agrees that all writings, materials, compositions, recordings, teleplays, and/or video productions prepared for, written for, or otherwise (hereinafter referred to as "Content") submitted by Contractor to the District and/or used in connection with the Services set forth in this Agreement, reflect the intellectual property of, and copyright interests held by, District and shall not be copied or used in whole or in part by Contractor without District's express written permission. Contractor acknowledges and agrees that District shall have all right, title and interest in said Content, including the right to secure and maintain the copyright, trademark and/or patent of said Content in the name of the District.

8. Standard for Performance. The parties acknowledge that the District, in selecting the Contractor to perform the Services hereunder, is relying upon the Contractor's reputation for excellence in the performance of the Services required hereunder. The Contractor shall perform the Services in the manner of one who is a recognized specialist in the types of services to be performed. Time is of the essence in this Agreement. All deadlines set forth in the Agreement are binding and may be modified only by subsequent written agreement of the parties.

9. Termination. District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for the Services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of Services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three (3) days after the day of mailing, whichever is sooner.

District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this Agreement by the Contractor; (b) any act by Contractor exposing the District to liability to others for personal injury or property damage; or (c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency. Written notice

by District shall contain the reasons for such intention to terminate and unless within thirty (30) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the thirty (30) days cease and terminate. In the event of such termination, the District may secure the required services from another contractor. If the cost to the District exceeds the cost of providing the service pursuant to this Agreement, the excess cost shall be charged to and collected from the Contractor. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District. Written notice by District shall be deemed given when received by the other party, or no later than three (3) days after the day of mailing, whichever is sooner.

10. Hold Harmless. Contractor agrees to and does hereby indemnify, hold harmless and defend the District and its Governing Board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the Contractor, or any person, firm or corporation employed by the Contractor, either directly or by independent contract, upon or in connection with the Services called for in this Agreement, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(b) Any injury to or death of any person(s), including the District's officers, employees and agents, or damage to or loss of any property, caused by any act, neglect, default, or omission of the Contractor, or any person, firm or corporation employed by the Contractor, either directly or by independent contract, arising out of, or in any way connected with, the Services covered by this Agreement, whether said injury or damage occurs either on or off District's property, except for liability for damages which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this Agreement.

11. Insurance. The Contractor, at Contractor's sole cost and expense, shall insure Contractor's activities in connection with the Services under this Agreement and shall obtain, keep in force, and maintain insurance as follows:

a. Comprehensive or Commercial Form General Liability Insurance (contractual liability included) with limits as follows: (minimum limits)

(1)	Each Occurrence	\$1,000,000
(2)	Products/Completed Operations Aggregate	\$1,000,000
(3)	Personal and Advertising Injury	\$1,000,000

- (4) General Aggregate (Not Applicable to the Comprehensive Form) \$1,000,000

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. This policy shall include or be endorsed to include abuse and molestation coverage of at least \$1,000,000.00 for each occurrence.

b. Business Automobile Liability Insurance for owned, scheduled, non-owned, or hired automobiles with a combined single limit not less than \$1,000,000 per occurrence. (Required only if the Contractor drives on behalf of the District in the course of performing services.)

c. Professional Liability Insurance with a limit of \$1,000,000 per occurrence, if applicable.

d. Workers' Compensation as required by California State law.

It should be expressly understood, however, that the coverage and limits referred to under a., b., and c. above shall not in any way limit the liability of the Contractor. The Contractor shall furnish the District with certificates of insurance evidencing compliance with all requirements no later than five (5) business days from execution of this Agreement and prior to commencing the Services under this Agreement. Contractor agrees to provide a thirty (30) day written notice to District of cancellation, modification, or reduction in any insurance coverage required pursuant to this section. Such certificates shall:

- (1) Indicate that the District and its Governing Board, officers, and employees have been endorsed as additional insureds under the coverages referred to under a. and b.; and
- (2) Include a provision that the coverages will be primary and will not participate with nor be excess over any valid and collectible insurance or program of self-insurance carried or maintained by the District.

12. Assignment. The obligations of the Contractor and the performance of the Services pursuant to this Agreement shall not be assigned by the Contractor. Any such assignment shall be null and void and shall be deemed a basis for termination of this Agreement.

13. Compliance With Applicable Laws. The Services must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Contractor agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Contractor, Contractor's business, equipment and personnel engaged in the Services covered by this Agreement or accruing out of the performance of such Services.

13.1 Fingerprinting. Contractor shall comply with the requirements of California Education Code Section 45125.1, and shall provide to District all criminal background

clearance(s) through fingerprints for Contractor (and all Contractor employees, if any) as required by the District. The District may require the Contractor and Contractor's employees to submit to additional criminal background checks at the District's sole and absolute discretion.

13.2 Tuberculosis Testing. Contractor and Contractor's employees, if any, providing Services to students shall provide evidence of appropriate tuberculosis screening prior to the performance of the Services and provide annual certification thereafter. Contractor shall complete and submit to District any required documentation to verify compliance.

14. Permits/Licenses. Contractor shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of the Services pursuant to this Agreement.

15. Employment With Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which the Services are actually being performed pursuant to this Agreement.

16. Entire Agreement/Amendment. This Agreement and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the Services contemplated, and may be amended only by a written amendment executed by both parties to the Agreement.

17. Nondiscrimination. Contractor agrees that Contractor will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, sex, marital status, age or other characteristics protected by federal or state laws of such persons.

18. Non-Waiver. The failure of District or Contractor to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. Notice. All notices or demands to be given under this Agreement by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section.

At the date of this Agreement, the addresses of the parties are as follows:

DISTRICT:
Fullerton School District
1401 W. Valencia Drive
Fullerton, CA 92833

CONTRACTOR:
Faviola Mercado
Address on File

20. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

22. Headings. The headings contained in this Agreement are provided exclusively for reference and the convenience of the parties. No legal significance of any type shall be attached to the headings.

23. Counterparts. This Agreement may be signed and delivered in two counterparts, each of which, when so signed and delivered, shall be an original, but such counterparts together shall constitute the one instrument that is the Agreement, and the Agreement shall not be binding on any party until all parties have signed it.

24. Authorized Signatures. The individual signing this Agreement warrants that he/she is authorized to do so. The parties understand and agree that a breach of this warranty shall constitute a breach of the Agreement and shall entitle the non-breaching party to all appropriate legal and equitable remedies against the breaching party.

25. Governing Law. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California. This Agreement is made in and shall be performed in Orange County, California.

26. Exhibits. This Agreement incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

THIS AGREEMENT IS ENTERED INTO THIS **12th** DAY OF **JANUARY 2016**.

FULLERTON SCHOOL DISTRICT

By:

Robert Pletka, Ed.D.
Superintendent

Faviola Mercado _____
(Contractor Name)

By:

Signature

On File _____
Taxpayer ID Number

CONSENT ITEM

DATE: January 12, 2016
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Emy Flores, Ed.D., Assistant Superintendent, Educational Services
PREPARED BY: Robin Gilligan, Director, Student Support Services
SUBJECT: **APPROVE/RATIFY INDEPENDENT CONTRACTOR AGREEMENT BETWEEN FULLERTON SCHOOL DISTRICT AND CHILD SHUTTLE, FOR NON-EMERGENCY TRANSPORTATION SERVICES EFFECTIVE NOVEMBER 30, 2015 THROUGH JUNE 30, 2016**

Background: Independent contractors are occasionally utilized to provide specialized services that the District determines are necessary to meet student needs.

Rate information is as follows:

Student Transportation	\$25/per first five miles and one dollar (\$1) extra per additional mile thereafter
------------------------	---

Rationale: Independent contractor services are utilized when the District does not have the ability to have staff in the area of service. While we are working to provide most services within the District, it is necessary to contract outside for certain services for children.

Funding: The total cost is not to exceed \$10,000 and is to be paid from the Unrestricted General Fund.

Recommendation: Approve/Ratify Independent Contractor Agreement between Fullerton School District and Child Shuttle, for non-emergency services effective November 30, 2015 through June 30, 2016.

EF:RG:vm
Attachment

2015-2016 INDEPENDENT CONTRACTOR AGREEMENT

This Agreement is hereby entered into between the Fullerton School District, hereinafter referred to as "District," and **Child Shuttle**, hereinafter referred to as "Contractor."

WHEREAS, District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice; and

WHEREAS, Contractor is specially trained and experienced and competent to perform the special services required by the District, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by Contractor: **provide Non-Emergency transportation for special education students, hereinafter referred to as "Services"**.

2. Term. Contractor shall commence providing services under this Agreement on **November 30, 2015** and will diligently perform as required and complete performance by **June 30, 2016**.

3. Compensation. District agrees to pay the Contractor for Services satisfactorily rendered pursuant to this Agreement a **total fee not to exceed Ten Thousand dollars (\$10,000). The payment shall be made at Twenty Five dollars (\$25) per first five miles, and One dollar (\$1) extra per additional mile thereafter. Contractor shall submit a detailed invoice to District.** Payment for Services will only be made if Services have been satisfactorily rendered under the terms of this Agreement.

4. Expenses. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing the Services for District, except as follows: **N/A**.

5. Independent Contractor. Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that Contractor and all of Contractor's employees shall not be considered officers, employees or agents of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. Contractor assumes the full responsibility for the acts and/or omissions of Contractor's employees as they relate to the Services to be provided under this Agreement. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees.

6. Materials. Contractor shall furnish, at Contractor's own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services to be provided pursuant to this Agreement. Contractor's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of Contractor's profession.

7. Originality of Services/Intellectual Property. Contractor agrees that all technologies, formulae, procedures, processes, methods, and ideas prepared for and submitted by Contractor to the District in connection with the Services set forth in this Agreement, shall be wholly original to Contractor and shall not be copied in whole or in part from any other source, except that submitted to Contractor by District as a basis for such Services. Contractor further agrees that all writings, materials, compositions, recordings, teleplays, and/or video productions prepared for, written for, or otherwise (hereinafter referred to as "Content") submitted by Contractor to the District and/or used in connection with the Services set forth in this Agreement, reflect the intellectual property of, and copyright interests held by, District and shall not be copied or used in whole or in part by Contractor without District's express written permission. Contractor acknowledges and agrees that District shall have all right, title and interest in said Content, including the right to secure and maintain the copyright, trademark and/or patent of said Content in the name of the District.

8. Standard for Performance. The parties acknowledge that the District, in selecting the Contractor to perform the Services hereunder, is relying upon the Contractor's reputation for excellence in the performance of the Services required hereunder. The Contractor shall perform the Services in the manner of one who is a recognized specialist in the types of services to be performed. Time is of the essence in this Agreement. All deadlines set forth in the Agreement are binding and may be modified only by subsequent written agreement of the parties.

9. Termination. District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for the Services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of Services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three (3) days after the day of mailing, whichever is sooner.

District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this Agreement by the Contractor; (b) any act by Contractor exposing the District to liability to others for personal injury or property damage; or (c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency. Written notice by District shall contain the reasons for such intention to terminate and unless within thirty (30) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the thirty (30) days cease and terminate. In the event of such termination, the District may secure the required services from another contractor. If the cost to the District exceeds the cost of providing the service pursuant to this Agreement, the excess cost shall be charged to and collected from the Contractor. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available

to District. Written notice by District shall be deemed given when received by the other party, or no later than three (3) days after the day of mailing, whichever is sooner.

10. Hold Harmless. Contractor agrees to and does hereby indemnify, hold harmless and defend the District and its Governing Board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the Contractor, or any person, firm or corporation employed by the Contractor, either directly or by independent contract, upon or in connection with the Services called for in this Agreement, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(b) Any injury to or death of any person(s), including the District's officers, employees and agents, or damage to or loss of any property, caused by any act, neglect, default, or omission of the Contractor, or any person, firm or corporation employed by the Contractor, either directly or by independent contract, arising out of, or in any way connected with, the Services covered by this Agreement, whether said injury or damage occurs either on or off District's property, except for liability for damages which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this Agreement.

11. Insurance. The Contractor, at Contractor's sole cost and expense, shall insure Contractor's activities in connection with the Services under this Agreement and shall obtain, keep in force, and maintain insurance as follows:

a. Comprehensive or Commercial Form General Liability Insurance (contractual liability included) with limits as follows: (minimum limits)

(1)	Each Occurrence	\$1,000,000
(2)	Products/Completed Operations Aggregate	\$1,000,000
(3)	Personal and Advertising Injury	\$1,000,000
(4)	General Aggregate (Not Applicable to the Comprehensive Form)	\$1,000,000

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. This policy shall include or be endorsed to include abuse and molestation coverage of at least \$1,000,000.00 for each occurrence.

b. Business Automobile Liability Insurance for owned, scheduled, non-owned, or hired automobiles with a combined single limit not less than \$1,000,000 per occurrence. (Required only if the Contractor drives on behalf of the District in the course of performing services.)

c. Professional Liability Insurance with a limit of \$1,000,000 per occurrence, if applicable.

d. Workers' Compensation as required by California State law.

It should be expressly understood, however, that the coverage and limits referred to under a., b., and c. above shall not in any way limit the liability of the Contractor. The Contractor shall furnish the District with certificates of insurance evidencing compliance with all requirements no later than five (5) business days from execution of this Agreement and prior to commencing the Services under this Agreement. Contractor agrees to provide a thirty (30) day written notice to District of cancellation, modification, or reduction in any insurance coverage required pursuant to this section. Such certificates shall:

- (1) Indicate that the District and its Governing Board, officers, and employees have been endorsed as additional insureds under the coverages referred to under a. and b.; and
- (2) Include a provision that the coverages will be primary and will not participate with nor be excess over any valid and collectible insurance or program of self-insurance carried or maintained by the District.

12. Assignment. The obligations of the Contractor and the performance of the Services pursuant to this Agreement shall not be assigned by the Contractor. Any such assignment shall be null and void and shall be deemed a basis for termination of this Agreement.

13. Compliance With Applicable Laws. The Services must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Contractor agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Contractor, Contractor's business, equipment and personnel engaged in the Services covered by this Agreement or accruing out of the performance of such Services.

13.1 Fingerprinting. Contractor shall comply with the requirements of California Education Code Section 45125.1, and shall provide to District all criminal background clearance(s) through fingerprints for Contractor (and all Contractor employees, if any) as required by the District. The District may require the Contractor and Contractor's employees to submit to additional criminal background checks at the District's sole and absolute discretion.

13.2 Tuberculosis Testing. Contractor and Contractor's employees, if any,

providing Services to students shall provide evidence of appropriate tuberculosis screening prior to the performance of the Services and provide annual certification thereafter. Contractor shall complete and submit to District any required documentation to verify compliance.

14. Permits/Licenses. Contractor shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of the Services pursuant to this Agreement.

15. Employment With Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which the Services are actually being performed pursuant to this Agreement.

16. Entire Agreement/Amendment. This Agreement and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the Services contemplated, and may be amended only by a written amendment executed by both parties to the Agreement.

17. Nondiscrimination. Contractor agrees that Contractor will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, sex, marital status, age or other characteristics protected by federal or state laws of such persons.

18. Non Waiver. The failure of District or Contractor to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. Notice. All notices or demands to be given under this Agreement by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section.

At the date of this Agreement, the addresses of the parties are as follows:

DISTRICT:
Fullerton School District
1401 W. Valencia Drive
Fullerton, CA 92833
Attn: Kolbe Khong

CONTRACTOR:
Child Shuttle
420 S. Euclid St. #114
Anaheim, CA 92802
Attn: Bill Brown, C.F.O.

20. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

22. Headings. The headings contained in this Agreement are provided exclusively for reference and the convenience of the parties. No legal significance of any type shall be attached to the headings.

23. Counterparts. This Agreement may be signed and delivered in two counterparts, each of which, when so signed and delivered, shall be an original, but such counterparts together shall constitute the one instrument that is the Agreement, and the Agreement shall not be binding on any party until all parties have signed it.

24. Authorized Signatures. The individual signing this Agreement warrants that he/she is authorized to do so. The parties understand and agree that a breach of this warranty shall constitute a breach of the Agreement and shall entitle the non-breaching party to all appropriate legal and equitable remedies against the breaching party.

25. Governing Law. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California. This Agreement is made in and shall be performed in Orange County, California.

26. Exhibits. This Agreement incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

THIS AGREEMENT IS ENTERED INTO THIS 12th DAY OF JANUARY 2016.

FULLERTON SCHOOL DISTRICT

CHILD SHUTTLE

By:

By:

Robert Pletka, Ed.D.
Superintendent

Bill Brown
C.F.O.

