

Fullerton School District
1401 W. Valencia Drive
Fullerton, California 92833

REGULAR MEETING OF THE BOARD OF TRUSTEES
NOTICE TO THE PUBLIC

REGULAR MEETINGS OF THE BOARD OF TRUSTEES are typically held on the second and fourth Tuesdays of the month beginning at 4:30 p.m. with closed session, 5:30 p.m. open session, in the District Board Room located at 1401 West Valencia Drive, unless otherwise noted. The Regular agenda is posted a minimum of 72 hours prior to the meeting.

AGENDA ITEMS - Per Board Bylaw 9322(a), a member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a Regular meeting. The request must be in writing and submitted to the Superintendent with supporting documents and information, if any, at least ten working days before the scheduled meeting date. The Superintendent/designee shall determine whether a request is within the subject matter jurisdiction of the Board, whether an item is appropriate for discussion in open or closed session, and how the item shall be stated on the agenda.

PUBLIC COMMENTS - The Board meeting follows rules of decorum. The public may address the Board on items of public interest within the Board's jurisdiction. Per Board Bylaw 9323, individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board limits the total time for public input on each item to 20 minutes. The total time allowed for public comment shall be 30 minutes. Public comments or questions about an item that is on the posted agenda will be heard at the time the agenda item is considered by the Board. Public comments about an item that is not on the posted agenda will be heard at the beginning of open session when called upon by the Board President. No action or discussion may take place on an item that is not on the posted agenda except as expressly authorized by law. Since the Board cannot take action on items that are not on the agenda, such items will be referred to the Superintendent for handling. Board Members may request that any item be placed on a future agenda for further discussion. The Board President and Superintendent will determine the best time to place an item on the agenda. Persons wishing to address the Board are invited to complete and submit a "request to speak" slip to the secretary. These slips are available at the reception counter.

PERSONS ADDRESSING THE BOARD - Please state your name for the record. As stated above, comments related to the published agenda shall be limited to three minutes per person and 20 minutes total for the agenda item. When any group of persons wishes to address the Board, the Board President may request that a spokesperson be chosen to speak for the group.

CONSENT ITEMS - These items are considered routine and will be acted upon by one motion unless a member of the Board or staff requests that an item be discussed and/or removed from the consent calendar for separate action.

AMERICANS WITH DISABILITIES ACT - In compliance with the Americans with Disabilities Act, if a member of the public needs special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the Office of the Superintendent at (714) 447-7410. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

PUBLIC RECORDS related to the open session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1401 W. Valencia Drive, Fullerton, during regular business hours, 8:00 a.m. to 4:30 p.m.

FULLERTON SCHOOL DISTRICT
Agenda for Regular Meeting of the Board of Trustees
Tuesday, November 18, 2008, 4:30 p.m. Closed Session, 5:30 p.m. Open Session
District Administrative Offices, Board Room
1401 W. Valencia Drive, Fullerton, California

Call to Order and Pledge of Allegiance

Public Comments

Recess to Closed Session – Agenda:

- Conference with District's Chief Negotiator regarding FETA (Fullerton Elementary Teachers Association) and CSEA (California School Employees Association); District Representative – Mr. Mark Douglas [Government Code sections 54954.5(f), 54957.6]
- Public Employee Discipline, Dismissal, Release, and Personnel Matters [Government Code sections 54954.5(d), 54957]
- Potential Litigation [Government Code section 54956.9(b)(1)]
- Confidential Student Services [Education Code sections 35146, 48918]

5:30 p.m. - Call to Order, Pledge of Allegiance, and Report From Closed Session

Public Comments - Policy

The Board meeting follows rules of decorum. The public may address the Board on items of public interest within the Board's jurisdiction. Per Board Bylaw 9323, individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board limits the total time for public input on each item to 20 minutes. The total time allowed for public comment shall be 30 minutes. Public comments or questions about an item that is on the posted agenda will be heard at the time the agenda item is considered by the Board. Public comment about an item that is not on the posted agenda will be heard during this time. No action or discussion may take place on an item that is not on the posted agenda except as expressly authorized by law. Since the Board cannot take action on items that are not on the agenda, such items will be referred to the Superintendent for handling. Persons wishing to address the Board are invited to complete and submit a "request to speak" slip to the secretary. These slips are available at the reception counter.

Introductions/Recognitions

Recognition of Clear Credential Candidates
Ladera Vista, Nicolas, and Parks Junior High Schools' ASB Reports

Superintendent's Report

Information from the Board of Trustees

Information from PTA, FETA, CSEA, FESMA

Information Item

The District Activities Calendar is available at the following URL:
<http://distcal.fsd.k12.ca.us/x-cal-multi/getmth.mcal?cid=1>

Approve Minutes

Regular meeting on November 4, 2008

Approve Consent Agenda and/or Request to Move An Item to Action

Consent Items

Actions for consent Items are consistent with approved practices of the District and are deemed routine in nature. Since Trustees receive Board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the consent items. Board Members routinely contact District staff for clarification of Board items prior to the meeting. Consent items are voted on at one time, although any such item can be considered separately at a Board member's request, in which event it will be acted upon subsequent to action on the consent items.

- 1a. Approve/Ratify Certificated Personnel Report.
- 1b. Accept gifts and authorize District staff to express the Board of Trustees' appreciation to all donors.
- 1c. Approve/Ratify purchase orders numbered C22B0053 through C22B0054, C22C0050 through C22C0062, C22D0342 through C22D0401, C22M0201 through C22M0215, C22R0322 through C22R0398, C22S0087 through C22S0090, C22T0020 through C22T0021, C22V0069 through C22V0073, C22X0341 through C22X0377, C22Y0029 through C22Y0032 for the 2008/2009 fiscal year.
- 1d. Approve/Ratify Food Services purchase orders numbered 110405 through 100418 and CARGILL-110007 for the 2008/2009 school year.
- 1e. Approve/Ratify warrants numbered 66524 through 66751 for the 2008/2009 school year in the amount of \$790,099.12.
- 1f. Approve/Ratify Food Services warrants numbered 6578 through 6619 for the 2008/2009 school year totaling \$102,283.59.
- 1g. Approve/Ratify Interagency Agreement between Maxim Health Care, Lowell Joint School District, and the Fullerton School District for a special education student (ID#790043) for nursing support by a private duty nurse/attendant from Maxim Health Care.
- 1h. Approve Consultant Agreement between Fullerton School District and Katherine England to provide play direction and support to 6th grade students at Golden Hill School beginning April 13, 2009 through June 5, 2009.
- 1i. Approve Consultant Agreement between Fullerton School District and Kristin McDaniel to provide play direction and support to 5th and 6th grade students at Golden Hill School beginning December 1, 2008 and ending March 20, 2009.
- 1j. Adopt Resolutions 08/09-B010 through 08/09-B015 authorizing budget transfers and recognizing unbudgeted revenue according to Education Code sections 42600 and 42602 for submission to the Orange County Superintendent of Schools.
- 1k. Approve Rejection of Claim Number 08-66781 DD – Application for Leave to Present a Late Claim.
- 1l. Declare listed items as surplus, not suitable for school purposes, and authorize District staff to dispose of items as allowed in Education Code section 17546(a).
- 1m. Award Contract for Exterior Painting at Orangethorpe and Valencia Park Schools and the Fullerton School District Administrative Complex, FSD-08-09-DM-02.
- 1n. Approve/Ratify 2008/2009 Memorandum of Understanding between the Fullerton School District and The Gary Center for School Based Counseling Services.
- 1o. Approve/Ratify Classified Personnel Report.
- 1p. Approve/Ratify warrant number 1082 for the 2008/2009 school year in the amount of \$106,853.21.

Discussion/Action Items

- 2a. Approve Revised Board Bylaw and Appendix 9270, Conflict of Interest

Board Member Request(s) for Information and/or Possible Future Agenda Items

Adjournment

The next regularly scheduled meeting of the Board of Trustees of the Fullerton School District will be held on Tuesday, December 9, 2008, 4:30 p.m. closed session, 5:30 p.m. open session, in the Board Room at 1401 W. Valencia Drive, Fullerton, California.

Fullerton School District
Minutes of the Regular Meeting of the Board of Trustees
Tuesday, November 4, 2008, 4:00 p.m. Closed Session, 5:00 p.m. Open Session
District Administrative Offices, Board Room
1401 W. Valencia Drive, Fullerton, California

Call to Order and Pledge of Allegiance

President Thornley called a Regular meeting of the Fullerton School District Board of Trustees to order at 4:10 p.m. and led the Pledge of Allegiance to the flag.

Board Members present: Ellen Ballard, Beverly Berryman, Minard Duncan, Hilda Sugarman, and Lynn Thornley

Administration present: Dr. Mitch Hovey, Mr. Mark Douglas, Dr. Gary Cardinale, and Mrs. Janet Morey

Public Comments

There were no comments at this time.

Recess to Closed Session – Agenda:

At 4:11 p.m., the Board recessed to closed session for: • Conference with District's Chief Negotiator regarding FETA (Fullerton Elementary Teachers Association) and CSEA (California School Employees Association), District Representative – Mr. Mark Douglas [Government Code sections 54954.5(f), 54957.6]; •Public Employee Discipline, Dismissal, Release, and Personnel Matters [Government Code sections 54954.5(d), 54957]; •Potential Litigation [Government Code section 54956.9(b)(1)]; •Confidential Student Services [Education Code sections 35146, 48918].

Call to Order, Pledge of Allegiance, and Report from Closed Session

The Board returned to open session at 5:18 p.m., and Acacia student Dimitri Dyer led the Pledge of Allegiance to the flag. President Thornley stated there was nothing to report from closed session.

Introductions/Recognitions

Acacia School Principal Sue Faassen introduced 4th grade students who performed a song on their recorders as part of the Friends of Jazz non-profit organization. Acacia students presented an interesting and informative keynote regarding the many programs and activities at Acacia School, in addition to a brief iMovie, also prepared by an Acacia student.

Superintendent's Report

Dr. Hovey's report: enjoyed the Artists' Pin Auction on October 18 and complimented Lauralyn Eschner for her work on the annual event; had the opportunity to visit Laguna Road School when the South African Consulate General was visiting and noted the school raised over \$32,000 to support a school; enjoyed attending the Mayor's Prayer Breakfast on October 29.

Information from the Board of Trustees

Trustee Ballard's report: was privileged to visit Richman School and witness democracy in action as 3rd and 4th grade students chose their class officers, Mayor Quirk discussed integrity and responsibility, the students presented their speeches, Senator Lou Correa visited the students, and following the announcement of the winners, Senator Correa spoke to the students about winning and losing and how it builds character.

Trustee Berryman's report: completed two more classes for her California School Boards Association Masters in Governance; attended the "Lights On After School" rally and commented that Ann Scott, in Child Development Services, did a great job, Congresswoman Loretta Sanchez and City representatives also attended; was able to attend the Ladera Vista Junior High Spartan Breakfast on Halloween where students were recognized for their character, and she enjoyed the entertainment of staff members dressed in costumes.

Trustee Sugarman's report: honored Mr. Bob Root, former Fullerton Mayor, who passed away, and spoke about his work on committees and helping in the community; enjoyed attending Hermosa Drive's carnival that had such a good turnout, parent volunteers were turned away, and Sunset Lane's "Muffins for Moms" where so many people attended that they ran out of food, commented this shows the immense support from

the community and is a beautiful reflection on the schools and staff; the Artists' Pin Auction profited \$50,000, and if anyone has any suggestions for improving the event, or any other ideas to enhance grants and scholarships, please don't hesitate to forward the information to the Board Members.

Trustee Duncan's report: has not been attending many events due to illness, but was able to attend the Mayor's Prayer Breakfast; spoke about the sizeable amount of volunteer work hours donated by the members of the California Retired Teachers' Association, that they have given over \$500,000 in college scholarships in the last year, and \$72,000 in grants to current teachers; stated that ACSA and CRTA are the best groups for protecting your retirement.

President Thornley spoke about the Fullerton Excellence in Education Foundation's fundraisers: the online auction through cMarket and the Brea Mall Event shopping day November 23.

Information from PTA, FETA, CSEA, FESMA

PTA President Luz Howchin's report: thanked Dr. Hovey and Ted Lai for attending the October 28 PTA Council meeting where everyone enjoyed Mr. Lai's presentation; from November 17 through December 11, the PTA will be collecting donations (money, canned goods, toys, books, stuffed animals) at 16 of the District's schools for FIES (Fullerton Interfaith Emergency Service); the PTA is also collecting artwork for the Reflections Contest whose theme this year is "wow".

FESMA Representative Laura Bruce's report: thanked Dr. Cardinale for keeping the Management Team updated on the budget situation; discussions of the very exciting Rtl concept are happening at the schools; there are ongoing discussions of PLC with teachers and the administrative staff; the book *The Collaborative Administrator* has been very helpful.

Approve Minutes

Moved by Hilda Sugarman, seconded by Minard Duncan and carried 5-0 to approve the minutes of the Regular meeting on October 14, 2008.

Consent Items

Moved by Minard Duncan, seconded by Ellen Ballard and carried 5-0 to approve the consent items as presented.

- 1a. Approve/Ratify Certificated Personnel Report.
- 1b. Accept gifts and authorize District staff to express the Board of Trustees' appreciation to all donors.
- 1c. Approve/Ratify purchase orders numbered C22B0043 through C22B0052, C22C0030 through C22C0049, C22D0298 through C22D0341, C22M0173 through C22M0200, C22R0284 through C22R0321, C22S0078 through C22S0086, C22T0015 through C22T0019, C22V0055 through C22V0068, C22X0307 through C22X0340, C22Y0028 for the 2008/2009 fiscal year.
- 1d. Approve/Ratify Food Services purchase orders numbered 110248 through 110404 and 110406 for the 2008/2009 school year.
- 1e. Approve/Ratify warrants numbered 66082 through 66523 for the 2008/2009 school year in the amount of \$3,202,123.59.
- 1f. Approve/Ratify Food Services warrants numbered 6474 through 6577 for the 2008/2009 school year totaling \$619,981.37.
- 1g. Approve/Ratify 2008/2009 Agreement for Provision of Orange County Friday Night Live Partnership Services Program at Laguna Road School and Nicolas Junior High School – Agreement #33516.
- 1h. Approve/Ratify Agreement with TechRoom, Inc., covering the period of November 4, 2008 through November 4, 2009.

- 1i. Approve/Ratify Change Order #15 for Bernards.
- 1j. Approve/Ratify Amendment No. 1 to Agreement with MTGL, Inc., for structural inspection/materials testing services for Beechwood School Administration/Kitchen Renovation.
- 1k. Approve Guy Doud to be the speaker at the 2009 Welcome Back Address.
- 1l. Approve Independent Contractor Agreement with Fullerton School District and Club Z! to provide supplemental support services for the 2008/2009 school year.
- 1m. Approve Independent Contractor Agreement with Fullerton School District and Professional Tutors of America, Inc. to provide supplemental support services for the 2008/2009 school year.
- 1n. Approve Holly Steele to attend out-of-state National Science Teachers Association (NSTA) Conference on Science Education in Portland, Oregon, November 20-22, 2008.
- 1o. Ratify Consultant Agreement for the 2008/2009 school year with Michael E. Davis to provide professional development training in Professional Learning Communities at Beechwood School.
- 1p. Adopt Resolution #08/09-06 to Establish Temporary Inter-fund Transfers of Special or Restricted Fund Monies to the General Fund for 2008/2009.
- 1q. Adopt Resolution #08/09-B40-002 (District 40, Van Daele) authorizing budget transfers and recognizing unbudgeted revenue according to Education Code sections 42600 and 42602 for submission to the Orange County Superintendent of Schools.
- 1r. Adopt Resolution #08/09-B48-002 (District 48, Amerige Heights) authorizing budget transfers and recognizing unbudgeted revenue according to Education Code sections 42600 and 42602 for submission to the Orange County Superintendent of Schools.
- 1s. Adopt Resolutions numbered 08/09-B078 through 08/09-B086 authorizing budget transfers and recognizing unbudgeted revenue according to Education Code sections 42600 and 42602 for submission to the Orange County Superintendent of Schools.

Discussion/Action Items

- 2a. Approve Board Policy 1312.3 Uniform Complaint Procedures Concerning Educational Programs

Moved by Hilda Sugarman, seconded by Minard Duncan and carried 5-0 to approve Board Policy 1312.3 Uniform Complaint Procedures Concerning Educational Programs.

- 2b. Approve/Ratify Authorization for the Orange County Superintendent of Schools and a delegation of Chief Business Officials to negotiate a Tentative Agreement

Moved by Hilda Sugarman, seconded by Ellen Ballard and carried 5-0 to approve/ratify Authorization for the Orange County Superintendent of Schools and a delegation of Chief Business Officials to negotiate a Tentative Agreement on the District's behalf regarding Calculation of Capital Facilities Fees due to the Orange County Sanitation District.

Administrative Reports

- 3a. First Reading of Revised Board Bylaw and Appendix 9270, Conflict of Interest

Trustee Sugarman requested further clarification about conflict of interest prior to this being presented on a future Board Agenda for approval.

3b. Annual Report for Williams Settlement Legislation for the 2007/2008 School Year

Mark Douglas stated this Report is updated four times a year for the County.

Board Member Request(s) for Information and/or Possible Future Agenda Items

There were no requests.

Adjournment

President Thornley adjourned the Regular meeting on November 4, 2008 at 6:14 p.m.

Beverly Berryman, Clerk, Board of Trustees

CONSENT ITEM

DATE: November 18, 2008
TO: Mitch Hovey, Ed.D., District Superintendent
FROM: Mark L. Douglas, Assistant Superintendent, Personnel Services
SUBJECT: APPROVE/RATIFY CERTIFICATED PERSONNEL REPORT

Background: The following document reflects new hires.

Funding: Restricted and unrestricted as noted.

