

Fullerton School District
1401 W. Valencia Drive
Fullerton, California 92833

REGULAR MEETING OF THE BOARD OF TRUSTEES
NOTICE TO THE PUBLIC

REGULAR BOARD MEETINGS OF THE BOARD OF TRUSTEES are held in the District Administration Building Board Room, unless otherwise noted, at 5:00 p.m. with closed session, 6:00 p.m. open session. Board meetings are scheduled once during the months of January, February, March, April, May, July, August, October, and November, and twice during the months of June, September, and December. The Regular Board agenda is posted a minimum of 72 hours prior to the meeting, and a Special Board meeting agenda is posted a minimum of 24 hours prior to the meeting.

AGENDA ITEMS – Per Board Bylaw 9322, a member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request must be in writing and submitted to the Superintendent's Office with supporting documents and information. The Board President and Superintendent shall decide whether a request is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, the Board President and/or Superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

PUBLIC COMMENTS/PERSONS ADDRESSING THE BOARD – The Board meeting follows rules of decorum. Per Board Bylaw 9323, individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board limits the total time for public input on each item to 20 minutes. The total time allowed for public comment shall be 30 minutes. Public comments about an item that is on the agenda will be heard at the time the agenda item is considered by the Board. Public comments about an item that is not on the posted agenda will be heard at the beginning of open session when called upon by the Board President. No action or discussion may take place on an item that is not on the posted agenda except as expressly authorized by law. Since the Board cannot take action on items that are not on the agenda, such items will be referred to the Superintendent for handling. Board Members may request that any item be placed on a future agenda for further discussion. The Board President and Superintendent will determine the best time to place an item on the agenda. Persons wishing to address the Board are invited to complete and submit a "request to speak" slip to the Executive Assistant. These slips are available at the reception counter.

CONSENT ITEMS – These items are considered routine and will be acted upon by one motion unless a member of the Board or staff requests that an item be discussed and/or removed from the consent calendar for separate action.

AMERICANS WITH DISABILITIES ACT – In compliance with the Americans with Disabilities Act, an individual requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee at (714) 447-7410. Notification must be given within 72 hours prior to a Board meeting in order to enable the District to make reasonable arrangements to ensure accommodation and accessibility to the meeting.

FULLERTON SCHOOL DISTRICT
Minutes of the Regular Meeting of the Board of Trustees
Tuesday, December 13, 2016
5:30 p.m. Closed Session, 6:00 p.m. Open Session
District Administration Offices Board Room, 1401 W. Valencia Drive, Fullerton, California

Call to Order and Pledge of Allegiance

Vice President Hilda Sugarman called a Regular meeting of the Fullerton School District Board of Trustees to order at 5:49 p.m. and Mark Douglas (Interim Assistant Superintendent of Personnel Services) led the pledge of allegiance to the flag.

Board Members present: Beverly Berryman, Janny Meyer, Hilda Sugarman, Chris Thompson, Jeanette Vazquez (*Lynn Thornley absent from the Board Meeting*)

Administration present: Dr. Robert Pletka, Dr. Emy Flores, Mrs. Susan Hume, Mr. Jay McPhail

Public Comments

Egleth Nunnci, Pacific Drive School parent, reported that Pacific Drive Elementary School will host a meeting on December 14th in their MPR about remodeling Pacific Drive along with the Fullerton Police Department. She invited board members to come to the meeting. She shared that in the future, they would like to use the previous Hunt Branch library as a community center where they can provide low cost art activities for Fullerton. She wished everyone a happy holiday season.

Recess to Closed Session – Agenda

At 5:31 p.m., the Board recessed to Closed Session for: • Conference with District's Chief Negotiator regarding FETA (Fullerton Elementary Teachers Association) and CSEA (California School Employees Association); District Representative – Mr. Mark Douglas [Government Code sections 54954.5(f), 54957.6] •Public Employee Discipline, Dismissal, Release, and Personnel Matters [Government Code sections 54954.5(d), 54957].

Open Session, Call to Order, Pledge of Allegiance, Report from Closed Session – Board Room

Vice President Hilda Sugarman reconvened the Board Meeting at 6:08 p.m. and the Choir from Ladera Vista Junior High School of the Arts sang the national anthem. She reported there was no report from closed session.

Oath of Office

Returning Trustee Hilda Sugarman was sworn in by Melvin Schlotthauer; new Board Trustee Jeanette Vazquez was sworn in by Sharon Quirk- Silva.

Organization of the Board of Trustees

Vice President Sugarman reported that she and Trustee Vazquez were elected under the current voting by Trustee-area. She welcomed Trustee Vazquez to the Board of Trustees and all new staff members to the Fullerton School District (FSD) family. She commended Dr. Pletka for his successful vision in making FSD the best in the country. Trustee Sugarman thanked everyone for supporting her on the Board of Trustees.

Moved by Beverly Berryman, seconded by Janny Meyer and carried 5-0 to elect Hilda Sugarman to be the 2017 President of the Board of Trustees.

Dr. Bob Pletka thanked previous Board President Lynn Thornley for her commitment and service to the Board of Trustees. A framed student art-work will be gifted to Mrs. Thornley who was unable to attend the Board meeting.

Moved by Janny Meyer, seconded by Chris Thompson and carried 5-0 to elect Beverly Berryman as 2017 Vice President of the Board of Trustees.

Moved by Chris Thompson, seconded by Beverly Beryman and carried 5-0 to elect Janny Meyer as 2017 Clerk of the Board of Trustees.

Moved by Chris Thompson, seconded by Janny Meyer and carried 5-0 to appoint Dr. Bob Pletka as 2017 Secretary to the Board of Trustees.

Meeting dates for 2017: January 17, February 21, March 7, April 25, May 9, June 6 and 20, July 25, August 22, September 5 and 19, October 17, November 14, and December 5.

Moved by Beverly Berryman seconded by Chris Thompson and carried 5-0 to approve Board meeting dates for 2017 and moving the December 12, 2017 board meeting to the new date of December 5, 2017.

Moved by Janny Meyer, seconded by Chris Thompson and carried 5-0 to appoint Beverly Berryman as representative for OCSBA Political Action Committee for 2017.

Moved by Chris Thompson, seconded by Beverly Berryman and carried 5-0 to appoint Jeanette Vazquez as alternative representative for OCSBA Political Action Committee for 2017.

Moved by Beverly Berryman, seconded by Chris Thompson and carried 5-0 to appoint Janny Meyer as representative for the County Committee on School District Organization for 2017.

Moved by Beverly Berryman, seconded by Chris Thompson and carried 5-0 to appoint Jeanette Vazquez as the alternative representative for the County Committee on School District Organization for 2017.

Public Comments

No public comments.

Introductions/Recognitions

President Hilda Sugarman presented two Above and Beyond Award to the following recipients: Amy Elwood (Robert C. Fidler School teacher) and Carmelo Roblis (community member). Mrs. Elwood was recognized for her volunteer work at the Toast to Learning Wine Auction; Mr. Roblis was also recognized for his work at the same event (Mr. Roblis was unable to attend the Board meeting).

Kathy Ikola (Coordinator of Child Welfare and Attendance) presented the Catch Me at My Best Recipients: Phil Ling, Kim Barr, Celeste Clary, Martha Floyd, Jose Soltero, Geoff Hecht, Tricia Hyun, Bob Macauley, Patty Sandoval, Stephanie Aviles, Gina Matz, Mulu Iakopo, Daisy Alvarado Reyes, Nanette Roller, and Andy Montoya.

The All the Arts for All the Kids Foundation presented a check in the amount of \$100,000 for art programs at the District.

Superintendent's Report

No report.

Information from the Board of Trustees

Trustee Berryman – She thanked staff for the staff wellness workshop series presented at the District. The focus is to allow staff to learn techniques on how to eat right and manage their overall well-being. FSD staff development towards teachers shows that we care for our staff and their spirit as well. She welcomed Trustee Vazquez to the Board of Trustees and looks forward to working with her. She thanked Trustee Lynn Thornley for being a wonderful board member. She commended Trustee Thornley for her leadership in maintaining a healthy budget and supporting the dual immersion program. She appreciated Trustee Thornley's passions and she will be missed. Trustee Berryman had the opportunity to attend the community connections fair. She had an opportunity to be interviewed by a Parks JHS student regarding her job. She gave kudos to Sherry Dustin (Principal at Parks JHS).

Trustee Meyer- She welcomed Trustee Vazquez to the Board of Trustee family; She participated as a mentor to the Writers Guild program and thanked Ladera Vista JHS of the Arts for hosting the Writers Guild celebration; She shared information in one of the CSEA sessions; she attended the Maple School event where Albertsons supported students with gifts. She wished everyone a great holiday season.

Trustee Thompson- He welcomed Trustee Vazquez and thanked Trustee Lynn Thornley for her leadership on the Board and for her intelligent and articulate demeanor. He stated that Lynn Thornley will be missed on the Board of Trustees.

Trustee Vazquez- She thanked everyone for supporting her and especially members of the Fullerton community. She thanked family and Richman alumni who came to support her. Her family also attended Richman School. Trustee Vazquez thanked Trustee Lynn Thornley for serving students and FSD families; She attended the community connections Fair at Ladera Vista JHS of the Arts.

President Sugarman- no report.

Information from PTA, FETA, CSEA, FESMA

PTA Council – no report.

FETA – Kristin Montoya- She congratulated the Board on their reorganization and their new elected officers. She welcomed Jeannette Vazquez. She reported Trustee Lynn Thornley made a great contribution and has left a legacy for students. Trustee Thornley's leadership is valued and respected and she will be a strong advocate for our schools. She wished everyone a great winter break.

CSEA– no report.

FESMA –Susan Mercado – She congratulated the Board of Trustees on their reorganization. She invited the Board to the Every Student Succeeding event that is being held on January 24 at First Evangelical Free Church. She wished everyone a great holiday season.

Reports

All the Arts for All the Kids Foundation presented a check to the District in the amount of \$100,000. Lauralyn Eschner (Director of Fine Arts) and Kyle Myers (Teacher on Special Assignment) reported on the STAGE Arts Report. The STAGE Arts is unique to Fullerton School District including arts classes being provided to Fullerton School District students.

Approve Minutes

Moved by Beverly Berryman, seconded by Janny Meyer and carried 5-0 to approve the minutes of the Regular meeting on November 15, 2016.

Approve Consent Agenda and/or Request to Move An Item to Action

Consent Items

Moved by Beverly Berryman, seconded by Jeanette Vazquez and carried 5-0 to approve the consent items including addendum to consent item #1a (resignation from A. Kyriakidis and changing paid leave of absence for employee id 6682 to effective date of December 9, 2016). The Board commented on consent item #1b. Trustee Berryman thanked Principals for their hard work submitting their school site plans. There are great programs within the District such as All the Arts for All the Kids, STEAM, Genius Academy, and many more. Trustee Vazquez expressed her appreciation for the generous donations that help create and foster creativity.

1a. Approve/Ratify Certificated Personnel Report.

1b. Accept gifts and authorize District staff to express the Board of Trustees' appreciation to all donors.

1c. Approve/Ratify purchase orders numbered K22C0052 through K22C0058, K22D0508 through K22D0570, K22M0131 through K22M0142, K22R0673 through K22R0751, K22T0007 through K22T0009, K22V0105 through K22V0120, K22X0336 through K22X0344, and K22Y0056 through K22Y0057 for the 2016/2017 fiscal year.

1d. Approve/Ratify Nutrition Services purchase orders numbered 190329 through 190387 for the 2016/2017 school year.

1e. Approve/Ratify warrants numbered 107148 through 107519 for the 2016/2017 school year.

1f. Approve/Ratify Nutrition Services warrants numbered 11725 through 11780 for the 2016/2017 school year.

1g. Approve/Ratify Classified Personnel Report.

1h. Adopt Resolutions numbered 16/17-B017 through 16/17-B019 authorizing budget transfers and

recognizing unbudgeted revenue according to Education Code sections 42600 and 42602 for submission to the Orange County Superintendent of Schools.

1i. Approve Disclosure Compliance Officer Report for 2015/2016 for Community Facilities District 2000-1 (District 40, Van Daele) and for Community Facilities District 2001-1 (District 48 Amerige Heights).

1j. Approve 2016/2017 Single Plan for Student Achievement (SPSA) and budgets for all school sites.

1k. Approve Independent Contractor Agreement between Fullerton School District and Ilene Moore to provide drama, vocal, and dance instruction to Commonwealth students from January 6, 2017 through April 29, 2017.

1l. Approve Independent Contractor Agreement with Parent Institute for Quality Education (PIQE) to provide parenting classes and parental academic training at Nicolas Junior High School for the 2016/2017 school year.

1m. Approve Student Teaching Agreement between Fullerton School District and Concordia University effective January 1, 2017 through December 31, 2020.

1n. Reject all bids For Parks Junior High School, Building A, Suspended Ceiling Replacement, FSD-16-17-RD-04.

1o. Approve out-of-state conference attendance for four staff members from the Technology and Media Services Department to attend the SXSWedu 2017 Conference in Austin, Texas, from March 6–9, 2017.

1p. Approve out-of-state travel for Aaron Storey, to attend the Ignite 2017 Palo Alto Networks Annual User Conference in Vancouver, BC, from June 12–15, 2017.

1q. Approve request to solicit competitive proposals for bids for telecommunication and data services for E-rate Y17 (2016/2017) utilizing public contract code (PCC) 20118.2.