On File
Taxpayer ID Number

CONSENT ITEM

DATE: January 12, 2016

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Emy Flores, Ed.D., Assistant Superintendent, Educational Services

PREPARED BY: Susan Albano, Director, Educational Services

SUBJECT: **APPROVE PURCHASING AGREEMENT BETWEEN FULLERTON SCHOOL DISTRICT AND SOLUTION TREE TO PROVIDE PROFESSIONAL DEVELOPMENT ON PROFESSIONAL LEARNING COMMUNITIES (PLC) FOR TEACHERS AND ADMINISTRATORS FOR THE 2016/2017 SCHOOL YEAR**

Background: Solution Tree is a consulting group that specializes in the professional development of teachers and administrators. Professional Learning Communities (PLC) training will enhance the efforts of educators that meet regularly, share expertise, and work collaboratively to improve teaching skills and the academic performance of students. Solution Tree will offer two-day workshops to District staff and school leadership teams on effective implementation of PLC components to improve student achievement.

Rationale: Teachers and administrators will benefit from professional development that utilizes research-based instructional strategies to improve collaboration skills for staff focusing on increased student performance. Professional development in PLCs will help teachers and administrators to effectively implement the ongoing process in which educators work collaboratively in recurring cycles of collective inquiry and action research to achieve better results for the students they serve.

Funding: Cost is not to exceed \$56,800 and is to be paid from the Educator Effectiveness Block Grant Fund.

Recommendation: Approve Purchasing Agreement between Fullerton School District and Solution Tree to provide professional development on Professional Learning Communities (PLC) for teachers and administrators for the 2016/2017 school year.

EF:SA:lc
Attachment



Solution Tree Purchasing Agreement

Effective January 12, 2016, Solution Tree, Inc. (“Solution Tree”) located at 555 N. Morton St., Bloomington, IN 47404 and Fullerton School District (“Customer”) located at 1401 W. Valencia Dr., Fullerton, CA agree as follows:

1. Product Summary

- 1.1. Products:** Customer shall purchase the following Solution Tree products and services (“Products”). Any additional Products may be added to this Agreement by a written Addendum signed by both parties.

Product	Amount
Professional Development Services—Austin Buffum	\$56,800.00
Total	\$56,800.00

2. Professional Development Services

- 2.1. Description of Services:** Solution Tree agrees to provide the services described in Exhibit A—Description of Services.
- 2.2. Reproducibles:** Customer is responsible for the reproduction of all handouts and other print materials related to the services, and Customer will notify the Associate directly of any deadlines for reproduction.
- 2.3. Venue and Audio/Visual Equipment:** Customer will provide a venue, audio/video equipment and technical support for all sessions.
- 2.4. Recording of Presentation:** All audio, video, and digital recording of the services is prohibited.
- 2.5. Cancellation:** If Customer cancels any Professional Development Services within 90 days of the scheduled date for any reasons but Force Majeure, Customer shall reimburse Solution Tree for any reasonable business expenses incurred in anticipation of performance of this Agreement that exceed the amount of the deposit.
- 2.6. Rescheduling:** If events beyond the parties’ control make performance on the scheduled dates impossible, the parties will make a good faith effort to reschedule the Professional Development Services.

3. Payment Terms

- 3.1. Invoicing and Purchase Orders: Compensation:** Host will pay Solution Tree a total contract amount of \$56,800.00 (USD), which will be invoiced upon completion of the services. Please note that the 20% deposit has been waived. Host will provide a purchase order for the total contract amount immediately upon entering the contract. Host agrees to reimburse any expenses incurred by Solution Tree that result from Host's delay in providing a purchase order. All payments are due net 30 days from date of invoice. All late payments are subject to a Finance Charge of 1.5% monthly.



Description	Payment	Expected Invoice Date
August Sessions	\$14,200.00	August 18, 2016
September Sessions	\$14,200.00	September 8, 2016
October Sessions	\$14,200.00	October 17, 2016
November Sessions	\$14,200.00	November 29, 2016

3.1.1. The total includes all travel, lodging, and other incidental expenses. All payment terms are net 30 days from the actual date of invoice. All late payments are subject to a finance charge of 1.5% monthly. Please make purchase order(s) out to: Solution Tree, 555 North Morton Street, Bloomington IN 47404.

4. General Terms

4.1. Intellectual Property: Customer acknowledges that Solution Tree or Associate owns the copyrights to all tangible or electronic presentation materials, handouts, and/or program books used in conjunction with services performed under this Agreement, and that no materials will be developed specifically for Customer. Solution Tree shall retain all copyrights owned prior to entering this Agreement, and Customer may not reproduce any materials not designated reproducible without the express written permission of Solution Tree.

4.2. Termination: Solution Tree may terminate this Agreement if Solution Tree has not received a purchase order within 30 days of the effective date of this Agreement.

4.2.1. Resource Returns and Refunds: Resource returns and refunds will be handled by the Return Policy outlines at <http://www.solution-tree.com/customer-service/product-orders>.

4.3. Force Majeure: If events beyond the parties' control make it impossible to perform under this Agreement, the party unable to perform shall not have any liability to the other party for the prevented performance. All obligations unaffected by such an event shall remain in place.

4.4. Entire Agreement: This Agreement and any exhibits attached hereto constitute the entire agreement of the parties and supersede any prior or contemporaneous written or oral understanding or agreement. No waiver or modification of any of the terms of the Agreement shall be effective unless made in writing and signed by both parties, and the unenforceability, invalidity, or illegality of any provision of this Agreement shall not render the other provisions unenforceable, invalid, or illegal. Any waiver by either party of any default or breach hereunder shall not constitute a waiver or any provision of this Agreement or of any subsequent default of breach of the same or a different kind.

4.5. Offer Valid: The pricing set forth in this Agreement shall be valid for 14 days from the effective date listed above.



This Agreement is acknowledged and accepted by Customer and Solution Tree:

Robert Pletka, Ed.D
Superintendent
Fullerton School District

Date

Shannon Ritz
Director of Professional Development
Solution Tree, Inc.

Date

Please fax or email this agreement to: Allison Henry
Fax: 812-961-4696
Email: Allison.henry@solution-tree.com



Exhibit A

Description of Services

SERVICE 1: Professional Learning Communities at Work (8 days, onsite)

Date(s): August 18-19, 2016; September 8-9, 2016; October 17-18, 2016; November 29-30, 2016

Proposed Associate: Austin Buffum

Estimated Number of Participants: 50

Participant Demographics: New principals and their school cohort teams

Proposed Start Time: 8:00am

Proposed End Time: 3:00pm

Workshop Location: Fullerton, CA

Cost of Service: \$56,800.00, inclusive of travel and expenses (\$7,100.00 per day for 8 days)

Description of Service: Associate will desminate information on Professional Learning Communities. Participants will gain an understanding of PLCs and what effective PLCs look like.



CONTACT INFORMATION

Please provide the following information:

Who will be the contact person for the work?

Contact: Susan Albano

Title: Director, Educational Services

Phone: 714 447 7541

E-mail: Susan.albano@fullertonsd.org

Fax: 714 447 7454

Who will receive and pay the invoices?

Contact: Aleda Sato

Title: Accounts Payable

Phone: 714 447 7430

E-mail: aleda.sato@fullertonsd.org

Fax: 714 447 2838

CONSENT ITEM

DATE: January 12, 2016

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Emy Flores, Ed.D., Assistant Superintendent, Educational Services

PREPARED BY: Susan Albano, Director, Educational Services

SUBJECT: **APPROVE ADOPTION OF HOUGHTON MIFFLIN GO MATH! FOR KINDERGARTEN THROUGH SIXTH GRADE TO SUPPORT IMPLEMENTATION OF THE COMMON CORE STATE STANDARDS (CCSS)**

Background: In November 2013, the California Department of Education approved the State *Mathematics Framework* and mathematics instructional materials that support the implementation of the Common Core State Standards (CCSS). Beginning in August 2015, approximately 37 teachers began piloting kindergarten through sixth grade mathematics materials from two different vendors. Teachers met to discuss each program's features such as lesson pacing, alignment to standards, assessment, and online access. A survey was conducted in November to determine which mathematics program teachers would prefer to fully implement in 2016/2017 and Houghton Mifflin *Go Math!* was selected. Fullerton School District (FSD) will purchase the premium 8-year package that includes both digital and hard copy components for teachers and students.

Rationale: Our current mathematics program is not aligned to the CCSS, and FSD teachers have had to supplement with additional resources. Adopting a new math program that is CCSS aligned will provide all teachers with access to all components and will provide consistency within FSD for lesson planning, lesson pacing and student assessments.

Funding: The estimated cost is \$1,600,000 and is to be paid from the Unrestricted General Fund.

Recommendation: Approve adoption of Houghton Mifflin *Go Math!* for Kindergarten through Sixth Grade to support implementation of the Common Core State Standards (CCSS).

EF:SA:lc

CONSENT ITEM

DATE: January 12, 2016

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Emy Flores, Ed.D., Assistant Superintendent, Educational Services

PREPARED BY: Jay McPhail, Chief Technology Officer, Technology and Media Services

SUBJECT: **APPROVE ANNUAL MEMBERSHIP FOR JAY MCPHAIL TO THE ASSOCIATION OF SUPERVISION AND CURRICULUM DEVELOPMENT (ASCD) FOR THE 2015/2016 SCHOOL YEAR**

Background: The Association of Supervision and Curriculum Development (ASCD) provides opportunities for staff development and literature related to specific responsibility areas.

Rationale: Participation in ASCD will provide additional opportunities for increased knowledge and skills.

Funding: Total cost is not to exceed \$300 and is to be paid from the Unrestricted General Fund.

Recommendation: Approve annual membership for Jay McPhail to the Association of Supervision and Curriculum Development (ASCD) for the 2015/2016 school year.

EF:JFM:kv

CONSENT ITEM

DATE: January 12, 2016
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Susan Hume, Assistant Superintendent, Business Services
PREPARED BY: Steve Miller, Director, Business Services
SUBJECT: APPROVE/RATIFY WARRANT NUMBER 1102 FOR THE 2015/2016 SCHOOL YEAR (DISTRICT 40, VAN DAELE)

Background: Board approval is requested for warrant number 1102 for the 2015/2016 school year. The total amount presented for approval is \$1,116.13.

Board action is required per Board Policy 3000(b), Roles of Board of Trustees.

01	General Fund	\$1,116.13
	Total	<u>\$1,116.13</u>

Rationale: Warrants are issued by school districts as payment for goods and services.

Funding: Funding is taken from District 40, General Fund.

Recommendation: Approve/Ratify warrant number 1102 for the 2015/2016 school year (District 40, Van Daele).

SH:SM:gs

CONSENT ITEM

DATE: January 12, 2016
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Susan Hume, Assistant Superintendent, Business Services
PREPARED BY: Steve Miller, Director, Business Services
SUBJECT: APPROVE/RATIFY WARRANTS NUMBERED 1165 FOR THE 2015/2016 SCHOOL YEAR (DISTRICT 48, AMERIGE HEIGHTS)

Background: Board approval is requested for warrants numbered 1165 for the 2015/2016 school year. The total amount presented for approval is \$1,217.88.

Board action is required per Board Policy 3000(b), Roles of Board of Trustees.

01	General Fund	<u>\$1,217.88</u>
	Total	\$1,217.88

Rationale: Warrants are issued by school districts as payment for goods and services.

Funding: Funding is taken from District 48, General Fund.

Recommendation: Approve/Ratify warrants numbered 1165 for the 2015/2016 school year (District 48, Amerige Heights).

SH:SM:gs

CONSENT ITEM

DATE: January 12, 2016

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Susan Hume, Assistant Superintendent, Business Services

PREPARED BY: Melissa Greenwood, Supervisor, Business Services

SUBJECT: **ADOPT RESOLUTIONS NUMBERED 15/16-B020 THROUGH 15/16-B023 AUTHORIZING BUDGET TRANSFERS AND RECOGNIZING UNBUDGETED REVENUE ACCORDING TO EDUCATION CODE SECTIONS 42600 AND 42602 FOR SUBMISSION TO THE ORANGE COUNTY SUPERINTENDENT OF SCHOOLS**

Background: Education Code Section 42600 authorizes budget transfers between expenditure classifications and from the undistributed reserve to various expenditure classifications. Education Code section 42602 authorizes the use for expenditure purposes of unbudgeted state apportionment, categorical, and other revenue sources.

Rationale: Updates to budgets allow District staff to perform day-to-day business operations.

Funding: Not applicable.

Recommendation: Adopt Resolutions numbered 15/16-B020 through 15/16-B023 authorizing budget transfers and recognizing unbudgeted revenue according to Education Code sections 42600 and 42602 for submission to the Orange County Superintendent of Schools.

SH:MG:gs
Attachment

FULLERTON SCHOOL DISTRICT
Orange County, California
RESOLUTION FOR BUDGET ADJUSTMENT
District 22

WHEREAS, the Board of Trustees of the Fullerton School District has determined that transfers between expenditure classifications for the current fiscal year from sources listed in Section 42600 of the Education Code of California are as follows:

GENERAL FUND 01
UNRESTRICTED

<u>Budget Acct. #</u>	<u>Expenditure Source</u>	<u>Amount</u>
1000	Certificated Salaries	\$14,660
2000	Classified Salaries	32,455
3000	Employee Benefits	-16,561
4000	Books and Supplies	-57,020
5000	Services & Other Operating Expenses	112,965
9789	Designated for Economic Uncertainties	-86,499
	Total:	<u>\$0</u>

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 42600 of the Education Code of California, such funds are reflected accordingly.

Explanation: This Resolution reflects adjustments to projected expenditures in the unrestricted General Fund.

Approved: Wendy Benkert, Ed.D.
 Assistant Superintendent of Business
 Orange County Department of Education

Date: _____

By: _____

FULLERTON SCHOOL DISTRICT
Orange County, California
RESOLUTION FOR BUDGET ADJUSTMENT
District 22

WHEREAS, the Board of Trustees of the Fullerton School District has determined that income in the amount of \$126,223 is assured to said District in excess of the amounts required to finance the total proposed budget expenditures and transfers for the current fiscal year from sources listed in Section 42602 of the Education Code of California as follows:

GENERAL FUND 01
RESTRICTED

<u>Budget Acct. #</u>	<u>Income Source</u>	<u>Amount</u>
8290	All Other Federal Revenue	-\$57,184
8699	All Other Local Revenue	183,407
		\$126,223

WHEREAS, the Board of Trustees of the Fullerton School District can show just cause for the expenditure of such funds.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 42602 of the Education Code of California, such funds are to be appropriated according to the following schedule:

<u>Budget Acct. #</u>	<u>Expenditure Source</u>	<u>Amount</u>
1000	Certificated Salaries	\$12,500
2000	Classified Salaries	-19,514
3000	Employee Benefits	8,714
4000	Books and Supplies	102,938
5000	Services & Other Operating Expenses	21,585
	Total:	\$126,223

Explanation: This Resolution reflects an increase in revenue and expenditures for donations from All the Arts, McCoy Mills, school-based foundations, and various school sites. It also includes an adjustment to Title 1 and adjustments to projected expenditures in the restricted General Fund.

Approved: Wendy Benkert, Ed.D.
Assistant Superintendent of Business
Orange County Department of Education

Date: _____

By: _____

FULLERTON SCHOOL DISTRICT
Orange County, California
RESOLUTION FOR BUDGET ADJUSTMENT
District 22

WHEREAS, the Board of Trustees of the Fullerton School District has determined that income in the amount of \$25,568 is assured to said District in excess of the amounts required to finance the total proposed budget expenditures and transfers for the current fiscal year from sources listed in Section 42602 of the Education Code of California as follows:

CHILD DEVELOPMENT FUND 12

<u>Budget Acct. #</u>	<u>Income Source</u>	<u>Amount</u>
8590	All Other State Revenue	\$25,568
		\$25,568

WHEREAS, the Board of Trustees of the Fullerton School District can show just cause for the expenditure of such funds.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 42602 of the Education Code of California, such funds are to be appropriated according to the following schedule:

<u>Budget Acct. #</u>	<u>Expenditure Source</u>	<u>Amount</u>
1000	Certificated Salaries	\$1,500
2000	Classified Salaries	20,000
3000	Employee Benefits	2,284
4000	Books and Supplies	-1,209
5000	Services & Other Operating Expenses	1,920
7000	Other Outgo	1,073
	Total:	\$25,568

Explanation: This Resolution reflects an increase to the Quality Rating Improvement System Grant and adjustments to projected expenditures in the Child Development Fund.