Recommendation: Approve/Ratify Certificated Personnel Report.

MD:rw
Attachment

**FULLERTON SCHOOL DISTRICT CERTIFICATED PERSONNEL REPORT PRESENTED TO THE
BOARD OF TRUSTEES ON November 18, 2008**

NEW HIRES

NAME	ASSIGN/LOCATION	ACTION	COST CENTER	EFFECTIVE DATE
Christina Avila	Substitute Teacher	Employ	100	10/22/08
Robert Felipe	Substitute Teacher	Employ	100	10/27/08
Irene Kim	Substitute Teacher	Employ	100	10/23/08
Nina Kim	Substitute Teacher	Employ	100	10/27/08
Wendy Kinnear	Substitute Teacher	Employ	100	10/27/08
Lisa Lapeyrolerie	Substitute Teacher	Employ	100	10/27/08
Graciela Machuca	Substitute Teacher	Employ	100	10/20/08
Jennifer Wells	Substitute Teacher	Employ	100	10/27/08
Melba Yarbrough	Substitute Teacher	Employ	100	10/28/08
Jennifer Zener	Substitute Teacher	Employ	100	10/27/08
Eugenia Alarcon	Preschool/Richman	Col III/6	392	11/03/08
Sandra Bretz	1 st Grade (40%)/Golden Hill	IV/6	100	11/10/08
Meredith Richardson	SDC Prekinder (50%)/ Richman	II/1	126	10/30/08

This is to certify that this is an exact copy of the Certificated Personnel Report approved and recorded in the minutes of the meeting of the Board of Trustees on November 18, 2008.

Clerk/Secretary

CONSENT ITEM

DATE: November 18, 2008

TO: Mitch Hovey, Ed.D., District Superintendent

FROM: Gary Cardinale, Ed.D., Assistant Superintendent, Business Services

SUBJECT: ACCEPT GIFTS AND AUTHORIZE DISTRICT STAFF TO EXPRESS THE BOARD OF TRUSTEES' APPRECIATION TO ALL DONORS

Background: According to Board Policy 3290 (a), the Board of Trustees may accept any bequest, gift of money or property on behalf of the School District. Gifts must be deemed suitable for a purpose by the Board of Trustees and be used in an appropriate manner. However, it is the policy of the Board of Trustees to discourage all gifts, which may directly or indirectly impair the Board of Trustees' commitment to providing equal educational opportunities to the students of the District. As indicated in the above-mentioned Board Policy, the District Superintendent approves gifts designated for a specific school for acceptance at that school. Descriptions of gifts presented for acceptance this evening are included on the following page. Gifts for specific dollar amounts are noted, non-monetary gifts are identified and the donor is responsible for reporting the value to the Internal Revenue Service.

Rationale: The Board of Trustees of the Fullerton School District gratefully accepts monetary and non-monetary gifts from public and private entities. These gifts help reduce the costs of school materials, curriculum and extra curricular student activities.

Funding: The funding received from gifts will be deposited in appropriate District funds.

Recommendation: Accept gifts and authorize District staff to express the Board of Trustees' appreciation to all donors.

GC:sf
Attachment

FULLERTON SCHOOL DISTRICT		
<i>Gifts – November 18, 2008</i>		
SCHOOL / SITE	DONOR	DESCRIPTION
Acacia	Global Dosimetry Solutions Inc. (Parent Employer)	Monetary donation of \$100.00 for the school
Acacia	Mr. and Mrs. Daniel LaFlamme (Parent)	Monetary donation of \$150.00 for the school
District	Fullerton Excellence in Education Foundation (Charitable Foundation)	Monetary donation of \$32,970.56 for the 2008/2009 Fund-a-need program.
District	Fullerton Excellence in Education Foundation (Charitable Foundation)	Monetary donation of \$36,503.12 for the 50/50 Laptop program.
Fern	Target- Take Charge of Education (Community Partner)	Monetary donation of \$423.52 for the school
Fern	Mr. and Mrs. Robert Chin (Parent)	Monetary donation of \$200.00 for the classroom
Fisler	Jung S. Lee and Lee Soon Hwan (Parent)	Monetary donation of \$100.00 for the library
Fisler	Target- Take Charge of Education (Community Partner)	Monetary donation of \$356.71 for the school
Golden Hill	Target- Take Charge of Education (Community Partner)	Monetary donation of \$455.55 for the ASB
Hermosa	Anonymous (Grandparents)	Monetary donation of \$100.00 for the laptop program
Ladera Vista	Candi Diedrich (Previous Employee)	Monetary donation of \$5000.00 towards a garden grant
Ladera Vista	Toyota Motor Sales (Employer of U. Ratnam)	Monetary donation of \$50.00 for technology program
Ladera Vista	Umesh Ratnam (Parent)	Monetary donation of \$50.00 for technology program

FULLERTON SCHOOL DISTRICT		
<i>Gifts – November 18, 2008</i>		
<u>SCHOOL / SITE</u>	<u>DONOR</u>	<u>DESCRIPTION</u>
Laguna Road	Albertsons (Community Partner)	Monetary donation of \$156.69 for school materials
Laguna Road	Beckman Coulter Foundation (Community Partner)	Monetary donation of \$100.00 for class enrichment fund
Laguna Road	Xiaoli Tan (Parent)	Donation of school supplies for 4 th grade classroom
Orangethorpe	Fullerton Excellence in Education Foundation (Charitable Foundation)	Monetary donation of \$1537.16 for the school. Proceeds from Toast to Learning Auction
Orangethorpe	Target- Take Charge of Education (Community Partner)	Monetary donation of \$165.07 for the school
Parks	Kenni Blossom (Parent)	Monetary donation of \$50.00 for the sports program
Parks	Cindy Russell (Parent)	Monetary donation of \$150.00 for the laptop program
Raymond	Fullerton Excellence in Education Foundation (Charitable Foundation)	Monetary donation of \$831.24 for the school. Proceeds from Toast to Learning Auction
Raymond	The Viveros Family (Parent)	Monetary donation of \$60.00 for the Green Team program
Raymond	Fullerton Sunrise Rotary Club (Community Member)	Donation of 140 dictionaries for 5 th and 6 th grade students (Valued at \$560.00)
Rolling Hills	BP Foundation (Parent Employer)	Monetary donation of \$250.00 to compensate the time parents volunteered in the classrooms
Rolling Hills	Edison International (Community Partner)	Monetary donation of \$60.00 to compensate the time parents volunteered in the classrooms
Valencia Park	Fullerton Excellence in Education Foundation (Charitable Foundation)	Monetary donation of \$1358.38 for the technology program. Proceeds from Toast to Learning Auction

FULLERTON SCHOOL DISTRICT*Gifts – November 18, 2008*

<u>SCHOOL / SITE</u>	<u>DONOR</u>	<u>DESCRIPTION</u>
Woodcrest	Mr. and Mrs. Todd Channel (Parent)	Monetary donation of \$100.00 for the school
Woodcrest	Mr. James A. Judge (Friend of the school)	Monetary donation of \$500.00 for 4 th grade field trips.
Woodcrest	The Judge Law Firm (Friend of the school)	Monetary donation of \$1000.00 for 4 th grade field trips.

CONSENT ITEM

DATE: November 18, 2008

TO: Mitch Hovey, Ed.D., District Superintendent

FROM: Gary Cardinale, Ed.D., Assistant Superintendent, Business Services

PREPARED BY: Suwen Su, Director of Business Services

SUBJECT: APPROVE/RATIFY PURCHASE ORDERS NUMBERED C22B0053 THROUGH C22B0054, C22C0050 THROUGH C22C0062, C22D0342 THROUGH C22D0401, C22M0201 THROUGH C22M0215, C22R0322 THROUGH C22R0398, C22S0087 THROUGH C22S0090, C22T0020 THROUGH C22T0021, C22V0069 THROUGH C22V0073, C22X0341 THROUGH C22X0377, C22Y0029 THROUGH C22Y0032 FOR THE 2008/2009 FISCAL YEAR

Background: Expenditures for the Fullerton School District must be approved by the Board of Trustees per Board Policy 3000(b). Any purchase orders included in the number range listed but excluded in the Purchase Order Detail Report are purchase orders that have either been cancelled or changed in some manner and appear in the other sections of this report titled Purchase Order Detail – Cancelled Purchase Orders, or Purchase Order Detail – Change Orders. The subject purchase orders have been prepared since the report presented at the last Board Meeting.

Purchase Order Designations:			
B:	Instructional Materials	S:	Stores
C:	Conferences	T:	Transportation
D:	Direct Delivery	V:	Fixed Assets
L:	Leases and Rents	X:	Open-Regular
M:	Maintenance & Operations	Y:	Open-Transportation
R:	Regular	Z:	Open-Maintenance & Operations

Rationale: Purchase Orders are used by school districts to purchase goods and services from merchants and contractors.

Funding: Funding sources are reflected in the attached listing.

Recommendation: Approve/Ratify purchase orders numbered C22B0053 through C22B0054, C22C0050 through C22C0062, C22D0342 through C22D0401, C22M0201 through C22M0215, C22R0322 through C22R0398, C22S0087 through C22S0090, C22T0020 through C22T0021, C22V0069 through C22V0073, C22X0341 through C22X0377, C22Y0029 through C22Y0032 for the 2008/2009 fiscal year.

GC:SS:sf
Attachment

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 11/18/2008

FROM 10/14/2008 TO 10/27/2008

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
C22B0053	PIONEER STATIONERS	429.93	429.93	0140655249 4350	Textbook Distribution Discret / Materials and Supplies Of
C22B0054	AMAZON.COM	180.76	180.76	0109555109 4310	Beckman Science Instructional / Materials and Supplies Ir
C22C0050	SCHOOL SERVICES OF CALIFORNIA	410.00	410.00	0109755219 5210	Supp Grant Instr Supervision / Conferences and Meetings
C22C0051	CASBO	295.00	295.00	0130420101 5210	SBCP Instr Nicolas / Conferences and Meetings
C22C0052	SAN DIEGO STATE UNIVERSITY	470.00	470.00	0130225101 5210	Economic Impact Aid Richman / Conferences and Meetin
C22C0053	ORANGE CNTY DEPARTMENT OF EDU	500.00	500.00	0125257781 5210	Readiness Emergency Mgmt Admin / Conferences and M
C22C0054	INTL BACCALAUREATE NORTH AMER	5,355.00	5,355.00	0121735101 5210	Title II Tchr Qlty Annunciatio / Conferences and Meeting
C22C0055	ASSOC OF CA SCHOOL ADMINISTRAT	200.00	200.00	0152657719 5210	Superintendent Discret / Conferences and Meetings
C22C0056	SAN DIEGO CNTY OFFICE OF EDUCA	75.00	75.00	0135555221 5210	Beg Teacher Support Assessment / Conferences and Meet
C22C0057	CALIFORNIA ASSN OF SCHOOL COUN	80.00	80.00	0110329109 5210	Reimburse Woodcrest Disc / Conferences and Meetings
C22C0058	COMPUTER USING EDUCATORS INC	5,600.00	5,600.00	0130230101 5210	Economic Impact Aid Fisler / Conferences and Meetings
C22C0059	SAN DIEGO CNTY OFFICE OF EDUCA	225.00	225.00	0135555221 5210	Beg Teacher Support Assessment / Conferences and Meet
C22C0060	SAN DIEGO STATE UNIVERSITY	250.00	250.00	0121028101 5210	High Priority Inst Valencia Pa / Conferences and Meeting
C22C0061	ORANGE COUNTY COUNCIL FOR GIFT	240.00	240.00	0130416101 5210	SBCP Instr Hermosa / Conferences and Meetings
C22C0062	SUMMIT PROFESSIONAL EDUCATION	169.00	169.00	0125554101 5210	LEA Medi Cal Reimburse Speech / Conferences and Mee
C22D0342	OFFICE DEPOT BUSINESS SERVICE	81.84	81.84	0110223109 4310	Instruction Parks DC / Materials and Supplies Instr
C22D0343	PALOS SPORTS	515.43	515.43	0131916101 4310	Phys Educ Block Grant Hermosa / Materials and Supplies
C22D0344	SHIFFLER EQUIPMENT SALES	75.83	75.83	0110215109 4310	Instr Golden Hill DC / Materials and Supplies Instr
C22D0345	ATLAS PEN AND PENCIL CORPORATI	106.19	106.19	0110215109 4310	Instr Golden Hill DC / Materials and Supplies Instr
C22D0346	SUPPLY MASTER	232.74	232.74	0110210109 4310	Instruction Acacia DC / Materials and Supplies Instr
C22D0347	SUPPLY MASTER	254.05	254.05	0110220109 4310	Instruction Nicolas DC / Materials and Supplies Instr
C22D0348	SUPPLY MASTER	833.90	833.90	0130228101 4310	Econ Impact Aid Valencia Park / Materials and Supplies I
C22D0349	SIMCO FORMAL WEAR	2,157.44	2,157.44	0110323109 4310	Reimburse Parks Disc / Materials and Supplies Instr

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C22D0350	HERE COMES MONEY INC	280.15	280.15	0110313109 4310	Reimburse Fern Disc / Materials and Supplies Instr
C22D0351	SUPPLY MASTER	387.90	387.90	0110326109 4310	Reimburse Rolling Hills Disc / Materials and Supplies Ins
C22D0352	BARRETT ROBINSON INC	493.06	493.06	0140320279 4350	School Administration Discret / Materials and Supplies O
C22D0353	APPLE COMPUTER INC.	577.55	577.55	0131925101 4310	Phys Educ Block Grant Richman / Materials and Supplies
C22D0354	NEW MANAGEMENT	247.28	247.28	0110228109 4310	Instr Valencia Park DC / Materials and Supplies Instr
C22D0355	CLASSROOM DIRECT	299.63	299.63	0109715109 4310	Suppl Grant Support Golden Hil / Materials and Supplies
C22D0356	SOUTHWEST SCHOOL SUPPLY	440.37	440.37	0110227109 4310	Instruction Sunset Lane DC / Materials and Supplies Instr
C22D0357	VIRCO MANUFACTURING CORPORAT	1,667.43	1,667.43	0109723109 4310	Suppl Grant Support Parks / Materials and Supplies Instr
C22D0358	NASCO WEST INC	58.74	58.74	0110220169 4310	Sewing Nicolas Jr High / Materials and Supplies Instr
C22D0359	EDUCATIONAL RESOURCES	155.30	155.30	0130924101 4310	Ed Tech Supp Grant Raymond / Materials and Supplies In
C22D0360	COMPLETE BUSINESS SYSTEMS	910.92	910.92	0130225101 4310	Economic Impact Aid Richman / Materials and Supplies I
C22D0361	MARKERBOARD PEOPLE, THE	264.94	264.94	0130225101 4310	Economic Impact Aid Richman / Materials and Supplies I
C22D0362	LEXMARK INTERNATIONAL	261.83	261.83	0130220101 4310	Econ Impact Aid Nicolas / Materials and Supplies Instr
C22D0363	BOUND TO STAY BOUND BOOKS	207.04	207.04	0111625109 4310	Richman Donation Discretionary / Materials and Supplies
C22D0364	EDUCATIONAL RESOURCES	5,836.18	5,836.18	0109730109 4310	Suppl Grant Support Fidler / Materials and Supplies Instr
C22D0365	GOV CONNECTION	6,786.76	5,290.11 1,496.65	0121228101 4310 0130228101 4310	Title I Valencia Park / Materials and Supplies Instr Econ Impact Aid Valencia Park / Materials and Supplies I
C22D0366	BARRETT ROBINSON INC	549.96	549.96	0142554109 4310	Calif Childrens Services Instr / Materials and Supplies Ins
C22D0367	SUPPLY MASTER	1,080.55	1,080.55	0110226109 4310	Instruction Rolling Hills DC / Materials and Supplies Instr
C22D0368	REALLY GOOD STUFF	727.89	727.89	0121228101 4310	Title I Valencia Park / Materials and Supplies Instr
C22D0369	OFFICE DEPOT BUSINESS SERVICE	126.21	126.21	0110218109 4310	Instruction Laguna Road DC / Materials and Supplies Inst
C22D0370	GOV CONNECTION	320.98	320.98	0130417101 4310	SBCP Instr Ladera Vista / Materials and Supplies Instr
C22D0371	GOV CONNECTION	438.54	438.54	0130921101 4310	Ed Tech Supp Grnt Orangethorpe / Materials and Supplie:

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C22D0372	B AND M LAWN GARDEN	391.13	391.13	0109716829 4363	Suppl Grant Supp Cust Hermosa / Materials and Supplies
C22D0373	DEMCO INC	109.37	109.37	0110317109 4310	Reimburse Ladera Disc / Materials and Supplies Instr
C22D0374	DEMCO INC	355.89	355.89	0110317109 4310	Reimburse Ladera Disc / Materials and Supplies Instr
C22D0375	OFFICE DEPOT BUSINESS SERVICE	131.11	131.11	0130421101 4310	SBCP Instr Orangethorpe / Materials and Supplies Instr
C22D0376	SUPPLY MASTER	1,444.79	1,444.79	0130421101 4310	SBCP Instr Orangethorpe / Materials and Supplies Instr
C22D0377	OFFICE DEPOT BUSINESS SERVICE	46.90	46.90	0110218109 4310	Instruction Laguna Road DC / Materials and Supplies Inst
C22D0378	ORIENTAL TRADING COMPANY	267.09	267.09	0132952101 4310	Afttr Schl Ed Sfty Grt Cohort 6 / Materials and Supplies In
C22D0379	CDW.G	186.25	186.25	0110218109 4310	Instruction Laguna Road DC / Materials and Supplies Inst
C22D0380	PERFORMANCE ENVELOPE	1,772.18	1,772.18	0151955769 5860	Copy Center Discretionary / Printing Outside Vendor
C22D0381	BARRETT ROBINSON INC	1,179.12	1,179.12	0140318859 6200	School Admin Facilities Laguna / Buildings and Improve
C22D0382	BARRETT ROBINSON INC	751.75	751.75	0109715109 4310	Suppl Grant Support Golden Hil / Materials and Supplies
C22D0383	GOPHER SPORT	328.59	328.59	0110223109 4310	Instruction Parks DC / Materials and Supplies Instr
C22D0384	TOMARK INC	872.35	872.35	8155050721 4350	EP Safety Mandates PR / Materials and Supplies Office
C22D0385	OFFICE DEPOT BUSINESS SERVICE	235.31	107.71	0130915101 4310	Ed Tech Supp Grnt Golden Hill / Materials and Supplies I
			127.60	0131915101 4310	Phys Educ Block Grant Golden / Materials and Supplies I
C22D0386	APPLE COMPUTER INC.	249.98	249.98	0130423101 4310	SBCP Instr Parks / Materials and Supplies Instr
C22D0387	EDUCATIONAL RESOURCES	283.67	283.67	0130916101 4310	Ed Tech Supp Grant Hermosa / Materials and Supplies In:
C22D0388	JIM'S MUSIC CENTER	184.00	184.00	0109715109 4310	Suppl Grant Support Golden Hil / Materials and Supplies
C22D0389	EDUCATIONAL RESOURCES	155.30	155.30	0130918101 4310	Ed Tech Supp Grnt Laguna Road / Materials and Supplies
C22D0390	SCANTRON	694.73	694.73	0110223109 4310	Instruction Parks DC / Materials and Supplies Instr
C22D0391	ACTION LEARNING SYSTEMS INC	612.48	612.48	0121028101 4310	High Priority Inst Valencia Pa / Materials and Supplies In:
C22D0392	TROXELL COMMUNICATIONS	89.43	89.43	0131720101 4310	Arts Music Instr Nicolas / Materials and Supplies Instr
C22D0393	DISCOUNT DANCE SUPPLY	334.89	334.89	0131720101 4310	Arts Music Instr Nicolas / Materials and Supplies Instr

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C22D0394	LIBERTS	57.29	57.29	0131720101 4310	Arts Music Instr Nicolas / Materials and Supplies Instr
C22D0395	VERIZON WIRELESS	18.60	18.60	0139252271 4350	Prop 10 OC Families Sch Admin / Materials and Supplies
C22D0396	APPLE COMPUTER INC.	475.66	475.66	0130912101 4310	Ed Tech Supp Grnt Commonwealth / Materials and Suppl
C22D0397	APPLE COMPUTER INC.	287.10	287.10	0144217101 4310	Technology Donations Ladera V / Materials and Supplies
C22D0398	APPLE COMPUTER INC.	124.29	124.29	0130921101 4310	Ed Tech Supp Grnt Orangethorpe / Materials and Supplie:
C22D0399	OFFICE DEPOT BUSINESS SERVICE	149.28	149.28	0110217109 4310	Instruction Ladera Vista DC / Materials and Supplies Instr
C22D0400	SUPPLY MASTER	151.02	151.02	0110217109 4310	Instruction Ladera Vista DC / Materials and Supplies Instr
C22D0401	DEMCO INC	245.67	245.67	0121228101 4310	Title I Valencia Park / Materials and Supplies Instr
C22M0201	DAL TILE	56.06	56.06	0153353819 4363	Plant Maintenance DC / Materials and Supplies Repairs
C22M0202	LOWES HIW INC	47.28	47.28	0153353819 4363	Plant Maintenance DC / Materials and Supplies Repairs
C22M0203	JRP SERVICES	950.00	950.00	0153453819 5640	Vandalism / Repairs by Vendors
C22M0204	JRP SERVICES	690.00	690.00	0153453819 5640	Vandalism / Repairs by Vendors
C22M0205	INTEGRITY ELECTRIC	491.25	491.25	0153353819 5640	Plant Maintenance DC / Repairs by Vendors
C22M0206	INTEGRITY ELECTRIC	8,300.00	8,300.00	1453350859 5640	Deferred Maint Facilities / Repairs by Vendors
C22M0207	DAILY JOURNAL CORPORATION	206.40	206.40	1453350859 6200	Deferred Maint Facilities / Buildings and Improve of Buil
C22M0208	INTEGRITY ELECTRIC	1,216.22	1,216.22	0153353819 5640	Plant Maintenance DC / Repairs by Vendors
C22M0209	GRAINGER INC, WW	163.03	163.03	0153353819 4360	Plant Maintenance DC / Materials and Supplies Other
C22M0210	GANAHL LUMBER	366.19	366.19	0153353819 4363	Plant Maintenance DC / Materials and Supplies Repairs
C22M0211	ORTIZ TRACTOR SERVICE	2,800.00	2,800.00	1453319859 5640	Deferred Maint Fac Maple Sch / Repairs by Vendors
C22M0212	INTEGRITY ELECTRIC	532.04	532.04	0153353819 5640	Plant Maintenance DC / Repairs by Vendors
C22M0213	M DAVIS PLUMBING AND	2,400.00	2,400.00	1453350859 5640	Deferred Maint Facilities / Repairs by Vendors
C22M0214	COAST FLOORS INC	650.00	650.00	1453316859 5640	Deferred Maint Fac Hermosa Dr / Repairs by Vendors

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C22M0215	GHATAODE BANNON ARCHITECTS	1,710.72	1,710.72	2367750851 5805	CC Facilities / Consultants
C22R0322	BENDA, NATALIE	71.85	71.85	0110218109 4310	Instruction Laguna Road DC / Materials and Supplies Inst
C22R0323	AMAZON.COM	596.70	596.70	0131925101 4310	Phys Educ Block Grant Richman / Materials and Supplies
C22R0324	MATH OLYMPIADS	89.00	89.00	0121224101 4310	Title I Raymond Instruction / Materials and Supplies Instr
C22R0325	CALIFORNIA WEEKLY EXPLORER INC	3,185.00	3,185.00	0109721109 5899	Suppl Grant Support Orangethrp / Other Expenses
C22R0326	GOPHER SPORT	801.74	801.74	0131921101 4310	Phys Educ Block Grant Orngthrp / Materials and Supplies
C22R0327	JOHANNES, KEITH	300.00	300.00	0131952101 5805	Physical Education Block Grant / Consultants
C22R0328	NATIONAL GEOGRAPHIC SOCIETY	70.00	70.00	0130410101 4310	SBCP Instr Acacia / Materials and Supplies Instr
C22R0329	BRAINPOP LLC	995.00	995.00	0110223109 4310	Instruction Parks DC / Materials and Supplies Instr
C22R0330	EDUCATIONAL RESOURCES	83.86	83.86	0153050799 4350	Business Administration DC / Materials and Supplies Offi
C22R0331	FULLERTON CHAMBER OF COMMERC	395.00	395.00	0152657719 5310	Superintendent Discret / Dues and Memberships
C22R0332	PEARCE, JACKIE	500.00	500.00	0110230109 4310	Instruction Fisler DC / Materials and Supplies Instr
C22R0333	SPORTIME SELECT SERVICE AND SU	169.44	169.44	0131921101 4310	Phys Educ Block Grant Orngthrp / Materials and Supplies
C22R0334	SPRINGBOARD SCHOOLS	20,000.00	15,000.00 5,000.00	0121028101 5805 0130752101 5805	High Priority Inst Valencia Pa / Consultants Teacher Recruitment Instr / Consultants
C22R0335	DUSTIN, SHERRY	95.00	95.00	0140323279 4350	School Administration Discret / Materials and Supplies O
C22R0336	ALLHEART	110.76	110.76	0109555109 4310	Beckman Science Instructional / Materials and Supplies Ir
C22R0337	TRAUSCHT, AMY	57.99	57.99	0130217101 4310	Econ Impact Aid Ladera Vista / Materials and Supplies In
C22R0338	MAY, WENDY R	66.78	66.78	0109717109 4310	Suppl Grant Support Ladera Vis / Materials and Supplies
C22R0339	BOYS AND GIRLS CLUB OF FULLERT	22,356.00	22,356.00	0132952101 5805	Aft Schl Ed Sfty Grt Cohort 6 / Consultants
C22R0340	SUPPLY MASTER	40.90	40.90	0140455249 4310	Multi Media Curriculum Lab DC / Materials and Supplies
C22R0341	EDUCATIONAL RESOURCES	189.34	189.34	0152258749 4350	Personnel Commission Discret / Materials and Supplies O
C22R0342	LEE, RACHEL	894.01	894.01	0110220109 4310	Instruction Nicolas DC / Materials and Supplies Instr

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C22R0343	ASCARI, PATRICIA	348.73	348.73	0110220109 4310	Instruction Nicolas DC / Materials and Supplies Instr
C22R0344	BROOKMAN, JERRY	55.64	55.64	0110220109 4310	Instruction Nicolas DC / Materials and Supplies Instr
C22R0345	PAZ, EZEQUIEL	93.58	93.58	0110220109 4310	Instruction Nicolas DC / Materials and Supplies Instr
C22R0346	RC SPORTSWEAR	504.27	504.27	0110217149 4310	Vocal Music Ladera Vista / Materials and Supplies Instr
C22R0347	TWARDOS, KAREN	372.08	372.08	0135555101 4310	BTSA Instruction / Materials and Supplies Instr
C22R0348	SUPPLY MASTER	308.00	308.00	0141555219 4350	Fine Arts Resource Discret / Materials and Supplies Offic
C22R0349	CENTENNIAL HERITAGE MUSEUM	592.00	592.00	0111610109 5850	Donations Instr Acacia / Admission Fees
C22R0350	MOVIE LICENSING USA	375.00	375.00	0130423101 4310	SBCP Instr Parks / Materials and Supplies Instr
C22R0351	SOUTHWEST SCHOOL SUPPLY	86.11	86.11	0140155239 4350	Curriculum Development Discret / Materials and Supplies
C22R0352	RENAISSANCE LEARNING INC	2,502.49	2,502.49	0121221101 4310	Title I Orangethorpe Instr / Materials and Supplies Instr
C22R0353	EDUCATIONAL TESTING SERVICE	52.00	52.00	0109725109 4310	Suppl Grant Support Richman / Materials and Supplies In
C22R0354	KOERTH, KURT	33.84	33.84	0131925101 4310	Phys Educ Block Grant Richman / Materials and Supplies
C22R0355	HARLAND TECHNOLOGY SERVICES	1,668.00	1,668.00	0150855359 5640	Distr Testing (Non Mandate) DC / Repairs by Vendors
C22R0356	SOUTHERN CALIFORNIA RISK MANAC	600.00	600.00	6852458741 5899	Workers Comp Admin / Other Expenses
C22R0357	BLUE RAVEN TECHNOLOGY INC	6,359.84	6,359.84	0110326109 4310	Reimburse Rolling Hills Disc / Materials and Supplies Ins
C22R0358	ANAHEIM CITY SCHOOL DISTRICT	35,945.00	35,945.00	0171054921 7141	Excess Costs to County / Excess Cost to Districts
C22R0359	TANAKA FARMS LLC	865.00	86.50	0134352101 4310	Community Based Engl TutorInst / Materials and Supplie
			86.50	0139252101 4310	Prop 10 OC Families Instr / Materials and Supplies Instr
			216.25	1208511101 4310	Childcare Instr Beechwood / Materials and Supplies Instr
			259.50	1231019101 4310	Preschool Instruction / Materials and Supplies Instr
			216.25	1231852101 4310	Pre K Family Literacy Instr / Materials and Supplies Instr
C22R0360	DEPARTMENT OF SOCIAL SERVICES	200.00	200.00	1231852101 4310	Pre K Family Literacy Instr / Materials and Supplies Instr
C22R0361	DEPARTMENT OF SOCIAL SERVICES	200.00	200.00	1231852101 4310	Pre K Family Literacy Instr / Materials and Supplies Instr
C22R0362	DEPARTMENT OF SOCIAL SERVICES	200.00	200.00	1231852101 4310	Pre K Family Literacy Instr / Materials and Supplies Instr

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C22R0363	BRAINPOP LLC	1,425.00	1,425.00	0110330109 4310	Reimburse Fisler Discretionary / Materials and Supplies In
C22R0364	PEARSON ASSESSMENT INC	911.38	911.38	0124854101 4315	Spec Ed Preschool Instr / Materials Test Kits Protocols
C22R0365	RIVERSIDE PUBLISHING COMPANY	715.92	715.92	0124254101 4315	Special Ed IDEA Basic RSP NSH / Materials Test Kits Pr
C22R0366	APPLE COMPUTER INC.	138.89	138.89	0140055249 4350	Multi Media Technology DC / Materials and Supplies Off
C22R0367	GOV CONNECTION	355.04	355.04	0152258749 4350	Personnel Commission Discret / Materials and Supplies O
C22R0368	HAWTHORNE EDUCATION SERVICES	81.90	81.90	0151154321 4315	Psychological Services / Materials Test Kits Protocols
C22R0369	SUPPLY MASTER	101.97	101.97	0152258749 4350	Personnel Commission Discret / Materials and Supplies O
C22R0370	OFFICE DEPOT BUSINESS SERVICE	78.32	78.32	0152258749 4350	Personnel Commission Discret / Materials and Supplies O
C22R0371	RANCHO SANTIAGO COMMUNITY CO	345.00	345.00	0111610109 5850	Donations Instr Acacia / Admission Fees
C22R0372	WATTS, BLANCHE	88.87	88.87	0110223109 4310	Instruction Parks DC / Materials and Supplies Instr
C22R0373	GENERAL BINDING CORP	597.04	597.04	0136426101 4310	Sch Block Grant Instr Rolling / Materials and Supplies Inc
C22R0374	CALIFORNIA THEATRE CENTER	480.00	480.00	0111630109 4310	Fisler Donation Discretionary / Materials and Supplies Ins
C22R0375	CANDELARIA, MELINDA L	383.25	383.25	0110220109 4310	Instruction Nicolas DC / Materials and Supplies Instr
C22R0376	LEE, RACHEL	138.53	138.53	0110220109 4310	Instruction Nicolas DC / Materials and Supplies Instr
C22R0377	COMPLETE BUSINESS SYSTEMS	750.00	750.00	0110222109 4310	Instruction Pacific Drive DC / Materials and Supplies Inst
C22R0378	DUSTIN, SHERRY	85.97	85.97	0140323279 4350	School Administration Discret / Materials and Supplies O
C22R0379	ORANGE CNTY DEPARTMENT OF EDU	300,000.00	300,000.00	0171054921 7142	Excess Costs to County / Excess Cost to County Office
C22R0380	MOSQUEDA, JANA	678.26	678.26	1208526101 4310	Childcare Instr Rolling Hills / Materials and Supplies Inst
C22R0381	DIAZ, PABLO E	64.65	64.65	0144211101 4310	Technology Donations Beechwood / Materials and Suppli
C22R0382	COSGROVE, MARILEE	425.84	244.99	0132952101 4310	Aft Schl Ed Sfty Grt Cohort 6 / Materials and Supplies In
			27.73	0139252101 4310	Prop 10 OC Families Instr / Materials and Supplies Instr
			36.46	1208530101 4310	Childcare Instr Fisler / Materials and Supplies Instr
			116.66	1231852101 4310	Pre K Family Literacy Instr / Materials and Supplies Instr

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C22R0383	SUPPLY MASTER	107.75	107.75	0140455249 4310	Multi Media Curriculum Lab DC / Materials and Supplies
C22R0384	OFFICE DEPOT BUSINESS SERVICE	74.55	74.55	0140455249 4310	Multi Media Curriculum Lab DC / Materials and Supplies
C22R0385	OBJECT SYMBOL RESOURCE LLC	31.55	31.55	0124754101 4310	Low Incidence Materials / Materials and Supplies Instr
C22R0386	MARBLESOFT-SIMTECH	275.38	275.38	0124754101 4310	Low Incidence Materials / Materials and Supplies Instr
C22R0387	ENGLAND, KATHERINE	300.00	300.00	0131713101 4310	Arts Music Instr Fern / Materials and Supplies Instr
C22R0388	AMAZON.COM	227.86	227.86	0136417101 4310	Sch Block Grant Instr Ladera V / Materials and Supplies I
C22R0389	WHITE RHINO GRAPHICS	1,158.85	1,158.85	0110217139 4310	Instrumental Music Ladera / Materials and Supplies Instr
C22R0390	EDUCATIONAL RESOURCES	319.99	319.99	0152258749 4350	Personnel Commission Discret / Materials and Supplies O
C22R0391	SUPPLY MASTER	269.38	269.38	0140455249 4310	Multi Media Curriculum Lab DC / Materials and Supplies
C22R0392	EDUCATIONAL RESOURCES	128.36	128.36	0140455249 4310	Multi Media Curriculum Lab DC / Materials and Supplies
C22R0393	CALIFORNIA SCHOOL BOARDS ASSOC	1,350.00	1,350.00	0152657719 5805	Superintendent Discret / Consultants
C22R0394	RANCHO SANTIAGO COMMUNITY CO	306.00	306.00	0110326109 5850	Reimburse Rolling Hills Disc / Admission Fees
C22R0395	ABLENET INC	199.02	199.02	0124754101 4310	Low Incidence Materials / Materials and Supplies Instr
C22R0396	LEE, RACHEL	139.29	139.29	0121220101 4310	Title I Nicolas Instruction / Materials and Supplies Instr
C22R0397	VAVRINEK TRINE DAY AND COMPANY	5,200.00	5,200.00	4067750851 5805	CC Facilities / Consultants
C22R0398	MAYERJOHNSON COMPANY	469.82	469.82	0124754101 4310	Low Incidence Materials / Materials and Supplies Instr
C22S0087	SOUTHWEST SCHOOL SUPPLY	1,804.87	1,804.87	0100000000 9320	Unrestricted / Stores
C22S0088	WOODWARD LABORATORIES INC	1,713.23	1,713.23	0100000000 9320	Unrestricted / Stores
C22S0089	FULLERTON HARDWARE	77.01	77.01	0100000000 9320	Unrestricted / Stores
C22S0090	SUPREME MEDICAL	118.53	118.53	0100000000 9320	Unrestricted / Stores
C22T0020	ANDREWS, JON	432.32	432.32	0156556369 4360	Home to Sch Transportation DC / Materials and Supplies
C22T0021	SOUTHERN COUNTIES OIL CO	21,995.68	1,759.65 9,678.10	0153256369 4361 0156556369 4361	Transportation Field Trips / Materials and Supplies Fuel Home to Sch Transportation DC / Materials and Supplies