1r. Approve membership for Digital Promise League of Innovative Schools.

1s. Approve Memorandum of Understanding (MOU) between Fullerton School District and Community Union, Inc., to provide Parent Empowerment through Technology at Pacific Drive School for the 2016/2017 school year.

1t. Approve Consulting Agreement for Leg Godt to continue and expand the #FSDGENIUSACADEMY Program and provide additional Computer Science education to Fullerton School District students.

Organizational Meetings of the Capital Facilities Corporation and Financing Authority

President Sugarman adjourned the Regular Meeting of the Board of Trustees at 7:11 p.m. and convened the meeting of the Fullerton School District Capital Facilities Corporation at 7:12 p.m.

Moved by Beverly Berryman, seconded by Jeanette Vazquez and carried 5-0 to appoint Hilda Sugarman as President of the Corporation; to appoint Janny Meyer as the Secretary of the Corporation; to appoint Dr. Bob Pletka as Vice President of the Corporation; and to appoint Susan Hume as the Chief Financial Office of the Corporation.

President Thornley adjourned the meeting of the Capital Facilities Corporation at 7:12 p.m. and convened at 7:13 p.m., the meeting of the Fullerton School District Financing Authority.

Moved by Chris Thompson, seconded by Beverly Berryman and carried 5-0 to appoint Hilda Sugarman as President of the Authority; to appoint Janny Meyer as the Clerk of the Authority; to appoint Dr. Bob Pletka as Executive Director of the Authority; and to appoint Susan Hume as the Finance Director of the Authority.

President Sugarman adjourned the meeting of the Financing Authority at 7:14 p.m. and reconvened the Regular Meeting of the Board of Trustees at 7:15 p.m.

Discussion/Action Items

2a. Approve the District's First Interim Financial Report with a Positive Certification. Per State guidelines, a Positive Certification indicates that, based upon current projections, the District will meet its financial obligations for the current and subsequent two fiscal years.

Susan Hume, Assistant Superintendent of Business Services, presented an overview of the District's First Interim reporting period. It was then moved by Beverly Berryman, seconded by Janny Meyer, and carried 5-1 to approve the District's First Interim Financial Report with a Positive Certification. Per State guidelines, a Positive Certification indicates that, based upon current projections, the District will meet its financial obligations for the current and subsequent two fiscal years

2b. Approve offer of Temporary Contract for Janet Morey effective January 3, 2017.

Dr. Pletka shared the interim Assistant Superintendent of Personnel Services (Mr. Mark Douglas) has maximized his time allowed by CALSTRS to work outside of his retirement; the District is in need of an interim Assistant Superintendent of Personnel Services until a candidate can be finalized for the position. It was then moved by Beverly Berryman, seconded by Jeanette Vazquez and carried 5-0 to approve offer of Temporary Contract for Janet Morey effective January 3, 2017.

Adjournment

President Sugarman adjourned the Regular meeting on December 13, 2016 at 7:55 p.m.

Clerk/Secretary, Board of Trustees

FULLERTON SCHOOL DISTRICT
Special Meeting of the Board of Trustees
Tuesday, January 3, 2017
5:30 p.m. Closed Session, 6:00 p.m. Open Session
District Administration Offices Board Room
1401 W. Valencia Drive, Fullerton, California 92833

Special Minutes

Call to Order and Pledge of Allegiance

Vice President Berryman called a Special meeting of the Fullerton School District Board of Trustees to order at 5:31 p.m. and she led the pledge of allegiance.

Board Members present: Beverly Berryman, Janny Meyer, Hilda Sugarman, Chris Thompson, Jeanette Vazquez

Administration present: Dr. Robert Pletka, Dr. Emy Flores, Mrs. Susan Hume, Mr. Jay McPhail

Public Comments

No public comments.

5:30 p.m.- Recess to Closed Session – Agenda:

•Public Employee Discipline, Dismissal, Release, and Personnel Matters [Government Code sections 54954.5(d), 54957].

Open Session, Call to Order, Pledge of Allegiance, Report from Closed Session – Board Room

President Sugarman reconvened the Board Meeting at 6:14 p.m. and Rochelle led the pledge of allegiance. There was no report from closed session.

Discussion/Action Item:

1a. Approve appointment of Chad Hammitt, Ed.D., to Assistant Superintendent of Personnel Services effective February 6, 2017.

The Board of Trustees held discussion regarding the overall hiring process for Executive Cabinet members. Trustee Thompson shared that he would like the Board to be more involved in the hiring process of Executive Cabinet members. Trustee Thompson stated that he is in agreement with the hiring of Dr. Chad Hammitt. Dr. Bob Pletka shared with the Board that one of his duties as Superintendent is to bring forward the best possible candidate to the Board for final approval. The Board discussed and approved modifying the contract to include that Dr. Hammitt will be receiving a 2% doctoral stipend.

It was then moved by Janny Meyer, seconded by Beverly Berryman to approve the appointment of Chad Hammitt, Ed.D., to Assistant Superintendent of Personnel Services effective February 6, 2017. Dr. Hammitt's Board-approved contract will be presented for final approval at the January 17, 2017 Board meeting.

Adjournment

President Sugarman adjourned the Special meeting on January 3, 2017 at 6:45 p.m.

The next regularly scheduled meeting of the Board of Trustees of the Fullerton School District will be held on Tuesday, January 17, 2017, at 6:00 p.m. in the Fullerton School District Administration Board Room, 1401 W. Valencia Drive, Fullerton, California.

Clerk/Secretary, Board of Trustees

FULLERTON SCHOOL DISTRICT
Agenda for Regular Meeting of the Board of Trustees
Tuesday, January 17, 2017
5:30 p.m. Closed Session, 6:00 p.m. Open Session
District Administration Offices Board Room, 1401 W. Valencia Drive, Fullerton, California

5:30 p.m.- Call to Order, Pledge of Allegiance

5:30 p.m.- Recess to Closed Session – Agenda:

- Conference with District’s Chief Negotiator regarding FETA (Fullerton Elementary Teachers Association) and CSEA (California School Employees Association); District Representative – Mrs. Susan Hume [Government Code sections 54954.5(f), 54957.6]
- Public Employee Discipline, Dismissal, Release, and Personnel Matters [Government Code sections 54954.5(d), 54957]

6:00 p.m. – Open Session, Call to Order, Pledge of Allegiance.

Introductions/Recognitions

- Acacia School Report & Acacia School Choir
- Ladera Vista JHS of the Arts, Cyber Patriot Program

Public Comments/Persons Addressing the Board – Policy

The Board meeting follows rules of decorum. Per Board Bylaw 9323, individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board limits the total time for public input on each item to 20 minutes. The total time allowed for public comment shall be 30 minutes. Public comments about an item that is on the agenda will be heard at the time the agenda item is considered by the Board. Public comments about an item that is not on the posted agenda will be heard at the beginning of open session when called upon by the Board President. No action or discussion may take place on an item that is not on the posted agenda except as expressly authorized by law. Since the Board cannot take action on items that are not on the agenda, such items will be referred to the Superintendent for handling. Board Members may request that any item be placed on a future agenda for further discussion. The Board President and Superintendent will determine the best time to place an item on the agenda. Persons wishing to address the Board are invited to complete and submit a “request to speak” slip to the Executive Assistant. These slips are available at the reception counter.

Public Comments

Superintendent’s Report

Information from the Board of Trustees

Information from DELAC, PTA, FETA, CSEA, FESMA

Approve Minutes

Regular Meeting December 13, 2016
Special Meeting January 3, 2017

Approve Consent Agenda and/or Request to Move An Item to Action

Consent Items

Actions for consent items are consistent with approved practices of the District and are deemed routine in nature. Since Trustees receive Board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the consent items. Board Members routinely contact District staff for clarification of Board items prior to the meeting. Consent items are voted on at one time,

although any such item can be considered separately at a Board member's request, in which event it will be acted upon subsequent to action on the consent items.

1a. Approve/Ratify Certificated Personnel Report.

1b. Accept gifts and authorize District staff to express the Board of Trustees' appreciation to all donors.

1c. Approve/Ratify purchase orders numbered K22C0059 through K22C0082, K22D0571 through K22D0655, K22M0143 through K22M0161, K22R0752 through K22R0857, K22S0009, K22V0121 through K22V0128, K22X0345 through K22X0352, and K22Y0058 through K22Y0059 for the 2016/2017 fiscal year.

1d. Approve/Ratify Nutrition Services purchase orders numbered 190388 through 190485 for the 2016/2017 school year.

1e. Approve/Ratify warrants numbered 107520 through 108183 for the 2016/2017 school year.

1f. Approve/Ratify Nutrition Services warrants numbered 11781 through 11834 for the 2016/2017 school year.

1g. Approve/Ratify Classified Personnel Report.

1h. Approve/Ratify warrant number 1108 for the 2016/2017 school year (District 40, Van Daele).

1i. Approve/Ratify warrant number 1176 for the 2016/2017 school year (District 48, Amerige Heights).

1j. Adopt Resolutions numbered 16/17-B020 through 16/17-B022 authorizing budget transfers and recognizing unbudgeted revenue according to Education Code sections 42600 and 42602 for submission to the Orange County Superintendent of Schools.

1k. Approve/Ratify agreement with Nigro & Nigro, PC, to perform auditing services for the Fullerton School District for the fiscal years 2016/2017 through 2018/2019.

1l. Award Contract for Parks Junior High School, Building A, Fire Proofing, FSD-16-17-RD-01, to Caston, Inc.

1m. Award Contract for Parks Junior High School, Building A, Paint, FSD-16-17-RD-03, to Color New Co.

1n. Approve Williams Litigation Settlement Uniform Complaint Report for Quarter 2 (October 1, 2016 – December 31, 2016).

1o. Approve/Ratify Internship Agreement with Brandman University effective January 18, 2017 through July 30, 2019.

1p. Approve Corporate Partner Agreement between Fullerton School District and University of Redlands effective January 18, 2017 through January 31, 2020.

1q. Approve/Ratify nonpublic agency agreement between Fullerton School District and Western Interpreting Network, for services effective December 5, 2016 through June 30, 2017.

1r. Approve additional expense for out-of-state conference for Dr. Robert Pletka and Jay McPhail who attended the League of Innovative Schools Fall 2016 In Baltimore, Maryland, on November 2-4, 2017.

1s. Approve Independent Contractor Agreement between Fullerton School District and Coast 2 Coast for the Lunchtime Soccer Program for Maple School students from January 23, 2017 through May 11, 2017.

1t. Approve Cotsen mentor/teacher from Fisler School to attend the Cognitively Guided Instruction (CGI) conference in Seattle, Washington from June 26-28, 2017.

1u. Approve Early Retirement Notice MOU between Fullerton School District and Fullerton Elementary Teachers Association for the 2016/2017 school year.

Discussion/Action Items

2a. Adopt Resolution #16/17-10 to establish a cash-clearing bank account at Opus Bank to deposit Transportation Department receipts and transfer to the County Treasury.

2b. Hear presentation and accept the 2015/2016 Audit Report.

2c. Approve/Ratify Tentative Agreement (TA) between California School Employees Association (CSEA) Chapter #130 and Fullerton School District for July 1, 2016 through June 30, 2017.

2d. Approve compensation adjustments for Fullerton School District's management group for 2016/2017.

2e. Approve contract for Chad Hammitt, Ed.D., for Assistant Superintendent of Personnel Services effective February 6, 2017.

2f. Approve amendments to Assistant Superintendents' contracts for 2016/2017.

2g. Approve amendment of Board-approved Contract for District Superintendent.

Administrative Report

3a. First Reading of New Board Policies:

New:

Students

BP 5146 Married/Pregnant/Parenting Students

Instruction

BP 6145.2 Athletic Competition

Discussion Item

Board Room Remodel

The next regularly scheduled meeting of the Board of Trustees of the Fullerton School District will be held on Tuesday, February 21, 2017, at 6:00 p.m. in the Fullerton School District Administration Board Room, 1401 W. Valencia Drive, Fullerton, California.

CONSENT ITEM

DATE: January 17, 2017
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Janet Morey, Interim Assistant Superintendent, Personnel Services
SUBJECT: APPROVE/RATIFY CERTIFICATED PERSONNEL REPORT

Background: The following document reflects new hire(s), promotion(s), extra duty assignment(s), and leave of absence(s).

Funding: Restricted and unrestricted as noted.

Recommendation: Approve/Ratify Certificated Personnel Report.