Approved: Wendy Benkert, Ed.D.
Assistant Superintendent of Business
Orange County Department of Education

Date: _____

By: _____

FULLERTON SCHOOL DISTRICT
Orange County, California
RESOLUTION FOR BUDGET ADJUSTMENT
District 22

WHEREAS, the Board of Trustees of the Fullerton School District has determined that transfers between expenditure classifications for the current fiscal year from sources listed in Section 42600 of the Education Code of California are as follows:

DEFERRED MAINTENANCE FUND 14

<u>Budget Acct. #</u>	<u>Expenditure Source</u>	<u>Amount</u>
5000	Services & Other Operating Expenses	\$200,000
9780	Other Assignments	-200,000
	Total:	\$0

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 42600 of the Education Code of California, such funds are reflected accordingly.

Explanation: This Resolution reflects adjustments to projected expenditures in the Deferred Maintenance Fund.

Approved: Wendy Benkert, Ed.D.
Assistant Superintendent of Business
Orange County Department of Education

Date: _____

By: _____

CONSENT ITEM

DATE: January 12, 2016

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Susan Hume, Assistant Superintendent, Business Services

PREPARED BY: Ron Mullins, Supervisor, Purchasing and Stores

SUBJECT: **DECLARE LISTED ITEMS AS SURPLUS, NOT SUITABLE FOR SCHOOL PURPOSES, AND AUTHORIZE DISTRICT STAFF TO DISPOSE OF ITEMS AT A PUBLIC AUCTION, OR BY OTHER MEANS, AS ALLOWED IN EDUCATION CODE SECTIONS 17545-17555**

Background: Over a period of time, the various sites accumulate instructional materials, supplies, and equipment which have become obsolete, unserviceable, irreparable, or otherwise not suitable for school use. Some of these items may be salvaged or sold, thus providing the District with some recovery of residual value.

The Business Services Department is requesting that obsolete items which have been collected from District sites be declared as surplus property and “not suitable for school purposes.” These surplus items were collected from all sites at the direction of site managers. All items have been made available to District employees to claim for school use prior to holding a public auction. The remaining items are designated as “not suitable for school purposes” and offered for sale. For those items that do not sell, the Assistant Superintendent of Business Services requests Board authorization to declare the property is of insufficient value to defray the costs of arranging for another sale and to dispose of said property by other means as allowed by Education Code sections 17545-17555.

Rationale: The surplus holding areas are at capacity and need to be cleared.

Funding: Not applicable.

Recommendation: Declare listed items as surplus, not suitable for school purposes, and authorize District staff to dispose of items at a public auction, or by other means, as allowed in Education Code sections 17545-17555.

SH:RM:gs
Attachment

ITEM	TOTAL
Active Board some with frame	2
Alpha Smarts/Keyboards/Cart	70
Aquarium	2
Bag, Laptop	2
Basketball Stand/Hoop	1
Batteries	52
Bean Bag	3
Board, Wall	2
Bookcases-Wood/Metal	9
Bookshelf	11
Box, Plastic/wood	1
Cabinets-Metal & Wood	22
Cables, Assorted	32
Calculators	2
Camcorders-Variou	4
Cameras-Variou	3
Carts,	6
Carts, A/V	6
Carts, Charging	1
Carts, Computer	4
Carts, Wrestling Mat	1
Cassette/CD Players/Recorders	58
Chairs folding	34
Chairs, Teacher	4
Chairs, Various	80
Chairs, Student, Various Sizes	115
Chargers	138
Clocks	50
Computers- Collection of Misc Parts	3
Computers, Alpha Smart	1
Computers, Tower/cpu only	8
Computers-Desktop/Imac/Emac	157
Computers-iPad	12
Computers-Laptop/ibook.	549
Crate	2
Credenza	2
Desks, Computer	1
Desks, Student-Double	46
Desks, Student-Single	78
Desks, Teacher/Other	17
Disk, Laser	1
Divider, Room	1

ITEM	TOTAL
Drives, Floppy/Zip	24
Electrical components	1
Electronics, Various	400
Fax Machines	1
Flatscreen Display (large)	2
Headphone, Docks	1
Headphones, Various	7
Headset	12
Keyboards/Mice-Computer	140
Laminator	1
Listening Centers	1
Maps, Pulldown/Wall	1
Microphone	3
Microscope	6
Microwave (no cart)	1
Misc Computer Components	3
Money Counter - Change	1
Monitors-Computer	14
Oven, Microwave	1
Players, VCR and DVD	1
Podiums	1
Printer Cartridges	4
Printers	40
Projectors, LCD	20
Projectors, Overhead some w/cart	14
Promethian active expression devices	195
Promethian Board	3
Promethian Board Projectors	3
Rack. Magazine	1
Remotes	1
Routers, Various	23
Rug	1
Sand Table	1
Scanners	2
Screens, Projection	4
Sewing Machine	21
Shelves, Metal/Wood/Plastic	9
Software, Various	1
Speakers	13
Stool	3
Storage Unit/Box	8
Table	15

ITEM	TOTAL
Table, Folding	5
Table, Kidney/horseshoe	1
Table, Round	1
Telephone	5
Telescope	1
Textbooks	40
Trash cart	1
Truck - GMC	1
TV, Brackets/Mounts	16
TV's	48
Typewriter	1
Van - Chevy	1
VCR duplicator	5
VCRs/DVR's	22
VHS Tapes	16
Whiteboard	5
Word Processor, Portable	2
Workstation	5
	2,773

CONSENT ITEM

DATE: January 12, 2016

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Susan Hume, Assistant Superintendent, Business Services

PREPARED BY: Rachel Grantham, Financial Analyst, Business Services

SUBJECT: **APPROVE DISCLOSURE COMPLIANCE OFFICER REPORT FOR 2014/2015 FOR COMMUNITY FACILITIES DISTRICT 2000-1 (DISTRICT 40, VAN DAELE) AND FOR COMMUNITY FACILITIES DISTRICT 2001-1 (DISTRICT 48 AMERIGE HEIGHTS)**

Background: Fullerton School District (“School District”) is an issuer of municipal debt securities for financing school facility projects needed to serve students of the School District. Upon the issuance of each security, the District covenants, pursuant to a Continuing Disclosure Agreement or Certificate (“CDA”), to provide certain annual financial and operational information as well as notices to bondholders of the occurrence of certain enumerated events in order to comply with Securities and Exchange Commission (“SEC”) Rule 15c2-12 (“Rule”).

The District has implemented a written Policies and Procedures as part of its commitment to comply with its continuing disclosure obligations as described under the Rule and as covenanted in each CDA for all of its current outstanding securities. Pursuant to its Policies and Procedures, the Officer will present an annual summary report to the Governing Board related to the District's annual continuing disclosure.

Rationale: An annual summary report is required as part of the written Policies and Procedures for Continuing Disclosure.

Funding: Not applicable.

Recommendation: Approve Disclosure Compliance Officer Report for 2014/2015 for Community Facilities District 2000-1 (District 40, Van Daele) and for Community Facilities District 2001-1 (District 48 Amerige Heights).

SH:RG:gs
Attachment

**Disclosure Compliance Officer Report
Fiscal Year 2014/2015**

Fullerton School District
Post-Issuance Continuing Disclosure
Compliance

December 2015

Prepared For:

Fullerton School District
1401 W. Valencia Drive
Fullerton, CA 92833

Prepared By:

Dolinka Group, LLC
8955 Research Drive
Irvine, CA 92618
T 949.250.8300
F 949.250.8301

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I. Introduction

Fullerton School District ("School District") is an issuer of municipal debt securities for financing school facility projects needed to serve students of the School District. Upon the issuance of each security, the School District covenanted, pursuant to a Continuing Disclosure Agreement or Certificate ("CDA"), to provide certain annual financial and operational information as well as notices to bondholders of the occurrence of certain enumerated events in order to comply with Securities and Exchange Commission ("SEC") Rule 15c2-12 ("Rule").

I. Disclosure Compliance Officer Responsibilities

The School District has implemented a written Policies and Procedures as part of its commitment to comply with its continuing disclosure obligations as described under the Rule and as covenanted in each CDA for all of its current outstanding securities. Pursuant to its Policies and Procedures, the School District has appointed Rachel Grantham, a Financial Analyst for the School District, as its Disclosure Compliance Officer ("Officer") and has delegated to the Officer the primary operating responsibility of monitoring the School District's compliance with its continuing disclosure obligations. Responsibilities of the Officer include, but are not limited to, the following:

A. General Responsibilities

1. Ensure the implementation of Policies and Procedures for the School District's continuing disclosure obligations;
2. Ensure that the School District is responsive to future legislative changes and training regarding continuing disclosure obligations;
3. Serve as the point person for School District personnel to communicate issues or information that should be or may need to be included in any offering statement or reporting obligation;
4. Maintain continuing working relationships with professional advisors with expertise in the area of public finance and federal and state securities laws (i.e. general counsel; financial advisor; bond counsel; disclosure counsel; underwriter; continuing disclosure consultant);
5. Maintain records of all reports, event notices, filings and postings filed with the Municipal Securities Rulemaking Board ("MSRB") through its Electronic Municipal Market Access ("EMMA") system, along with confirmation from EMMA that such items were uploaded;
6. Ensure that all filings, publications, event notices and postings are complete, true and accurate in all material respects; and
7. Raise potential disclosure issues at any time during the process.

II. Compliance with SEC Rule 15c2-12

Federal regulations, specifically the Rule, provide guidelines, procedures, and requirements for continuing disclosure obligations. Issuers are required to prepare and provide ongoing disclosure to enhance transparency in the secondary municipal securities market. Participating underwriters are prohibited from purchasing or selling municipal securities unless the participating underwriter has reasonably determined that an issuer has undertaken a written CDA for the benefit of holders of such securities, to provide annual financial information and operating data as well as notices of the occurrence of certain enumerated events.

Continuing disclosure consists of important information about a bond and its issuer that occurs after the initial offering. The information reflects the financial and operating conditions of the issuer as it changes over time, as well as specific events that, should they occur, can have an impact on the ability of the issuer to meet its financial obligations to the bond holders. Each CDA requires bond issuers to submit to EMMA all annual financial information and notices of material events. All filings relating to the Rule must be submitted to EMMA which is the sole repository for continuing disclosure filings.

1. The Officer is responsible for completing and submitting a report to EMMA for all Involuntary Financial and Operational Information as described in Section I in Exhibit A of the Policies and Procedures on an annual basis for every outstanding security with continuing disclosure obligations prior to the Annual Report Due Date;
2. The Officer is responsible for completing and submitting an Event Notification with EMMA for all Involuntary Event Notices as described in Section II in Exhibit A if and when an event occurs for every outstanding security with continuing disclosure obligations. All Involuntary Event Notices must be submitted to EMMA within ten (10) business days from the date of occurrence;
3. The Officer is responsible for completing and submitting a report to EMMA for all Voluntary Financial and Operational Information as described in Section III in Exhibit A for every outstanding security with continuing disclosure obligations;
4. The Officer is responsible for completing and submitting an Event Notification with EMMA for all Voluntary Event Notices as described in Section IV in Exhibit A if and when an event occurs for every outstanding security with continuing disclosure obligations; and
5. The Officer will consult, if and when needed, with the continuing disclosure consultant and/or disclosure counsel, to determine if any event listed in Exhibit A is deemed to be material and is required to be filed on EMMA

III. Disclosure Compliance Officer Report Content

Pursuant to its Policies and Procedures, the Officer will present an annual summary report to the Governing Board related to the School District's annual continuing disclosure. The content of this report includes, but is not limited to, the following: (i) information summarized in the forms set forth in Exhibits A through C of the Policies and Procedures, (ii) a listing of any Involuntary Event Notices that occurred during the period and (iii) a description of the educational and training activities conducted or participated in for continuing disclosure compliance by the Officer during the period contained in the annual summary report.

- i. Information summarized in the forms set forth in Exhibits A through C of the Policies and Procedures are regularly monitored and examined by the Officer and the School District's Continuing Disclosure Consultant. This information can be found at [www.disclosurecompliance .com./](http://www.disclosurecompliance.com/)
- ii. There were no Involuntary Event Notices that occurred during the 2014/2015 fiscal year.
- iii. The Officer has attended two webinars hosted by the School District's Continuing Disclosure Consultant designed to provide the Officer with training involving the School District's continuing disclosure obligations.

CONSENT ITEM

DATE: January 12, 2016
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Emy Flores, Ed.D., Assistant Superintendent, Educational Services
SUBJECT: APPROVE FINAL PLAN FOR EDUCATOR EFFECTIVENESS FUNDING

Background: The California Department of Education will provide funding through the Educator Effectiveness program to all districts to support the professional development of certificated teachers, administrators, and paraprofessional educators. The Fullerton School District will receive \$918,456 to be spent over a three-year period. The Educator Effectiveness funding is allocated to districts based on the number of full-time equivalent certificated staff in the California Longitudinal Pupil Achievement Data System (CALPADS) for the 2014/2015 fiscal year.

The Educator Effectiveness funds are specifically to be used for professional development, coaching, mentoring and support services. Funds may be expended anytime during the 2015/2016, 2016/2017, and 2017/2018 fiscal years.

Rationale: As a condition of receiving Educator Effectiveness funds, the District is required to develop and adopt a plan delineating how the Educator Effectiveness funds will be spent. The plan must be explained in a public meeting of the Board of Trustees before its adoption in a subsequent public meeting. The Fullerton School District Educator Effectiveness Plan and proposed expenditures are aligned to both Board approved goals and the Local Control Accountability Plan's (LCAP) goals, actions, and services.

Funding: Not Applicable.

Recommendation: Approve final Plan for Educator Effectiveness Funding.

EF:nm
Attachment

**Fullerton School District
EDUCATOR EFFECTIVENESS BLOCK GRANT
2015-2018**

Funds Allocated: \$918,456

***FTE: 626.28**

Educator Effectiveness funds may be used to support the professional development of certificated teachers, administrators, and paraprofessional educators. Funds can be expended for any of the following purposes:

1. Beginning teacher and administrator support and mentoring, including, but not limited to, programs that support new teacher and administrator ability to teach or lead effectively and to meet induction requirements.
2. Professional development, coaching, and support services for teachers who have been identified as needing improvement or additional support.
3. Professional development for teachers and administrators that is aligned to the state content standards.
4. To promote educator quality and effectiveness, including, but not limited to, training on mentoring and coaching certificated staff and training certificated staff to support effective teaching and learning.

As a condition of receiving Educator Effectiveness funds the District is required to:

- Develop and adopt a plan delineating how the Educator Effectiveness funds will be spent. The plan must be explained in a public meeting of the governing board of the school district before its adoption in a subsequent public meeting.
- Funds may be expended anytime during the 2015-16, 2016-17, and 2017-18 fiscal years.

*Allocation of funds is based on an equal amount per certificated FTE as reported in CALPADS during the 2014-15 fiscal year.

**Fullerton School District
 EDUCATOR EFFECTIVENESS EXPENDITURE PLAN
 2015-2018**

Actions/Services	Summary of Budgeted Expenditures	Budgeted Expenditures
1. Beginning teacher and administrator support and mentoring. a. Support and train new teachers in Induction program activities, workshops, conferences and coaching. (2015-18)	Costs include: Substitutes, extra hourly, stipends, conferences, consultants, and instructional materials.	a. \$60,000
2. Professional development, coaching, and support services for teachers needing improvement or additional support. a. Provide mentoring and coaching on instructional programs and strategies for teachers identified through the evaluation process as in need of improvement and for any other teachers seeking professional growth. (2015-18) b. Support professional development through “Strengthening Your Core” Conference. (2016-18)	Costs include: Substitutes, extra hourly, stipends, conferences, consultants and materials and supplies.	a. \$30,000 b. \$30,000
3. Professional development for teachers and administrators that is aligned to state content standards. a. Provide training to all school sites on effective writing strategies. (2016-18) b. Provide training on Cognitively Guided Instruction (CGI) to support mathematics instruction. (2015-18) c. Provide training enhancing technology implementation and integration. (2015-18)	Costs include: Substitutes, extra hourly, stipends, conferences, consultants and materials and supplies.	a. \$303,456 b. \$150,000 c. \$150,000

<p>4. To promote educator quality and effectiveness, training on mentoring and coaching to certificated staff.</p> <ul style="list-style-type: none"> a. Provide training on Professional Learning Communities for all site leadership teams. (2016-17) b. Provide training on High Reliability Schools through Marzano. (2016-18) c. Support coaching and mentoring in writing and mathematics. (2016-18) 	<p>Costs include: Substitutes, extra hourly, stipends, conferences, consultants and materials and supplies.</p>	<ul style="list-style-type: none"> a. \$90,000 b. \$75,000 c. \$30,000
Total Proposed Expenditures		\$918,456

CONSENT ITEM

DATE: January 12, 2016

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Emy Flores, Ed.D., Assistant Superintendent, Educational Services

SUBJECT: **APPROVE AMENDMENT #2 BETWEEN FULLERTON SCHOOL DISTRICT AND JENEL K.E. LAO, ED.D., TO PROVIDE ADDITIONAL PROFESSIONAL GRANT WRITING SERVICES FOR THE 2015/2016 SCHOOL YEAR**

Background: Board approval was granted on July 28, 2015 for Dr. Lao to provide professional grant writing expertise to assist the District in submitting an application to the U.S. Department of Education.