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C22T0021	*** CONTINUED ***				
			10,557.93	0156656369 4361	Transportation Special Ed DC / Materials and Supplies Fu
C22V0069	TROXELL COMMUNICATIONS	1,642.11	1,642.11	0110228109 6410	Instr Valencia Park DC / New Equip Less Than \$10,000
C22V0070	APPLE COMPUTER INC.	2,485.17	2,485.17	0152055779 6450	Education Services Discret / Repl Equip Less Than \$10,00
C22V0071	APPLE COMPUTER INC.	1,515.42	1,515.42	0110227109 6410	Instruction Sunset Lane DC / New Equip Less Than \$10,0
C22V0072	GOV CONNECTION	1,395.37	295.24	0136429101 4310	Sch Block Grant Instr Woodcrst / Materials and Supplies
			1,100.13	0136429101 6410	Sch Block Grant Instr Woodcrst / New Equip Less Than \$
C22V0073	RIFTON EQUIPMENT	2,440.55	835.07	0124754101 4310	Low Incidence Materials / Materials and Supplies Instr
			1,605.48	0124754101 6410	Low Incidence Materials / New Equip Less Than \$10,000
C22X0341	ROSSIER PARK SCHOOL	66,180.00	66,180.00	0115554101 5865	Non Public Schools / Nonpublic School Services
C22X0342	GALLAGHER PEDIATRIC THERAPY	1,826.00	1,826.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0343	GALLAGHER PEDIATRIC THERAPY	1,826.00	1,826.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0344	GALLAGHER PEDIATRIC THERAPY	3,486.00	3,486.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0345	GALLAGHER PEDIATRIC THERAPY	8,632.00	8,632.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0346	GALLAGHER PEDIATRIC THERAPY	290.50	290.50	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0347	GALLAGHER PEDIATRIC THERAPY	6,806.00	6,806.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0348	GALLAGHER PEDIATRIC THERAPY	3,486.00	3,486.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0349	GALLAGHER PEDIATRIC THERAPY	3,486.00	3,486.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0350	GALLAGHER PEDIATRIC THERAPY	3,486.00	3,486.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0351	GALLAGHER PEDIATRIC THERAPY	1,826.00	1,826.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0352	GALLAGHER PEDIATRIC THERAPY	3,486.00	3,486.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0353	GALLAGHER PEDIATRIC THERAPY	5,312.00	5,312.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0354	GALLAGHER PEDIATRIC THERAPY	3,486.00	3,486.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services

**FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 11/18/2008**

FROM 10/14/2008 TO 10/27/2008

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
C22X0355	GALLAGHER PEDIATRIC THERAPY	7,735.60	7,735.60	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0356	GALLAGHER PEDIATRIC THERAPY	3,486.00	3,486.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0357	GALLAGHER PEDIATRIC THERAPY	3,942.50	3,942.50	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0358	TEC SANTA ANA	40,590.00	40,590.00	0115554101 5865	Non Public Schools / Nonpublic School Services
C22X0359	TEC SANTA ANA	41,000.00	41,000.00	0115554101 5867	Non Public Schools / LCI Non Public School
C22X0360	TEC SANTA ANA	41,000.00	41,000.00	0115554101 5865	Non Public Schools / Nonpublic School Services
C22X0361	TEC SANTA ANA	41,000.00	41,000.00	0115554101 5865	Non Public Schools / Nonpublic School Services
C22X0362	TEC SANTA ANA	4,920.00	4,920.00	0115554101 5865	Non Public Schools / Nonpublic School Services
C22X0363	GALLAGHER PEDIATRIC THERAPY	4,199.80	4,199.80	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0364	GALLAGHER PEDIATRIC THERAPY	3,486.00	3,486.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0365	GALLAGHER PEDIATRIC THERAPY	9,594.80	9,594.80	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0366	GALLAGHER PEDIATRIC THERAPY	3,486.00	3,486.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0367	ASSISTIVE TECHNOLOGY EXCHANGE	1,300.00	1,300.00	0142054201 5805	Special Ed Administration / Consultants
C22X0368	GALLAGHER PEDIATRIC THERAPY	5,146.00	5,146.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0369	TEC SANTA ANA	41,000.00	41,000.00	0115554101 5865	Non Public Schools / Nonpublic School Services
C22X0370	COSTCO WHOLESale	500.00	250.00	0109725109 4310	Suppl Grant Support Richman / Materials and Supplies In:
			250.00	0109725279 4350	Suppl Grant Supp Sch Adm Richm / Materials and Suppli:
C22X0371	IMAGESTUFF.COM	650.00	650.00	0136425101 4310	Sch Block Grant Instr Richman / Materials and Supplies I:
C22X0372	CENTRALIA SCHOOL DISTRICT	50,000.00	50,000.00	0171054921 7141	Excess Costs to County / Excess Cost to Districts
C22X0373	BARNES AND NOBLE INC	300.00	300.00	0110324109 4310	Reimburse Raymond Disc / Materials and Supplies Instr
C22X0374	AARDVARK CLAY AND SUPPLIES	500.00	500.00	0132952101 4310	AftR Schl Ed Sfty Grt Cohort 6 / Materials and Supplies In
C22X0375	LOWES HIW INC	300.00	300.00	0130225101 4310	Economic Impact Aid Richman / Materials and Supplies I:
C22X0376	LOWES HIW INC	1,400.00	1,400.00	0130313101 4310	Sch Instr Garden Grant Fern / Materials and Supplies Instu

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 11/18/2008

FROM 10/14/2008 TO 10/27/2008

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
C22X0377	VERIZON WIRELESS	400.00	400.00	1231019271 5900	Preschool Administration / Communications
C22Y0029	FULLERTON JOINT UHSD	20,000.00	20,000.00	0156556369 5851	Home to Sch Transportation DC / Field Trip Outside Age
C22Y0030	SILVER STATE COACH INC	10,000.00	10,000.00	0156556369 5851	Home to Sch Transportation DC / Field Trip Outside Age
C22Y0031	ATLANTIC EXPRESS OF LA INC	10,000.00	10,000.00	0156556369 5851	Home to Sch Transportation DC / Field Trip Outside Age
C22Y0032	ORANGE UNIFIED SCHOOL DISTRICT	20,000.00	20,000.00	0156556369 5851	Home to Sch Transportation DC / Field Trip Outside Age
	Fund 01 Total:	984,362.92			
	Fund 12 Total:	2,523.38			
	Fund 14 Total:	14,356.40			
	Fund 23 Total:	1,710.72			
	Fund 40 Total:	5,200.00			
	Fund 68 Total:	600.00			
	Fund 81 Total:	872.35			
	Total Amount of Purchase Orders:	1,009,625.77			

FULLERTON ELEMENTARY

PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS

BOARD OF TRUSTEES MEETING 11/18/2008

FROM 10/14/2008 TO 10/27/2008

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>CHANGE AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
C22D0084	S&S WORLDWIDE INC	78.42	+9.58	0110313109 4310	Reimburse Fern Disc / Materials and Supplies Instr
C22D0324	ORIENTAL TRADING COMPANY	76.04	+8.22	0111630109 4310	Fisler Donation Discretionary / Materials and Supplies Instr
C22M0187	BRADLEY COMPANY, E B	67.50	+10.93	0153353819 4363	Plant Maintenance DC / Materials and Supplies Repairs
C22R0060	ORANGE CNTY DEPARTMENT OF EDU	402,830.00	-53,170.00	0171054921 7142	Excess Costs to County / Excess Cost to County Office
C22R0061	ORANGE CNTY DEPARTMENT OF EDU	7,455.00	-19,745.00	0171054921 7142	Excess Costs to County / Excess Cost to County Office
C22R0146	SCHOLASTIC MAGAZINES	961.11	+115.00	0121221101 4310	Title I Orangethorpe Instr / Materials and Supplies Instr
C22S0082	SOUTHWEST SCHOOL SUPPLY	935.74	-1,302.71	0100000000 9320	Unrestricted / Stores
C22V0009	BELLFLOWER MUSIC CENTER	79,759.00	-881.40	0110555109 6410	Music Program Instructional / New Equip Less Than \$10,00
C22X0027	COSTCO WHOLESALE	1,400.00	+200.00	0130220101 4310	Econ Impact Aid Nicolas / Materials and Supplies Instr
C22X0207	CM SCHOOL SUPPLY COMPANY	2,000.00	+500.00	1231852101 4310	Pre K Family Literacy Instr / Materials and Supplies Instr
C22X0284	SCHOOL IMPROVEMENT NETWORK	10,900.00	+400.00	0130411101 5805	SBCP Instruction Beechwood / Consultants
C22X0316	AUTISM COMPREHENSIVE EDUCATIO	43,051.00	+625.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0319	AUTISM COMPREHENSIVE EDUCATIC	46,325.00	-3,680.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0324	PACIFIC CHILD AND FAMILY ASSOC	4,075.00	+2,700.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0325	PACIFIC CHILD AND FAMILY ASSOC	38,390.00	+11,230.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0337	COYNE AND ASSOCIATES EDUCATION	45,016.00	+17,288.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
	Fund 01 Total:		-46,192.38		
	Fund 12 Total:		500.00		
	Total Amount of Change Orders:		-45,692.38		

FULLERTON ELEMENTARY

PURCHASE ORDER DETAIL REPORT - CANCELED PURCHASE ORDERS

BOARD OF TRUSTEES MEETING 11/18/2008

FROM 10/14/2008 TO 10/27/2008

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
C22M0040	EBERHARD EQUIPMENT	30.09	30.09	0154753849 4363	Grounds Discretionary / Materials and Supplies Repairs
	Fund 01 Total:	30.09			
	Total Amount of Purchase Orders:	30.09			

Full Elem CFD2000-01

PURCHASE ORDER DETAIL REPORT

BOARD OF TRUSTEES MEETING 11/18/2008

FROM 10/14/2008 TO 10/27/2008

<u>PO</u> <u>NUMBER</u>	<u>VENDOR</u>	<u>PO</u> <u>TOTAL</u>	<u>ACCOUNT</u> <u>AMOUNT</u>	<u>ACCOUNT</u> <u>NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
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NO PURCHASE ORDERS TO PRINT FOR THIS DATE RANGE

Full Elem CFD2000-01

PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS
BOARD OF TRUSTEES MEETING 11/18/2008

FROM 10/14/2008 TO 10/27/2008

<u>PO</u> <u>NUMBER</u>	<u>VENDOR</u>	<u>PO</u> <u>TOTAL</u>	<u>CHANGE</u> <u>AMOUNT</u>	<u>ACCOUNT</u> <u>NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
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NO PURCHASE ORDERS TO PRINT FOR THIS DATE RANGE

Full Elem CFD2000-01

PURCHASE ORDER DETAIL REPORT - CANCELED PURCHASE ORDERS

BOARD OF TRUSTEES MEETING 11/18/2008

FROM 10/14/2008 TO 10/27/2008

<u>PO</u> <u>NUMBER</u>	<u>VENDOR</u>	<u>PO</u> <u>TOTAL</u>	<u>ACCOUNT</u> <u>AMOUNT</u>	<u>ACCOUNT</u> <u>NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
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NO CANCELED PURCHASE ORDERS TO PRINT FOR THIS DATE RANGE

Full Elem CFD2001-01

PURCHASE ORDER DETAIL REPORT

BOARD OF TRUSTEES MEETING 11/18/2008

FROM 10/14/2008 TO 10/27/2008

<u>PO</u> <u>NUMBER</u>	<u>VENDOR</u>	<u>PO</u> <u>TOTAL</u>	<u>ACCOUNT</u> <u>AMOUNT</u>	<u>ACCOUNT</u> <u>NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
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NO PURCHASE ORDERS TO PRINT FOR THIS DATE RANGE

Full Elem CFD2001-01

PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS
BOARD OF TRUSTEES MEETING 11/18/2008

FROM 10/14/2008 TO 10/27/2008

<u>PO</u> <u>NUMBER</u>	<u>VENDOR</u>	<u>PO</u> <u>TOTAL</u>	<u>CHANGE</u> <u>AMOUNT</u>	<u>ACCOUNT</u> <u>NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
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NO PURCHASE ORDERS TO PRINT FOR THIS DATE RANGE

Full Elem CFD2001-01

PURCHASE ORDER DETAIL REPORT - CANCELED PURCHASE ORDERS
BOARD OF TRUSTEES MEETING 11/18/2008

FROM 10/14/2008 TO 10/27/2008

<u>PO</u> <u>NUMBER</u>	<u>VENDOR</u>	<u>PO</u> <u>TOTAL</u>	<u>ACCOUNT</u> <u>AMOUNT</u>	<u>ACCOUNT</u> <u>NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
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NO CANCELED PURCHASE ORDERS TO PRINT FOR THIS DATE RANGE

CONSENT ITEM

DATE: November 18, 2008
TO: Mitch Hovey, Ed.D., District Superintendent
FROM: Gary Cardinale, Ed.D., Assistant Superintendent, Business Services
PREPARED BY: Lisa Saldivar, Director, Food Services
SUBJECT: **APPROVE/RATIFY FOOD SERVICES PURCHASE ORDERS NUMBERED 110405 THROUGH 110418 AND CARGILL-110007 FOR THE 2008/2009 SCHOOL YEAR**

Background: Board approval is requested for Food Services purchase orders. The purchase order summary dated October 22, 2008 through October 27, 2008 contains purchase orders numbered 110405 through 110418 and CARGILL-110007 totaling \$11,889.36.

Board action is required per Board Policy 3000(b), Roles of Board of Trustees.

Rationale: Purchase orders, one of several methods, are used by school districts to purchase goods and services and are generally accepted by merchants and contractors.

Funding: Food Services Fund (13).

Recommendation: Approve/Ratify Food Services purchase orders numbered 110405 through 110418 and CARGILL-110007 for the 2008/2009 school year.

GC:LS:dlh
Attachment

Schedule of Open / Out of Date Sequence/ Processed Food Commodity Purchase Order Report
10-22-08 through 10-27-08

Date	Vendor	PO Number	Category	Amount	
Open Purchase Orders					
Amount Not To Exceed					
NONE					
Out of Date Sequence P.O.'s					
NONE					
Processed Food & Commodity P.O.'s					
10/27/2008	Cargill Kitchen Solutions, Inc.	CARGILL-110007	Food	1,697.83	
Total OPEN Purchase Orders					\$ -
Total Purchase Orders Out of Date Sequence					0.00
Total Processed Food & Commodity P.O.'s					1,697.83
Total Purchase Orders from Purchase Order Summary Report					10,191.53
TOTAL PURCHASE ORDERS					\$ 11,889.36

Fullerton School District

Food Services

Page 1

Date 11/03/2008

Time 11:00

PURCHASE ORDER SUMMARY
(10/22/2008 - 10/27/2008)

Vendor Name	PO Number	Date Purchase	Commodity	Food	Supplies	Other	Total
Affiliated Packaging Spec.	110408	10/23/2008		0.00	0.00	300.00	300.00
				0.00	0.00	300.00	300.00
ASR Food Distributors, Inc.	110414	10/23/2008		0.00	146.88	0.00	146.88
	110416	10/24/2008		0.00	0.00	220.50	220.50
				0.00	146.88	220.50	367.38
Gold Star Foods	110418	10/27/2008		0.00	1,255.49	0.00	1,255.49
				0.00	1,255.49	0.00	1,255.49
Joseph Webb Foods, Inc.	110410	10/23/2008		0.00	1,078.34	0.00	1,078.34
	110411	10/23/2008		0.00	2,967.67	0.00	2,967.67
				0.00	4,046.01	0.00	4,046.01
Lunch Byte Systems	110407	10/23/2008		0.00	0.00	550.00	550.00
				0.00	0.00	550.00	550.00
P & R	110413	10/23/2008		0.00	0.00	156.24	156.24
				0.00	0.00	156.24	156.24
Swift Produce	110405	10/22/2008		0.00	0.00	146.12	146.12
	110409	10/23/2008		0.00	0.00	317.59	317.59
	110415	10/24/2008		0.00	0.00	442.58	442.58
	110417	10/27/2008		0.00	246.35	2,363.78	2,610.13
				0.00	246.35	3,270.07	3,516.42
				0.00	5,694.73	4,340.57	10,191.53

* Totals Are Rounded

Fullerton School District

Date 11/03/2008

Food Services

Page 1

Time 10:58

P U R C H A S E O R D E R R E P O R T

PO Type: All

Purchase Date

(10/22/2008 - 10/27/2008)

PO Number	PO Date	Vendor Name	PO Amount	Amount Used	Loc No
110405	10/22/2008	Swift Produce Produce rec'd 10/22/08. Inv #504213	146	0	90
110407	10/23/2008	Lunch Byte Systems 2008-2009 NUTRIKIDS Menu Planning Update	550	0	90
110408	10/23/2008	Affiliated Packaging Spec. Inv#IN0000000012384	300	0	90
110409	10/23/2008	Swift Produce Produce rec'd 10/23/08. Inv#504314	318	0	90
110410	10/23/2008	Joseph Webb Foods, Inc.	1,078	0	99
110411	10/23/2008	Joseph Webb Foods, Inc. NO SUB ON COCOA PUFFS	2,968	0	99
110412	10/23/2008	Driftwood Dairy **CANCELLED**	0	0	90
110413	10/23/2008	P & R	156	0	99
110414	10/23/2008	ASR Food Distributors, Inc.	147	0	99
110415	10/24/2008	Swift Produce Produce rec'd 10/24/08. Inv#504399	443	0	90
110416	10/24/2008	ASR Food Distributors, Inc. Inv#671367	221	0	90
110417	10/27/2008	Swift Produce Produce rec'd 10/27/08. Inv#504361,504274,504453	2,610	1,772	90
110418	10/27/2008	Gold Star Foods	1,255	0	90

CONSENT ITEM

DATE: November 18, 2008
TO: Mitch Hovey, Ed.D., District Superintendent
FROM: Gary Cardinale, Ed.D., Assistant Superintendent, Business Services
PREPARED BY: Suwen Su, Director, Business Services
SUBJECT: APPROVE/RATIFY WARRANTS NUMBERED 66524 THROUGH 66751 FOR THE 2008/2009 SCHOOL YEAR IN THE AMOUNT OF \$790,099.12

Background: Board approval is requested for warrants numbered 66524 through 66751 for the 2008/2009 school year. The total amount presented for approval is \$790,099.12.