JM:ad
Attachment

**FULLERTON SCHOOL DISTRICT CERTIFICATED PERSONNEL REPORT PRESENTED TO THE
BOARD OF TRUSTEES ON JANUARY 17, 2017**

NEW HIRES

NAME	ASSIGN/LOCATION	ACTION	COST CENTER	EFFECTIVE DATE
Marcia Common	SDC ED Mild/Mod / Fern Drive	III/8	100	12/07/2016
Christina Beltran	Resource / Fisler / Beechwood	IV/13	100	01/03/2017
Michelle Aleong	Substitute Teacher	Employ	100	12/09/2016
Laura Barbosa	Substitute Teacher	Employ	100	12/08/2016
Jennifer Coulter	Substitute Teacher	Employ	100	01/04/2017
Virginia Hart	Substitute Teacher	Employ	100	12/08/2016
Bridget Lish	Substitute Teacher	Employ	100	12/16/2016
Lauren Mc Carthy	Substitute Teacher	Employ	100	12/08/2016
Ramona Muhammad	Substitute Teacher	Employ	100	12/09/2016
Danny Rodgers	Substitute Teacher	Employ	100	12/08/2016
Jean Scott	Substitute Teacher	Employ	100	12/13/2016
Cora Wilson	Substitute Teacher	Employ	100	12/12/2016

PROMOTION(S)

NAME	ASSIGN/LOCATION	ACTION	EFFECTIVE DATE
Pablo Diaz	Program Specialist / Technology and Media Services	II/G	11/18/2016

EXTRA DUTY ASSIGNMENT(S)

2016/2017 Fall BTSA Induction Program Support Provider Stipend

Approve \$750 stipend for participating Support Providers for one (1) BTSA/Induction participating teachers during Fall 2016 from budget 0135555223-1901, for the following certificated personnel:

Moyca Tellez

Approve \$1,500 stipend for participating Support Providers for two (2) BTSA/Induction participating teachers during Fall 2016 from budget 0135555223-1901, for the following certificated personnel:

Ana Arellano-Hernandez

Melinda Candelaria

Orba Smith

FULLERTON SCHOOL DISTRICT CERTIFICATED PERSONNEL REPORT PRESENTED TO THE BOARD OF TRUSTEES ON JANUARY 17, 2017

EXTRA DUTY ASSIGNMENT(S) – CONTINUED

STEM Curriculum Development

Approve contract hourly rate not to exceed twelve (12) hours per month, from January 17, 2017 through May 25, 2017, from budget 0130213101-1101 for the development of STEM curriculum, for the following certificated personnel:

Nicole Drew

Nicolas Jr. High “0” period Drama/Theatre

NAME	ACTION	EFFECTIVE DATE
Mucio Vidales	1/7 of per diem from budget #302	1/03/2017-5/27/2017

LEAVE OF ABSENCE(S)

NAME	ASSIGN/LOCATION	ACTION	EFFECTIVE DATE
Amy Sotolongo	Resource / Valencia Park	Leave of Absence	3/13/2017-3/24/2017

This is to certify that this is an exact copy of the Certificated Personnel Report approved and recorded in the minutes of the meeting of the Board of Trustees on January 17, 2017.

Clerk/Secretary

CONSENT ITEM

DATE: January 17, 2017
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Susan Hume, Assistant Superintendent, Business Services
SUBJECT: **ACCEPT GIFTS AND AUTHORIZE DISTRICT STAFF TO EXPRESS THE BOARD OF TRUSTEES' APPRECIATION TO ALL DONORS**

Background: According to Board Policy 3290(a), the Board of Trustees may accept any bequest, gift of money, or property on behalf of the District. Gifts must be deemed suitable for a purpose by the Board of Trustees and be used in an appropriate manner. However, it is the policy of the Board of Trustees to discourage all gifts which may directly or indirectly impair the Board of Trustees' commitment to providing equal educational opportunities to the students of the District. As indicated in the above-mentioned Board Policy, the District Superintendent approves gifts designated for a specific school for acceptance at that school. Descriptions of gifts presented for acceptance are included on the attachment. Gifts for specific dollar amounts are noted, non-monetary gifts are identified, and the donor is responsible for reporting the value to the Internal Revenue Service.

Rationale: The Board of Trustees of the Fullerton School District gratefully accepts monetary and non-monetary gifts from public and private entities. These gifts help reduce the costs of school materials, curriculum, and extracurricular student activities.

Funding: The funding received from gifts will be deposited in appropriate District funds.

Recommendation: Accept gifts and authorize District staff to express the Board of Trustees' appreciation to all donors.

SH:gs
Attachment

FULLERTON SCHOOL DISTRICT
Gifts: January 17, 2017

SITE	DONOR	RELATIONSHIP	PURPOSE	DESCRIPTION	AMOUNT
Acacia	PTA		monetary donation	for the school	\$70.01
Acacia	Shoparoo	Community Partner(s)	monetary donation	for the school	\$57.34
Acacia	The Kula Foundation	Community Partner(s)	monetary donation	for the school	\$42.43
Acacia	Tritone Music Academy	Community Partner(s)	monetary donation	for the school	\$288.00
Acacia	Tritone Music Academy	Community Partner(s)	monetary donation	for the school	\$272.00
Beechwood	Beechwood School Foundation	Community Partner(s)	monetary donation	class size reduction (CSR)	\$56,000.00
Beechwood	Beechwood School Foundation	Community Partner(s)	monetary donation	Experiential Learning, music/arts, media	\$21,500.00
Commonwealth	Fullerton Education Foundation	Community Partner(s)	monetary donation	PBIS	\$50.00
Fern Drive	Shoparoo	Community Partner(s)	monetary donation	for the school	\$479.35
Fern Drive	Target	Community Partner(s)	monetary donation	student supplies	\$125.00
Fine Arts	McCoy Mills Ford	Community Partner(s)	monetary donation	All the Arts for All the Kids Program	\$1,000.00
Fisler	Edison International	Community Partner(s)	monetary donation	instructional supplies	\$330.00
Fisler	Fullerton Education Foundation	Community Partner(s)	monetary donation	materials/supplies	\$305.00
Fisler	Picaboo Yearbooks Corporation	Community Partner(s)	monetary donation	instructional materials	\$5,961.63
Fisler	Wells Fargo	Community Partner(s)	monetary donation	instructional materials	\$629.98
Golden Hill	Fullerton Education Foundation	Community Partner(s)	monetary donation	school supplies	\$200.00
Golden Hill	Golden Hill Education Foundation	Community Partner(s)	monetary donation	2nd grade mosaic project	\$236.75
Golden Hill	Golden Hill Education Foundation	Community Partner(s)	monetary donation	2nd grade Ozobot 2.0 bit classroom kit	\$1,255.92
Golden Hill	Shoparoo	Community Partner(s)	monetary donation	supplies	\$57.34
Hermosa Drive	Barnes & Noble	Community Partner(s)	monetary donation	instructional materials and technology	\$337.66
Hermosa Drive	Mr. and Mrs. Frausto	Parent(s)	monetary donation	5th grade/6th grade Lion King play	\$50.00
Hermosa Drive	Fresca's Mexican Grill	Community Partner(s)	monetary donation	6th grade	\$187.15
Hermosa Drive	Hermosa Drive PTA		monetary donation	6th grade	\$360.00
Hermosa Drive	Mrs. June Hopkins	Parent(s)	monetary donation	5th grade/6th grade Lion King play	\$50.00
Hermosa Drive	Islands Restaurant	Community Partner(s)	monetary donation	6th grade	\$251.54
Hermosa Drive	Mrs. Dina Moser	Parent(s)	monetary donation	5th grade/6th grade Lion King play	\$150.00

FULLERTON SCHOOL DISTRICT
Gifts: January 17, 2017

SITE	DONOR	RELATIONSHIP	PURPOSE	DESCRIPTION	AMOUNT
Hermosa Drive	Mr. and Mrs. O'Neil	Parent(s)	monetary donation	5th grade/6th grade Lion King play	\$50.00
Hermosa Drive	Mr. and Mrs. Jang S. Park	Parent(s)	monetary donation	5th grade/6th grade Lion King play	\$50.00
Hermosa Drive	Mr. and Mrs. Álvaro Salazar	Parent(s)	monetary donation	instructional materials and technology	\$400.00
Hermosa Drive	Mr. and Mrs. Vlad Sfatcu	Parent(s)	monetary donation	5th grade/6th grade Lion King play	\$100.00
Hermosa Drive	Mrs. Sarah Spero	Parent(s)	monetary donation	5th grade/6th grade Lion King play	\$50.00
Hermosa Drive	Mrs. Heather Wizikowski	Parent(s)	monetary donation	5th grade/6th grade Lion King play	\$50.00
Ladera Vista J.H.	Fullerton Education Foundation	Community Partner(s)	monetary donation	for the school	\$120.00
Laguna Road	Beckman Coulter Foundation	Community Partner(s)	monetary donation	4th grade	\$270.00
Laguna Road	Cox Family	Parent(s)	monetary donation	Room 13	\$100.00
Laguna Road	EHF Profit Payment	Community Partner(s)	monetary donation	science camp	\$1,896.00
Laguna Road	OCSCOOPS, Inc.	Parent(s)	monetary donation	Room 9	\$450.00
Maple	Fullerton Education Foundation	Community Partner(s)	monetary donation	STEAM	\$75.00
Nicolas J.H.	Fullerton Education Foundation	Community Partner(s)	monetary donation	instruction	\$785.00
Nicolas J.H.	Fullerton Rotary Foundation	Community Partner(s)	monetary donation	choir program	\$45.00
Nicolas J.H.	Fullerton Rotary Foundation	Community Partner(s)	monetary donation	dance program	\$521.25
Nicolas J.H.	Nicolas Jr. High PTSA		monetary donation	music	\$50.00
Orangethorpe	David V. Boyer	Parent(s)	monetary donation	for the school	\$20.00
Orangethorpe	Fullerton Education Foundation	Community Partner(s)	monetary donation	for the school	\$205.00
Orangethorpe	Fullerton Families and Friends	Community Partner(s)	monetary donation	for the school	\$1,000.00
Orangethorpe	Orangethorpe PTA		monetary donation	All the Arts for All the Kids Program	\$1,950.00
Orangethorpe	Mr. and Mrs. Rick Stanton	Parent(s)	two collector dolls	for the school	
Orangethorpe	Sharon Stanton	Parent(s)	three collector dolls, art supplies	for the school	
Orangethorpe	Sherrie Stanton	Parent(s)	three collector dolls, miscellaneous paper	for the school	
Raymond	Fullerton Education Foundation	Community Partner(s)	monetary donation	technology	\$300.00

CONSENT ITEM

DATE: January 17, 2017

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Susan Hume, Assistant Superintendent, Business Services

PREPARED BY: Melissa Greenwood, Director, Business Services

SUBJECT: APPROVE/RATIFY PURCHASE ORDERS NUMBERED K22C0059 THROUGH K22C0082, K22D0571 THROUGH K22D0655, K22M0143 THROUGH K22M0161, K22R0752 THROUGH K22R0857, K22S0009, K22V0121 THROUGH K22V0128, K22X0345 THROUGH K22X0352, AND K22Y0058 THROUGH K22Y0059 FOR THE 2016/2017 FISCAL YEAR

Background: Expenditures for the District must be approved by the Board of Trustees per Board Policy 3000(b). Any purchase orders included in the number range listed, but excluded in the Purchase Order Detail Report, are purchase orders that have either been canceled or changed in some manner and appear in the other sections of this report entitled Purchase Order Detail–Canceled Purchase Orders, or Purchase Order Detail–Change Orders. The subject purchase orders have been issued since the report presented at the last Board Meeting.

Purchase Order Designations:			
B:	Instructional Materials	S:	Stores
C:	Conferences	T:	Transportation
D:	Direct Delivery	V:	Fixed Assets
L:	Leases and Rents	X:	Open-Regular
M:	Maintenance & Operations	Y:	Open-Transportation
R:	Regular	Z:	Open-Maintenance & Operations

Rationale: Purchase orders are issued by school districts to purchase goods and services from merchants and contractors.

Funding: Funding sources are reflected in the attached listing.

Recommendation: Approve/Ratify purchase orders numbered K22C0059 through K22C0082, K22D0571 through K22D0655, K22M0143 through K22M0161, K22R0752 through K22R0857, K22S0009, K22V0121 through K22V0128, K22X0345 through K22X0352, and K22Y0058 through K22Y0059 for the 2016/2017 fiscal year.

SH:MG:gs
Attachment

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 01/12/2017

FROM 11/19/2016 TO 12/29/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
K22C0059	SOCIAL THINKING	1,302.00	651.00	0112254101 5210	Special Day Class MM Instr / Conferences and Meetings
			325.50	0125354101 5210	Sp Ed Section 619 Instruction / Conferences and Meetings
			325.50	0125554101 5210	LEA Medi Cal Reimb Instr / Conferences and Meetings
K22C0060	SOCIAL THINKING	183.75	183.75	0125554321 5210	LEA Medi Cal Reimb Psych / Conferences and Meetings
K22C0061	CAHPERD	340.00	340.00	0150554101 5210	APE Autism OT Vision Instr / Conferences and Meetings
K22C0062	UC REGENTS	1,350.00	1,350.00	0138552229 5210	Educ Effectvness InstrStaffDev / Conferences and Meetings
K22C0063	FULCRUM LEARNING SYSTEMS INC	2,100.00	2,100.00	1234052101 5210	Qlty Rating Impr Sys Instr / Conferences and Meetings
K22C0064	NATIONAL SCIENCE TEACHERS ASSO	1,725.00	1,725.00	0138455229 5210	Ed Svcs Instr Staff Dev / Conferences and Meetings
K22C0065	ILLUMINATE EDUCATION	500.00	500.00	0150855359 5210	District Testing / Conferences and Meetings
K22C0066	BOOST COLLABORATIVE	4,900.00	1,960.00	0132952101 5210	Afir Schl Ed Sfty Grt Cohort 6 / Conferences and Meetings
			2,940.00	1208555101 5210	Fee Based Childeare Admin / Conferences and Meetings
K22C0067	SO CALIF KINDERGARTEN CONFEREN	1,312.00	1,312.00	0130415109 5210	Site Discr Instruction Golden / Conferences and Meetings
K22C0068	COMPUTER USING EDUCATORS INC	870.00	750.00	0121229101 5210	Title I Woodcrest Instruction / Conferences and Meetings
			120.00	0121229101 5310	Title I Woodcrest Instruction / Dues and Memberships
K22C0069	COMPUTER USING EDUCATORS INC	870.00	750.00	0121212101 5210	Title I Commonwealth Instr / Conferences and Meetings
			120.00	0121212101 5310	Title I Commonwealth Instr / Dues and Memberships
K22C0070	COMPUTER USING EDUCATORS INC	2,030.00	875.00	0130213101 5210	Resp to Interv Instr Fern Dr / Conferences and Meetings
			140.00	0130213101 5310	Resp to Interv Instr Fern Dr / Dues and Memberships
			875.00	0130413109 5210	Site Discr Instruction Fern Dr / Conferences and Meetings
			140.00	0130413109 5310	Site Discr Instruction Fern Dr / Dues and Memberships
K22C0071	COMPUTER USING EDUCATORS INC	1,890.00	40.00	0130215101 5310	Resp to Interv Instr Golden / Dues and Memberships
			1,850.00	0130430109 5210	Site Discr Instruction Fisler / Conferences and Meetings
K22C0072	COMPUTER USING EDUCATORS INC	1,740.00	1,500.00	0130215101 5210	Resp to Interv Instr Golden / Conferences and Meetings
			240.00	0130215101 5310	Resp to Interv Instr Golden / Dues and Memberships
K22C0073	COMPUTER USING EDUCATORS INC	1,160.00	1,000.00	0121220101 5210	Title I Nicolas Instruction / Conferences and Meetings
			160.00	0121220101 5310	Title I Nicolas Instruction / Dues and Memberships
K22C0074	COMPUTER USING EDUCATORS INC	290.00	250.00	0121221101 5210	Title I Orangethorpe Instr / Conferences and Meetings