Rationale: Dr. Lao continues to assist Fullerton School District with ongoing additional grant writing opportunities such as the Assessment for Learning Project Grant offered by The Center for Innovation in Education and Next Generation Learning Challenges (NGLC) and an IES grant through the Department of Education in collaboration with Marzano, for the purposes of securing funding for a short-term evaluation of iPersonalize as an innovative educational intervention.

Funding: Additional cost is not to exceed \$7,500 and is to be paid from the Unrestricted General Fund.

Recommendation: Approve Amendment #2 between Fullerton School District and Jenel K.E. Lao, Ed.D., to provide additional professional grant writing services for the 2015/2016 school year.

EF:nm
Attachment

ADDENDUM #2

INDEPENDENT CONTRACTOR AGREEMENT BETWEEN
FULLERTON SCHOOL DISTRICT AND JENEL K.E. LAO

This addendum is to increase the amount originally agreed upon and Board approved on July 28, 2015 (Item #1y) to adjust cost due to additional grant writing expertise needed to submit additional grants such as the Assessment for Learning Project Grant and others for the 2015/2016 school year.

Original amount of Agreement:	\$3,500
Requested Increase # 1:	\$3,500
Requested Increase # 2:	\$7,500
Total Amended Cost:	\$14,500

Budget: Unrestricted General Funds

Robert Pletka, Ed.D., Superintendent
Fullerton School District

Date

Jenel K.E. Lao, Ed.D.

1/12/16

Vendor Name

Date

Prepared by: _____
 Emy Flores, Ed.D.
 Assistant Superintendent

CONSENT ITEM

DATE: January 12, 2016

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Susan Hume, Assistant Superintendent, Business Services

SUBJECT: **APPROVE INDEPENDENT CONTRACTOR AGREEMENT BETWEEN FULLERTON SCHOOL DISTRICT AND STEVE KANDA FOR INTERIM RISK MANAGEMENT SERVICES FOR FEBRUARY 1, 2016 THROUGH JUNE 30, 2016**

Background: The District's Risk Manager will be on leave and working on a limited, part-time basis for the next 2-3 months. The District is in need of temporary management of the Department during this time and potentially for additional tasks through the end of the school year. This expertise is beyond the capacity of current District employees. Therefore, it is recommended the District contract with Steve Kanda to provide these services through June 30, 2016.

Rationale: When District employees are unable to provide necessary services, the District enters into an independent contractor agreement with individuals who will provide specialized services to the District and who are specially trained, experienced, and competent to perform the required services.

Funding: Services will be on an hourly basis. Hours and projects will be approved in advance by the Risk Manager or the Assistant Superintendent, Business Services. The cost is an hourly rate of \$85 per hour, not to exceed \$20,000, to be paid from the Self-Insurance Fund.

Recommendation: Approve Independent Contractor Agreement between Fullerton School District and Steve Kanda for Interim Risk Management Services for February 1, 2016 through June 30, 2016.

SH:gs
Attachment

2015-2016 INDEPENDENT CONTRACTOR AGREEMENT

This Agreement is hereby entered into between the Fullerton School District, hereinafter referred to as "District," and Steven Kanda hereinafter referred to as "Contractor."

WHEREAS, District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice; and

WHEREAS, Contractor is specially trained and experienced and competent to perform the special services required by the District, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by Contractor: Contractor shall provide the services (hereinafter referred to as "Services") as detailed in Attachment A. Mr. Kanda will be supporting the Fullerton School District's Risk Management Department as an interim Risk Professional during the maternity leave absence of Laurie Bruneau.

2. Term. Contractor shall commence providing services under this Agreement on February 1, 2016, and will diligently perform as required and complete performance by June 30, 2016.

3. Compensation. District agrees to pay the Contractor for Services satisfactorily rendered pursuant to this Agreement at a rate of \$85 per hour, all hours to be pre-approved by Laurie Bruneau or Susan Hume. The total fee is not to exceed \$20,000. Contractor shall submit detailed invoices to District as detailed in Attachment A. Payment for Services will only be made if Services have been satisfactorily rendered under the terms of this Agreement.

4. Expenses. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing the Services for District, except as pre-approved by Laurie Bruneau or Susan Hume.

5. Independent Contractor. Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that Contractor and all of Contractor's employees shall not be considered officers, employees, or agents of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. Contractor assumes the full responsibility for the acts and/or omissions of Contractor's employees as they relate to the Services to be provided under this Agreement. Contractor shall assume full responsibility for payment of all federal, state, and local

taxes or contributions, including unemployment insurance, social security, and income taxes with respect to Contractor's employees.

6. Materials. Contractor shall furnish, at Contractor's own expense, all labor, materials, equipment, supplies, and other items necessary to complete the Services to be provided pursuant to this Agreement. Contractor's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of Contractor's profession.

7. Originality of Services/Intellectual Property. Contractor agrees that all technologies, formulae, procedures, processes, methods, and ideas prepared for and submitted by Contractor to the District in connection with the Services set forth in this Agreement shall be wholly original to Contractor and shall not be copied in whole or in part from any other source, except that submitted to Contractor by District as a basis for such Services. Contractor further agrees that all writings, materials, compositions, recordings, teleplays, and/or video productions prepared for, written for, or otherwise (hereinafter referred to as "Content") submitted by Contractor to the District and/or used in connection with the Services set forth in this Agreement, reflect the intellectual property of, and copyright interests held by, District and shall not be copied or used in whole or in part by Contractor without District's express written permission. Contractor acknowledges and agrees that District shall have all right, title, and interest in said Content, including the right to secure and maintain the copyright, trademark, and/or patent of said Content in the name of the District.

8. Standard for Performance. The parties acknowledge that the District, in selecting the Contractor to perform the Services hereunder, is relying upon the Contractor's reputation for excellence in the performance of the Services required hereunder. The Contractor shall perform the Services in the manner of one who is a recognized specialist in the types of services to be performed. Time is of the essence in this Agreement. All deadlines set forth in the Agreement are binding and may be modified only by subsequent written agreement of the parties.

9. Termination. District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for the Services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of Services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three (3) days after the day of mailing, whichever is sooner.

District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this Agreement by the Contractor; (b) any act by Contractor exposing the District to liability to others for personal injury or property damage; or (c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency. Written notice by District shall contain the reasons for such intention to terminate and unless within thirty (30) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the thirty (30) days cease and terminate. In the event of such termination, the District may secure the required services from another contractor. If the cost to the District exceeds the cost of providing the service pursuant to

this Agreement, the excess cost shall be charged to and collected from the Contractor. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District. Written notice by District shall be deemed given when received by the other party, or no later than three (3) days after the day of mailing, whichever is sooner.

10. Hold Harmless. Contractor agrees to and does hereby indemnify, hold harmless, and defend the District and its Governing Board, officers, employees, and agents from every claim or demand made and every liability, loss, damage, or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the Contractor, or any person, firm, or corporation employed by the Contractor, either directly or by independent contract, upon or in connection with the Services called for in this Agreement, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District or its officers, employees, or agents.

(b) Any injury to or death of any person(s), including the District's officers, employees, and agents, or damage to or loss of any property, caused by any act, neglect, default, or omission of the Contractor, or any person, firm, or corporation employed by the Contractor, either directly or by independent contract, arising out of, or in any way connected with, the Services covered by this Agreement, whether said injury or damage occurs either on or off District's property, except for liability for damages which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this Agreement.

11. Assignment. The obligations of the Contractor and the performance of the Services pursuant to this Agreement shall not be assigned by the Contractor. Any such assignment shall be null and void and shall be deemed a basis for termination of this Agreement.

12. Compliance with Applicable Laws. The Services must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Contractor agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances that are now or may in the future become applicable to Contractor, Contractor's business, equipment, and personnel engaged in the Services covered by this Agreement or accruing out of the performance of such Services.

12.1 Fingerprinting. Contractor shall comply with the requirements of California Education Code section 45125.1, and shall provide to District all criminal background clearance(s) through fingerprints for Contractor (and all Contractor employees, if any) as required by the District. The District may require the Contractor and Contractor's employees

to submit to additional criminal background checks at the District's sole and absolute discretion.

12.2 Tuberculosis Testing. Contractor and Contractor's employees, if any, providing Services to students shall provide evidence of appropriate tuberculosis screening prior to the performance of the Services and provide annual certification thereafter. Contractor shall complete and submit to District any required documentation to verify compliance.

13. Permits/Licenses. Contractor shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of the Services pursuant to this Agreement.

14. Employment with Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which the Services are actually being performed pursuant to this Agreement.

15. Entire Agreement/Amendment. This Agreement and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the Services contemplated, and may be amended only by a written amendment executed by both parties to the Agreement.

16. Nondiscrimination. Contractor agrees that Contractor will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, sex, marital status, age, or other characteristics protected by federal or state laws of such persons.

17. Non-Waiver. The failure of District or Contractor to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

18. Notice. All notices or demands to be given under this Agreement by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section.

At the date of this Agreement, the addresses of the parties are as follows:

DISTRICT:
Fullerton School District
1401 W. Valencia Drive
Fullerton, CA 92833

CONTRACTOR:
Steven Kanda, ARM
On File

20. Severability. If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired, or invalidated in any way.

21. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

22. Headings. The headings contained in this Agreement are provided exclusively for reference and the convenience of the parties. No legal significance of any type shall be attached to the headings.

23. Counterparts. This Agreement may be signed and delivered in two counterparts, each of which, when so signed and delivered, shall be an original, but such counterparts together shall constitute the one instrument that is the Agreement, and the Agreement shall not be binding on any party until all parties have signed it.

24. Authorized Signatures. The individual signing this Agreement warrants that he/she is authorized to do so. The parties understand and agree that a breach of this warranty shall constitute a breach of the Agreement and shall entitle the non-breaching party to all appropriate legal and equitable remedies against the breaching party.

25. Governing Law. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California. This Agreement is made in and shall be performed in Orange County, California.

26. Exhibits. This Agreement incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

This agreement entered into January 12, 2016 by:

FULLERTON SCHOOL DISTRICT

By:

Susan Cross Hume, CPA, CIA, CGMA
Assistant Superintendent, Business Services

(Steven Kanda)

By:

Signature

On File
Taxpayer ID Number

*Note: Do not type Taxpayer ID Number on contract. Included on Insurance Certificate.
You are responsible for obtaining insurance and W9 information prior to issuing contract.*

Steve Kanda

Attachment A – Services to be Performed

- 1) Contractor will work up to 11 days per month during February and March 2016, and as agreed to in subsequent months up to June 2016. Work will be performed Monday, Tuesday, and Wednesday of each week.
- 2) Detailed invoices will be submitted monthly, no later than the final day of the subsequent month. Invoices will be approved for payment by Laurie Bruneau or Susan Hume.
- 3) Assignments and tasks will include:
 - A. Assisting Principals and staff with Risk Management support.
 - B. Special Projects:
 - a. Pull Notice Roll-Out (Key Contact: Bob Lee Personnel)
 - b. Run, Hide, Fight Training (Key Contact: Mike Chocek – FPD)
 - c. Emergency Preparedness (Key Contact: Susan Hume)
 - d. Playground Supervisor Training (Key Contact: Kathy Ikola)
 - e. Modified Duty – Job bank ideas (Key Contact: Laurie Bruneau)
 - C. Supporting Certificated and Certified Personnel Departments in providing accommodations meetings with injured employees.
 - D. Providing schools with traffic and security support issues partnering with the Director of Maintenance and Operations.
 - E. Other duties as requested by Assistant Superintendent, Susan Hume.

DISCUSSION/ACTION ITEM

DATE: January 12, 2016

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Emy Flores, Ed.D., Assistant Superintendent, Educational Services

SUBJECT: **ADOPT RESOLUTION #15/16-16 OF THE FULLERTON SCHOOL DISTRICT URGING THE LEGISLATURE TO EXTEND THE PERSONAL BELIEFS EXEMPTION DEADLINE TO JULY 1, 2016**

Background: On June 30, 2015, Governor Brown signed Senate Bill 277 (SB 277) changing school immunization requirements. SB277 took effect on January 1, 2016 and requires all children in California be fully vaccinated to attend public or private school unless they have a valid medical exemption or valid personal beliefs exemption on file with the District before January 1, 2016. Students will have to meet all of the age appropriate State immunization requirements for admission to school as of July 1, 2016.

Rationale: Submission of Resolution #15/16-16 to urge California Legislature to amend SB277 to extend the "exemptions for personal beliefs" to July 1, 2016.

Funding: Not applicable.

Recommendation: Adopt Resolution #15/16-16 of the Fullerton School District urging the Legislature to extend the personal beliefs exemption deadline to July 1, 2016.

EF:nm
Attachment

**RESOLUTION NO. 15/16-16
OF THE FULLERTON SCHOOL DISTRICT
URGING THE LEGISLATURE TO EXTEND THE PERSONAL BELIEFS
EXEMPTION DEADLINE TO JULY 1, 2016**

JANUARY 12, 2016

WHEREAS, Governor Brown signed Senate Bill 277 on June 30, 2015;

WHEREAS, Senate Bill 277 eliminates exemptions from vaccinations for personal beliefs beginning January 1, 2016;

WHEREAS, the elimination of the personal beliefs exemption is a major change in longstanding public policy;

WHEREAS, many members of the public were not aware of the changes made by Senate Bill 277;

WHEREAS, there was an insufficient amount of time for parents to submit a personal beliefs exemption;

WHEREAS, many of the other provisions of Senate Bill 277 do not become operative until July 1, 2016; and,

WHEREAS, the differing effective date of January 1 and operative date of July 1, 2016, has created confusion among some members of the public; and,

WHEREAS, the California Legislature should amend Senate Bill 277 to extend the deadline to file personal beliefs exemptions to July 1, 2016, to make the effective date and operative date of Senate Bill 277 consistent;

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

1. The Board of Trustees of the Fullerton School District urges the California Legislature to amend Senate Bill 277 to extend the deadline for filing exemptions for personal beliefs to July 1, 2016.

2. The Board of Trustees of the Fullerton School District requests that the staff of Fullerton School District work with the Legislature and the State Board of Education to extend the deadline for filing personal beliefs exemptions to July 1, 2016.

Dated: January 12, 2016

Lynn Thornley, Board President

Janny Meyer, Board Member

Hilda Sugarman, Board Vice President

Chris Thompson, Board Member

Beverly Berryman, Board Clerk

DISCUSSION/ACTION ITEM

DATE: January 7, 2016

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Susan Hume, Assistant Superintendent, Business Services

SUBJECT: **APPROVE PARKS JUNIOR HIGH SCHOOL PLAN FOR REPLACEMENT OF HVAC SYSTEM**

Background: The heating, ventilation, air conditioning (HVAC) system at Parks Junior High School needs replacement. The system is more than 40 years old and is not functioning properly any more.

Rationale: Replacement of the Parks HVAC system has been on the District's Facilities Master Plan for a long time, but the project was not undertaken due to the significant costs. With the State's Proposition 39 (Clean Energy Jobs Act) funding, the District has the opportunity to move forward with the project.

The District's Energy Management Project Plan, which includes replacement of the Parks HVAC system, has been approved by the State. The contract for Schneider Electric to complete the projects is also on this agenda. This particular project is being brought as a separate agenda item to the Board in order to provide maximum transparency of the significant additional costs that the District will undertake beyond the Prop 39 grant funds, and to seek approval for a \$4.3 million contribution from the District's General Fund to the HVAC project.

Funding: Total costs of all Prop 39 projects are \$9,691,000, to be paid for from the Unrestricted General Fund (\$4,300,000), Capital Projects Funds (Developer Fee Fund, Capital Facilities District Fund, Building Fund) (\$2,721,000) and State Prop 39 funds (\$2,670,000). The total estimated construction and abatement costs of the Parks HVAC project are \$6,670,500.