Board action is required per Board Policy 3000(b), Roles of Board of Trustees.

Fund	Amount
01 General Fund	\$588,710.23
12 Child Development	14,383.03
14 Deferred Maintenance	32,790.35
21 Building Fund	54,418.00
23 G.O. Bond 2002B	66,487.70
25 Capital Facilities	15,814.88
40 Special Reserve	0.00
68 Workers' Compensation	17,494.93
81 Property/Liability Insurance	0.00
Total	\$790,099.12

Rationale: Warrants are issued by school districts as payments for goods and services.

Funding: Funding sources as reflected in the above listing.

Recommendation: Approve/Ratify warrants numbered 66524 through 66751 for the 2008/2009 school year in the amount of \$790,099.12.

GC:SS:sf

CONSENT ITEM

DATE: November 18, 2008
TO: Mitch Hovey, Ed.D., District Superintendent
FROM: Gary Cardinale, Ed.D., Assistant Superintendent, Business Services
PREPARED BY: Lisa Saldivar, Director, Food Services
SUBJECT: APPROVE/RATIFY FOOD SERVICES WARRANTS NUMBERED 6578 THROUGH 6619 FOR THE 2008/2009 SCHOOL YEAR TOTALLING \$102,283.59

Background: Board approval is requested for Food Services warrants numbered 6578 through 6619 for the 2008/2009 school year. The total amount presented for approval is \$102,283.59.

Board action is required per Board Policy 3000(b), Roles of Board of Trustees.

Rationale: Warrants are issued by school districts as payment for goods and services.

Funding: Food Services Fund (13).

Recommendation: Approve/Ratify Food Services warrants numbered 6578 through 6619 for the 2008/2009 school year totaling \$102,283.59.

GC:LS:dlh

CONSENT ITEM

DATE: November 18, 2008

TO: Mitch Hovey, Ed.D., District Superintendent

FROM: Mark L. Douglas, Assistant Superintendent, Personnel Services

PREPARED BY: Lourene Happoldt, Director, Student Support Services

SUBJECT: **APPROVE/RATIFY 2008/2009 INTERAGENCY AGREEMENT BETWEEN MAXIM HEALTH CARE, LOWELL JOINT SCHOOL DISTRICT, AND THE FULLERTON SCHOOL DISTRICT FOR SPECIAL EDUCATION STUDENT (ID # 790043) FOR NURSING SUPPORT BY A PRIVATE DUTY NURSE/ATTENDANT FROM MAXIM HEALTH CARE**

Background: This board item provides for the health and nursing care of a special education student enrolled within the Fullerton School District. The student is released to attend school with the support of a private duty nurse. Maxim Health Care is providing the nurse for this student on a daily basis. The student has medical issues that require this level of support throughout the day.

Rationale: This child is currently on Home/Hospital instruction and the parent is requesting that the child be allowed to attend the home school. Medical releases from the doctor support this placement back into the school setting with the support of a full-time nurse with the child.

Funding: Nurse support is paid for by the parent's insurance at no cost to the District.

Recommendation: Approve/Ratify 2008/2009 Interagency Agreement between Maxim Health Care, Lowell Joint School District, and the Fullerton School District for special education student (ID # 790043) for nursing support by a private duty nurse/attendant from Maxim Health Care.

MD:LH:vr
Attachment

FULLERTON SCHOOL DISTRICT

INTERAGENCY AGREEMENT

This agreement is entered into on October 20, 2008 by and between Maxim Health Care (hereinafter referred to as Agency), Fullerton School District and Lowell Joint School District. Whereas, Parent is requesting that services be provided to Special Education Student a Private Duty Nurse/Attendant, employed by Maxim Health Care, other than an employee of FULLERTON SCHOOL DISTRICT; and

Whereas, Parent has agreed to pay the additional costs for the outside Attendant;

Now, therefore, The Parties hereto agree as follows:

AGREEMENT FOR STUDENT CARE

A. Agency Responsibilities: Verification of Competency of Private Duty Nurse/Attendant

1. Verification of professional license, competency in CPR, and necessary skills for performing all required duties including, but not limited to, specialized physical health care services (SPHCS) and general student safety.
2. Attendant shall attend inservice training regarding SPHCS provided by school nurse prior to Attendant working independently on the school site.
3. Assignment of Attendant to be made so as to minimize turnover of personnel and the need for repeated inservice training of new Attendants by the designated school nurse.
4. Assigned Attendant has reviewed and has a copy of the student's SPHCS and physician's orders provided by Fullerton School District for her/his client.
5. Observation in the classroom and communication between the Attendant, Parent, and Fullerton School District's staff is to remain confidential and strictly limited to the provisions of service to the assigned student.
6. Arrange for completion of test for tuberculosis and fingerprinting in same manner as Fullerton School District's employees.
7. Provide workers' compensation insurance coverage for Attendant or, if Attendant is self-employed, proof of medical coverage in case of injury or illness related to his/her activities on Fullerton School District's property. A copy of the agency's liability insurance is to be on file with the Fullerton School District.

B. Fullerton School District Responsibilities: Preparation for Student's Admission to School

1. Assessment of specialized physical health care services and identified medical needs are completed by the school nurse.
2. Release of Information form is signed by the Parent.
3. Communication between the Parent, school nurse, and physician is ongoing regarding medical treatment.
4. Communication regarding the instructional program to the parent is provided by the teacher and/or principal of the school program.
5. Agreement upon specialized physical health care services to be implemented at school.
6. Methods are determined for supervision for Attendant.
7. Procedures are determined for Attendant's absence, emergency, and/or disaster.
8. Fullerton School District may request a change in Attendant in collaboration with the parent if Fullerton School District's staff feels the services performed by Attendant are not satisfactory.

C. Lowell Joint School District Responsibilities: Transportation

1. Provision of home to school transportation services.
2. Confirmation of busing schedule with Parents, Attendant, District of Attendance, and School of Attendance.
3. Arrangements for Attendant to accompany Student on bus (i.e., parking, pick-up and drop-off points, seating, supplies to be carried on bus)

D. Specialized Physical Health Care Services

1. Specialized physical health care services implemented are to be authorized by physician and Parent and be in agreement with the school nurse and the individualized education plan team. The school nurse has only to verify the Attendant's competency in providing specialized physical health care services.
2. Any changes in specialized physical health care services, guidelines, and/or methods of care must be authorized in writing by the physician and the Parent and presented to the school nurse.

E. Supervision of Care

1. Attendant is authorized to provide care only for assigned student. Attendant is limited to the provision of medical, feeding, and personal hygiene care (diapering, dressing, etc.) for the assigned student. Care for additional student(s) must be agreed upon by Parent and Fullerton School District.
 - a. Care is provided with awareness/sensitivity to interactions within classroom.
 - b. Normal interactions are encouraged with peers and staff.
 - c. Learning assistance for assigned student(s) is provided per direction of classroom teacher.
 - d. Professional etiquette and personal hygiene are appropriate for a school setting.
 - e. Duties and universal precautions are implemented according to written procedures and basic nursing care.
2. Attendant is monitored by the school nurse and site level administrator and is expected to follow the direction of the classroom teacher.
3. Progress reports are conducted periodically between Attendant, the school nurse, and classroom teacher.

F. School Site Orientation

1. Student, teacher, staff orientation is provided by the school nurse.
2. Orientation of Attendant to the school site, personnel, students, procedures, etc., is provided by the school nurse. This will occur prior to or on first day(s) of service at the school.

G. Equipment/Supplies

1. Equipment/supplies are provided by Parent.
2. Attendant monitors equipment/supplies and notifies Parent of needs.

BASIC ATTENDANT GUIDELINES

To the attendant for

Directions

- *Review this page before starting your assignment.*
 - *Be familiar with the enclosed procedure(s)*
1. Wear gloves when changing diapers or feeding student.
 2. Diaper or change student on changing table/area.
 3. Do not leave student unattended when changing/diapering.
 4. Clean all surfaces with disinfectant after feeding or diapering each student.
 5. Attend only to your assigned child's physical needs. *School insurance does not cover your interactions with other students except in the event of an emergency.*
 6. Your ability to support instructional activities for the student under the direction of the teacher would be appreciated. Refrain from assisting your assigned student during teaching/learning activities provided by the teacher unless assistance is requested.
 7. Arrange breaks so that student can remain in the classroom under supervision of the teacher. Be on call during break time in event student needs care.
 8. Take breaks in the staff lounge. No food/drink is permitted in the classroom. No smoking on the school grounds.
 9. If you have any questions consult with the school nurse or teacher.

I have read, understand, and agree to comply with the above guidelines.

Attendant

Date

Credentialed School Nurse

Date

AGREEMENT SIGNATURE PAGE

PARENT agrees to and shall hold harmless, indemnify and defend FULLERTON SCHOOL DISTRICT and LOWELL JOINT SCHOOL DISTRICT and their employees from liability for damages for death or bodily injury to person, injury to property, and any other loss, damage or expense sustained by the Attendant or student upon or in connection with the services called for in this Agreement except for liability for damages referred to above which result from the sole negligence or willful misconduct of FULLERTON SCHOOL DISTRICT and LOWELL JOINT SCHOOL DISTRICT and their employees.

ATTENDANT agrees to and shall hold harmless, indemnify and defend FULLERTON SCHOOL DISTRICT and LOWELL JOINT SCHOOL DISTRICT and their employees from liability for damages for death or bodily injury to person, injury to property, and any other loss, damage or expense in connection with the services called for in this Agreement except for liability for damages referred to above which result from the sole negligence or willful misconduct of FULLERTON SCHOOL DISTRICT and LOWELL JOINT SCHOOL DISTRICT and their employees.

IN WITNESS WHEREOF, The Parties hereto have caused this Agreement to be executed.

PARENT/LEGAL GUARDIAN:

FULLERTON SCHOOL DISTRICT

By: _____

By: _____

Date: _____

Date: _____

ATTENDANT:

LOWELL JOINT SCHOOL DISTRICT:

By: _____

By: _____

Date: _____

Date: _____

SCHOOL NURSE:

LOWELL JOINT NURSE:

By: _____

By: _____

Date: _____

Date: _____

AGENCY SUPERVISOR:

Agency Name: _____

Supervisor's Title: _____

Supervisor's Name: _____

Date: _____

CONSENT ITEM

DATE: November 18, 2008

TO: Mitch Hovey, Ed.D., District Superintendent

FROM: Janet Morey, Assistant Superintendent, Educational Services

PREPARED BY: Robert Johnson, Principal, Golden Hill School

SUBJECT: **APPROVE CONSULTANT AGREEMENT BETWEEN FULLERTON SCHOOL DISTRICT AND KATHERINE ENGLAND TO PROVIDE PLAY DIRECTION AND SUPPORT TO 6TH GRADE STUDENTS AT GOLDEN HILL BEGINNING APRIL 13, 2009 THROUGH JUNE 5, 2009**

Background: Golden Hill desires to continue their student enrichment in the area of performing arts and the education of 6th grade students in the enhancement of the Renaissance Era, and wishes to use the services of Katherine England to assist in this effort. Ms. England will offer support and play direction to 6th grade students in their production of the Renaissance Faire.

Rationale: The annual 6th grade production and performance is an integral part of Golden Hill's desire to provide opportunities to students in the area of performing arts and arts appreciation.

Funding: Total cost not to exceed \$1,000.00. This amount will be paid from the site parent donation fund.

Recommendation: Approve Consultant Agreement between Fullerton School District and Katherine England to provide play direction and support to 6th grade students at Golden Hill beginning April 13, 2009 through June 5, 2009.

JM:RJ:sd
Attachment

INDEPENDENT CONTRACTOR AGREEMENT

This AGREEMENT is hereby entered into between the Fullerton School District, hereinafter referred to as "DISTRICT", and **Katherine England 221 N Woods Fullerton, CA, 92832, (714) 992-2516**, hereinafter referred to as "CONTRACTOR".

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by Contractor:

Golden Hill School desires to continue their wishes to use the services of Katherine England to assist in this effort. She will offer play performance and production assistance for our 6th grade student Renaissance Faire Event.

2. Term. CONTRACTOR shall commence providing services under this AGREEMENT on **April 13 through June 5, 2008**.

3. Compensation. DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed **One Thousand Dollars (\$1,000.00)**. DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

CONTRACTOR will invoice District for services rendered in performance of all obligations under the terms of this contract.

4. Expenses. DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows: **N/A**

5. Independent Contractor. CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands

and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind of nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.

6. Materials. CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT, except as follows: **N/A**. CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. Originality of Services. CONTRACTOR agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONTRACTOR and shall not be copied in whole or in part from any other source, except that submitted to CONTRACTOR by DISTRICT as a basis for such services.

8. Termination. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner.

DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to others for personal injury or property damage; or CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within sixty (60) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for

the correction thereof be made, this AGREEMENT shall upon the expiration of the sixty (60) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charged to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

9. Hold Harmless. CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing Board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

- (a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.
- (b) Any injury to or death of any persons, including the DISTRICT or its officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

- (c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

10. Insurance. Pursuant to Section 10, CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of one million Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability, which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory."

11. Assignment. The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR.

12. Compliance with Applicable Laws. The service completed herein must meet approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

13. Permits/Licenses. CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

14. Employment with Public Agency. CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

15. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

16. Affirmative Action Employment. CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

17. Non Waiver. The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

18. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:

Fullerton School District
1401 W. Valencia Drive
Fullerton, CA 92833
714-447-7400

CONTRACTOR:

Katherine England
221 N. Woods
Fullerton, CA 92832
(714) 992-2516

19. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

20. Governing Law. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

THIS AGREEMENT IS ENTERED INTO THIS 18th DAY of November 2008

Fullerton School District
(Name of District)
By:

Signature

Mitch Hovey, Ed.D.
Typed Name

Superintendent
Title

Katherine England
Typed Name
By:

Signature

Katherine England
Typed Name

Title

On File
Social Security or Taxpayer Identification
Number

CONSENT ITEM

DATE: November 18, 2008

TO: Mitch Hovey, Ed.D., District Superintendent

FROM: Janet Morey, Assistant Superintendent, Educational Services

PREPARED BY: Robert Johnson, Principal, Golden Hill School

SUBJECT: **APPROVE CONSULTANT AGREEMENT BETWEEN FULLERTON SCHOOL DISTRICT AND KRISTIN MCDANIEL TO PROVIDE PLAY DIRECTION AND SUPPORT TO 5TH AND 6TH GRADE STUDENTS AT GOLDEN HILL SCHOOL BEGINNING DECEMBER 1, 2008 AND ENDING MARCH 20, 2009**

Background: Golden Hill desires to continue their student enhancement in the area of performing arts and wishes to use the services of Kristin McDaniel to assist in this effort. Ms. McDaniel will offer support and play direction to 5th and 6th grade students in their production of Peter Pan.

Rationale: The annual 5th and 6th grade play production and performance is an integral part of Golden Hill's desire to provide opportunities to students in the area of performing arts.

Funding: Total cost not to exceed \$1,000.00. This amount will be paid from the site parent donation fund.

Recommendation: Approve Consultant Agreement between Fullerton School District and Kristen McDaniel to provide play direction and support to 5th and 6th grade students at Golden Hill School beginning December 1, 2008 and ending March 20, 2009.

JM:RJ:sd
Attachment

INDEPENDENT CONTRACTOR AGREEMENT

This AGREEMENT is hereby entered into between the Fullerton School District, hereinafter referred to as "DISTRICT", and **Kristen McDaniel, 541 N. Yale Avenue, Fullerton, CA, 92831, (714) 749-0247**, hereinafter referred to as "CONTRACTOR".

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by Contractor:

Golden Hill School desires to continue their wishes to use the services of Kristen McDaniel to assist in this effort. She will offer play performance and production assistance for our 5th and 6th grade student production of Peter Pan as part of our performing arts showcase.

2. Term. CONTRACTOR shall commence providing services under this AGREEMENT on **December 1, 2008 through March 20, 2009**.

3. Compensation. DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed **One Thousand Dollars (\$1,000.00)**. DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

CONTRACTOR will invoice District for services rendered in performance of all obligations under the terms of this contract.

4. Expenses. DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows: **N/A**

5. Independent Contractor. CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands

and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind of nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.

6. Materials. CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT, except as follows: **N/A**. CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. Originality of Services. CONTRACTOR agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONTRACTOR and shall not be copied in whole or in part from any other source, except that submitted to CONTRACTOR by DISTRICT as a basis for such services.