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 01/12/2017

FROM 11/19/2016 TO 12/29/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
K22C0074	*** CONTINUED ***				
			40.00	0121221101 5310	Title I Orangethorpe Instr / Dues and Memberships
K22C0075	COMPUTER USING EDUCATORS INC	870.00	750.00	0130222101 5210	Resp to Interv Instr Pac Drive / Conferences and Meetings
			120.00	0130222101 5310	Resp to Interv Instr Pac Drive / Dues and Memberships
K22C0077	COMPUTER USING EDUCATORS INC	580.00	500.00	0121224101 5210	Title I Raymond Instruction / Conferences and Meetings
			80.00	0121224101 5310	Title I Raymond Instruction / Dues and Memberships
K22C0078	COMPUTER USING EDUCATORS INC	1,410.00	1,250.00	0130227101 5210	Resp to Interv Instr Sunset Ln / Conferences and Meetings
			160.00	0130227101 5310	Resp to Interv Instr Sunset Ln / Dues and Memberships
K22C0079	COMPUTER USING EDUCATORS INC	1,450.00	1,250.00	0121228101 5210	Title I Valencia Park / Conferences and Meetings
			200.00	0121228101 5310	Title I Valencia Park / Dues and Memberships
K22C0080	COMPUTER USING EDUCATORS INC	340.00	40.00	0130222101 5310	Resp to Interv Instr Pac Drive / Dues and Memberships
			300.00	0152557709 5210	Board Discret / Conferences and Meetings
K22C0081	ORANGE CNTY DEPARTMENT OF EDUC	200.00	200.00	0121228101 5210	Title I Valencia Park / Conferences and Meetings
K22C0082	CAHPERD	225.00	225.00	0121212101 5210	Title I Commonwealth Instr / Conferences and Meetings
K22D0571	NEARPOD INC	4,320.00	4,320.00	0121220101 4310	Title I Nicolas Instruction / Materials and Supplies Instr
K22D0572	ACCURATE LABEL DESIGNS INC	282.79	282.79	0130216101 4310	Resp to Interv Instr Hermosa / Materials and Supplies Instr
K22D0573	CENTER FOR COLLABORATIVE CLASS	1,675.60	1,675.60	0121221101 4310	Title I Orangethorpe Instr / Materials and Supplies Instr
K22D0574	LIGHTSPEED TECHNOLOGIES INC	84.96	84.96	0130221101 4310	Resp to Interv Instr Orngthrpe / Materials and Supplies Inst
K22D0575	LEARNING A TO Z	1,619.10	1,619.10	0181230101 4310	Instr Mat Lottery Fislr Instr / Materials and Supplies Inst
K22D0576	SCHOOL NURSE SUPPLY INC	95.95	28.10	0111611101 4310	Donation Instr Beechwood / Materials and Supplies Instr
			67.85	0130411109 4310	Site Discr Instruction Beechwd / Materials and Supplies
K22D0577	SCHOOL SPECIALTY	68.35	68.35	0111611101 4310	Donation Instr Beechwood / Materials and Supplies Instr
K22D0578	BLUEPRINT	500.04	500.04	0111616101 4310	Donation Instruction Hermosa / Materials and Supplies Instr
K22D0579	IMAGESTUFF.COM	272.58	272.58	0130422109 4310	Site Discr Instr Pacific Drive / Materials and Supplies Inst
K22D0580	ART SUPPLY WAREHOUSE	37.00	37.00	0181226101 4310	Instr Mat Lottery Rolling Hill / Materials and Supplies Inst
K22D0581	ENGLAND, KATHERINE	1,400.00	1,400.00	0111627101 4310	After School Program Sunset Ln / Materials and Supplies

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 01/12/2017

FROM 11/19/2016 TO 12/29/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
K22D0582	SCHOOL SPECIALTY	140.82	140.82	0121219101 4310	Title I Maple Instruction / Materials and Supplies Instr
K22D0583	PALOS SPORTS	1,590.82	1,590.82	0111611101 4310	Donation Instr Beechwood / Materials and Supplies Instr
K22D0584	WEISSMAN'S	847.43	847.43	0130420159 4310	Practical Arts Nicolas / Materials and Supplies Instr
K22D0585	THERAPY SHOPPE	43.51	43.51	0111612111 4310	Donation Autism Commonwealth / Materials and Supplies
K22D0586	AMAZON.COM	49.50	49.50	0121219101 4310	Title I Maple Instruction / Materials and Supplies Instr
K22D0587	FIRSTCALL OFFICE SOLUTIONS INC	1,625.40	1,625.40	0121219101 4310	Title I Maple Instruction / Materials and Supplies Instr
K22D0588	AMAZON.COM	64.74	64.74	0130422109 4310	Site Discr Instr Pacific Drive / Materials and Supplies Inst
K22D0589	IMAGINAVI INC	2,223.94	2,223.94	0130420109 4310	Site Discr Instruction Nicolas / Materials and Supplies Inst
K22D0590	EVOLLVE INC	1,302.59	1,302.59	0121224101 4310	Title I Raymond Instruction / Materials and Supplies Instr
K22D0591	DOTTED LINE VISUAL PROMOTIONS,	2,569.45	2,569.45	0111610101 4310	Donation Instr Acacia / Materials and Supplies Instr
K22D0592	SCHOOL SPECIALTY	275.61	275.61	0130422109 4310	Site Discr Instr Pacific Drive / Materials and Supplies Inst
K22D0593	AMAZON.COM	155.42	155.42	0130421109 4310	Site Discr Instr Orangethorpe / Materials and Supplies Instr
K22D0594	ELECTRONIX EXPRESS	694.88	694.88	0109411102 4310	Foundation Instr Beechwood / Materials and Supplies Instr
K22D0595	DEMCO INC	462.52	462.52	0130422109 4310	Site Discr Instr Pacific Drive / Materials and Supplies Inst
K22D0596	CENTER FOR COLLABORATIVE CLASS	1,358.36	1,358.36	0130213101 4310	Resp to Interv Instr Fern Dr / Materials and Supplies Instr
K22D0597	AMAZON.COM	107.27	107.27	0130421109 4310	Site Discr Instr Orangethorpe / Materials and Supplies Instr
K22D0598	AMAZON.COM	68.69	68.69	0130429109 4310	Site Discr Instr Woodcrest / Materials and Supplies Instr
K22D0599	AMAZON.COM	70.04	70.04	0130412109 4310	Site Discr Instr Commonwealth / Materials and Supplies
K22D0600	BARNES AND NOBLE INC	109.90	109.90	0181213101 4310	Instr Mat Lottery Fern Instruc / Materials and Supplies Inst
K22D0601	AMAZON.COM	160.14	160.14	0130422109 4310	Site Discr Instr Pacific Drive / Materials and Supplies Inst
K22D0602	AMAZON.COM	97.38	97.38	0130426109 4310	Site Discr Instruction Rolling / Materials and Supplies Inst
K22D0603	AMAZON.COM	66.70	66.70	0130411109 4310	Site Discr Instruction Beechwd / Materials and Supplies
K22D0604	AMAZON.COM	316.01	259.15	0111630101 4310	Donation Discretionary Fiser / Materials and Supplies Instr
			56.86	0181230101 4310	Instr Mat Lottery Fiser Instr / Materials and Supplies Inst

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 01/12/2017

FROM 11/19/2016 TO 12/29/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
K22D0605	AMAZON.COM	56.44	56.44	0130426109 4310	Site Discr Instruction Rolling / Materials and Supplies Instr
K22D0606	AMAZON.COM	992.78	992.78	0121222101 4310	Title I Pacific Drive Instr / Materials and Supplies Instr
K22D0607	SCHOLASTIC READING CLUB	450.00	450.00	0181221101 4310	Instr Mat Lottery Orangethorpe / Materials and Supplies
K22D0608	SCHOLASTIC READING CLUB	455.00	455.00	0181221101 4310	Instr Mat Lottery Orangethorpe / Materials and Supplies
K22D0609	EXPLORELEARNING	2,295.00	2,295.00	0121228101 4310	Title I Valencia Park / Materials and Supplies Instr
K22D0610	LEARNING A TO Z	769.65	769.65	0181211101 4310	Instr Mat Lottery Beechwood In / Materials and Supplies
K22D0611	BRAINPOP LLC	3,051.00	3,051.00	0130217101 4310	Resp to Interv Instr Ladera / Materials and Supplies Instr
K22D0612	SCHOLASTIC INC	73.63	73.63	0181212101 4310	Instr Mat Lottery Commonwealth / Materials and Supplies
K22D0613	EXPLORELEARNING	1,995.00	1,995.00	0121224101 4310	Title I Raymond Instruction / Materials and Supplies Instr
K22D0614	OFFICE DEPOT BUSINESS SERVICE	137.74	137.74	0130412109 4310	Site Discr Instr Commonwealth / Materials and Supplies
K22D0615	FRONT ROW EDUCATION INC	2,100.00	2,100.00	0122418101 4310	Title III Limited Engl Laguna / Materials and Supplies Instr
K22D0616	DOTTED LINE VISUAL PROMOTIONS,	589.68	589.68	0121229101 4310	Title I Woodcrest Instruction / Materials and Supplies Instr
K22D0617	DAYLE MCINTOSH CENTER FOR THE	298.00	298.00	0130422109 4310	Site Discr Instr Pacific Drive / Materials and Supplies Instr
K22D0618	COYOTE HILLS COUNTRY CLUB	500.00	500.00	0111630101 4310	Donation Discretionary Fidler / Materials and Supplies Instr
K22D0619	SCHOOL DATEBOOKS INC	3,275.21	3,275.21	0130423109 4310	Site Discr Instruction Parks / Materials and Supplies Instr
K22D0620	KBI AND ASSOCIATES	429.84	429.84	0130423109 4310	Site Discr Instruction Parks / Materials and Supplies Instr
K22D0621	SPORTDECALS INC	857.37	857.37	0130423189 4310	Vocal Class Parks Jr High / Materials and Supplies Instr
K22D0622	HEINEMANN PUBLISHING	2,194.80	2,194.80	0181229101 4310	Instr Mat Lottery Woodcrest In / Materials and Supplies
K22D0623	BRAINPOP LLC	1,350.00	1,350.00	0181222101 4310	Instr Mat Lottery Pacific Inst / Materials and Supplies Instr
K22D0624	HEINEMANN PUBLISHING	6,726.00	6,726.00	0121220101 4310	Title I Nicolas Instruction / Materials and Supplies Instr
K22D0625	EVOLVE INC	278.48	278.48	0121222101 4310	Title I Pacific Drive Instr / Materials and Supplies Instr
K22D0626	DEMCO INC	124.48	124.48	0130417109 4310	Site Discr Instruction Ladera / Materials and Supplies Instr
K22D0627	PCS EDVENTURES!.COM INC	417.96	417.96	0181226101 4310	Instr Mat Lottery Rolling Hill / Materials and Supplies Instr
K22D0628	MONOPRICE INC.	4,060.80	4,060.80	0121229101 4310	Title I Woodcrest Instruction / Materials and Supplies Instr