Recommendation: Approve Parks Junior High School plan for replacement of HVAC system.

SH:gs

DISCUSSION/ACTION ITEM

DATE: January 12, 2016

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Susan Hume, Assistant Superintendent, Business Services

PREPARED BY: Robert Macauley, Director, Maintenance/Operations & Facilities

SUBJECT: **ADOPT RESOLUTION #15/16-13 APPROVING AN ENERGY SERVICES CONTRACT WITH SCHNEIDER ELECTRIC BUILDINGS AMERICAS, INC., FOR PROPOSITION 39 ENERGY CONSERVATION PROJECT**

Background: Fullerton School District has received Proposition 39 planning funds for the development and design of its energy expenditure plan (including screening and energy audits), and expects to receive approximately \$733,000 per year afterward for five years to complete energy-savings projects at existing facilities in accordance with potential funding and guidelines from Proposition 39. The District received proposals to engage a qualified firm to perform all the necessary steps to develop and submit a Proposition 39 Energy Expenditure Plan which will meet all State requirements and result in the District's receiving its apportioned funding for the next five years.

On May 12, 2015, the Board approved a contract with Schneider Electric Buildings Americas, Inc. ("Schneider"), for a Proposition 39 Investment Grade Audit pursuant to Request for Proposal No. FSD-14-15-GFR-01. Upon submission of the Proposition 39 Investment Grade Audit, District staff determined that it would be in the best interest of the District to enter into a contract with Schneider for Proposition 39 Energy Conservation Project. A copy of the contract is available for review in the Superintendent's Office.

Rationale: Schneider is a qualified firm and is able to perform all the necessary steps to implement a Proposition 39 Energy Expenditure Plan which will meet all State requirements and result in the District's receiving its apportioned funding for the next five years.

Funding: General Fund (Proposition 39 California Clean Energy Jobs Act and Routine Repair and Maintenance Fund), Capital Facilities Fund, Special Reserve Fund--Capital Outlay Projects, Deferred Maintenance Fund, Capital Facilities--CFD, Building Fund, District 48 (Amerige Heights), and Nutrition Services Fund. Costs are expected to be offset by energy savings and operational savings.

Recommendation: Adopt Resolution #15/16-13 approving an Energy Services Contract with Schneider Electric Buildings Americas, Inc., for Proposition 39 Energy Conservation Project.

SH:RM:mm
Attachment

RESOLUTION #15/16-13

RESOLUTION OF THE BOARD OF TRUSTEES OF THE FULLERTON SCHOOL DISTRICT APPROVING ENERGY SERVICES CONTRACT FOR PROPOSITION 39 ENERGY CONSERVATION PROJECT

WHEREAS, it is the policy of the State of California and the intent of the State Legislature to promote all feasible means of energy conservation and all feasible uses of alternative energy supply sources; and

WHEREAS, the Fullerton School District (the "District") owns certain educational and administrative facilities and District desires to use funding available to be appropriated under the California Clean Energy Jobs Act in order to implement energy efficiency and clean energy projects, as well as related energy planning, energy training, energy management, and energy projects with related non-energy benefits; and

WHEREAS, the District issued a competitive Request for Qualifications ("RFQ") for its Proposition 39 Energy Conservation Program (the "Program"); and

WHEREAS, after conducting a best value evaluation of the proposals received in response to the RFQ, the Board of Trustees for the District (the "Board") agreed to: (a) enter into an Energy Planning Agreement with Schneider Electric Buildings Americas, Inc. ("Schneider") to perform the first seven (7) steps in the participation process outlined in the California Energy Commission's ("CEC") Guidelines, including the submittal to CEC of a multi-year (bundled) energy expenditure plan (the "Energy Expenditure Plan") for the Program; and (b) provided that the District determined to proceed with the implementation of the Program, to enter into a negotiated Energy Services Contract with Schneider based upon the Energy Expenditure Plan approved by CEC; and

WHEREAS, the Energy Expenditure Plan for the Program that was submitted to CEC on September 22, 2015 was approved by CEC on November 17, 2015; and

WHEREAS, based upon the approved Energy Expenditure Plan, the District has determined to enter into a negotiated Energy Services Contract with Schneider to implement the Energy Expenditure Plan, subject to complying with the public hearing process and required Board findings provided for in California Government Code section 4217.12(a); and

WHEREAS, pursuant to Government Code section 4217.12, a public hearing has been held, public notice of which was given for at least two (2) weeks in advance, to receive public comment on the proposed Energy Services Contract to be entered into to implement the District's Program.

NOW, THEREFORE, the Board of Trustees of the Fullerton School District does hereby resolve, determine, find, and order as follows:

1. The proposed Energy Services Contract substantially in the form attached hereto as Exhibit "A" to be entered into between the District and Schneider, is approved in accordance with Government Code section 4217.12.

2. In approving the proposed Energy Services Contract, the Board hereby finds and determines that the terms of the proposed Energy Services Contract is in the best interest of the District and that the anticipated cost to the District for electrical energy or conservation services provided by the energy conservation facility under the Energy Services Contract will be less than the anticipated marginal cost to the District of electrical or other energy that would have been consumed by the District in the absence of those purchases; and

3. The Superintendent or his designee is hereby authorized and directed to execute the aforementioned Energy Service Contract and Performance Assurance Support Services Agreement and all other documents necessary to effectuate the District's Program.

ADOPTED, SIGNED, and APPROVED this 12th day of January, 2016

BOARD OF TRUSTEES
FULLERTON SCHOOL DISTRICT

By: _____
President

By: _____
Clerk

CLERK'S CERTIFICATE

I, _____, Clerk of the Board of Trustees of the Fullerton School District, hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted at a regular meeting place thereof on the 12th day of January, 2016, of which meeting all of the members of said Board of Trustees had due notice and at which a majority thereof were present and that at said meeting, said resolution was adopted by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

An agenda of said meeting was posted at least 72 hours before said meeting at the District Board Room, located at 1401 West Valencia Drive, Fullerton, California, a location freely accessible to members of the public, and a brief general description of said resolution appeared on said agenda.

I further certify that I have carefully compared the same with the original minutes of said meeting on file and of record in my office; that the foregoing resolution is a full, true and correct copy of the original resolution adopted at said board meeting and entered in said minutes; and that said resolution has not been amended, modified or rescinded since the date of its adoption, and the same is now in full force and effect.

Dated: January 12, 2016

Clerk of the Board of Trustees
Fullerton School District

DISCUSSION/ACTION ITEM

DATE: January 12, 2016
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Susan Hume, Assistant Superintendent, Business Services
PREPARED BY: Robert Macauley, Director, Maintenance/Operations & Facilities
SUBJECT: **ADOPT RESOLUTION #15/16-14 ADOPTING NOTICE OF EXEMPTION FOR PROPOSITION 39 ENERGY CONSERVATION PROJECT**

Background: On May 12, 2015, the Board authorized District staff to negotiate with Schneider Electric Buildings America, Inc., for energy efficiency and facility improvement measures pursuant to the provisions of the California Government Code, commencing with section 4217.10 (the "Act").

Rationale: To ensure the proper use of Proposition 39 funds.

Funding: There is no cost to the District.

Recommendation: Adopt Resolution #15/16-14 adopting notice of exemption for Proposition 39 Energy Conservation Project.

SH:RM:mm
Attachment

RESOLUTION #15/16-14

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
FULLERTON SCHOOL DISTRICT
ADOPTING NOTICE OF EXEMPTION**

WHEREAS, the Fullerton School District ("District") owns and operates those certain educational facilities listed on Exhibit "A" attached hereto and incorporated herein by this reference (collectively, the "Facilities"); and

WHEREAS, on January 12, 2016, the District's governing board (Board") approved entering into an Energy Services Contract with Schneider Electric buildings Americas, Inc., to implement the District's Proposition 39 Energy Conservation Program at the Facilities (the "Project"), utilizing funds made available to the District pursuant to the California Clean Energy Jobs Act, also commonly known as Proposition 39; and

WHEREAS, the Board has determined that the Project is categorically exempt from the provisions of the California Environmental Quality Act of 1974, as amended, pursuant to Title 14, sections 15301, 15302 and 15314 of the California Code of Regulations, as the Project consists of (a) minor alterations of existing facilities, (b) the replacement or reconstruction of existing facilities and utility systems which will have substantially the same purpose and capacity as the facilities and utility systems being replaced, and/or (c) minor additions to existing schools within existing school grounds which will not result in the increase of student capacity.

NOW, THEREFORE, the Board of Trustees of the Fullerton School District does hereby resolve, determine, find, and order as follows:

1. The Notice of Exemption attached hereto as Exhibit "B" and incorporated herein by reference is adopted.
2. The Superintendent or his designee is hereby authorized and directed to cause the Notice of Exemption to be executed and timely filed with the Recorder-Clerk for Orange County.

ADOPTED, SIGNED, AND APPROVED this 12th day of January, 2016.

BOARD OF TRUSTEES
FULLERTON SCHOOL DISTRICT

By: _____
President

By: _____
Clerk

CLERK'S CERTIFICATE

I, _____, Clerk of the Board of Trustees of the Fullerton School District, hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted at a regular meeting place thereof on the 12th day of January, 2016, of which meeting all of the members of said Board of Trustees had due notice and at which a majority thereof were present, and that at said meeting said resolution was adopted by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

An agenda of said meeting was posted at least 72 hours before said meeting at the District Board Room, located at 1401 West Valencia Drive, Fullerton, California, a location freely accessible to members of the public, and a brief general description of said resolution appeared on said agenda.

I further certify that I have carefully compared the same with the original minutes of said meeting on file and of record in my office; that the foregoing resolution is a full, true and correct copy of the original resolution adopted at said board meeting and entered in said minutes; and that said resolution has not been amended, modified or rescinded since the date of its adoption, and the same is now in full force and effect.

Dated: January 12, 2016

Clerk of the Board of Trustees
Fullerton School District

FULLERTON SCHOOL DISTRICT
District 22—Fullerton School District
District 40—CFD No. 2000-1 (Van Daele)
District 48—CFD No. 2001-1 (Amerige Heights)

BOARD AGENDA ITEM #2e

DISCUSSION/ACTION ITEM

DATE: January 12, 2016

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Susan Hume, Assistant Superintendent, Business Services

PREPARED BY: Steve Miller, Director, Business Services

SUBJECT: **ADOPT RESOLUTION #15/16-15 AUTHORIZING DESIGNATED DISTRICT PERSONNEL TO SIGN VARIOUS DOCUMENTS BY SIGNATURE TO BE KEPT ON FILE BY THE ORANGE COUNTY SUPERINTENDENT OF SCHOOLS FOR THE FULLERTON SCHOOL DISTRICT (DISTRICTS 22, 40, 48)**

Background: In accordance with Education Code section 42633, "The governing board of each school district shall be responsible for filing or causing to be filed with the county superintendent of schools the verified signature of each person, including members of the governing board, authorized to sign orders in its name. Except for districts determined to be fiscally accountable pursuant to Section 42650, no order on the funds of any school district shall be approved by the county superintendent of schools unless the signatures are on file in his office and he is satisfied that the signatures on the order are those of persons authorized to sign the order."

Resolution: The Orange County Superintendent of Schools requires that all designated personnel authorized to sign various documents as listed on the attached resolution be approved by the Board of Trustees.

Funding: Not applicable.

Recommendation: Adopt Resolution #15/16-15 authorizing designated District personnel to sign various documents by signature to be kept on file by the Orange County Superintendent of Schools for the Fullerton School District (Districts 22, 40, 48).

SH:SM:gs
Attachment

**BOARD OF TRUSTEES
FULLERTON SCHOOL DISTRICT
Orange County, California**

**RESOLUTION #15/16-15
DISTRICTS 22, 40, AND 48**

RESOLUTION FOR THE AUTHORIZATION OF DESIGNATED DISTRICT PERSONNEL TO SIGN VARIOUS DOCUMENTS FOR THE FULLERTON SCHOOL DISTRICT

WHEREAS, Education Code section 42631 provides that all payments from the funds of a school district shall be made by written order of the governing board of the school district; and

WHEREAS, Education Code section 42632 requires that each order drawn on the funds of a school district be signed by a majority of the members of the governing board of the district, or by a person or persons authorized by the governing board to sign the orders in its name; and

WHEREAS, Education Code section 42633 requires that the verified signature of each person, including members of the governing board, authorized to sign orders in the name of the governing board shall be filed with the County Superintendent of Schools;

NOW, THEREFORE, BE IT RESOLVED, ORDERED, AND DECLARED that the Board of Trustees of the Fullerton School District authorizes the following named persons to approve the District documents as so indicated with their respective signatures to be kept on file by the Orange County Superintendent of Schools, effective January 1, 2016, and that all previous authorizations for approval are rescinded:

Name/Signature	Federal, State, County Reports, Documents	Government Projects	Inter-district Agreements	Purchase Orders and/or Bid Documents	Contracts and Agreements	Leases	All Checking, and Savings Checks and Transfers	B Warrants and Checks, All FSD Accounts	Warrant Registers	Employee Notices and Status Changes
Robert Pletka, Ed.D., District Superintendent	X	X	X	X	X	X	X	X	X	X
Craig Bertsch, Ed.D., Asst. Supt. Certificated Personnel	X	X	X		X					X
Susan Cross Hume, Asst. Supt., Business Services	X	X	X	X	X	X	X	X	X	X
Ema Flores, Asst. Supt., Curriculum & Instruction	X	X	X		X		X	X	X	
Chanjira Luu, Director, Classified Personnel										X
Kenyatta Turner, Director, Nutrition Services				X	X		X	X	X	
Robert Macauley, Director, M&O/Facilities				X						
Steve Miller, Director, Business Services	X			X			X	X	X	
Melissa Greenwood, Supervisor, Business Services							X	X	X	
Michael McAdam, Supervisor, Purchasing & Stores				X			X	X		
Frances Montoya, Supervisor, Nutrition Services				X	X		X	X	X	
Rachel Grantham, Financial Analyst							X	X		

BE IT FURTHER RESOLVED that when the authorization is exercised, the claims and orders have been ordered paid by said Board of Trustees, and have been processed pursuant to the provisions of Education Code sections 42630-34.

Passed and adopted by the Board of Trustees of the Fullerton School District on January 12, 2016, by the following voice vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, _____, Clerk of the Board of Trustees of the Fullerton School District of Orange County, California, hereby certify that the above resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 12th day of January 2016, and I have hereunto set my hand and seal this 12th day of January 2016.

Clerk of the Board of Trustees

DISCUSSION/ACTION ITEM

DATE: January 12, 2016
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Susan Hume, Assistant Superintendent, Business Services
PREPARED BY: Melissa Greenwood, Supervisor, Business Services
SUBJECT: HEAR PRESENTATION AND ACCEPT THE 2014/2015 AUDIT REPORT

Background: The Fullerton School District's annual financial statements are audited every year by an independent auditing firm as required by Education Code section 41020. A member of the auditing firm of Nigro & Nigro, PC, will present the report and respond to any specific questions the Board might have regarding this audit.

A copy of the audit report is available in the Superintendent's Office for public review.

Rationale: The District's financial statements are audited annually by an independent auditing firm as required by Education Code section 41020. Board members received a copy of the audit report prior to the Board meeting, and a copy is available on the District's web site for review.

Funding: Not applicable.

Recommendation: Hear presentation and accept the 2014/2015 Audit Report.

SH:MG:gs

DISCUSSION/ACTION ITEM

DATE: January 12, 2016

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Craig C. Bertsch, Ed.D., Assistant Superintendent, Personnel Services

SUBJECT: **APPROVE/RATIFY TENTATIVE AGREEMENT (TA) BETWEEN CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) CHAPTER #130 AND FULLERTON SCHOOL DISTRICT FOR JULY 1, 2015 THROUGH JUNE 30, 2018**

Background: The Board of Trustees takes action to approve agreements between the District and its various associations. The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Board of Trustees for public disclosure of the major provisions of the agreement (as provided in the “Public Disclosure of Proposed Bargaining Agreement”) in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

Rationale: A Tentative Agreement for July 1, 2015 through June 30, 2018 has been reached between the District and CSEA and now must be formally ratified by the Board of Trustees.

Funding: General Fund.

Recommendation: Approve/Ratify Tentative Agreement (TA) between California School Employees Association (CSEA) Chapter #130 and Fullerton School District for July 1, 2015 through June 30, 2018.