8. Termination. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner.

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the correction thereof be made, this AGREEMENT shall upon the expiration of the sixty (60) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charged to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

9. Hold Harmless. CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing Board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

- (a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.
- (b) Any injury to or death of any persons, including the DISTRICT or its officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

- (c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

10. Insurance. Pursuant to Section 10, CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of one million Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability, which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory."

11. Assignment. The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR.

12. Compliance with Applicable Laws. The service completed herein must meet approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

13. Permits/Licenses. CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

14. Employment with Public Agency. CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

15. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

16. Affirmative Action Employment. CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

17. Non Waiver. The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

18. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:
Fullerton School District
1401 W. Valencia Drive
Fullerton, CA 92833
714-447-7400

CONTRACTOR:
Kristen McDaniel
541 N. Yale Avenue
Fullerton, CA 92831
(714) 749-0247

19. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

20. Governing Law. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

THIS AGREEMENT IS ENTERED INTO THIS 18th DAY of November 2008

Fullerton School District

(Name of District)

By:

Signature

Mitch Hovey, Ed.D.

Typed Name

Superintendent

Title

Kristen McDaniel

(Consultant Name)

By:

Signature

Kristen McDaniel

Typed Name

Title

On File

Social Security or Taxpayer Identification
Number

CONSENT ITEM

DATE: November 18, 2008

TO: Mitch Hovey, Ed.D., District Superintendent

FROM: Gary Cardinale, Ed.D., Assistant Superintendent, Business Services

PREPARED BY: Becky Silva, Assistant Director, Business Services

SUBJECT: **ADOPT RESOLUTIONS 08/09-B010 THROUGH 08/09-B015 AUTHORIZING BUDGET TRANSFERS AND RECOGNIZING UNBUDGETED REVENUE ACCORDING TO EDUCATION CODE SECTIONS 42600 AND 42602 FOR SUBMISSION TO THE ORANGE COUNTY SUPERINTENDENT OF SCHOOLS**

Background: Education Code Section 42600 authorizes budget transfers between expenditure classifications and from the undistributed reserve to various expenditure classifications. Education Code Section 42602 authorizes the use for expenditure purposes of unbudgeted state apportionment, categorical and other revenue sources.

Rationale: Updates to budgets allow District staff to perform day-to-day business operations.

Funding: Not applicable.

Recommendation: Adopt Resolutions 08/09-B010 through 08/09-B015 authorizing budget transfers and recognizing unbudgeted revenue according to Education Code Sections 42600 and 42602 for submission to the Orange County Superintendent of Schools.

GC:BS:sf
Attachment

**FULLERTON SCHOOL DISTRICT
Orange County, California
RESOLUTION FOR EXPENDITURE
District 22**

WHEREAS, the governing Board of the Fullerton School District has determined that income in the amount of \$150,630 is assured to said District in excess of the amounts required to finance the total proposed budget expenditures and transfers for the current fiscal year from sources listed in Section 42602 of the Education Code of California as follows:

GENERAL FUND 01

<u>Budget Acct. #</u>	<u>Income Source</u>	<u>Amount</u>
8590	All Other State Revenue	\$1,500
8699	All Other Local Revenue	149,130
Total:		\$150,630

WHEREAS, the governing Board of the Fullerton School District can show just cause for the expenditure of such funds.

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Section 42602 of the Education Code of California such funds are to be appropriated according to the following schedule:

<u>Budget Acct. #</u>	<u>Expenditure Source</u>	<u>Amount</u>
1000	Certificated Salaries	-\$4,644
2000	Classified Salaries	19,459
3000	Employee Benefits	5,208
4000	Books and Supplies	719,146
5000	Services & Other Operating Expenses	74,687
6000	Capital Outlay	2,000
9770	Designated for Economic Uncertainties	-665,226
Total:		\$150,630

Explanation: This Resolution reflects Fullerton Excellence in Education Foundation (FEEF) donations; reimbursements and donations from PTA's and ASB's; an increase to revenue and expenditures for the Beckman Science Grant; as well as 2007/08 carryover. Also reflected are adjustments to projected overall expenditures, including election and facility costs; laptop provision for 2007/08 debt and 2008/09 bad debt in the General Fund unrestricted budget.

Approved: Wendy Benkert, Ed.D.
Assistant Superintendent of Business
County of Orange

Date: _____

By: _____

**FULLERTON SCHOOL DISTRICT
Orange County, California
RESOLUTION FOR EXPENDITURE
District 22**

WHEREAS, the governing Board of the Fullerton School District has determined that income in the amount of \$1,368,925 is assured to said District in excess of the amounts required to finance the total proposed budget expenditures and transfers for the current fiscal year from sources listed in Section 42602 of the Education Code of California as follows:

GENERAL FUND 01

<u>Budget Acct. #</u>	<u>Income Source</u>	<u>Amount</u>
8290	All Other Federal Revenue	\$1,101,189
8590	All Other State Revenue	211,339
8677	Interagency Services Between LEAs	2,260
8699	All Other Local Revenue	54,137
	Total:	\$1,368,925

WHEREAS, the governing Board of the Fullerton School District can show just cause for the expenditure of such funds.

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Section 42602 of the Education Code of California such funds are to be appropriated according to the following schedule:

<u>Budget Acct. #</u>	<u>Expenditure Source</u>	<u>Amount</u>
1000	Certificated Salaries	\$63,234
2000	Classified Salaries	58,845
3000	Employee Benefits	14,085
4000	Books and Supplies	1,490,907
5000	Services & Other Operating Expenses	40,253
7000	Other Outgo	1,440
9770	Designated for Economic Uncertainties	-299,839
	Total:	\$1,368,925

Explanation: This Resolution reflects 2007/08 carryover, as well as adjustments to project expenditures in the categorical budget.

Approved: Wendy Benkert, Ed.D.
Assistant Superintendent of Business
County of Orange

Date: _____

By: _____

**FULLERTON SCHOOL DISTRICT
Orange County, California
TRANSFER OF FUNDS
District 22**

WHEREAS, the governing Board of the Fullerton School District has determined that transfers between expenditure classifications for the current fiscal year from sources listed in Section 42600 of the Education Code of California are as follows:

CHILD DEVELOPMENT FUND 12

<u>Budget Acct. #</u>	<u>Income Source</u>	<u>Amount</u>
1000	Certificated Salaries	\$3,000
2000	Classified Salaries	-1,760
3000	Employee Benefits	8,202
4000	Books and Supplies	-21,147
5000	Services & Other Operating Expenses	11,705
	Total:	\$ 0

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Section 42600 of the Education Code of California such funds are reflected accordingly.

Explanation: This Resolution reflects adjustments to estimated expenditures in the Child Development Fund.

Approved: Wendy Benkert, Ed.D.
Assistant Superintendent of Business
County of Orange

Date: _____

By: _____

**FULLERTON SCHOOL DISTRICT
Orange County, California
RESOLUTION FOR EXPENDITURE
District 22**

WHEREAS, the governing Board of the Fullerton School District has determined that transfers between expenditure classifications for the current fiscal year from sources listed in Section 42600 of the Education Code of California are as follows:

DEFERRED MAINTENANCE FUND 14

<u>Budget Acct. #</u>	<u>Expenditure Description</u>	Amount
4000	Books and Supplies	-\$3,000
5000	Services & Other Operating Expenses	2,389
6000	Capital Outlay	611
	Total:	<u>\$ 0</u>

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Section 42600 of the Education Code of California such funds are reflected accordingly.

Explanation: This Resolution reflects adjustments to reflect estimated expenditures in the Deferred Maintenance Fund.

Approved: Wendy Benkert, Ed.D.
Assistant Superintendent of Business
County of Orange

Date: _____

By: _____

**FULLERTON SCHOOL DISTRICT
Orange County, California
TRANSFER OF FUNDS
District 22**

WHEREAS, the governing Board of the Fullerton School District has determined that income in the amount of \$99,730 is assured to said District in excess of the amounts required to finance the total proposed budget expenditures and transfers for the current fiscal year from sources listed in Section 42602 of the Education Code of California as follows:

BUILDING FUND 21

<u>Budget Acct. #</u>	<u>Income Source</u>	<u>Amount</u>
8979	All Other Financing Sources	<u>\$99,730</u>
Total:		<u>\$99,730</u>

WHEREAS, the governing Board of the Fullerton School District can show just cause for the expenditure of such funds.

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Section 42602 of the Education Code of California such funds are to be appropriated according to the following schedule:

<u>Budget Acct. #</u>	<u>Expenditure Description</u>	<u>Amount</u>
5000	Services & Other Operating Expenses	50,000
6000	Capital Outlay	99,730
9780	Other Designations	<u>-50,000</u>
Total		<u>\$99,730</u>

Explanation: This Resolution reflects an increase to revenue for the 2008/09 GASB 34 disclosure entries for Laptop and adjustments to project estimated expenditures in the Building Fund.

Approved: Wendy Benkert, Ed.D.
Assistant Superintendent of Business
County of Orange

Date: _____

By: _____

Orange County, California
RESOLUTION FOR EXPENDITURE
District 22

WHEREAS, the governing Board of the Fullerton School District has determined that transfers between expenditure classifications for the current fiscal year from sources listed in Section 42600 of the Education Code of California are as follows:

SPECIAL RESERVE FOR CAPITAL OUTLAY PROJECTS FUND 40

<u>Budget Acct. #</u>	<u>Expenditure Description</u>	<u>Amount</u>
5000	Services & Other Operating Expenses	\$5,200
9780	Other Designations	-5,200
	Total	<u>\$ 0</u>

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Section 42600 of the Education Code of California such funds are reflected accordingly.

<p>Explanation: This Resolution reflects an increase to expenditures for services retained to evaluate the District's compliance with federal arbitrage rebate regulations.</p>
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Approved: Wendy Benkert, Ed.D.
Assistant Superintendent of Business
County of Orange

Date: _____

By: _____

CONSENT ITEM

DATE: November 18, 2008
TO: Mitch Hovey, Ed.D., District Superintendent
FROM: Gary Cardinale, Ed.D., Assistant Superintendent, Business Services
PREPARED BY: Mike Brito, Risk Management Administrator, Business Services
SUBJECT: APPROVE REJECTION OF CLAIM NUMBER 08-66781 DD - APPLICATION FOR LEAVE TO PRESENT A LATE CLAIM

Background: The parent of a student at the school filed an Application for Leave to Present a Late Claim. The original claim submitted was after the six-month time limit.

Rationale: Typically, a six-month statute of limitations is placed on claims against the District. No claim was filed during that time. The statute of limitations had expired. Despite these limitations, the claimant has filed an amended claim. The District's claims administrator, CorVel Corporation, recommends rejection of the Application for Leave to Present a Late Claim.

Funding: No impact.

Recommendation: Approve rejection of Claim Number 08-66781 DD - Application for Leave to Present a Late Claim.

GC:MB:lc

CONSENT ITEM

DATE: November 18, 2008
TO: Mitch Hovey, Ed.D., District Superintendent
FROM: Gary Cardinale, Ed.D., Assistant Superintendent, Business Services
PREPARED BY: Ron Mullins, Supervisor, Purchasing & Stores
SUBJECT: **DECLARE LISTED ITEMS AS SURPLUS NOT SUITABLE FOR SCHOOL PURPOSES AND AUTHORIZE DISTRICT STAFF TO DISPOSE OF ITEMS AS ALLOWED IN EDUCATION CODE 17546.(a)**

Background: The Transportation Department has identified two (2) vehicles: a 1978 Dodge 3/4 ton, 4-door cab truck; and a 1972 Ford, 1-ton van model E-300 as surplus property and “not suitable for school purposes.” These vehicles qualify for the South Coast Air Quality Management District’s (SCAQMD) vehicle retirement program, and they will pay \$1,000.00 for each vehicle to place these two in the vehicle retirement program.

Per Education Code Section 17546.(a). If the Governing Board, by a unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in value the sum of two thousand five hundred dollars (\$2,500), it may be sold at private sale without advertising, by any employee of the District empowered for that purpose by the Board.

Rationale: The South Coast AQMD vehicle retirement program will provide the District with the maximum sales return when compared to other surplus sales options where various percentages from the sale go to the surplus sellers.

Funding: Not applicable.

Recommendation: Declare listed items as surplus not suitable for school purposes and authorize District staff to dispose of items as allowed in Education Code 17546.(a).

GC:RM:gs

CONSENT ITEM

DATE: November 18, 2008
TO: Mitch Hovey, Ed.D., District Superintendent
FROM: Gary Cardinale, Ed.D., Assistant Superintendent, Business Services
PREPARED BY: Larry Lara, Director, Maintenance, Operations and Facility Services
SUBJECT: **AWARD CONTRACT FOR EXTERIOR PAINTING AT ORANGETHORPE AND VALENCIA PARK SCHOOLS; ALSO FULLERTON SCHOOL DISTRICT ADMINISTRATIVE COMPLEX, FSD-08-09-DM-02**

Background: In accordance with the California Contract Code, advertisement for this project was published in a newspaper of general circulation in the District, and bids were opened on November 13, 2008. Staff will provide the necessary information to the Board for approval and award as soon as available.

Rationale: Exterior painting is a component of a comprehensive Deferred Maintenance Plan. Deferred Maintenance ensures major repairs of existing District facilities are addressed in order to enhance the educational environment.

Funding: Deferred Maintenance Fund (14). The contract amount is not yet known.

Recommendation: Award contract for exterior painting at Orangethorpe and Valencia Park Schools; also Fullerton School District Administrative Complex, FSD-08-09-DM-02.

GC:LL:mm

CONSENT ITEM

DATE: November 18, 2008

TO: Mitch Hovey, Ed.D., District Superintendent

FROM: Mark Douglas, Assistant Superintendent, Personnel Services

PREPARED BY: Lourene Happoldt, Director, Student Support Services

SUBJECT: **APPROVE/RATIFY 2008/2009 MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE FULLERTON SCHOOL DISTRICT AND THE GARY CENTER FOR SCHOOL BASED COUNSELING SERVICES**

Background: The Gary Center is a nonprofit agency that provides counseling services at no cost to families in need. The District has developed this MOU with The Gary Center to provide counseling services to students within the District who otherwise would not have a resource for such program services. The Gary Center is located in La Habra and will provide counseling services at their site as well as school locations within the District.

Rationale: The Gary Center provides additional support for our families that do not have insurance to cover counseling costs. They have been an asset to the students in that they come to the school for the counseling service as well as provide counseling for the families at their center.

Funding: There is no cost to the District or the families for this service.

Recommendation: Approve/Ratify 2008/2009 Memorandum of Understanding (MOU) between the Fullerton School District and The Gary Center for School Based Counseling Services.

MD:LH:vr
Attachment

Academic Year 2008/2009

**MEMORANDUM OF UNDERSTANDING
SCHOOL BASED COUNSELING PROGRAM SERVICES**

This Memorandum of Understanding stands as evidence that the Fullerton School District and The Gary Center intend to work together toward the mutual goal of providing students and their families of the Fullerton School District with School Based Counseling Services from The Gary Center according to the State of California Board of Behavioral Science Guidelines.

INDEMNIFICATION AND INSURANCE

The Gary Center agrees to defend, indemnify and hold harmless the Fullerton School District, its Board, officers, agents, employees and volunteers from all claims including active and passive claims, losses, costs, attorney fees and expenses arising out of any liability or claim of liability for personal injury, bodily injury to persons or death, contractual liability and damage to property sustained or claimed to have been sustained arising out of the acts, errors, omissions, or negligence of The Gary Center, its subcontractors or those of any of its officers, agents, employees, whether authorized by the MOU or not, Fullerton School District assumes no responsibility for any property placed on the premises. The Gary Center further agrees to waive all rights of subrogation against the Fullerton School District. The preceding provisions do not apply to any damages or losses caused by the sole negligence or willful misconduct of the Fullerton School District or any of its officers, agents or employees.

The Gary Center covenants and agrees to acquire and maintain, during the term of this MOU policies of insurance as follows:

- General Liability: \$1, 000, 000 minimum limit per occurrence
\$3, 000, 000 minimum general aggregate
- Automobile Liability: \$1, 000, 000 minimum per occurrence
- Workers' Compensation: Statutory Limits
\$1, 000, 000 minimum Employers' Liability
limit

The Gary Center shall provide to the District evidence of the required insurance by issuance of a Certificate of Insurance at least 5 days prior to the beginning of the term of the MOU.

The Fullerton School District, its Board and its officers, agents and employees shall be named an Additional Insured, by separate endorsement, to The Gary Center's General Liability and Automobile Liability policies. Any insurance maintained by The Gary Center shall be primary and any insurance of self-insurance maintained by the Fullerton School District shall be excess and non-contributing.

EMPLOYEE/VOLUNTEER SCREENING

The Gary Center also acknowledges that all staff and volunteers are appropriately screened and approved through the Department of Justice Life Scan protocol. Both agencies agree to this collaboration and agree to continue to work toward achieving the following:

- Ethical sharing of client information and effective coordination of services between the two agencies to best serve the students of the Fullerton School District and their families;
- Coordinating services to assist students, school personnel and The Gary Center in providing counseling services;
- Providing technical assistance training in delivery of services as needed.

Fullerton School District

The Gary Center

Name: _____

Name: _____

Title _____

Title: _____

Date: _____

Date: _____

CONSENT ITEM

DATE: November 18, 2008
TO: Mitch Hovey, Ed.D., District Superintendent
FROM: Kathleen Carroll, Director, Classified Personnel Services
SUBJECT: APPROVE/RATIFY CLASSIFIED PERSONNEL REPORT

Background: The Classified Personnel Report reflects changes in employee status and was approved by the Personnel Commission at its meeting on November 6, 2008.

Rationale: The reports are submitted to the Board of Trustees for approval on a monthly basis.

Funding: Personnel action documents reflect budget numbers that are forwarded to the Business Services division.

Recommendation: Approve/Ratify Classified Personnel Report.