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 01/12/2017

FROM 11/19/2016 TO 12/29/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
K22D0629	ORANGE CNTY DEPARTMENT OF EDUC	752.00	752.00	0109411102 4310	Foundation Instr Beechwood / Materials and Supplies Instr
K22D0630	BRODART COMPANY	73.77	73.77	0130417109 4310	Site Discr Instruction Ladera / Materials and Supplies Instr
K22D0631	RANCHO LOS CERRITOS FOUNDATION	400.00	400.00	0111630101 4310	Donation Discretionary Fisler / Materials and Supplies Instr
K22D0632	NEARPOD INC	1,440.00	1,440.00	0121224101 4310	Title I Raymond Instruction / Materials and Supplies Instr
K22D0633	NEARPOD INC	1,009.95	1,009.95	0122424101 4310	Title III Limited Engl Raymond / Materials and Supplies
K22D0634	ENGLAND, KATHERINE	350.00	350.00	0111624101 4310	Donation Instruction Raymond / Materials and Supplies
K22D0635	CENTER FOR COLLABORATIVE CLASS	2,265.60	2,265.60	0122417101 4310	Title III Limited Engl Ladera / Materials and Supplies Instr
K22D0636	EAGLE COMMUNICATIONS	550.80	550.80	0130413109 4310	Site Discr Instruction Fern Dr / Materials and Supplies Inst
K22D0637	SCHOLASTIC INC	4,821.33	4,821.33	0130225101 4310	Resp to Interv Instr Richman / Materials and Supplies Instr
K22D0638	IC GROUP - CALIFORNIA	359.10	359.10	0111630101 4310	Donation Discretionary Fisler / Materials and Supplies Instr
K22D0639	CM SCHOOL SUPPLY COMPANY	24.43	24.43	0121229101 4310	Title I Woodcrest Instruction / Materials and Supplies Instr
K22D0640	SCHOLASTIC INC	421.97	421.97	0121229101 4310	Title I Woodcrest Instruction / Materials and Supplies Instr
K22D0641	FLOCABULARY INC	480.00	480.00	0181227101 4310	Instr Mat Lottery Sunset Instr / Materials and Supplies Inst
K22D0642	HEINEMANN PUBLISHING	3,489.71	3,489.71	0111611101 4310	Donation Instr Beechwood / Materials and Supplies Instr
K22D0643	MISSION SAN JUAN CAPISTRANO	1,550.00	1,550.00	0109411102 4310	Foundation Instr Beechwood / Materials and Supplies Instr
K22D0644	LAKESHORE LEARNING	475.11	475.11	0111612111 4310	Donation Autism Commonwealth / Materials and Supplies
K22D0645	SPEL TECHNOLOGIES INC	324.00	324.00	0130217101 4310	Resp to Interv Instr Ladera / Materials and Supplies Instr
K22D0646	SUPPLY MASTER	633.42	633.42	0121212101 4310	Title I Commonwealth Instr / Materials and Supplies Instr
K22D0647	BARNES AND NOBLE INC	64.76	64.76	0181215101 4310	Instr Mat Lottery Golden Hill / Materials and Supplies Instr
K22D0648	RENAISSANCE LEARNING INC	935.00	935.00	0181225101 4310	Instr Mat Lottery Richman Inst / Materials and Supplies Inst
K22D0649	STAPLES ADVANTAGE	225.99	225.99	0121229101 4310	Title I Woodcrest Instruction / Materials and Supplies Instr
K22D0650	DOTTED LINE VISUAL PROMOTIONS,	275.57	275.57	0111610101 4310	Donation Instr Acacia / Materials and Supplies Instr
K22D0651	LAKESHORE LEARNING	268.92	268.92	1208555101 4310	Fee Based Childcare Admin / Materials and Supplies Instr
K22D0652	ALL FOR KIDZ INC.	1,600.00	1,600.00	0111615101 4310	Donation Instruct Golden Hill / Materials and Supplies Instr

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 01/12/2017

FROM 11/19/2016 TO 12/29/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
K22D0653	LEARNING A TO Z	593.73	593.73	0130229101 4310	Resp to Interv Instr Woodcrest / Materials and Supplies Inst
K22D0654	CONCEPTS SCHOOL AND OFFICE FUR	164.61	164.61	0130426109 4310	Site Diser Instruction Rolling / Materials and Supplies Inst
K22D0655	ART SUPPLY WAREHOUSE	59.00	59.00	0181226101 4310	Instr Mat Lottery Rolling Hill / Materials and Supplies Inst
K22M0143	R TURNER ASSOCIATES LLC	1,596.67	1,596.67	0153353859 4363	Maintenance Facilities DC / Materials and Supplies Repairs
K22M0144	DBMC INC	14,774.00	14,774.00	0153353859 6200	Maintenance Facilities DC / Buildings and Improve of
K22M0145	AMBIENT ENVIRONMENTAL INC	400.00	400.00	0153353859 5805	Maintenance Facilities DC / Consultants
K22M0146	DAMOE PAINTING	7,800.00	7,800.00	0153353859 5640	Maintenance Facilities DC / Repairs by Vendors
K22M0147	AMBIENT ENVIRONMENTAL INC	9,500.00	9,500.00	0153353859 5640	Maintenance Facilities DC / Repairs by Vendors
K22M0148	PRINCIPLES CONTRACTING INC	16,600.00	16,600.00	0153353859 6100	Maintenance Facilities DC / Sites and Site Improvements
K22M0149	MONTGOMERY HARDWARE COMPANY	648.80	648.80	0153353859 4363	Maintenance Facilities DC / Materials and Supplies Repairs
K22M0150	ORTIZ TRACTOR SERVICE	11,840.00	11,840.00	0130424109 5640	Site Diser Instruction Raymond / Repairs by Vendors
K22M0151	ORANGE COUNTY PUBLIC SAFETY	32,400.00	32,400.00	0153353819 5800	Plant Maintenance DC / Other Contracted Services
K22M0152	COVERMASTER INC	428.00	428.00	0153353819 4363	Plant Maintenance DC / Materials and Supplies Repairs
K22M0153	BOB PETERS FIRE PROTECTION INC	180.00	180.00	0130419279 4350	Site Diser Admin Maple / Materials and Supplies Office
K22M0154	CHATFIELD CLARKE COMPANY INC	3,737.00	3,737.00	0153353859 4363	Maintenance Facilities DC / Materials and Supplies Repairs
K22M0155	SIMPLIT PARTNERS	534.60	534.60	0153353859 4363	Maintenance Facilities DC / Materials and Supplies Repairs
K22M0156	CALIFORNIA QUALITY PLASTICS IN	586.25	586.25	0111625101 4310	Donation Instruction Richman / Materials and Supplies Instr
K22M0157	SO CAL SANDBAGS INC	291.60	291.60	0153353859 6100	Maintenance Facilities DC / Sites and Site Improvements
K22M0158	HALDEMAN INC	306.72	306.72	0153353859 4363	Maintenance Facilities DC / Materials and Supplies Repairs
K22M0159	CALIFORNIA STEEPLEJACK	277.40	277.40	0153353859 4363	Maintenance Facilities DC / Materials and Supplies Repairs
K22M0160	MULCH MASTER	985.00	985.00	0153353859 4363	Maintenance Facilities DC / Materials and Supplies Repairs
K22M0161	ORTIZ TRACTOR SERVICE	14,500.00	14,500.00	2567150851 6100	Facilities / Sites and Site Improvements
K22R0752	RAMIREZ, PAUL	27.00	27.00	0111628107 4310	Cotsen Foundation Instr VP / Materials and Supplies Instr
K22R0753	DELVA, JAMES	121.01	121.01	0125554321 4310	LEA Medi Cal Reimb Psych / Materials and Supplies Instr

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 01/12/2017

FROM 11/19/2016 TO 12/29/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
K22R0754	MYERS, KYLE	36.72	36.72	0111555213 4350	Gifted Talented Ed Supervision / Materials and Supplies
K22R0755	MULTI HEALTH SYSTEMS	590.00	590.00	0125354321 4315	SpEd Section619 Psychological / Materials Test Kits
K22R0756	PRO ED	2,773.00	2,773.00	0113054101 4315	Resource Specialist Program / Materials Test Kits Protocols
K22R0757	PAR INC	278.48	278.48	0125354321 4315	SpEd Section619 Psychological / Materials Test Kits
K22R0758	AMAZON.COM	234.04	234.04	0142054201 4310	Special Ed Administration / Materials and Supplies Instr
K22R0759	EFILEFOLDERS	6,952.50	6,952.50	0152151749 5805	Personnel Serv Certificated DC / Consultants
K22R0760	AMAZON.COM	70.05	6.88	0111610101 4310	Donation Instr Acacia / Materials and Supplies Instr
			63.17	0153150759 4350	Warehouse DC / Materials and Supplies Office
K22R0761	CALIFORNIA WEEKLY EXPLORER INC	985.00	985.00	0111625101 4310	Donation Instruction Richman / Materials and Supplies Instr
K22R0762	AMAZON.COM	278.32	255.89	0130426109 4310	Site Discr Instruction Rolling / Materials and Supplies Inst
			22.43	0181226101 4310	Instr Mat Lottery Rolling Hill / Materials and Supplies Inst
K22R0763	APPLE COMPUTER INC	13,444.56	13,444.56	0121224101 4310	Title I Raymond Instruction / Materials and Supplies Instr
K22R0764	QUINDT, ALYSSA	68.33	68.33	0150454101 4310	Sp Ed Mental Hlth Supp Instr / Materials and Supplies Instr
K22R0765	DYER, JODY	178.25	178.25	0130226101 4310	Resp to Interv Instr Rolling H / Materials and Supplies Inst
K22R0766	CLEARY-HORN, KIMBERLY	27.96	27.96	0130226101 4310	Resp to Interv Instr Rolling H / Materials and Supplies Inst
K22R0767	LEE, JULIENNE	92.34	92.34	0111630101 4310	Donation Discretionary Fisler / Materials and Supplies Instr
K22R0768	RUSIEWSKI, MICHELE	161.03	161.03	0131655109 4310	Visual Performing Arts Instruc / Materials and Supplies Inst
K22R0769	MOSES, LAUREN	19.42	19.42	0111630107 4310	Cotsen Foundation Instr Fisler / Materials and Supplies Inst
K22R0770	MEMBRERE, MARY	120.92	120.92	0130411109 4310	Site Discr Instruction Beechwd / Materials and Supplies
K22R0771	NGUYEN, LAN	47.42	47.42	0130217101 4310	Resp to Interv Instr Ladera / Materials and Supplies Instr
K22R0772	STOUT, ROSALIE	96.93	96.93	0121224101 4310	Title I Raymond Instruction / Materials and Supplies Instr
K22R0773	ETTINGER, JULIANNE	18.00	18.00	0122424101 4310	Title III Limited Engl Raymond / Materials and Supplies
K22R0774	MCCOMB, YOLANDA	97.52	97.52	0130424109 4310	Site Discr Instruction Raymond / Materials and Supplies
K22R0775	HERNANDEZ, EVELIN	37.78	37.78	0111610107 4310	Cotsen Foundation Instr Acacia / Materials and Supplies

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 01/12/2017

FROM 11/19/2016 TO 12/29/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
K22R0776	MILLS, ALINA	145.59	145.59	0111610107 4310	Cotsen Foundation Instr Acacia / Materials and Supplies
K22R0777	ORTIZ, GINA	26.97	26.97	0130417109 4310	Site Discr Instruction Ladera / Materials and Supplies Instr
K22R0778	EAGLE COMMUNICATIONS	45,011.63	1,654.80	8152451741 4350	Property and Liability / Materials and Supplies Office
			43,356.83	8152451741 6410	Property and Liability / New Equip Less Than \$10,000
K22R0779	SCHOOL HEALTH CORPORATION	265.65	22.65	0111613101 4310	Donation Instruction Fern / Materials and Supplies Instr
			31.64	0130219101 4310	Resp to Interv Instr Maple / Materials and Supplies Instr
			9.07	0130411109 4310	Site Discr Instruction Beechwd / Materials and Supplies
			22.90	0130417109 4310	Site Discr Instruction Ladera / Materials and Supplies Instr
			18.08	0130418109 4310	Site Discr Instr Laguna Road / Materials and Supplies Instr
			13.96	0130420109 4310	Site Discr Instruction Nicolas / Materials and Supplies Inst
			9.94	0130422109 4310	Site Discr Instr Pacific Drive / Materials and Supplies Inst
			31.94	0130425109 4310	Site Discr Instruction Richman / Materials and Supplies Inst
			22.94	0130427109 4310	Site Discr Instr Sunset Lane / Materials and Supplies Instr
			18.08	0130430109 4310	Site Discr Instruction Fidler / Materials and Supplies Instr
			4.94	0131555109 4310	/ Materials and Supplies Instr
			22.65	0152055779 4350	Education Services Discret / Materials and Supplies Office
			36.86	0153150759 4350	Warehouse DC / Materials and Supplies Office
K22R0780	SOUTHWEST SCHOOL SUPPLY	131.76	131.76	0130252271 4350	Resp to Interv Admin District / Materials and Supplies
K22R0781	EAGLE COMMUNICATIONS	64.90	64.90	0142054201 4350	Special Ed Administration / Materials and Supplies Office
K22R0782	PRO ED	706.82	706.82	0150554101 4310	APE Autism OT Vision Instr / Materials and Supplies Instr
K22R0783	PRO ED	323.02	323.02	0125554101 4310	LEA Medi Cal Reimb Instr / Materials and Supplies Instr
K22R0784	LAKESHORE LEARNING	247.74	247.74	0125554101 4310	LEA Medi Cal Reimb Instr / Materials and Supplies Instr
K22R0785	AMAZON.COM	489.08	241.01	0111627101 4310	After School Program Sunset Ln / Materials and Supplies
			180.90	0130227101 4310	Resp to Interv Instr Sunset Ln / Materials and Supplies Inst
			67.17	0130427109 4310	Site Discr Instr Sunset Lane / Materials and Supplies Instr
K22R0786	VEX ROBOTICS INC	203.20	203.20	0111923101 4310	Phelps Grant Parks / Materials and Supplies Instr
K22R0787	SYLVESTER, AMY	30.77	30.77	0111615101 4310	Donation Instruct Golden Hill / Materials and Supplies Instr
K22R0788	MARTINEZ, ROSALIE	82.20	82.20	1208555101 4310	Fee Based Childcare Admin / Materials and Supplies Instr