CCB:nm
Attachments

TENTATIVE AGREEMENT
BETWEEN
FULLERTON SCHOOL DISTRICT (FSD)
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)
AND ITS FULLERTON CHAPTER #130
FOR A SUCCESSOR AGREEMENT
JULY 1, 2015 THROUGH JUNE 30, 2018

November 18, 2015

ARTICLE 5: HOURS AND OVERTIME

5.12 WORKLOAD:

- 5.12.1 If one or more employees bring forth to either party a claim of excessive existing or prospective workload, the District and CSEA shall meet within fifteen (15) days of receipt of the claim to investigate the allegations and negotiate the effects, if any. Within thirty (30) days of such a meeting, the District shall provide in writing a plan to resolve the issues presented. Within thirty (30) days of such a meeting, the District shall provide a written response to the claim with possible resolutions for the issues.
- 5.12.2 An employee who brings forth such a claim shall suffer no recriminations.
- 5.12.3 This Subsection is not grievable, except that, an employee may file a grievance if he or she believes that he or she has suffered recriminations based on initiating a claim as provided herein above.

Article 6 – Pay and Allowances

6.1.2

~~The parties agree to increase the classified salary schedule in Appendix A by four percent (4%) effective July 1, 2014 and a one-time two percent (2%) off-schedule bonus calculated on full annual base salary, paid to unit members employed at ratification.~~

For the 2015-2016 Salary Agreement:

1. The parties agree to increase the classified salary schedule in Appendix A by four percent (4%) on schedule salary adjustment retro to July 1, 2015 for employees who are in paid status with the District at time of Association ratification.
2. On January 1, 2016, the parties agree to increase the classified salary schedule in Appendix A by one percent (1%) on schedule salary adjustment for employees who are in paid status with the District at time of Association ratification.
3. On July 1, 2016, employees still in active status and who were in paid status with the District at time of Association ratification will receive a one percent (1%) off schedule salary adjustment calculated on full annual base salary.

In the event any other bargaining unit within the Fullerton School district receives a salary schedule percentage increase in excess of that offered classified unit members, the classified unit members shall be paid the percentage difference for the same time period as was agreed to the other bargaining unit.

ARTICLE 8 – Health Insurance

8.7 JOINT INSURANCE COMMITTEE:

8.7.3 The Joint Insurance Committee shall consider any plan changes proposed by an insurance provider, shall study cost containment options, and consider alternative insurance programs and providers. **CSEA representation and responsibilities are delineated in the Fullerton School District Benefits Committee Bylaws (Appendix TBD).**

8.7.4 ~~Any Insurance Committee proposed changes to an insurance benefit, shall be considered recommendations only and shall be submitted to negotiations of the employee bargaining units within the District.~~ **CSEA Benefits Committee members shall have the authority to negotiate Health and Welfare benefits during the course of Benefits Committee meetings as outlined in the FSD Benefits Committee Bylaws. Benefits Committee decisions shall be final and binding and not subject to ratification. Carrier, cap, and life insurance benefits shall continue to be negotiated by the CSEA negotiating team.**

11.1 VACATIONS: An employee hired after July 1 of any year will have earned allowable vacation time prorated to the actual time served. Regular full-time employees who work less than twelve (12) months are granted paid vacation in proportion to their periods of service. Vacation for employees working full time but for less than a full year shall be computed as follows:

$$\begin{array}{l} \text{Days entitlement} = \text{number} \\ \text{of months worked per year} \end{array} \times \begin{array}{l} \text{entitlement factor per month} \\ \text{based on years of service (see 11.9)} \end{array}$$

Vacation allowance per day will be rounded off to the nearest whole day.

Vacation Schedule (Effective 7/1/06)

<u>Years</u>	<u>10 mos.</u>	<u>11 mos.</u>	<u>12 mos.</u>
1st through 5th	12	13	14
6th through 7th	13	14	15
8th through 9th	14	15	16
10th through 11th	15	16	17
12th through 13th	17	18	19
14th through 15th	19	20	21
16th and up	21	22	23

11.1.1 Vacation allowance for employees who work less than the normal eight (8) hour day shall be on the same basis as the time served bears to full time.

- 11.1.2 Except as provided in 11.5 below, an employee has the right to earn a maximum vacation credit up to twice (2X) his/her current yearly entitlement. This will be defined as banked vacation.

Current year entitlement will be advanced to the employee. If, at the end of each fiscal year, June 30, an employee has a full bank and unused current years vacation entitlement, the unused amount of the current vacation will be **paid out to the employee**. ~~held in reserve until used during the following year and no additional days will be added to the capped bank until the bank is reduced, returning employee to the above two year bank.~~ At the beginning of the employee's work year, each employee will be advanced the new year's current vacation entitlement. All of the above language shall be subject to 11.4 below.

- 11.2 UNEARNED VACATION UPON TERMINATION: If a classified employee is terminated and had been granted vacation which was not yet earned at the time of termination of his services, the employer shall deduct from the employee's severance check the full amount of salary which was paid for such unearned days of vacation taken.
- 11.3 EARNED VACATION UPON TERMINATION: Upon termination, the employee shall be entitled to lump sum compensation for all earned and unused vacation, at his/her current rate of pay, except that employees who have not completed six months of employment in regular status shall not be entitled to such compensation.
- 11.4 VACATION CARRY-OVER: An employee may carry over accumulated vacation which results in current credit equal to twice his/her current year's vacation entitlement Carryover exceeding twice his/her current year's vacation entitlement shall be paid out at the end of the fiscal year, shall not exceed twice the employee's current yearly entitlement.
- 11.4.1 The District shall continue its practice of sending written notice of accumulated vacation to each employee during the months of November and May.
- 11.4.2 The District shall continue its practice of sending an alert in ~~March~~ February to those employees and their supervisors who are in jeopardy of exceeding the maximum allowed carryover.
- 11.4.3 Such Employees are required to make every effort to use vacation prior to the end of their employee work year so that their vacation accumulation will be no larger than the allowable carry-over amount.
- 11.5 VACATION POSTPONEMENT: If an employee that has been with the District for at least two years in regular status is not permitted to take his/her annual vacation, the amount not taken shall accumulate for use in the next year or be paid for in cash for up to five (5) vacation days per year at the end of the fiscal year at the option of the employee.
- a. ~~Upon request, an employee who has been denied vacation may be paid out for the amount denied in the next pay period.~~
- 11.6 VACATION SCHEDULING: A regular 12-month employee shall take his/her vacation at a time convenient to both the employee and his/her supervisor. The employee shall be allowed to take all of his or her earned vacation in one unbroken period if it is the employee's wish to do so. Supervisors will make every effort to honor an employee's first request or an alternative timeframe will be suggested.

Employees will submit a written vacation request at least 10 working days prior to the desired vacation period of less than ten (10) days. Management will respond within 5 working days unless mitigating circumstances occur. Vacation requests of less than ten (10) days submitted with less than 10 days prior notification may still be granted subject to supervisor's approval and may shall not be unreasonably denied. When a vacation request is denied, the reasons will be stated in writing and alternate timeframes will be suggested.

Employees will submit a written vacation request at least 30 working days prior to the desired vacation period of more than ten (10) days. Management will respond within 5 working days unless mitigating circumstances occur. Vacation requests of more than ten (10) days submitted with less than 30 days prior notification may still be granted subject to supervisor's approval and shall not be unreasonably denied. When a vacation request is denied, the reasons will be stated in writing and alternate timeframes will be suggested.

Regular employees who work less than twelve (12) months shall take their earned vacation during the winter and/or spring recesses. In the event an employee is entitled to more days vacation than are available during the winter and spring recesses, the employee shall take the extra vacation at a time convenient to both the employee and the supervisor.

- 11.7 VACATION HOLIDAYS: If a District approved holiday falls within a scheduled vacation, the employee shall not be charged a vacation day for the holiday.
- 11.8 INTERRUPTION OF VACATION: Permanent classified employees may interrupt or terminate vacation leave to begin another type of paid leave without a return to active service, provided the employee supplies adequate notice and relevant supporting information regarding the basis for such interruption or termination.
- 11.9 MODIFICATION TO ACCRUAL SCHEDULE: Effective July 1, 1985, the accrual basis for vacation shall change from hire date calendar year to fiscal years of service.

ARTICLE 17: SAFETY

17.1 SAFETY COMMITTEE: A District safety committee shall be formed to review reports of accidents by employees in the unit and as well as assist in the development of processes and procedures to aid in the prevention of such accidents. The core committee will consist of the District's Risk Manager and a two CSEA designated representatives from the maintenance department. Others may be called in on an as needed basis. The committee may make recommendations concerning the need for safety equipment and gear, per Section 7.4 of this Agreement, and for trainings in accordance with Section 6.7. Such committee shall meet quarterly and/or as needed. Employees on the committee shall be allowed reasonable release time to carry out their obligations.

17.2 NO ADVERSE ACTION: The District shall take no adverse action against an employee by reason of his/her reporting an unsafe condition.

Article 12 – Leaves

The District suggests that a subcommittee with three (3) CSEA designated representatives and three (3) District representatives create a Draft Proposal for language regarding the Catastrophic Leave Bank by January 10, 2016. Negotiating teams will reconvene after January 10, 2016 to negotiate the possibility of including the new language into the CSEA contract.

ARTICLE 21: NEGOTIATION PROCEDURES

21.1 **SUCCESSOR AGREEMENT:** CSEA shall submit to the Board an initial proposal for a successor Agreement no earlier than the second regular Board meeting in ~~May~~ **April**, of the calendar year in which this Agreement expires. Both parties shall, subsequent to this initial proposal, meet and negotiate in good faith no later than June of each succeeding year of this Agreement. Thereafter, all tentative Agreements reached between the parties shall be reduced to writing and signed.

ARTICLE 22: REOPENERS

22.1 **REOPENERS DURING TERM OF AGREEMENT:** This will be a three year agreement with the exception of the following reopeners: ~~2013/2014~~ **2016/2017** – Article 6 Pay and Allowances, Article 8 Health Insurance, plus one additional article per party. For fiscal year ~~2014/2015~~ **2017/2018** the parties shall reopen on Article 6 Pay and Allowances, Article 8 Health Insurance plus one additional article per party. **One additional article per party can be reopened in either 2016/2017 or 2017/2018.**

ARTICLE 27

27.1 **DURATION:** This Agreement shall become effective July 1, ~~2012~~ **2015** through June 30, 2015 **2018.**

**Fullerton School District (FSD)
Benefits Committee (BC)
By-Laws
Upon date of ratification**

Mission Statement

To work collaboratively with FSD and its Consultant in the development and maintenance of a sustainable and strategic long-term employee benefits program that is cost effective, is compliant with applicable laws and regulations, and meets the needs of our employees.

Purpose

FSD values its employees and it is FSD's belief that receiving input from its employees is an important part of making organizational decisions. The Benefits Committee (BC) is therefore formed with the purpose of:

- Understanding factors driving higher healthcare costs.
- Understanding implications of government regulations on healthcare costs and administration.
- Learning about cost containment options available in the marketplace.
- Making recommendations to FSD.
- Reinforcing the value of FSD's total compensation.

FSD's Benefit Consultants will provide education and information at scheduled meetings to ensure the BC is equipped with the proper knowledge to make recommendations in line with the BC mission statement. FSD will implement the consensus recommendations of the BC except for areas subject to negotiations (i.e. carrier, cap, life insurance benefit).

BC Participant Roles & Responsibilities

- Attendance and participation at regular meetings.
- Work collaboratively and professionally in a PAL-like manner with Personnel Office, Business Office Staff and FSD Consultants.
- Consider ideas and needs related to the provision, design, costs, administration, communication and related matters impacting modern cost-effective and competitive employee benefit plans and practices.
- Provide input and ask questions regarding information presented at meetings.
- Make recommendations based on FSD organizational goals and employee needs and not on personal preferences. Recommendations should be focused on a long term solution.
- Members shall gather input from employees and present feedback to the entire Committee.
- Communicate information and educate co-workers. However, under HIPAA regulations, be mindful to keep protected health information confidential.

- Implement a communication program to educate and inform employees about health benefit plans, expenses and the shared responsibility for cost containment.
- BC will meet four times a year and/or more times as needed.

Membership

- The BC shall have four (4) members from the teachers' bargaining unit (FETA), four (4) members from CSEA, one (1) representative from FESMA, and appropriate assigned District staff (i.e. Director of Business Services, Ins. Benefits Personnel Tech, Financial Analyst, Director of Classified Personnel, Assistant Supt of Business Services, and Assistant Supt of Personnel Services).
- Members of the BC will serve a minimum of twelve (12) months.

FSD



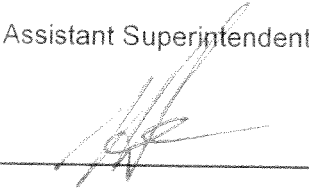
Craig C. Bertsch, Ed.D.
Assistant Superintendent, Personnel Services



Robert Lee
Interim Director, Classified Personnel



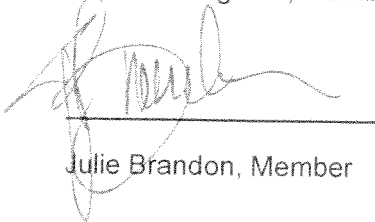
Susan Cross Hume
Assistant Superintendent, Business Services



Neil Ferone, Member

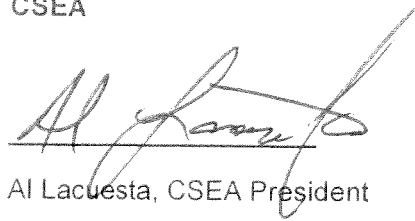


Marilee Cosgrove, Member




Julie Brandon, Member

CSEA



Al Lacuesta, CSEA President
Chapter 130



Carol Kerns, 1st Vice President
Chapter 130



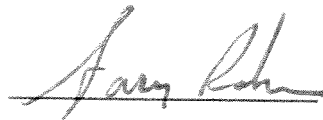
Andrew Garafalo, CSEA
Labor Relations Representative



Naidene Warren Sakamoto, Member



Wendy Rodriguez, Member



Gary Roberson, Member

**Orange County Department of Education
District Fiscal Services**

**PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
in Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449**

Fullerton Elementary School District - California School Employees Association,

School District - Bargaining Unit: Chapter 130 (CSEA)

Certificated, Classified, Other: Classified

The proposed agreement covers the period beginning: July 1, 2015 and ending: June 30, 2016
(date) (date)

The Governing Board will act upon this agreement on: Jan 12, 2016
(date)

A. Proposed Change in Compensation

Compensation	Annual Cost Prior to Proposed Agreement FY 2015-16	Fiscal Impact of Proposed Agreement		
		Year 1 Increase/(Decrease)	Year 2 Increase/(Decrease)	Year 3 Increase/(Decrease) FY
1 Salary Schedule Increase (Decrease)	\$ 16,155,625.00	\$ 730,234	\$ 84,009	\$ -
		4.52%	0.52%	0.00%
2 Step and Column Increase (Decrease) Due to movement plus any changes due to settlement	\$ -	\$ -	\$ -	\$ -
		0.00%	0.00%	0.00%
3 Other Compensation - Increase (Decrease) (Stipends, Bonuses, Longevity, Overtime, etc.)	\$ -	\$ -	\$ 168,859	\$ -
		0.00%	0.00%	0.00%
Description of other compensation 1% off salary schedule adjustment				
4 Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare etc.	\$ 3,101,880	\$ 140,205	\$ 48,551	\$ -
		4.52%	1.57%	0.00%
5 Health/Welfare Plans	\$ 3,325,992		\$ -	\$ -
		0.00%	0.00%	0.00%
6 Total Compensation - Increase (Decrease) (Total Lines 1-5)	\$ 22,583,497	\$ 870,439.00	\$ 301,419.00	\$ -
7 Total Number of Represented Employees (Use FTEs if appropriate)	335.30	0	0	0
8 Total Compensation <u>Average</u> Cost per Employee	\$ 67,353	\$ -	\$ -	\$ -
		0.00%	0.00%	0.00%

9. What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

Year 1: Four and one-half percent salary schedule increase. (4% July 1, 2015; and 1% January 1, 2016)

Year 2: One-half percent salary schedule increase (2nd half of 1% increase effective January 1, 2016); plus one percent off schedule salary adjustment on July 1, 2016

10. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

None

11. Please include comments and explanations as necessary.

12. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes No

If yes, please describe the cap amount.

Medical insurance premiums paid up to \$16,600 annually for full-time employees.

B. Proposed Negotiated Changes in Noncompensation Items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

C. What are the specific impacts on instructional and support programs to accommodate the settlement?

Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

None

- D. What contingency language is included in the proposed agreement?** Include specific areas identified reopeners, applicable fiscal years, and specific contingency language.
None
- E. Will this agreement create, increase or decrease deficit financing in the current or subsequent year(s)?**
"Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.
No.
- F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.**
- G. Source of Funding for Proposed Agreement**
1. Current Year
General Fund unrestricted revenue.