KC:ph
Attachment

FULLERTON SCHOOL DISTRICT CLASSIFIED PERSONNEL REPORT
PRESENTED TO THE PERSONNEL COMMISSION: 11/6/2008
PRESENTED TO THE BOARD OF TRUSTEES: 11/18/2008

First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Range
Dolores	Castorena	Playground Sup./sub	Add worksite - Ladera Vista	10/16/08	17		100	B11/1
Delores	Castorena	Playground Sup./sub	Change first name from Santos	10/01/08	24		100	B11/1
Gabriella A.	Eyre	School Office Manager	Change last name from Arias	08/01/08	21	8.00	403	B25/6
Rebecca	Hall	Playground Sup.	Change to regular status	09/18/08	26	1.00	304	B11/1
Denise	Mercado	Playground Sup.	Change to regular status	10/01/08	13	2.0/wk	100	B11/1
Cresencea	Cota-Reyes	Playground Sup./sub	Change to substitute status	10/13/08	28		100	B11/1
Virginia	Flores-Viveros	Playground Sup./sub	Change to substitute status	08/28/08	27		100	B11/1
Judith	Needham	Playground Sup./sub	Change to substitute status	08/28/08	27		100	B11/1
Concepcion	Perez	Playground Sup.	Decrease hours	09/28/08	30	4.9/wk	100	B11/1
Prahba	Sorathia	Playground Sup.	Decrease hours	09/28/08	30	5.4/wk	100	B11/1
Elissa	Sanchez	School Office Manager	Extend working out of class to 10/27/08	09/18/08	26	8.00	403	B25/1
Vicki	Hernandez	Food Serv. Asst. III	Extra summer work	08/11/08	90	8.00	606	B16/6
Raquel	Bingham	Instr. Asst./Reg.	Extra summer work	08/18/08	11	3.50	81	B11/6
Irma	Edmunds	Instr. Asst./Reg.	Extra summer work	08/19/08	12	3.50	343	B11/6
Maricela	Aguilar Navarro	Instr. Asst./BB	Hire probationary status	10/23/08	60	18.0/wk	329	B14/1
Noelia	Cuanalo	Instr. Asst./BB	Hire probationary status	10/27/08	25	17.5/wk	392	B14/1
Catalina	Hurtado	Instr. Asst./BB	Hire probationary status	10/23/08	28	17.5/wk	310	B14/1
Karina	Requeno	Instr. Asst./BB	Hire probationary status	10/21/08	19	12.0/wk	304	B14/1
Joanna	Barraza	Instr. Asst./Rec.	Hire probationary status	10/27/08	60	16.25/wk	29	B11/1
David	Ben, Jr.	Instr. Asst./Rec.	Hire probationary status	10/20/08	60	19.5/wk	329	B11/1
Khanh 'Scott'	Dinh	Instr. Asst./Rec.	Hire probationary status	10/23/08	60	19.5/wk	85	B11/1
Danielle	Dorse	Instr. Asst./Rec.	Hire probationary status	10/27/08	60	19.5/wk	85	B11/1
Lori	Grant	Instr. Asst./Rec.	Hire probationary status	11/03/08	60	19.5/wk	85	B11/1
Trisha	McCormick	Instr. Asst./Rec.	Hire probationary status	10/27/08	21	18.0/wk	212/302/304	B11/1
Kimberly	Moore	Instr. Asst./Rec.	Hire probationary status	10/24/08	60	19.5/wk	85	B11/1
Emmanuel	Moran	Instr. Asst./Rec.	Hire probationary status	10/21/08	60	19.5/wk	85	B11/1
Evelyn	Pena	Instr. Asst./Rec.	Hire probationary status	10/27/08	60	19.5/wk	85	B11/1
Kristine	Sterris	Instr. Asst./Rec.	Hire probationary status	10/20/08	60	19.5/wk	85	B11/1
Allene	Swan	Instr. Asst./Rec.	Hire probationary status	11/03/08	60	19.5/wk	85	B11/1
Jaime	Valladares	Instr. Asst./Rec.	Hire probationary status	11/03/08	60	19.5/wk	85	B11/1
Zinna	Voong	Instr. Asst./Rec.	Hire probationary status	10/21/08	60	19.5/wk	85	B11/1
Joel	Chavez	Instr. Asst./Reg.	Hire probationary status	10/22/08	21	3.80	304	B11/1
Rosa	Dobies	Instr. Asst./Reg.	Hire probationary status	10/01/08	11	9.0/wk	302	B11/1
Marla	Dorsey	Instr. Asst./Reg.	Hire probationary status	10/13/08	11	8.0/wk	302	B11/1
Diana	Lee	Instr. Asst./Reg.	Hire probationary status	10/13/08	11	8.0/wk	302	B11/1
Jessica	Loncaric	Instr. Asst./Reg.	Hire probationary status	10/30/08	12	17.5/wk	310	B11/1
Geetha	Mada	Instr. Asst./Reg.	Hire probationary status	10/29/08	60	17.5/wk	85	B11/1

FULLERTON SCHOOL DISTRICT CLASSIFIED PERSONNEL REPORT
PRESENTED TO THE PERSONNEL COMMISSION: 11/6/2008
PRESENTED TO THE BOARD OF TRUSTEES: 11/18/2008

First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Range
Jaclyn	Fertal	Instr. Asst./SE II B	Hire probationary status	10/14/08	26	3.80	248	B14/1
Tania	Sauceda	Secretary	Hire probationary status	11/03/08	55	8.00	401	B21/4
Katherine	Kim	Playground Sup.	Hire regular status	10/27/08	30	1.00	100	B11/1
Patricia	Small	Playground Sup.	Hire regular status	09/26/08	30	1.00	100	B11/1
Jennifer	Draney	AVID Tutor	Hire regular status (exempt position)	11/03/08	20	6.0/wk	117	\$10/hr
Tiffany	Eshraghian	AVID Tutor	Hire regular status (exempt position)	10/14/08	20	6.0/wk	117	\$10/hr
Carolyna	Espinoza	AVID Tutor	Hire regular status (exempt position)	10/14/08	20	6.0/wk	117	\$10/hr
Maribel	Barragan	After School Site Lead/sub	Hire substitute status	10/17/08	60		999	B18/1
Jennifer	de Gala	Clerical Asst. I	Hire substitute status	10/08/08	99		999	B17/1
Nancy	Leone	Clerical Asst. I/sub	Hire substitute status	09/30/08	99		999	B17/1
Mary Ellen	Rivera	Clerical Asst. I/sub	Hire substitute status	10/10/08	99		999	B17/1
Mariela	Whittington	Clerical Asst. I/sub	Hire substitute status	10/06/08	99		999	B17/1
Carlos	Amezquita	Custodian I/sub	Hire substitute status	11/03/08	53		542	B17/1
Alfredo	Contreras	Custodian I/sub	Hire substitute status	10/20/08	53		542	B17/1
Razo Jaime	Felix	Custodian I/sub	Hire substitute status	10/16/08	53		542	B17/1
Julio	Manzo Vargas	Custodian I/sub	Hire substitute status	10/13/08	53		542	B17/1
Luis	Navarro	Custodian I/sub	Hire substitute status	10/20/08	53		542	B17/1
Julio	Ornelas Beltran	Custodian I/sub	Hire substitute status	10/20/08	53		542	B17/1
Jose	Villagrana	Custodian I/sub	Hire substitute status	10/23/08	53		542	B17/1
Jose	Villagrana Castaneda	Custodian I/sub	Hire substitute status	10/23/08	53		542	B17/1
Josefina	Chavez de Hernandez	Food Serv. Asst. I/sub	Hire substitute status	10/13/08	90		606	B08/1
Graciela	Franco	Food Serv. Asst. I/sub	Hire substitute status	10/30/08	90		606	B08/1
Maria E.	Garcia	Food Serv. Asst. I/sub	Hire substitute status	10/01/08	90		606	B08/1
Silvia	Rosa	Instr. Asst./BB/sub	Hire substitute status	10/24/08	60		999	B14/1
Jesse	Martindale	Instr. Asst./Rec./sub	Hire substitute status	09/22/08	60		999	B11/1
Carmen	Karibian	Playground Sup./sub	Hire substitute status	10/21/08	26		97	B11/1
Bertha	Ledezma	Playground Sup./sub	Hire substitute status	10/20/08	28		100	B11/1
Tina	Maldonado	Playground Sup./sub	Hire substitute status	10/13/08	26		97	B11/1
Jennifer	Serna	Playground Sup./sub	Hire substitute status	10/30/08	21		100	B11/1
Carol	Tuhoy	School Office Manager/sub	Hire substitute status	12/20/08	99		999	B25/6
Edith	Hoffman	Playground Sup.	Increase hours	09/28/08	30	7.1/wk	100	B11/1
Lorena	Luna	Playground Sup.	Increase hours	09/28/08	30	6.1/wk	100	B11/1
Carole	Smiley	Playground Sup.	Increase hours	09/28/08	30	5.4/wk	100	B11/1
Florence	Deveney	Playground Sup.	Increase hours from .8/day	09/18/08	26	1.00	101	B11/1
Rosa	Galvan	Playground Sup.	Increase hours from 1.2/day	11/03/08	19	2.00	100	B11/1
Sabrina	Suarez	Clerical Asst. II/BB	Increase hours from 3.75/day	10/27/08	55	7.75	224/355/304	B20/5
Theresa	Cauley	Instr. Asst./SE I	Increase hours from 3.80/day	10/16/08	30	6.00	242	B14/6

FULLERTON SCHOOL DISTRICT CLASSIFIED PERSONNEL REPORT
PRESENTED TO THE PERSONNEL COMMISSION: 11/6/2008
PRESENTED TO THE BOARD OF TRUSTEES: 11/18/2008

First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Range
Rebecca	Vertson	Instr. Asst./SE I	Increase hours from 5.0/day	08/27/08	16	6.00	242	B14/3
Charles	Bailey	Instr. Asst./SE I	Increase hours from 6.0/day	08/27/08	23	6.50	202	B14/3
Elaine	Fernandez	After School Site Lead	Leave of absence 10/27/08 - 4/27/09	10/27/08	60	20.0/wk		B18/4
Suwen	Su	Director of Business Svcs.	Longevity increase to 2%	11/01/08	50	8.00		M26/3
Ronald	Mullins	Sup. Purchasing & Stores	Longevity increase to 3%	10/01/08	50	8.00	531	M13/3
Debra	Fry	Payroll Coordinator	Longevity increase to 6%	10/01/08	50	8.00	530	B07/3
Donna	Schnars	Executive Secretary	Longevity increase to 8%	10/01/08	57	8.00	526	M08/3
Jeanne	Maisenbach	School Office Manager	Promotion from Clerical Asst. II	12/15/08	18	8.00	403	B25/4
Beci	Weed	Tech. Support Spec. II	Promotion from Sr. Secretary	10/27/08	59	8.00	400	B28/5
Paul	Hohberg	System Administrator	Reclassification from Tech. Support III	10/03/08	59	8.00	309	B34/5
Jessica	Lopez	Instr. Asst./BB	Reinstatement	11/03/08	22	18.75/wk	318	B14/6
Alberti	Paz	Instr. Asst./Rec.	Reinstatement	10/28/08	60	16.25/wk	329	B11/3
Aaron	Storey	Tech. Support Spec. III	Related class transfer	10/03/08	59	8.00	409	B32/6
Alicia	Gordon	Instr. Asst./SE II A	Related class transfer/add 2% med.stip.	09/22/08	29	6.00	121	B14/6
Patricia	Brambila	Instr. Asst./SE II A	Related class transfer/add 6% med.stip.	10/14/08	29	5.00	121	B14/1
Julie	Molina	Instr. Asst./SE II A	Related class transfer/add 6% med.stip.	09/22/08	29	6.00	121	B14/6
Yvonne	Carlos	Instr. Asst./SE I	Related class transfer/remove 6% med.stip.	08/27/08	17	6.00	242	B14/6
Theresa	Cauley	Instr. Asst./SE I	Related class transfer/remove 6% med.stip.	10/16/08	30	6.00	242	B14/6
Mariana	Pharris	Instr. Asst./SE I	Related class transfer/remove 6% med.stip.	08/27/08	20	6.00	121	B14/6
Robert	Quintana	Playground Sup./sub	Remove classification	10/01/08	28		100	B11/1
Pallavi	Patel	Playground Sup./sub	Remove Fisler worksite	08/28/08	30		100	B11/1
Joffrette	Hernandez	Instr. Asst./SE I	Remove leave of absence	10/20/08	22	6.00		B14/6
Patricia	Padilla	Clerical Asst. II/BB	Remove working out of classification	10/27/08	57	8.00	526	B20/6
Maribel	Barragan	After School Site Lead	Resignation	10/17/08	60	22.0/wk	329	B18/2
Wendy	Myrick	Bus Driver	Resignation	11/18/08	56	29.6/wk	565/566	B21/6
Maria Estela	Perez	Clerical Asst. II/BB	Resignation	10/07/08	60			B24/5
John	Ochoa	Custodian I	Resignation	11/04/08	22	8.00	542	B17/6
Silvia	Rosa	Instr. Asst./BB	Resignation	10/24/08	60	19.5/wk	85	B14/6
Jesse	Martindale	Instr. Asst./Rec.	Resignation	09/22/08	60	19.75/wk	329	B11/2
Lucy	Samarripas	Instr. Asst./SE I	Resignation	12/19/08	21	6.00	242	B14/6
Cerjio	Navarette	Custodian II	Resignation /orig. stat doument amended	10/14/08	24	8.00	542	B24/6
Masiel	Felix	Instr. Asst./Rec.	Resignation on probation	10/17/08	85	19.5/wk	85	B11/1
Kelly	King	Instr. Asst./Rec./sub	Separation - no longer available	10/08/08	60		999	B11/1
Jennifer	Campbell	Instr. Asst./Reg./sub	Separation - no longer available	10/01/08	60			B11/1
Felicia	Carrillo	Instr. Asst./Reg./sub	Separation - no longer available	10/01/08	60			B11/1
Martha	Marvin	Instr. Asst./SE/sub	Separation - no longer available	11/03/08	99		999	B14/1
Mary	Latumeten	Playground Sup.	Separation - no longer available	08/28/08	28	9.5/wk	100	B11/1

FULLERTON SCHOOL DISTRICT CLASSIFIED PERSONNEL REPORT
PRESENTED TO THE PERSONNEL COMMISSION: 11/6/2008
PRESENTED TO THE BOARD OF TRUSTEES: 11/18/2008

First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Range
Manuel	Gonzalez	Playground Sup./sub	Separation - no longer available	10/07/08	15		100	B11/1
Agustina	Montero	Playground Sup./sub	Separation - no longer available	10/01/08	24		100	B11/1
Carol	Tuohy	School Office Manager	Service retirement	12/20/08	18	8.00	403	B25/6
Dorothy	Ruhnke	School Office Manager	Service retirement (amended from resign.)	10/11/08	26	8.00	403	B25/6
Shellie	Brown-Sanchez	Account Clerk II	Step raise	10/01/08	50	8.00		B25/5
Melissa	Valencia	Account Clerk II	Step raise	10/01/08	50	8.00		B24/4
Maria	Hill	Account Clerk III	Step raise	11/01/08	50	8.00		B28/5
Monique	Bosse	After School Site Lead	Step raise	11/01/08	60	8.00		B18/6
Joni	David	After School Site Lead	Step raise	10/01/08	60	8.00		B18/5
Mayra	Zavala	After School Site Lead	Step raise	10/01/08	60	20.0/wk		B18/6
Alberto	Barragan	Bus Driver	Step raise	10/01/08	56	25.0/wk		B21/3
Yvonne	Esqueda	Bus Driver	Step raise	11/01/08	56	28.7/wk		B21/6
Marleen	Acosta	Clerical Asst. II/BB	Step raise	11/01/08	20	8.00		B20/5
Eduardo	Gonzalez	Food Production Coord.	Step raise	11/01/08	90	8.00		B36/4
Tai	Mak	Food Serv. Asst. I	Step raise	10/01/08	90	2.00		B08/4
Francisca	Ramirez	Food Serv. Asst. I	Step raise	10/01/08	90	1.00		B08/2
Patricia	Brambila	Instr. Asst. II A	Step raise	11/01/08	29	5.00		B14/2
Ian	Serrano Ortiz	Instr. Asst./BB	Step raise	11/01/08	60	19.75/wk		B14/2
Young	Paik	Instr. Asst./BBK	Step raise	10/01/08	13	12.0/wk		B14/2
Amruta	Bhatt	Instr. Asst./Rec.	Step raise	11/01/08	60	19.75/wk		B11/2
Maggie	Funes	Instr. Asst./Rec.	Step raise	11/01/08	30	15.8/wk		B11/3
Louise	McKay	Instr. Asst./Rec.	Step raise	11/01/08	11	18.75/wk		B11/2
Alma	Navarro	Instr. Asst./Rec.	Step raise	11/01/08	60	10.0/wk		B11/4
Ryan	Victoria	Instr. Asst./Rec.	Step raise	11/01/08	60	19.75/wk		B11/2
Esther	Oh	Instr. Asst./Reg.	Step raise	11/01/08	21	14.0/wk		B11/2
April	Skinner	Instr. Asst./Reg.	Step raise	10/01/08	22	3.50		B11/6
Margaret	Dann	Instr. Asst./SE I	Step raise	10/01/08	22	3.80		B14/3
Ashley	Gross	Instr. Asst./SE I	Step raise	10/01/08	20	6.00		B14/4
Amanda	Mendiola	Instr. Asst./SE I	Step raise	11/01/08	15	3.00		B14/2
Chantal	Rivera	Instr. Asst./SE I	Step raise	11/01/08	13	4.00		B14/2
Nasser	Salame	Instr. Asst./SE I	Step raise	11/01/08	16	6.00		B14/2
Charlotte	Preultz	Instr. Asst./SE II B	Step raise	11/01/08	12	5.00		B14/3
Naidene	Warren	Personnel Tech. II	Step raise	11/01/08	58	8.00		B28/6
Adam	Bovie	Program Support Spec.	Step raise	10/01/08	59	25.0/wk		B28/2
Maria	Soberanis	Secretary	Step raise	11/01/08	54	8.00		B21/4
Judith	Porter-Holliday	Clerical Asst. II	Temporary transfer	10/01/08	57	8.00	526	B19/6
Judith	Porter-Holliday	Clerical Asst. II	Temporary transfer	10/27/08	15	8.00	403/304	B19/6