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 01/12/2017

FROM 11/19/2016 TO 12/29/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
K22R0789	TODD, NANCY	86.13	86.13	1208255101 4310	Child Developmnt Instr Central / Materials and Supplies
K22R0790	COSGROVE, MARILEE	149.71	149.71	1231019101 4310	Preschool Instruction / Materials and Supplies Instr
K22R0791	CORTEZ, DOLORES	50.00	50.00	1231019101 4310	Preschool Instruction / Materials and Supplies Instr
K22R0792	MARTIN, MARIANN	50.00	50.00	1231019101 4310	Preschool Instruction / Materials and Supplies Instr
K22R0793	LOPEZ, ANTONIETA	50.00	50.00	1231019101 4310	Preschool Instruction / Materials and Supplies Instr
K22R0794	EDMUNDS, IRMA	50.00	50.00	1231019101 4310	Preschool Instruction / Materials and Supplies Instr
K22R0795	MAHAR, NICOLE	264.74	264.74	0111630107 4310	Colsen Foundation Instr Fisler / Materials and Supplies Inst
K22R0796	GUPPY, STEPHANIE	24.83	24.83	0111630107 4310	Colsen Foundation Instr Fisler / Materials and Supplies Inst
K22R0797	ROUNDS, CYNTHIA	128.56	45.34	0111630101 4310	Donation Discretionary Fisler / Materials and Supplies Instr
			83.22	0130430109 4310	Site Discr Instruction Fisler / Materials and Supplies Instr
K22R0798	MYERS, KYLE	629.43	629.43	0131655109 4310	Visual Performing Arts Instruc / Materials and Supplies Inst
K22R0799	BRIGGS, CAROL	126.35	126.35	0181215101 4310	Instr Mat Lottery Golden Hill / Materials and Supplies Instr
K22R0800	PASTRANA, MELANIE	91.80	91.80	1208255271 4350	Child Developmnt Admin Central / Materials and Supplies
K22R0801	GYURINA, TRACY	53.89	53.89	0130427109 4310	Site Discr Instr Sunset Lane / Materials and Supplies Instr
K22R0802	EAGLE COMMUNICATIONS	129.80	129.80	1208555101 4310	Fee Based Childcare Admin / Materials and Supplies Instr
K22R0803	SUMMERSON, ELIZABETH	40.00	40.00	1208555101 4310	Fee Based Childcare Admin / Materials and Supplies Instr
K22R0804	FLORES, MARTHA	185.00	185.00	1231019101 4310	Preschool Instruction / Materials and Supplies Instr
K22R0805	REEVES, RONANN	107.00	107.00	0132952101 4310	Afir Schl Ed Sfty Grt Cohort 6 / Materials and Supplies Inst
K22R0806	DEMASON, NOELIA	50.00	50.00	1231019101 4310	Preschool Instruction / Materials and Supplies Instr
K22R0807	OFFICE DEPOT BUSINESS SERVICE	149.04	149.04	0132952101 4310	Afir Schl Ed Sfty Grt Cohort 6 / Materials and Supplies Inst
K22R0808	LAKESHORE LEARNING	1,538.78	1,538.78	1231019101 4310	Preschool Instruction / Materials and Supplies Instr
K22R0809	CHALK SPINNER LLC	312.65	312.65	1231019101 4310	Preschool Instruction / Materials and Supplies Instr
K22R0810	LAKESHORE LEARNING	645.72	645.72	1231019101 4310	Preschool Instruction / Materials and Supplies Instr
K22R0811	DISCOUNT SCHOOL SUPPLY	81.00	81.00	1231019101 4310	Preschool Instruction / Materials and Supplies Instr

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 01/12/2017

FROM 11/19/2016 TO 12/29/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
K22R0812	LAKESHORE LEARNING	141.57	141.57	1208155101 4310	Preschool Instruction / Materials and Supplies Instr
K22R0813	BEYOND PLAY LLC	126.11	126.11	0125554101 4310	LEA Medi Cal Reimb Instr / Materials and Supplies Instr
K22R0814	COSGROVE, MARILEE	659.76	659.76	1231019101 4310	Preschool Instruction / Materials and Supplies Instr
K22R0815	MONTOYA, KRISTIN	119.39	119.39	0152657719 4350	Superintendent Discret / Materials and Supplies Office
K22R0816	HOLLENBECK, STACY	55.05	55.05	0152657719 4350	Superintendent Discret / Materials and Supplies Office
K22R0817	RADER, NANCY	39.80	39.80	0152657719 4350	Superintendent Discret / Materials and Supplies Office
K22R0818	ESCHNER, LAURALYN	333.75	333.75	0131655109 4310	Visual Performing Arts Instruc / Materials and Supplies Inst
K22R0819	DAILY JOURNAL CORPORATION	179.80	179.80	0153150759 5902	Warehouse DC / Communications Advertisement
K22R0820	AMAZON.COM	310.36	29.13	0130430109 4310	Site Discr Instruction Fislser / Materials and Supplies Instr
			281.23	0181230101 4310	Instr Mat Lottery Fislser Instr / Materials and Supplies Inst
K22R0821	AMAZON.COM	99.23	99.23	0121229101 4310	Title 1 Woodcrest Instruction / Materials and Supplies Instr
K22R0822	LEGO EDUCATION	1,071.55	1,071.55	0121229101 4310	Title 1 Woodcrest Instruction / Materials and Supplies Instr
K22R0823	AMAZON.COM	42.64	42.64	0110315109 4310	Reimburse Golden Hill Disc / Materials and Supplies Instr
K22R0824	AMAZON.COM	65.23	65.23	0109411102 4310	Foundation Instr Beechwood / Materials and Supplies Instr
K22R0825	GIVE MORE MEDIA INC	2,781.19	2,781.19	8152451741 4350	Property and Liability / Materials and Supplies Office
K22R0826	AMAZON.COM	59.88	59.88	0153150759 4350	Warehouse DC / Materials and Supplies Office
K22R0827	BARNES AND NOBLE INC	967.55	967.55	0111615101 4310	Donation Instruct Golden Hill / Materials and Supplies Instr
K22R0828	RABENSTON, STEVE	271.89	271.89	0181213101 4310	Instr Mat Lottery Fern Instruc / Materials and Supplies Inst
K22R0829	PHILLIPS, MEGHAN	226.72	226.72	0181213101 4310	Instr Mat Lottery Fern Instruc / Materials and Supplies Inst
K22R0830	GIVEN, STEPHANIE	57.95	57.95	0111610107 4310	Cotsen Foundation Instr Acacia / Materials and Supplies
K22R0831	ANDERSON, TRACEY	94.50	94.50	0111610107 4310	Cotsen Foundation Instr Acacia / Materials and Supplies
K22R0832	BYUN, CHRISTINE	60.43	60.43	0130417109 4310	Site Discr Instruction Ladera / Materials and Supplies Instr
K22R0833	HEINEMANN PUBLISHING	1,303.90	1,303.90	0138552229 4310	Educ Effectvness InstrStaffDev / Materials and Supplies
K22R0834	AMAZON.COM	28.95	28.95	0181227101 4310	Instr Mat Lottery Sunset Instr / Materials and Supplies Inst

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 01/12/2017

FROM 11/19/2016 TO 12/29/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
K22R0835	IMAGE SOURCE	378.00	378.00	0121229101 4310	Title I Woodcrest Instruction / Materials and Supplies Instr
K22R0836	SELF INSURANCE PLANS	10,824.18	10,824.18	6852458741 5899	Workers Comp Admin / Other Expenses
K22R0837	VENTURE PACIFIC INSURANCE SERV	4,191.00	4,191.00	6852458741 5450	Workers Comp Admin / Insurance Premiums
K22R0838	MORALES, ELIZABETH	588.50	588.50	0130423109 4310	Site Discr Instruction Parks / Materials and Supplies Instr
K22R0839	SMITH, ORBA	69.50	69.50	0130223101 4310	Resp to Interv Instr Parks / Materials and Supplies Instr
K22R0840	ROSAS, LYDIA	100.00	100.00	1231019101 4310	Preschool Instruction / Materials and Supplies Instr
K22R0841	YANG, ALEX	53.05	53.05	1231019101 4310	Preschool Instruction / Materials and Supplies Instr
K22R0842	TELLEZ, MOYCA	58.34	58.34	1231019101 4310	Preschool Instruction / Materials and Supplies Instr
K22R0843	DELVA, JAMES	43.77	43.77	0181213101 4310	Instr Mat Lottery Fern Instruc / Materials and Supplies Inst
K22R0844	DELVA, JAMES	109.51	109.51	0130413109 4310	Site Discr Instruction Fern Dr / Materials and Supplies Inst
K22R0845	PNV	69.00	69.00	1208255101 4310	Child Developmnt Instr Central / Materials and Supplies
K22R0846	HOOD, MARY	34.50	34.50	0181226101 4310	Instr Mat Lottery Rolling Hill / Materials and Supplies Inst
K22R0847	WONG WEISEL, SUSAN	152.00	152.00	0181215101 4310	Instr Mat Lottery Golden Hill / Materials and Supplies Instr
K22R0848	CASTILLO, YOLANDA	613.36	613.36	0121222101 4310	Title I Pacific Drive Instr / Materials and Supplies Instr
K22R0849	PHAM, CRYSTAL	52.58	52.58	0181226101 4310	Instr Mat Lottery Rolling Hill / Materials and Supplies Inst
K22R0850	LAKESHORE LEARNING	286.07	286.07	1231019101 4310	Preschool Instruction / Materials and Supplies Instr
K22R0851	SCHOOL SPECIALTY	283.48	283.48	0130427109 4310	Site Discr Instr Sunset Lane / Materials and Supplies Instr
K22R0852	ACORN MEDIA	3,924.45	3,924.45	0121229101 4310	Title I Woodcrest Instruction / Materials and Supplies Instr
K22R0853	LING, PHILLIP	289.34	289.34	0140955249 4310	Info Systems Serv Media DC / Materials and Supplies Instr
K22R0854	CHENAULT, DANIELLE	172.28	172.28	0140955249 4310	Info Systems Serv Media DC / Materials and Supplies Instr
K22R0855	LINKEDIN CORPORATION	1,750.00	1,750.00	0140955249 4350	Info Systems Serv Media DC / Materials and Supplies
K22R0856	VEX ROBOTICS INC	5,918.19	3,455.96 2,462.23	0140955109 6410 0140955249 4310	Information Systems Serv Instr / New Equip Less Than Info Systems Serv Media DC / Materials and Supplies Instr
K22R0857	CULVER NEWLIN INC	288.36	288.36	0153050799 4350	Business Administration DC / Materials and Supplies

FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 01/12/2017

FROM 11/19/2016 TO 12/29/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
K22S0009	VERITIV OPERATING COMPANY	21,301.56	21,301.56	0100000000 9320	Unrestricted / Stores
K22V0121	PROSOUND AND STAGE LIGHTING	3,622.13	861.84	0140955249 4310	Info Systems Serv Media DC / Materials and Supplies Instr
			1,714.85	0140955249 4363	Info Systems Serv Media DC / Materials and Supplies
			1,045.44	0140955249 6410	Info Systems Serv Media DC / New Equip Less Than
K22V0122	APPLE COMPUTER INC	4,237.68	4,237.68	0152151749 6450	Personnel Serv Certificated DC / Repl Equip Less Than
K22V0123	CULVER NEWLIN INC	6,423.63	1,189.73	0140955109 6410	Information Systems Serv Instr / New Equip Less Than
			1,431.54	0140955249 4350	Info Systems Serv Media DC / Materials and Supplies
			3,802.36	0140955249 6410	Info Systems Serv Media DC / New Equip Less Than
K22V0124	MONTGOMERY HARDWARE COMPANY	1,059.48	1,059.48	0153353859 4363	Maintenance Facilities DC / Materials and Supplies Repairs
K22V0125	APPLE COMPUTER INC	9,854.03	8,723.16	0140955109 6410	Information Systems Serv Instr / New Equip Less Than
			299.99	0140955249 4310	Info Systems Serv Media DC / Materials and Supplies Instr
			827.88	0140955249 4350	Info Systems Serv Media DC / Materials and Supplies
			3.00	0140955249 6410	Info Systems Serv Media DC / New Equip Less Than
K22V0126	GST INC	11,557.35	9,204.75	0140955109 6410	Information Systems Serv Instr / New Equip Less Than
			783.40	0140955249 4350	Info Systems Serv Media DC / Materials and Supplies
			1,569.20	0140955249 5810	Info Systems Serv Media DC / Data Processing Services
K22V0127	CDW.G	8,080.82	8,080.82	0140755249 6410	Educ Technology Voucher / New Equip Less Than \$10,000
K22V0128	AMERICAN FLOOR MATS	567.63	567.63	0130426109 6410	Site Discr Instruction Rolling / New Equip Less Than
K22X0345	PACIFIC COAST ENTERTAINMENT	280.00	280.00	0110326109 4310	Reimburse Rolling Hills Disc / Materials and Supplies Instr
K22X0346	DAYLE MCINTOSH CENTER FOR THE	2,000.00	2,000.00	0171054101 5805	Outside Services ICA NPA NPS / Consultants
K22X0347	TOBON, CAROLINA	15,000.00	15,000.00	0131655109 5805	Visual Performing Arts Instruc / Consultants
K22X0348	SOUTHWEST SCHOOL SUPPLY	600.00	600.00	0151055339 4350	Child Welfare and AttendanceDC / Materials and Supplies
K22X0349	IMPERIAL BAND INSTRUMENTS	500.00	500.00	0141655101 5640	Fine Arts Donations Instr / Repairs by Vendors
K22X0350	GLASBY MAINTENANCE SUPPLY COMP	1,500.00	1,500.00	0153150759 4350	Warehouse DC / Materials and Supplies Office
K22X0351	PEPPER MUSIC, J W	750.00	750.00	0130423139 4310	Instrumental Music Parks / Materials and Supplies Instr
K22X0352	BOOKSOURCE, THE	1,000.00	1,000.00	0111610107 4310	Cotsen Foundation Instr Acacia / Materials and Supplies