 2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?
General Fund unrestricted revenue.

 3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)
District's ending funding balance.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund

Enter Bargaining Unit: **California School Employees Association, Chapter 130 (CSEA)**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 12/08/15)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Local Control Funding Formula Sources (8010-8099)	\$ 102,969,983	\$ -	\$ -	\$ 102,969,983
Remaining Revenues (8100-8799)	\$ 9,985,001	\$ -	\$ -	\$ 9,985,001
TOTAL REVENUES	\$ 112,954,984	\$ -	\$ -	\$ 112,954,984
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 50,214,440	\$ -	\$ -	\$ 50,214,440
Classified Salaries (2000-2999)	\$ 11,807,243	\$ 451,861	\$ -	\$ 12,259,104
Employee Benefits (3000-3999)	\$ 19,693,307	\$ 86,757	\$ -	\$ 19,780,064
Books and Supplies (4000-4999)	\$ 8,883,275	\$ -	\$ -	\$ 8,883,275
Services, Other Operating Expenses (5000-5999)	\$ 6,365,014	\$ -	\$ -	\$ 6,365,014
Capital Outlay (6000-6599)	\$ 69,297	\$ -	\$ -	\$ 69,297
Other Outgo (7100-7299) (7400-7499)	\$ 893,362	\$ -	\$ -	\$ 893,362
Direct Support/Indirect Cost (7300-7399)	\$ (904,315)	\$ -	\$ -	\$ (904,315)
Other Adjustments				
TOTAL EXPENDITURES	\$ 97,021,623	\$ 538,618	\$ -	\$ 97,560,241
OPERATING SURPLUS (DEFICIT)	\$ 15,933,361	\$ (538,618)	\$ -	\$ 15,394,743
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 84,287	\$ -	\$ -	\$ 84,287
CONTRIBUTIONS (8980-8999)	\$ (12,697,858)	\$ (163,841)	\$ -	\$ (12,861,699)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 3,151,216	\$ (702,459)	\$ -	\$ 2,448,757
BEGINNING BALANCE	\$ 28,753,801			\$ 28,753,801
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 31,905,017	\$ 31,202,558	\$ 31,202,558	\$ 31,202,558
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)	\$ 115,681	\$ -	\$ -	\$ 115,681
Restricted Reserves (9740)	\$ -	\$ -	\$ -	\$ -
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 2,800,000	\$ -	\$ -	\$ 2,800,000
Reserve for Economic Uncertainties (9789)	\$ 3,942,686	\$ 21,074	\$ -	\$ 3,963,760
Unassigned/Unappropriated (9790)	\$ 25,046,650	\$ (723,533)	\$ -	\$ 24,323,117

* Please see question on page 7.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund

Enter Bargaining Unit: **California School Employees Association, Chapter 130 (CSEA)**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 12/08/15)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Local Control Funding Formula Sources (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ 18,645,170	\$ -	\$ -	\$ 18,645,170
TOTAL REVENUES	\$ 18,645,170	\$ -	\$ -	\$ 18,645,170
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 11,039,377	\$ -	\$ -	\$ 11,039,377
Classified Salaries (2000-2999)	\$ 7,135,707	\$ 278,373	\$ -	\$ 7,414,080
Employee Benefits (3000-3999)	\$ 5,808,206	\$ 53,448	\$ -	\$ 5,861,654
Books and Supplies (4000-4999)	\$ 5,081,915		\$ (167,980)	\$ 4,913,935
Services, Other Operating Expenses (5000-5999)	\$ 3,238,574	\$ -	\$ -	\$ 3,238,574
Capital Outlay (6000-6599)	\$ 447,497	\$ -	\$ -	\$ 447,497
Other Outgo (7100-7299) (7400-7499)	\$ 1,070,000	\$ -	\$ -	\$ 1,070,000
Direct Support/Indirect Cost (7300-7399)	\$ 495,660	\$ -	\$ -	\$ 495,660
Other Adjustments				
TOTAL EXPENDITURES	\$ 34,316,936	\$ 331,821	\$ (167,980)	\$ 34,480,777
OPERATING SURPLUS (DEFICIT)	\$ (15,671,766)	\$ (331,821)	\$ 167,980	\$ (15,835,607)
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS (8980-8999)	\$ 12,697,858	\$ 163,841	\$ -	\$ 12,861,699
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (2,973,908)	\$ (167,980)	\$ 167,980	\$ (2,973,908)
BEGINNING BALANCE	\$ 2,973,908			\$ 2,973,908
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ -	\$ (167,980)	\$ -	\$ -
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)	\$ -	\$ -	\$ -	\$ -
Restricted Reserves (9740)	\$ -	\$ -	\$ -	\$ -
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties (9789)	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -	\$ -

* Please see question on page 7.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Enter Bargaining Unit: **California School Employees Association, Chapter 130 (CSEA)**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 12/08/15)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Local Control Funding Formula Sources (8010-8099)	\$ 102,969,983	\$ -	\$ -	\$ 102,969,983
Remaining Revenues (8100-8799)	\$ 28,630,171	\$ -	\$ -	\$ 28,630,171
TOTAL REVENUES	\$ 131,600,154	\$ -	\$ -	\$ 131,600,154
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 61,253,817	\$ -	\$ -	\$ 61,253,817
Classified Salaries (2000-2999)	\$ 18,942,950	\$ 730,234	\$ -	\$ 19,673,184
Employee Benefits (3000-3999)	\$ 25,501,513	\$ 140,205	\$ -	\$ 25,641,718
Books and Supplies (4000-4999)	\$ 13,965,190	\$ -	\$ (167,980)	\$ 13,797,210
Services, Other Operating Expenses (5000-5999)	\$ 9,603,588	\$ -	\$ -	\$ 9,603,588
Capital Outlay (6000-6599)	\$ 516,794	\$ -	\$ -	\$ 516,794
Other Outgo (7100-7299) (7400-7499)	\$ 1,963,362	\$ -	\$ -	\$ 1,963,362
Direct Support/Indirect Cost (7300-7399)	\$ (408,655)	\$ -	\$ -	\$ (408,655)
Other Adjustments				
TOTAL EXPENDITURES	\$ 131,338,559	\$ 870,439	\$ (167,980)	\$ 132,041,018
OPERATING SURPLUS (DEFICIT)	\$ 261,595	\$ (870,439)	\$ 167,980	\$ (440,864)
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 84,287	\$ -	\$ -	\$ 84,287
CONTRIBUTIONS (8980-8999)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 177,308	\$ (870,439)	\$ 167,980	\$ (525,151)
BEGINNING BALANCE	\$ 31,727,709			\$ 31,727,709
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 31,905,017	\$ 31,034,578	\$ 31,202,558	\$ 31,202,558
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)	\$ 115,681	\$ -	\$ -	\$ 115,681
Restricted Reserves (9740)	\$ -	\$ -	\$ -	\$ -
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 2,800,000	\$ -	\$ -	\$ 2,800,000
Reserve for Economic Uncertainties (9789)	\$ 3,942,686	\$ 21,074	\$ -	\$ 3,963,760
Unassigned/Unappropriated (9790)	\$ 25,046,650	\$ (723,533)	\$ -	\$ 24,323,117

* Please see question on page 7.

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Combined General Fund

Enter Bargaining Unit: **California School Employees Association, Chapter 130 (CSEA)**

	2015-16	2016-17	2017-18
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
Local Control Funding Formula Sources (8010-8099)	\$ 102,969,983	\$ 106,405,268	\$ 110,029,258
Remaining Revenues (8100-8799)	\$ 28,630,171	\$ 21,624,215	\$ 21,705,572
TOTAL REVENUES	\$ 131,600,154	\$ 128,029,483	\$ 131,734,830
EXPENDITURES			
Certificated Salaries (1000-1999)	\$ 61,253,817	\$ 63,008,289	\$ 63,411,662
Classified Salaries (2000-2999)	\$ 19,673,184	\$ 20,152,723	\$ 20,160,747
Employee Benefits (3000-3999)	\$ 25,641,718	\$ 27,826,973	\$ 29,798,214
Books and Supplies (4000-4999)	\$ 13,797,210	\$ 8,477,106	\$ 5,914,218
Services, Other Operating Expenses (5000-5999)	\$ 9,603,588	\$ 9,970,455	\$ 10,239,657
Capital Outlay (6000-6999)	\$ 516,794	\$ 516,794	\$ 516,794
Other Outgo (7100-7299) (7400-7499)	\$ 1,963,362	\$ 1,983,144	\$ 1,999,627
Direct Support/Indirect Cost (7300-7399)	\$ (408,655)	\$ (408,655)	\$ (408,655)
Other Adjustments		\$	\$
TOTAL EXPENDITURES	\$ 132,041,018	\$ 131,526,829	\$ 131,632,264
OPERATING SURPLUS (DEFICIT)	\$ (440,864)	\$ (3,497,346)	\$ 102,566
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 84,287	\$ 84,287	\$ 84,287
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (525,151)	\$ (3,581,633)	\$ 18,279
BEGINNING BALANCE	\$ 31,727,709	\$ 31,202,558	\$ 27,620,925
CURRENT-YEAR ENDING BALANCE	\$ 31,202,558	\$ 27,620,925	\$ 27,639,204
COMPONENTS OF ENDING BALANCE:			
Nonspendable Reserves (9711-9719)	\$ 115,681	\$ 115,681	\$ 115,681
Restricted Reserves (9740)	\$ -	\$ -	\$ -
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 2,800,000	\$ -	\$ -
Reserve for Economic Uncertainties (9789)	\$ 3,963,760	\$ 3,948,334	\$ 3,951,497
Unassigned/Unappropriated (9790)	\$ 24,323,117	\$ 23,556,910	\$ 23,572,026

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2015-16	2016-17	2017-18
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 132,125,305	\$ 131,611,116	\$ 131,716,551
b.	State Standard Minimum Reserve Percentage for this District enter percentage:	3.00%	3.00%	3.00%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. OR \$50,000	\$ 3,963,759	\$ 3,948,333	\$ 3,951,497

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Reserve for Economic Uncertainties (9789)	\$ 3,963,760	\$ 3,948,334	\$ 3,951,497
b.	General Fund Budgeted Unrestricted Unassigned/Unappropriated Amount (9790)	\$ 24,323,117	\$ 23,556,910	\$ 23,572,026
c.	Special Reserve Fund (Fund 17) Budgeted Reserve for Economic Uncertainties (9789)	\$	\$	\$
d.	Special Reserve Fund (Fund 17) Budgeted Unassigned/Unappropriated Amount (9790)	\$	\$	\$
g.	Total Available Reserves	\$ 28,286,877	\$ 27,505,244	\$ 27,523,523
h.	Reserve for Economic Uncertainties Percentage	3.00%	3.00%	3.00%

3. Do unrestricted reserves meet the state minimum reserve amount?

2015-16	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2016-17	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2017-18	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

5. If the total amount of the adjustment in Column 2 on Page 4 does not agree with the amount of the Total Compensation Increase in Section A, Line 6, Page 1 (i.e., increase was partially budgeted), explain the variance below:

They agree.

6. Please include any additional comments and explanations of Page 4 as necessary:

L. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

District Superintendent (or Designee)
(Signature)

Date

President or Clerk of Governing Board
(Signature)

Date

Contact Person

Phone

DISCUSSION/ACTION ITEM

DATE: January 12, 2016
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Craig C. Bertsch, Ed.D., Assistant Superintendent, Personnel Services
SUBJECT: **APPROVE JOB DESCRIPTION FOR ASSISTANT SUPERINTENDENT OF INNOVATION AND INSTRUCTIONAL SUPPORT**

Background: The Superintendent is recommending that the Board approve a new job classification of Assistant Superintendent of Instructional Support and Innovation. In light of the District's commitment to the use of technology in our educational program, it is important that the role of our Chief Technology Officer be expanded to include more of a direct role in the development and implementation of an instructional program consistent with the District's vision regarding technology. The new position will be called Assistant Superintendent of Instructional Support and Innovation and a copy of the job details is attached.

Rationale: To meet the ever-increasing technological needs of Fullerton School District.

Funding: Not applicable.

Recommendation: Approve Job Description for Assistant Superintendent of Innovation and Instructional Support .

CCB:nm
Attachment

Assistant Superintendent of Innovation and Instructional Support

Representative Duties:

- Provide direction for the development and implementation of an instructional program consistent with the established philosophy, goals, and objectives of the District
- Serve as a member of the Superintendent's executive cabinet, management team council and attend and participate in other district meetings and board meetings
- Report directly to the Superintendent to facilitate technology implementation and vision across all departments and schools in the District
- Meets, consults and directs technology implementation through the Technology & Media Services Department and in collaboration with the Educational Services Department, Superintendent's Office and K-8 Schools
- Direct the implementation of the District's technology plan in collaboration with LCAP guidelines, board and cabinet direction in conjunction with all schools and departments
- Direct the development, implementation and maintenance of a comprehensive professional development and technical support infrastructure capable of providing training and support for all sites including the district office and Nutrition Services
- Direct the development, implementation and maintenance of a comprehensive data integration system combining all data into a single data warehouse system
- Manage the various vendor relationships required to sustain current and effective systems
- Provide leadership for the development of new and innovative ways of using technology to support teaching and learning as well as district wide enterprise systems
- Facilitate the full and successful implementation of a new State assessment procedure, related infrastructure relative to Common Core and Smarter Balanced Assessment and any other state/national/District-wide mandated assessments
- Work with Department Directors to insure educational articulation and support among elementary and Jr. High schools in the District
- Direct the development, implementation and maintenance of a robust wired and wireless network infrastructure capable of supporting 21st century learning and business practices
- Provide leadership in publicizing the many innovative ways that FSD is using technology including hosting visits, presenting at conferences and publishing to various media outlets
- Direct and facilitate the successful integration and efficient/effective use of technology throughout all District operations and functions
- Provide direction for parent orientations, information, training and support in the use of technology
- Provide direction for student orientations, information, training and support in the use of technology
- Other related functions as may be assigned

Qualifications, Education and Experience: Any combination equivalent to: master's degree, five years of demonstrated competency in administrative leadership, and successful teaching and administrative experience in elementary and/or secondary education.

ADMINISTRATIVE REPORT

DATE: January 12, 2016
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Emy Flores, Ed.D., Assistant Superintendent, Educational Services
PREPARED BY: Trang Lai, Director, Educational Services
SUBJECT: **FIRST READING OF REVISED BOARD POLICY**

Background: The California School Boards Association (CSBA) provides up-to-date legal templates of board policies, which are adopted by the majority of school districts in our State.

Upon review of current board policies, the following board policy needs to be revised to reflect current laws and practice:

Revised:
Students
BP 5030, Student Wellness

The purpose of this Administrative Report will be to afford Board members the opportunity to review this board policy, ask questions, receive clarification and propose revisions prior to approval of this policy at the February 2, 2016 Board of Trustees Meeting.

Rationale: Ongoing revisions ensure that District maintains compliance within State and federal laws and regulations.

Funding: Not applicable.

Recommendation: Not applicable.

EF:TL:nm
Attachment

Fullerton School District

Board Policy

Student Wellness

BP 5030

Students

Board Adopted: November 28, 2006

Board Revised: August 23, 2011

Board Revised:

~~The Board of Trustees recognizes the link between student health and learning and desires to provide a comprehensive program promoting healthy eating and physical activity for District students. The Superintendent or designee shall build a coordinated school health system that supports and reinforces health literacy through health education, physical education, health services, food services, psychological and counseling services, health promotion for staff, a safe and healthy school environment, and parent/guardian and community involvement.~~

~~To encourage consistent health messages between the home and school environment, health information will be disseminated to parents/guardians through District, school or other communications. Outreach to parents/guardians will emphasize the relationship between student health and academic performance.~~

The Board of Trustees recognizes a strong link between student health and educational outcomes. To promote healthy eating and physical activity, the District will use the Whole School, Whole Community, Whole Child model (WSCC) to provide a comprehensive wellness program. (Appendix A: WSCC Model) The Superintendent or designee shall support and reinforce health literacy through WSCC's 10 components: (1) health education; (2) physical education and physical activity; (3) nutrition environment and services; (4) health services; (5) counseling, psychological, and social services; (6) social and emotional climate; (7) physical environment; (8) employee wellness; (9) family engagement; and (10) community involvement.