FULLERTON SCHOOL DISTRICT CLASSIFIED PERSONNEL REPORT
PRESENTED TO THE PERSONNEL COMMISSION: 11/6/2008
PRESENTED TO THE BOARD OF TRUSTEES: 11/18/2008

First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Range
John	Albrecht	Custodian I/sub	Terminate - no longer available	10/15/08	53		542	B17/1
Eliseo	Garcia	Custodian I/sub	Terminate - no longer available	10/15/08	53		542	B17/1
David	Lanz	Custodian I/sub	Terminate - no longer available	10/15/08	53		542	B17/1
Alis	Garcia	Playground Sup./sub	Terminate - TB test expired	10/09/08	21		100	B11/1
Teresa	Perkins	Playground Sup.	Termination - no longer available	10/23/08	30	1.00	100	B11/1
Rachel	Skaggs	Instr. Asst./Rec.	Termination on probation	10/09/08	60	19.5/wk	85	B11/1
Penny	Cullinan	Clerical Asst. II	Transfer from Acacia/Fern to Laguna Rd.	12/15/08	18	8.00	403/094	B19/6
Asha	Ghai	Instr. Asst./Rec.	Transfer from ASP: Fern Dr. to Fisler	10/20/08	60	19.5/wk	85	B11/1
Andrea	Elias	Instr. Asst./Rec.	Transfer from ASP: R.H. to Fisler	10/20/08	60	19.5/wk	85	B11/1
Adao	Garcia	Custodian I	Transfer from Fisler to M & O	08/27/08	53	3.75	542	B17/2
Bruce	Heckel	Custodian I	Transfer from Food Services to Nicolas	10/15/08	20	3.75	542	B17/6
Sandra	Dimick	School Office Manager	Transfer from Golden Hill to Rolling Hills	10/27/08	26	8.00	403	B25/6
Jose	Saldana	Custodian I	Transfer from Nicolas to Food Services	10/15/08	90	3.75	606	B17/3
Lilian	Barragan	Instr. Asst./BB	Transfer from Pre-K: V.P. to Woodcrest	09/10/08	29	17.5/wk	318	B14/6
Joffrette	Hernandez	Instr. Asst./SE I	Unpaid leave of absence	09/29/08	22	6.00		B14/6
Isabel	Romero	Food Serv. Asst. I	Voluntary reduction of hours	10/02/08	90	3.00	606	B08/6
Angela	Naranjo	Instr. Asst./Rec.	Voluntary reduction of hours	09/18/08	60	18.75/wk	329	B11/5
Nicole	VanOver	Instr. Asst./Rec.	Voluntary reduction of hours	09/08/08	60	18.75/wk	329	B11/3
Alice	Wang	Account Clerk II	Working out of classification	07/01/08	90	8.00	606	B24/5
Ricardo	Escobar	After School Site Lead	Working out of classification	10/27/08	60	20.0/wk		B18/3
Jennifer	Fowler	After School Site Lead	Working out of classification	10/20/08	60	22.0/wk		B18/1
Adao	Garcia	Custodian II	Working out of classification	09/24/08	10	8.00	542	B24/1
Arturo	Perez	Glazier/Painter	Working out of classification	10/06/08	53	8.00		B30/4
Rachel	Corral	School Office Manager	Working out of classification	10/27/08	15	8.00	403	B25/5
Gumercindo	Martinez	Sprinkler Repairer	Working out of classification	09/02/08	53	8.00		B30/1
Louise	McKay	Ed. Media Asst.	Working out of classification (amend date)	08/26/08	11	3.75	402/302	B19/1
David	Struble	Whse. Coord.	Working out of classification to 10/17/08	10/20/08	50	8.00		B30/3

CONSENT ITEM

DATE: November 18, 2008
TO: Mitch Hovey, Ed.D., District Superintendent
FROM: Gary Cardinale, Ed.D., Assistant Superintendent, Business Services
PREPARED BY: Suwen Su, Director, Business Services
SUBJECT: APPROVE/RATIFY WARRANT NUMBERED 1082 FOR THE 2008/2009 SCHOOL YEAR IN THE AMOUNT OF \$106,853.21

Background: Board approval is requested for warrant numbered 1082 for the 2008/2009 school year. The total amount presented for approval is \$106,853.21.

Board action is required per Board Policy 3000(b), Roles of Board of Trustees.

01	General Fund	<u>\$106,853.21</u>
	Total	\$106,853.21

Rationale: Warrants are used by school districts as payments for goods and services.

Funding: Funding is taken from District 48 General Fund 01.

Recommendation: Approve/Ratify warrant numbered 1082 for the 2008/2009 school year in the amount of \$106,853.21.

GC:SS:sf

ACTION ITEM

DATE: November 18, 2008

TO: Board of Trustees

FROM: Mitch Hovey, Ed.D., District Superintendent

PREPARED BY: Kathy Ikola, Assistant to the Superintendent

SUBJECT: APPROVE REVISED BOARD BYLAW AND APPENDIX 9270, CONFLICT OF INTEREST

Background: The Political Reform Act requires every local government agency to review its Conflict of Interest Code biennially and to submit a notice to its code reviewing body, the Board of Supervisors, that specifies if the code is accurate or if the code needs to be amended.

Upon review of the Fullerton School District's Conflict of Interest Code, Board Bylaw 9270 and its appendix listing the designated positions/disclosure categories, it was noted that it was time to revise this bylaw and appendix to reflect current laws and practice.

At the November 4, 2008 Board Meeting, an Administrative Report was presented that afforded Board members the opportunity to ask questions, receive clarification and propose revisions to this revised Board Bylaw 9270 and its appendix. Input was received and questions were clarified in preparation for the second reading and approval by the Board of Trustees for this revised Board Bylaw 9270 and its appendix.

Following approval, this revised Board Bylaw 9270 and its appendix must be submitted to the Board of Supervisors by December 30, 2008 for final approval by the code reviewing body.

Rationale: Maintaining orderly educational and administrative processes helps to ensure that school site and District facilities remain safe and secure environments for students and staff alike, as well as promotes our motto, "*Great Schools – Successful Kids.*" Updating this Board Bylaw allows for the proper procedures for reporting conflict of interest to be in place for the Fullerton School District.

Funding: Not applicable.

Recommendation: Approve revised Board Bylaw and Appendix 9270, Conflict of Interest.

MH:ki
Attachments

FULLERTON SCHOOL DISTRICT

BYLAWS OF THE BOARD

Bylaw No.: 9270

Conflict of Interest - Page 1

Board Adopted:

Incompatible Activities

Fullerton School District Board of Trustees shall not engage in any employment or activity, which is inconsistent with, incompatible with, in conflict with or inimical to the Board member's duties as an officer of the District. (Government Code 1126)

Conflict of Interest Code

The District's Conflict of Interest Code shall be comprised of the terms of 2CCR 18730 and any amendments to it adopted by the Fair Practices Commission, together with a District attachment specifying designated positions and the specific types of disclosure statements required for each position.

Upon direction by the code reviewing body, the Board shall review the District's Conflict of Interest Code in even-numbered years. If no change in the code is required, the District shall submit by October 1 a written statement to that effect to the code reviewing body. If a change in the code is necessitated by changed circumstances, the District shall submit an amended code to the code reviewing body. (Government Code 87306.5)

When a change in the District's Conflict of Interest Code is necessitated by changed circumstances, such as the creation of new designated positions, amendments or revisions, the changed code shall be submitted to the code reviewing body within 90 days. (Government Code 87306)

When reviewing and preparing Conflict of Interest Codes, the District shall provide officers, employees, consultants and members of the community adequate notice and a fair opportunity to present their views. (Government Code 87311)

If a Board member or designated employee determines that he/she has a financial interest in a decision, as described in Government Code 87103, this determination shall be disclosed. The member shall be disqualified from voting unless his/her participation is legally required. (2 CCR 18700)

Statements of economic interests submitted to the District by designated employees in accordance with the Conflict of Interest Code shall be available for public inspection and reproduction. (Government Code 81008)

Financial Interest

Board members and designated employees shall not be financially interested in any contract made by the Board or in any contract they make in their capacity as Board members or designated employees. (Government Code 1090)

A Board member shall not be considered to be financially interested in a contract if his/her interest includes, but is not limited to, any of the following: (Government Code 1091.5).

1. That of an officer who is being reimbursed for his/her actual and necessary expenses incurred in the performance of an official duty.

FULLERTON SCHOOL DISTRICT

BYLAWS OF THE BOARD

Bylaw No.: 9270

Conflict of Interest - Page 2

Board Adopted:

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2. That of a recipient of public services generally provided by the public body or board of which he/she is a member, on the same terms and conditions as if he or she were not a member of the board.
 3. That of a landlord or tenant of the contracting party if such contracting party is the federal government or any federal department or agency, this State or an adjoining state, any department or agency of this State or an adjoining state, any county or city of this State or an adjoining state, or any public corporation or special, judicial or other public district of this State or an adjoining state unless the subject matter of such contract is the property in which such officer or employee has such interest as landlord or tenant in which even his/her interest shall be deemed a remote interest within the meaning of, and subject to, the provisions of Government Code 1091.
 4. That of a spouse of an officer or employee of the District if his/her spouse's employment or office holding has existed for at least one year prior to his/her election or appointment.
 5. That of a non-salaried member of a nonprofit corporation, provided that such interest is disclosed to the Board at the time of the first consideration of the contract, and provided further that such interest is noted in its official records.
 6. That of a non-compensated officer of a nonprofit, tax-exempt corporation which, as one of its primary purposes, supports the functions of the nonprofit board or to which the School Board has a legal obligation to give particular consideration, and provided further that such interest is noted in its official records.
 7. That of a person receiving salary, per diem, or reimbursement for expenses from a governmental entity, unless the contract directly involves the department of the government entity that employs the officer or employee, provided that such interest is disclosed to the Board at the time of consideration of the contract, and provided further that such interest is noted in its official records.
 8. That of an attorney of the contracting party or that of an owner, officer, employee or agent of a firm which renders, or has rendered, service to the contracting party in the capacity of stockbroker, insurance agent, insurance broker, real estate agent, or real estate broker, if these individuals have not received and will not receive remuneration, consideration, or a commission as a result of the contract and if these individuals have an ownership interest of less than 10 percent in the law practice or firm, stock brokerage firm, insurance firm or real estate firm.

In addition, a Board member or employee shall not be deemed to be interested in a contract made pursuant to competitive bidding under a procedure established by law if his/her sole interest is that of an officer, director, or employee of a bank or savings and loan association with which a party to the contract has the relationship of borrower or depositor, debtor or creditor. (Government Code 1091.5)

A Board member shall not be deemed to be financially interested in a contract if he/she has only a remote interest in the contract and if the remote interest is disclosed during a Board meeting noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member to enter into the contract. Remote interests are specified in Government Code 1091(b); they include, but are not limited to, the interest of a parent in the earnings of his/her minor child. (Government Code 1091)

FULLERTON SCHOOL DISTRICT

BYLAWS OF THE BOARD

Bylaw No.: 9270

Conflict of Interest - Page 3

Board Adopted:

A Board member may enter into a contract if the rule of necessity or legally required participation applies as defined in Government Code 87101.

Even if there is no prohibited or remote interest, a Board member shall abstain from voting on personnel matters that uniquely affect a relative of the Board member. A Board member may vote, however, on collective bargaining agreements and personnel matters that affect a class of employees to which the relative belongs. "Relative" means an adult who is related to the person by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree. (Education Code 35107)

A relationship within the third degree includes the individual's parents, grandparents and great-grandparents, children, grandchildren and great-grandchildren, brothers, sisters, aunts and uncles, nieces and nephews, and the similar family of the individual's spouse unless the individual is widowed or divorced.

Disqualification for Board Members Who Manage Public Investments

A Board member who manages public investments pursuant to Government Code 87200 and who has a financial interest in a decision shall, upon identifying a conflict or potential conflict of interest and immediately prior to the consideration of the matter, do all of the following:

1. Publicly identify the financial interest that gives rise to the conflict or potential conflict of interest in detail sufficient to be understood by the public, except that disclosure of the exact street address of a residence is not required. (Government Code 87105)
2. Recuse himself/herself from discussing and voting on the matter, or otherwise acting in violation of Government Code 87100. This Board member shall not be counted toward achieving a quorum while the item is discussed. (Government Code 87105; 2 CCR 18702.5)
3. Leave the room until after the discussion, vote and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters. (Government Code 87105)

If the item is on the consent calendar, the Board member must recuse himself/herself from discussing or voting on that matter, but the Board member is not required to leave the room during the consent calendar. (2 CCR 18702.5)

The Board member may speak on the issue during the time that the general public speaks on the issue. The Board member shall recuse himself/herself from voting on the matter and leave the dais to speak from the same area as members of the public. He/she may listen to the public discussion of the matter with members of the public. (Government Code 87105; 2 CCR 18702.5)

If the Board's decision is made during closed session, the public identification may be made orally during the open session before the Board goes into closed session and shall be limited to a declaration that his/her recusal is because of a conflict of interest pursuant to Government Code 87100. The Board member shall not be present when the decision is considered in closed session or knowingly obtain or review a recording or any other non-public information regarding the Board's decision. (2 CCR 18702.5)

FULLERTON SCHOOL DISTRICT

BYLAWS OF THE BOARD

Bylaw No.: 9270

Conflict of Interest - Page 4

Board Adopted:

Gifts

Board members and designated employees may accept gifts only under the conditions and limitations specified in Government Code 89503 and 2 CCR 18730.

The limitations on gifts do not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. (Government Code 89503)

Gifts of travel and related lodging and subsistence shall be subject to the prevailing gift limitation except as described in Government Code 89506.

A gift of travel does not include travel provided by the District for Board members and designated employees. (Government Code 89506)

Honoraria

Board members and designated employees shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private gathering, in accordance with law. (Government Code 89501, 89502)

The term honorarium does not include: (Government Code 89501)

1. Earned income for personal services customarily provided in connection with a bona fide business, trade or profession unless the sole or predominant activity of the business, trade or profession is making speeches.
2. Any honorarium which is not used and, within 30 days after receipt, is either returned to the donor or delivered to the District for donation into the general fund without being claimed as a deduction from income for tax purposes.

** See Appendix #9270 for Designated Positions/Disclosure Categories

Legal Reference:	Education Code 1006 35107 35320-35240 35233 35239	Qualifications for holding office School district employees Corrupt practices Prohibitions applicable to members of governing boards Compensation for board members in districts under 70 ADA
	Government Code 1090-1098 1125-1129 81000-91015 82011 82019 82028 82030	Prohibitions applicable to specified officers Incompatible activities Political Reform Act of 1974, especially: Code reviewing body Definition of designated employee Definition of gifts Definition of income

FULLERTON SCHOOL DISTRICT

BYLAWS OF THE BOARD

Appendix No.: **9270**

Conflict of Interest - Page 1

Board Adopted:

Designated Positions/Disclosure Categories

It has been determined that persons occupying the following positions manage public investments and shall file a full statement of economic interests pursuant to Government Code 87200:

Members of the Board of Trustees
Superintendent

Category 1

Designated persons in this category must report:

- a. Interests in real property located entirely or partly within District boundaries, or within two miles of District boundaries or of any land owned or used by the District. Such interests include any leasehold, beneficial or ownership interest or option to acquire such interest in real property.
- b. Investments or business positions in or income from sources which:
 - (1) Are engaged in the acquisition or disposal of real property within the District.
 - (2) Are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the District, or
 - (3) Manufacture or sell supplies, books, machinery, or equipment of the type used by the District.

Persons occupying the following positions are designated employees in ***Category 1***:

Assistant Superintendent of Business Services
Assistant Superintendent of Educational Services
Assistant Superintendent of Personnel Services
Supervisor of Purchasing and Stores

Category 2

Designated persons in this category must report investments or business positions in or income from sources which:

- a. Are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs, or
- b. Manufacture or sell supplies, books, machinery or equipment of the type used by the department, which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.

Persons occupying the following positions are designated employees in ***Category 2***:

Directors
Principals
Assistant Principals
Coordinators
Program Specialists
Supervisors

FULLERTON SCHOOL DISTRICT

BYLAWS OF THE BOARD

Appendix No.: 9270

Conflict of Interest - Page 2

Board Adopted:

Category 3

Consultants in this category are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent's or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contact with the District, makes a governmental decision whether to: (2 CCR 18701)

- a. Approve a rate, rule or regulation.
- b. Adopt or enforce a law.
- c. Issue, deny, suspend or revoke a permit, license, application, certificate, approval, order or similar authorization or entitlement.
- d. Authorize the District to enter into, modify or renew a contract that requires District approval.
- e. Grant District approval to a contract or contract specifications, which require District approval and in which the District is a party.
- f. Grant District approval to a plan, design, report, study or similar item.
- g. Adopt or grant District approval of District policies, standards or guidelines.

A consultant is also an individual who, pursuant to a contract with the District, serves in a staff capacity with the District and in that capacity participates in making a governmental decision as defined in 2 CCR 18702.2 or performs the same or substantially all the same duties for the District that would otherwise be performed by an individual holding a position specified in the District's Conflict of Interest Code. (2 CCR 18701)