**FULLERTON ELEMENTARY
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 01/12/2017**

FROM 11/19/2016 TO 12/29/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
K22Y0058	GRAINGER INC, WW	2,000.00	2,000.00	0156556369 4360	Home to Sch Transportation DC / Materials and Supplies
K22Y0059	LEE AND SON ALIGNMENT	800.00	300.00	0156556369 4360	Home to Sch Transportation DC / Materials and Supplies
			500.00	0156556369 5640	Home to Sch Transportation DC / Repairs by Vendors
	Fund 01 Total:	349,252.72			
	Fund 12 Total:	10,269.50			
	Fund 25 Total:	14,500.00			
	Fund 68 Total:	15,015.18			
	Fund 81 Total:	47,792.82			
	Total Amount of Purchase Orders:	436,830.22			

FULLERTON ELEMENTARY

PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS

BOARD OF TRUSTEES MEETING 01/12/2017

FROM 11/19/2016 TO 12/29/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>CHANGE AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
K22D0413	FISHER SCIENCE EDUCATION	49.31	+8.54	0130420109 4310	Site Diser Instruction Nicolas / Materials and Supplies Inst
K22D0468	AMAZON.COM	58.60	+15.15	0130413109 4310	Site Diser Instruction Fern Dr / Materials and Supplies Inst
K22D0566	SCHOLASTIC MAGAZINES	37.88	-25.25	0130217101 4310	Resp to Interv Instr Ladera / Materials and Supplies Instr
K22M0041	AMERICAN TECHNOLOGIES INC	1,083,236.20	+8,050.00	4067150851 6200	Facilities / Buildings and Improve of Build
K22M0087	ARCHITECTURE 9 PLLLP	14,701.25	+214.24	4067150851 5805	Facilities / Consultants
K22M0120	ARCHITECTURE 9 PLLLP	14,440.00	+9,800.00	4064650851 5805	Redevelop Pass Through Admin / Consultants
K22R0680	COCKERILL, HEIDI ANN	295.85	+64.78	0111610107 4310	Cotsen Foundation Instr Acacia / Materials and Supplies Inst
K22R0731	AMAZON.COM	196.21	+20.77	0131655109 4310	Visual Performing Arts Instruc / Materials and Supplies Inst
K22X0007	SOUTHWEST SCHOOL SUPPLY	18,000.00	+10,000.00	0121221101 4310	Title I Orangethorpe Instr / Materials and Supplies Instr
K22X0027	SOUTHWEST SCHOOL SUPPLY	33,000.00	+10,000.00	0121220101 4310	Title I Nicolas Instruction / Materials and Supplies Instr
			+10,000.00	0130420109 4310	Site Diser Instruction Nicolas / Materials and Supplies Inst
K22X0069	SMART AND FINAL STORES CORPORA	4,200.00	+200.00	0111617101 4310	Donation Instr Ladera Vista / Materials and Supplies Instr
K22X0255	PEPPER MUSIC, J W	1,000.00	+500.00	0130417139 4310	Instrumental Music LaderaVista / Materials and Supplies Inst
K22X0333	STAFFREHAB	50,000.00	+40,000.00	0171054101 5866	Outside Services ICA NPA NPS / Nonpublic Agency
K22Z0001	AAA ELECTRIC MOTORS	2,300.00	-1,700.00	0153353819 4363	Plant Maintenance DC / Materials and Supplies Repairs
K22Z0015	FERGUSON ENTERPRISES INC	3,000.00	-2,000.00	0153353819 4363	Plant Maintenance DC / Materials and Supplies Repairs
K22Z0021	HAJOCA CORPORATION	8,700.00	+3,700.00	0153353819 4363	Plant Maintenance DC / Materials and Supplies Repairs
	Fund 01 Total:		70,783.99		
	Fund 40 Total:		18,064.24		
	Total Amount of Change Orders:		88,848.23		

FULLERTON ELEMENTARY

PURCHASE ORDER DETAIL REPORT - CANCELED PURCHASE ORDERS

BOARD OF TRUSTEES

01/12/2017

FROM 11/19/2016 TO 12/29/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
K22C0076	COMPUTER USING EDUCATORS INC	1,160.00	1,000.00	0130223101 5210	Resp to Interv Instr Parks / Conferences and Meetings
			160.00	0130223101 5310	Resp to Interv Instr Parks / Dues and Memberships
K22D0049	UZBL LLC	647.12	647.12	0130215101 6410	Resp to Interv Instr Golden / New Equip Less Than
K22D0488	ADOBE SYSTEMS INCORPORATED	2,496.00	2,496.00	0111630101 4310	Donation Discretionary Ffiser / Materials and Supplies
K22D0558	TEACHER SYNERGY LLC	10.79	10.79	0111628107 4310	Cotsen Foundation Instr VP / Materials and Supplies Instr
K22R0474	COSTCO WHOLESALE	165.00	165.00	0153150759 5310	Warehouse DC / Dues and Memberships
K22X0344	LOWES HIW INC	360.00	360.00	0110326109 4310	Reimburse Rolling Hills Disc / Materials and Supplies Instr
Fund 01 Total:		4,838.91			
Total Amount of Purchase Orders:		4,838.91			

CONSENT ITEM

DATE: January 17, 2017

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Susan Hume, Assistant Superintendent, Business Services

PREPARED BY: Robert Macauley, Director, Maintenance, Operations, Transportation, and Facility Services

SUBJECT: **APPROVE/RATIFY NUTRITION SERVICES PURCHASE ORDERS NUMBERED 190388 THROUGH 190485 FOR THE 2016/2017 SCHOOL YEAR**

Background: Board approval is requested for Nutrition Services purchase orders. The purchase order summary dated November 19, 2016 through December 29, 2016, contains purchase orders numbered 190388 through 190485 for the 2016/2017 school year totaling \$599,714.35.

Board action is required per Board Policy 3000(b), Roles of Board of Trustees.

Rationale: Purchase orders, one of several methods, are used by school districts to purchase goods and services and are generally accepted by merchants and contractors.

Funding: Nutrition Services Fund.

Recommendation: Approve/Ratify Nutrition Services purchase orders numbered 190388 through 190485 for the 2016/2017 school year.

SH:RM:tg
Attachment

Schedule of Open / Processed Food and Commodity
Purchase Order Report
11-19-16 through 12-29-16

Date	Vendor	PO Number	Category	Amount
	Open Purchase Orders			
	Amount Not To Exceed			
11/29/2016	Hollandia Dairy	190394	Dairy Products	6,000.00
11/29/2016	Hollandia Dairy	190395	Dairy Products	6,000.00
11/29/2016	Hollandia Dairy	190396	Dairy Products	6,000.00
11/29/2016	Hollandia Dairy	190397	Dairy Products	6,000.00
11/29/2016	Hollandia Dairy	190398	Dairy Products	6,000.00
11/29/2016	Hollandia Dairy	190399	Dairy Products	6,000.00
11/29/2016	Hollandia Dairy	190400	Dairy Products	6,000.00
11/29/2016	Hollandia Dairy	190401	Dairy Products	6,000.00
11/29/2016	Hollandia Dairy	190402	Dairy Products	6,000.00
11/29/2016	Hollandia Dairy	190403	Dairy Products	6,000.00
11/29/2016	Hollandia Dairy	190404	Dairy Products	6,000.00
11/29/2016	Hollandia Dairy	190405	Dairy Products	6,000.00
11/29/2016	Hollandia Dairy	190406	Dairy Products	6,000.00
11/29/2016	Hollandia Dairy	190407	Dairy Products	6,000.00
11/29/2016	Hollandia Dairy	190408	Dairy Products	6,000.00
11/29/2016	Hollandia Dairy	190409	Dairy Products	6,000.00
	TOTAL OPEN PURCHASE ORDERS			96,000.00
	Processed Food & Commodity P.O.'s			
	NONE			
	Total OPEN Purchase Orders (from this page & page 2)			\$ 276,000.00
	Total Purchase Orders Out of Date Sequence			-
	Total Processed Food & Commodity P.O.'s			-
	Total Purchase Orders from Purchase Order Detail Report			323,714.35
	TOTAL PURCHASE ORDERS			\$ 599,714.35

Schedule of Open / Processed Food and Commodity
Purchase Order Report
11-19-16 through 12-29-16

Date	Vendor	PO Number	Category	Amount
	Open Purchase Orders			
	Amount Not To Exceed			
11/29/2016	Hollandia Dairy	190410	Dairy Products	6,000.00
11/29/2016	Hollandia Dairy	190411	Dairy Products	6,000.00
11/29/2016	Hollandia Dairy	190412	Dairy Products	6,000.00
11/29/2016	Hollandia Dairy	190413	Dairy Products	6,000.00
11/29/2016	Hollandia Dairy	190414	Dairy Products	6,000.00
11/29/2016	Hollandia Dairy	190415	Dairy Products	10,000.00
11/29/2016	Hollandia Dairy	190416	Dairy Products	2,000.00
12/16/2016	Hollandia Dairy	190461	Dairy Products	6,000.00
12/16/2016	Hollandia Dairy	190462	Dairy Products	6,000.00
12/16/2016	Hollandia Dairy	190463	Dairy Products	6,000.00
12/16/2016	Hollandia Dairy	190464	Dairy Products	6,000.00
12/16/2016	Hollandia Dairy	190465	Dairy Products	6,000.00
12/16/2016	Hollandia Dairy	190466	Dairy Products	6,000.00
12/16/2016	Hollandia Dairy	190467	Dairy Products	6,000.00
12/16/2016	Hollandia Dairy	190468	Dairy Products	6,000.00
12/16/2016	Hollandia Dairy	190469	Dairy Products	6,000.00
12/16/2016	Hollandia Dairy	190470	Dairy Products	6,000.00
12/16/2016	Hollandia Dairy	190471	Dairy Products	6,000.00
12/16/2016	Hollandia Dairy	190472	Dairy Products	6,000.00
12/16/2016	Hollandia Dairy	190473	Dairy Products	6,000.00
12/16/2016	Hollandia Dairy	190474	Dairy Products	6,000.00
12/16/2016	Hollandia Dairy	190475	Dairy Products	6,000.00
12/16/2016	Hollandia Dairy	190476	Dairy Products	6,000.00
12/16/2016	Hollandia Dairy	190477	Dairy Products	6,000.00
12/16/2016	Hollandia Dairy	190478	Dairy Products	6,000.00
12/16/2016	Hollandia Dairy	190479	Dairy Products	6,000.00
12/16/2016	Hollandia Dairy	190480	Dairy Products	6,000.00
12/16/2016	Hollandia Dairy	190481	Dairy Products	6,000.00
12/16/2016	Hollandia Dairy	190482	Dairy Products	10,000.00
12/16/2016	Hollandia Dairy	190483	Dairy Products	2,000.00
	TOTAL OPEN PURCHASE ORDERS (Page 2)			\$ 180,000.00

CONSENT ITEM

DATE: January 17, 2017

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Susan Hume, Assistant Superintendent, Business Services

PREPARED BY: Melissa Greenwood, Director, Business Services

SUBJECT: APPROVE/RATIFY WARRANTS NUMBERED 107520 THROUGH 108183 FOR THE 2016/2017 SCHOOL YEAR

Background: Board approval is requested for warrants numbered 107520 through 108183 for the 2016/2017 school year totaling \$4,537,544.82. Warrants are issued by school districts as payment for goods and services.

<u>Fund</u>		<u>Amount</u>
01	General Fund	3,055,343.61
12	Child Development	35,164.69
14	Deferred Maintenance	3,378.78
25	Capital Facilities	73,968.28
40	Special Reserve	1,254,351.20
68	Workers' Compensation	72,854.53
81	Property/Liability Insurance	42,483.73
	Total	<u>\$4,537,544.82</u>

Rationale: Board action is required per Board Policy 3000(b), Roles of Board of Trustees.

Funding: Funding sources as reflected in the above listing.

Recommendation: Approve/Ratify warrants numbered 107520 through 108183 for the 2016/2017 school year.

SH:MG:gs

CONSENT ITEM

DATE: January 17, 2017

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Susan Hume, Assistant Superintendent, Business Services

PREPARED BY: Robert Macauley, Director, Maintenance, Operations, Transportation, and Facility Services

SUBJECT: **APPROVE/RATIFY NUTRITION SERVICES WARRANTS NUMBERED 11781 THROUGH 11834 FOR THE 2016/2017 SCHOOL YEAR**

Background: Board approval is requested for Nutrition Services warrants numbered 11781 through 11834 for the 2016/2017 school year. The total amount presented for approval is \$422,074.30.

Board action is required per Board Policy 3000(b), Roles of Board of Trustees.