Research shows that two components, good nutrition and physical activity throughout the day, are strongly correlated with positive student outcomes. Less-than-adequate consumption of specific foods including fruits, vegetables, and dairy products, is associated with lower grades among students. In addition, students who are physically active - do better academically. (American Heart Association, 2010, Nansel, 2010, Van Dusen, 2011)

Wellness Council

The Superintendent or designee ~~may~~ *shall* establish a District health council or other committee to advise the District on health-related issues, activities, policies, and programs. At the discretion of the Superintendent or designee, the council's charge(s) ~~may~~ *will* include the planning and implementation of activities to promote health within the school or community *and monitor policy implementation. The committee shall meet at least 4 times annually.*

II. Wellness Policy Implementation, Monitoring, Accountability, and Community Engagement

Implementation Plan ~~Program Implementation and Evaluation~~

The District will develop and maintain a plan for implementation to manage and coordinate the execution of this wellness policy. The plan delineates roles, responsibilities, actions, and timelines specific to the District and each school, and includes information about who will be responsible to make what change, by how much, where, and when, as well as specific goals and objectives for nutrition standards for all foods and beverages available on the school campus, food and beverage marketing, nutrition promotion and education, physical activity, physical education, and other school-based activities that promote student wellness. This wellness policy and the progress reports can be found at: www.fullertonsd.org. The Superintendent shall designate at least one person within the District who is charged with operational responsibility for ensuring implementation of this policy.

The Superintendent or designee shall report to the Board ~~at least every two years~~ each May, as part of the Annual Progress Report, ~~at least every two years~~ on the implementation of this policy and any other Board policies related to nutrition and physical activity.

Recordkeeping

The District will retain records to document compliance with the requirements of the wellness policy on the Wellness page of FSD's website.

Annual Progress Reports

The District will compile and publish an annual report to share basic information about the wellness policy and report on the progress of the schools within the district in meeting wellness goals. This annual report will be published around the same time each year in May, and will include information from each school within the District

The District and individual schools will actively notify households/families of the availability of the annual report.

The District, in collaboration with individual schools, will establish and monitor goals and objectives for the District's schools, specific and appropriate for each instructional unit (elementary or secondary schools) for each of the content-specific components listed in Section IV: Nutrition Education and Physical Activity Goals.

Triennial Progress Assessments

The Superintendent's designee will be responsible for managing the triennial assessment and to report on progress made in the last 3 years and recommendations for improvement.

The WAC, in collaboration with individual schools, will monitor schools' compliance with this wellness policy.

The District will actively notify households/families of the availability of the triennial progress report.

Community Involvement, Outreach, and Communications

The District will actively notify the public about the content of or any updates to the wellness policy annually, at a minimum. The District will also use these mechanisms to inform the community about the availability of the annual and triennial reports. To encourage consistent health messages between the home and school environment, health information will be disseminated to parents/guardians through District, school or other communications. Outreach to parents/guardians will emphasize the relationship between student health and academic performance.

III. School Health, Safety and Environment

The District believes that all students have the right to be educated in a learning environment that is safe and drug-free. According to the Centers of Disease Control and Prevention, engaging in routine healthy behaviors during childhood is easier than changing unhealthy habits during adulthood. Improving student health and safety increases students' capacity to learn, reduces absenteeism, and improves academic performance.

Physical Environment, Health and Safety

The District places safety as top priority by the creating environments that are respectful, orderly, and drug-free.

Social and Psychological Health

The District recognizes that mental health has an impact on student life at all grade levels.

Health Services

The Health Services program is a critical component of wellness that improves educational outcomes and a person's wellbeing.

IV. Nutrition Goals

Staff Qualifications and Professional Development

All school nutrition program directors, managers, and staff will meet or exceed hiring and annual continuing education/training requirements in the [USDA professional standards for child nutrition professionals](#).¹

Nutrition Services will provide professional development for their staff to ensure that they adhere to the Wellness Policy and food safety standards on an annual basis.

Food Safety and Sanitation Standards

Food safety and sanitation standards must be followed at all events, in which food is served and/or prepared.²

School Meals

Our school district is committed to serving healthy meals to children, that meet the current USDA dietary guideline which include plenty of fruits, vegetables, whole grains, and fat-free and low-fat milk; moderate in sodium, low in saturated fat, and zero grams trans fat per serving (nutrition label or manufacturer's specification); and to meet the nutrition needs of school children within their calorie requirements. The school meal programs aim to improve the health of school children, help mitigate childhood obesity, model healthy eating to support the development of lifelong healthy eating patterns, and support healthy choices.

Guidelines for Reimbursable Meals

Foods and beverages provided through federally reimbursable school meal programs shall meet or exceed federal regulations and guidance issued pursuant to 42 USC 1758(f)(1), 1766(a), and 1779(a) and (b), as they apply to schools.

In order to maximize the District's ability to provide nutritious meals and snacks, all District schools shall participate in available federal school nutrition programs, including the National School Lunch and School Breakfast Programs, to the extent possible. Information to enroll in school meal programs is available on the FSD website and individual school websites.

Nutrition Guidelines for Foods Available at School

The Board believes that foods and beverages available to students at District schools ~~should~~ shall support the health curriculum and promote optimal health. Nutrition guidelines adopted by the District for all foods and beverages sold to students, including foods and beverages provided through the District's food service program, student stores, vending machines, fundraisers, or other venues, shall meet or exceed State and federal nutrition guidelines.

The Superintendent or designee shall encourage school organizations to use healthy food items or non-food items for fundraising purposes. He/she also shall encourage school staff to avoid the use of ~~non-nutritious~~ foods as a reward for students' academic performance, accomplishments, or classroom behavior.

School staff shall encourage parents/guardians or other volunteers to support the District's nutrition education program by considering nutritional quality when selecting any snacks, which they may donate for occasional class parties and by limiting foods or beverages that do not meet Smart Snacks nutrition guidelines to no more than one such food or beverage per party.

¹ Refer to <http://professionalstandards.nal.usda.gov> for more details.

² Refer to www.foodsafety.gov for more details.

Class parties or celebrations shall be held after the lunch period when possible.

Nutrition Promotion

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs. Students and staff will receive consistent nutrition messages throughout schools, classrooms, gymnasiums, and cafeterias. Nutrition promotion also includes marketing and advertising nutritious foods and beverages to students and is most effective when implemented consistently through a comprehensive and multi-channel approach by school staff and teachers, parents, students, and the community.

The Board prohibits the marketing and advertising of non-nutritious foods and beverages through signage, vending machine fronts, logos, scoreboards, school supplies, advertisements in school publications, coupon or incentive programs, or other means.

Food and Beverage Marketing in Schools

The Board believes that foods and beverages sold to students at District schools ~~should~~ shall support the health curriculum and promote optimal health. Nutrition guidelines adopted by the District for all foods and beverages sold to students, including foods and beverages provided through the District's nutrition food service program, student stores, vending machines, fundraisers, or other venues, shall meet or exceed State and federal nutrition guidelines.

Competitive Foods and Beverages

The District is committed to ensuring that all foods and beverages available to students on the school campus during the school day support healthy eating. The foods and beverages sold and served outside of the school meal programs (i.e., "competitive" foods and beverages) will meet the USDA Smart Snacks in School nutrition standards, at a minimum. (Appendix I: Competitive Food Regulations)

To support healthy food choices and improve student health and well being, all foods and beverages outside the reimbursable school meal programs that are sold to students on the school campus during the extended school day will meet or exceed the USDA Smart Snacks nutrition standards. These standards will apply in all locations and through all services where foods and beverages are sold, which may include, but are not limited to, a la carte options in cafeterias, vending machines, school stores, and snack or food carts.

Celebrations and Rewards

All foods offered on the school campus will meet or exceed the USDA Smart Snacks in School nutrition standards including through celebrations, parties, classroom snacks brought by parents, rewards and incentives.

Fundraising

The Superintendent or designee shall encourage school organizations to use healthy food items or non-food items for fundraising purposes. Foods and beverages that meet or exceed the USDA Smart Snacks in Schools nutrition standards may be sold through fundraisers on the school campus during the school day four times per year.

V. Nutrition Education and Physical Activity Goals

The District shall provide goals for nutrition education, physical activity, and other school-based activities that are designed to promote student wellness.

The District's nutrition education and physical education programs shall be based on research, consistent with the expectations established in the State's curriculum frameworks and content standards, and designed to build the skills and knowledge that all students need to maintain a healthy lifestyle. Nutrition education shall be provided as part of the health education program in grades K-8 and, as appropriate, shall be integrated into other academic subjects in the regular educational program. Nutrition education may also be offered through before- and after-school programs.

All students in grades K-8 shall be provided opportunities to be physically active on a regular basis. Opportunities for moderate to vigorous physical activity shall be provided through physical education, recess, school athletic programs, extracurricular programs, before- and/or after-school programs, and other structured and unstructured activities.

The Superintendent or designee shall encourage staff to serve as positive role models. He/she shall promote regular physical activity *and healthy choices* among employees. Professional development may include instructional strategies that assess health knowledge and skills and promote healthy behaviors.

Physical Activity

A substantial percentage of students' physical activity can be provided through a comprehensive, school-based physical activity program that includes these components: physical education, recess, classroom-based physical activity, walk and bicycle to school, and out-of-school time activities; the District is committed to providing these opportunities. Schools will ensure that these varied opportunities are in addition to, and not as a substitute for, physical education.

Physical activity during the school day (including but not limited to recess, physical activity breaks, or physical education) will not be withheld as punishment for any reason. This does not include participation on sports teams that have specific academic requirements. The District will provide teachers and school staff with a [list of ideas](#) for alternative ways to discipline students.

Indoor and outdoor physical activity facilities will be open to students, their families, and the community outside of school hours, to the extent possible, through a formal joint or shared use agreements. The District reserves the right to close off access to facilities in the event that equipment is damaged.

The District will work with schools to ensure that inventories of physical activity supplies are known and will work with community partners to ensure sufficient quantities of equipment are available to encourage activity for as many students as possible.

Physical Education

The District will provide students with sequential age-appropriate physical education, curriculum consistent with national and state standards. The physical education curriculum will promote the benefits of a physically active lifestyle. It will help students develop skills to engage in lifelong healthy habits, as well as incorporate essential health education concepts.

Active Transport

The District will support active transport to and from school, such as walking or biking.

VI. Health Promotion

Community Health Promotion and Engagement

The District will promote to parents/caregivers, families, and the general community the benefits of, and approaches for, healthy eating and physical activity throughout the school year. Families will be informed and invited to participate in school-sponsored activities and will receive information about health promotion efforts.

Staff Wellness and Health Promotion

The WAC will have a staff wellness subcommittee that focuses on staff wellness issues, identifies and disseminates wellness resources, and performs other functions that support staff wellness in coordination with human resources staff.

Schools in the District will implement strategies to support staff in actively promoting and modeling healthy eating and physical activity behaviors. The District promotes staff member participation in health promotion programs and will support programs for staff members on healthy eating/weight management that are accessible and free or low-cost.

The District will use a healthy meeting policy for all events with available food options that optimizes healthy food options with a variety of choices and selections of healthy foods for a variety of dietary needs.

Professional Learning

When feasible, the District will offer annual professional learning opportunities and resources for staff to increase knowledge and skills about promoting healthy behaviors in the classroom and school (e.g., increasing the use of kinesthetic teaching approaches or incorporating nutrition lessons into math class). Professional learning will help District staff understand the connections between academics and health and the ways in which health and wellness are integrated into ongoing district reform or academic improvement plans/efforts.

Posting Requirements

The District shall post the wellness policy on nutrition and physical activity on the Fullerton School District website and in public view within all school cafeterias. *Additionally, a link to the wellness policy will be posted under the resources tab on school websites.*

Legal References:

EDUCATION CODE
8990-8997 Nutrition Education
33350-33354 CDE Responsibilities Re: Physical Education
38086 Drinking Water
38100 Cafeterias, Allocation of Charges Re: Vending Machines
49001 Prohibition of Corporal Punishment
49430-49434 Pupil Nutrition, Health, and Achievement Act of 2001
49490-49494 School Breakfast and Lunch Programs
49500-49505 School Meals
49510-49520 Nutrition
49530-49536 Child Nutrition Act of 1974
49540-49546 Child Care Food Program
49547-49548.3 Comprehensive Nutrition Services
49550-49561 Meals for Needy Students
49565-49565.8 California Fresh Start Pilot Program
49570 National School Lunch Act
49590 School Nutrition Report
51202 General Provisions
51210 Course of Study, Grades 1-6
51220 Course of Study, Grades 7-12
51222 Physical Education
51223 Physical Education, Elementary Schools

51260-51269 Drug Education
51795-51796.5 School Instructional Gardens
51880-51921 Comprehensive Health Education
60800 Physical Fitness Testing

CODE OF REGULATIONS, TITLE 5

10060(f)
15500-15501
15510
15530-15535
15550-15565

UNITED STATES CODE, TITLE 42

Food Sales by Student Organizations Mandatory Meals for Needy Students Nutrition Education School Lunch and Breakfast Programs

1751-1769 1751 Note 1771-1791 1773
1779

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program 220.1-220.21
National School Breakfast Program COURT DECISIONS
Frazer v. Dixon Unified School District, (1993) 18 Cal.App.4th 781

Section 204 of Public Law 111-296, Healthy, Hunger-Free Act of 2010

Management Resources:

CSBA PUBLICATIONS

Nutrition Standards for Schools: Implications for Student Wellness, Policy Brief, rev. October 2007 Food Safety Requirements, Fact Sheet, October 2007
Physical Education and California Schools, Policy Brief, rev. October 2007

National School Lunch Program, especially: Local Wellness Policy

Child Nutrition Act, including:

School Breakfast Program

Rules and Regulations, Child Nutrition Act

Monitoring for Success: Student Wellness Policy Implementation Monitoring Report and Guide, 2007 Promoting Oral Health for California's Students: New Roles, New Opportunities for Schools, Policy Brief, March 2007
Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. April 2006 School-Based Marketing of Foods and Beverages: Policy Implications for School Boards, Policy Brief, March 2006

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Healthy Children Ready to Learn, January 2005
Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003
Physical Education Framework for California Public Schools, Kindergarten Through Grade 12, 1994

CALIFORNIA PROJECT LEAN PUBLICATIONS

Policy in Action: A Guide to Implementing Your Local School Wellness Policy, October 2006 CENTERS FOR

DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Health Index for Physical Activity and Healthy Eating: A Self-Assessment and Planning Guide for Elementary and Middle/High Schools, 2004

Making It Happen: School Nutrition Success Stories, 2005

NATIONAL ASSOCIATION OF STATE BOARDS OF EDUCATION PUBLICATIONS

Fit, Healthy and Ready to Learn, 2000

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

Fullerton School District BP5030

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Dietary Guidelines for Americans, 2005

Team Nutrition, Food and Nutrition Services, Changing the Scene, Improving the School Nutrition Environment: A Guide to Local Action, 2000

WEBSITES

Action for Healthy Kids: <http://www.actionforhealthykids.org>

ASCD: <http://www.ascd.org/programs/learning-and-health/wsc-model.aspx> Alliance for a Healthier Generation: <http://healthiergeneration.org>

California Center for Research on Women and Families: <http://www.ccrwf.org/wp-content/uploads/2011/10/Local-School-Wellness-Policies-Nutrition-Primer-Module.pdf>

California Department of Education, Nutrition Services Division: <http://ced.ca.gov/ls/nu>

California Department of Public Health: <http://cdph.ca.gov>

California Healthy Kids Resource Center: <http://californiahealthykids.org>

California Project LEAN (Leaders Encouraging Activity and Nutrition): <http://californiaprojectlean.org>

California School Board Association: <http://csba.org>

California School Nutrition Association: <http://calsna.org>

Centers for Disease Control and Prevention: <http://cdc.gov>

Dairy Council of California: <http://dairycouncilofca.org>

National Alliance for Nutrition and Activity: <http://www.cspinet.org/nutritionpolicy/nana.html>

National Association of State Boards of Education: <http://nasbe.org>

National School Boards Association: <http://nsba.org>

Professional Standards for School Nutrition Professionals: <http://professionalstandards.nal.usda.gov>

School Nutrition Association: <http://www.schoolnutrition.org>

Society for Nutrition Association: <http://www.sne.org>

Torrance Unified School District:

http://tusdfoodservice.org/schools/tusd_2402100126178594/WellnessPolicy.pdf

U.S. Department of Agriculture, Food Nutrition Service, Wellness Policy:

http://fns.usda.gov/tn/Healthy/wellnesspolicy_steps.html

U.S. Department of Health and Human Services: <http://www.foodsafety.gov>

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