Rationale: Warrants are issued by school districts as payment for goods and services.

Funding: Nutrition Services Fund.

Recommendation: Approve/Ratify Nutrition Services warrants numbered 11781 through 11834 for the 2016/2017 school year.

SH:RM:tg

CONSENT ITEM

DATE: January 17, 2017
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Chanjira Luu, Director, Classified Personnel Services
SUBJECT: APPROVE/RATIFY CLASSIFIED PERSONNEL REPORT

Background: The Classified Personnel Report reflects changes in employee status and was received by the Personnel Commission at its meeting on December 12, 2016.

Rationale: The report is submitted to the Board of Trustees for approval on a monthly basis.

Funding: Personnel action documents reflect budget numbers that are forwarded to the Business Services Division.

Recommendation: Approve/Ratify Classified Personnel Report.

CL:yd
Attachment

FULLERTON SCHOOL DISTRICT CLASSIFIED PERSONNEL REPORT
PRESENTED TO THE PERSONNEL COMMISSION: 12/12/2016
PRESENTED TO THE BOARD OF TRUSTEES: 1/17/2017

First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Range
Rebecca	Cervantes	Clerical Asst. I/sub	Add substitute classification	11/10/16	99		100	B17/1
Karla	Gonzalez	Instr. Asst./SE/sub	Add substitute classification	11/18/16	99		121	B11/1
Employee	ID 1716	After School Site Lead	CFRA (Child bonding leave) to 1/31/17	12/05/16	60	8.00	329	B18/6
Theresa	Capps	Instr. Asst./SE II B	Change last name from Bill	12/01/16	27	6.00	242	B14/6
Lydia	Aparicio	Playground Supervisor	Change to regular status	10/17/16	10	1.25	100	B11/1
Pamela	Bernhard	Playground Supervisor	Change to regular status	10/17/16	10	1.25	100	B11/1
Chwee	Ng	Playground Sup./sub	Change to substitute status	10/24/16	10		100	B11/1
Andrea	Sawyer	Playground Sup./sub	Change to substitute status	10/24/16	10		100	B11/1
Wilma	Sibal	Playground Sup./sub	Change to substitute status	10/24/16	10		100	B11/1
Elizabeth	Martinez	Playground Supervisor	Decrease hours	10/17/16	10	1.25	100	B11/1
Lori	Sloan	Playground Supervisor	Decrease hours	10/24/16	10	1.0/wk	100	B11/1
Frank	Rangel	Transporter	Extra summer work to 8/2/16	07/01/16	90	8.00	531	B20/6
Desiree	Mallay	After School Site Lead	Hire probationary status	01/03/17	60	30.0wk	329	B18/2
Mariglo	Baker	Food Service Asst. I	Hire probationary status	11/28/16	90	1.25	606	B08/1
Yajaira	Ceja	Food Service Asst. I	Hire probationary status	11/28/16	90	1.50	606	B08/1
Christy	Cipriano	Food Service Asst. I	Hire probationary status	11/28/16	90	1.25	606	B08/1
Jeanette	Francis	Food Service Asst. I	Hire probationary status	12/06/16	90	1.25	606	B08/1
Cristina	Luna	Food Service Asst. I	Hire probationary status	11/28/16	90	1.50	606	B08/1
Leslie	Michel	Health Assistant/BB	Hire probationary status	12/05/16	22	3.75	402	B18/1
Giselle	Abad	Instr. Asst./Rec.	Hire probationary status	11/29/16	60	19.5/wk	329	B11/1
Celene	Garcia	Instr. Asst./Rec.	Hire probationary status	11/15/16	21	17.5/wk	100	B11/1
Miranda	Starbeck	Instr. Asst./Rec.	Hire probationary status	11/15/16	21	17.5/wk	100	B11/1
Carolyn	Vuong	Instr. Asst./Rec.	Hire probationary status	11/14/16	25	16.75/wk	212	B11/1
Elizabeth	Cordova	Instr. Asst./Reg.	Hire probationary status	12/05/16	25	3.00	212	B11/1
Karina	Kho	Instr. Asst./Reg.	Hire probationary status	11/28/16	19	3.00	212	B11/1
Katherine	Solis	Instr. Asst./Reg.	Hire probationary status	11/28/16	12	3.00	212	B11/1
Dina	Perez	Instr. Asst./SE I	Hire probationary status	12/05/16	29	3.50	130	B14/1
Andres	Preciado	Instr. Asst./SE I	Hire probationary status	11/29/16	21	3.00	122	B14/1
David	Verdin	Instr. Asst./SE I	Hire probationary status	11/30/16	12	3.00	122	B14/1
Cheyenne	Renteria	Instr. Asst./Rec.	Hire probationary status	12/13/16	19	16.5/wk	304/302	B11/1
Jessica	Olivares	Social Serv. Asst.	Hire probationary status	12/05/16	20	6.00	212	B17/1
Yuliana	Razo	Clerical Asst. II/sub	Hire substitute status	11/18/16	99		100	B19/1
Alfredo	Lopez	Custodian I /Transporter/sub	Hire substitute status	11/14/16	54/55		542	B17/1
Jerry	Serna	Custodian I/sub	Hire substitute status	11/14/16	53		542	B17/1

FULLERTON SCHOOL DISTRICT CLASSIFIED PERSONNEL REPORT
PRESENTED TO THE PERSONNEL COMMISSION: 12/12/2016
PRESENTED TO THE BOARD OF TRUSTEES: 1/17/2017

First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Range
Antonio	Choice	Instr. Asst./Rec./sub	Hire substitute status	12/01/16	99		100	B11/1
Jorge	Dominguez Ibarra	Instr. Asst./Rec./sub	Hire substitute status	11/14/16	99		100	B11/1
Jazmin	Gomez	Instr. Asst./Rec./sub	Hire substitute status	11/07/16	99		100	B11/1
Serah	Kim	Instr. Asst./Rec./sub	Hire substitute status	11/16/16	99		100	B11/1
Jessica	Gonzalez	Instr. Asst./SE/sub	Hire substitute status	11/18/16	99		121	B14/1
Laura	Ramirez	Instr. Asst./SE/sub	Hire substitute status	11/18/16	99		121	B11/1
Jessica	Valtierra	Instr. Asst./SE/sub	Hire substitute status	11/15/16	99		121	B11/1
Christine	Mendoza	Instr. Asst./SE/sub	Hire substitute status	12/05/16	99		121	B14/1
Terra	Arata	Playground Supervisor	Increase hours	10/17/16	10	1.25	100	B11/1
Elizabeth	Barajas	Playground Supervisor	Increase hours	10/17/16	10	1.25	100	B11/1
Matco	Gomez	Mental Health Therapist Intern	Increase hours from 14/wk	09/20/16	13/18	24.0/wk	255/504	\$18.00
Employee	ID 217		Paid administrative leave to 12/8/16	11/09/16	50	8.00	531	B22/6
Gloria	De Taera	Playground Sup./sub	Reinstate substitute classification	11/18/16	26		100	B11/1
Linda	Morrison	Instr. Asst./Rec.	Resignation	11/10/16	13	15.0/wk	100	B11/6
Jennifer	Coulter	Instr. Asst./SE I	Resignation	01/14/17	26	3.50	130	B14/2
Chelsy	Egan	Instr. Asst./SE I	Resignation	02/06/17	12	6.00	122	14/4
Melissa	Marquez	Instr. Asst./SE II B	Resignation	12/19/16	12	6.00	242	B14/2
Jesus	Aguilar	Instr. Asst./Rec.	Resignation on probation	12/15/16	26	16.0/wk	100	B11/1
Gabriela	Alvarez	Instr. Asst./Rec.	Resignation on probation	11/19/16	60	19.75/wk	329	B11/1
Claudia	Melendez	Instr. Asst./Rec.	Resignation on probation	11/28/16	60	19.75/wk	329	B11/1
Kari	Munoz	Instr. Asst./Rec.	Resignation on probation	12/16/16	30	15.0/wk	302	B11/1
Jennifer	Pineda Rodriguez	Instr. Asst./Rec.	Resignation on probation	12/19/16	60	19.75/wk	329	B11/1
Kate	Wilson	Instr. Asst./Rec.	Resignation on probation-hire sub	10/24/16	60	19.5/wk	85	B11/1
Alfredo	Inzunza	Custodian I	Resignation-hire substitute sttus	12/12/16	24	8.00	542	B17/2
Nivie	Jhawar	Health Assistant	Resignation-hire substitute sttus	01/04/17	18	3.75	402	B17/3
Cristi	Medina	Bus Driver	Route Rebid	11/10/16	56	25.2/wk	565	B21/6
Jessica	Cosio	Playground Sup./sub	Separation	11/17/16	17		100	B11/1
Keith	Diedrick	Computer Tech. I/sub	Separation-no longer available	11/16/16	59		409	B30/1
Nancy	Frausto	Playground Sup./sub	Separation-no longer available	11/10/16	16		100	B11/1
Gina	Arechiga	Bus Driver	Step raise	12/01/16	56	25.0/wk	565	B21/2
Robert	Napoles	Custodian I	Step raise	12/01/16	17	5.00	542	B17/2
Jose	Sotelo	Custodian II	Step raise	12/01/16	20	8.00	542	B24/5
Isabel	Osornio	Health Assistant/BB	Step raise	12/01/16	19	3.75	402	B18/3
Samad	Cyrus	Instr. Asst./Rec.	Step raise	12/01/16	60	19.5/wk	85	B11/5

FULLERTON SCHOOL DISTRICT CLASSIFIED PERSONNEL REPORT
PRESENTED TO THE PERSONNEL COMMISSION: 12/12/2016
PRESENTED TO THE BOARD OF TRUSTEES: 1/17/2017

First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Range
Maira	Hull	Instr. Asst./Rec.	Step raise	12/01/16	60	19.5/wk	85	B11/4
Daniel	Ossiginac	Instr. Asst./Rec.	Step raise	12/01/16	60	19.5/wk	85	B11/2
Jennifer	Prudencio	Instr. Asst./Rec.	Step raise	12/01/16	60	19.5/wk	85	B11/3
Eric	Reyes	Instr. Asst./Rec.	Step raise	12/01/16	60	19.5/wk	85	B11/6
Dana	Blake	Instr. Asst./SE I	Step raise	12/01/16	23	3.50	130	B14/4
Brenda	Espinosa	Instr. Asst./SE I	Step raise	12/01/16	21	3.00	122	B14/6
Jenine	Sanchez	Instr. Asst./SE I	Step raise	12/01/16	16	6.00	122	B14/6
Holly	Wert	Instr. Asst./SE I	Step raise	12/01/16	17	6.00	121	B14/5
Diana	Venegas	Instr. Asst./SE II A	Step raise	12/01/16	29	6.00	242	B14/4
Maria	Fischer	Instr. Asst./SE II B	Step raise	12/01/16	15	6.00	121	B14/5
Francilia	Garcia	Instr. Asst./SE II B	Step raise	12/01/16	21	6.00	130	B14/6
Elizabeth	Monterey	Instr. Asst./SE II B	Step raise	12/01/16	29	6.00	127	B14/4
Rosanne	Sem	Instr. Asst./SE II B	Step raise	12/01/16	12	6.00	130	B14/2
Ria Jaseen	Tirona	Instr. Asst./SE II B	Step raise	12/01/16	12	28.0/wk	121	B14/4
George	Lara	Tech. Support Spec. I	Step raise	12/01/16	55	8.00	217/302	B26/2
Evangelina	Stenos	Food Service Asst. I	Temporary additional hours	12/05/16	90	3.50	606	B08/5
Kenneth	Jeffrey	Transporter	Temporary additional hours	11/21/16	90	8.00	606	B20/6
Alexis	Pina Norman	Instr. Asst./Reg.	Temporary additional hours to 1/31/17	10/24/16	29	1.50	302	B11/2
Jonathan	Rainis	Instr. Asst./SE II B	Temporary additional hours to 11/16	10/10/16	27	8.0/wk	121	B14/2
Lizette	Rebollar	Instr. Asst./SE II B	Temporary additional hours to 11/18	10/31/16	12	1.50	242	B14/4
Robyn	Nakamura	Instr. Asst./Reg.	Temporary additional hours to 5/26/17	08/08/16	17	2.75	302	B11/1
Gloria	Watt	Instr. Asst./SE I	Temporary additional hours to 8/31	08/01/16	17	1.00	302	B14/6
Shanna	Hart	Instr. Asst./Rec.	Transfer from ASP: V.P. to Pac. Dr.	12/05/16	60	19.75/wk	329	B11/1
Jaime	Roque	Instr. Asst./BB	Transfer from Pre-K Richman	08/08/16	16	3.50	310	B14/6
Lisandra	Anguiano	Instr. Asst./BB	Transfer from Pre-K V.P.	08/08/16	29	3.50	310	B14/6
Jazmin	Sanchez	Instr. Asst./BB	Transfer from Pre-K V.P.	08/08/16	19	3.50	310	B11/1
Robert	Juarez	Grounds Equip. Opr.	Working out of class as needed	10/01/16	53		547	B22/6

CONSENT ITEM

DATE: January 17, 2017
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Susan Hume, Assistant Superintendent, Business Services
PREPARED BY: Melissa Greenwood, Director, Business Services
SUBJECT: APPROVE/RATIFY WARRANT NUMBER 1108 FOR THE 2016/2017 SCHOOL YEAR (DISTRICT 40, VAN DAELE)

Background: Board approval is requested for warrant number 1108 for the 2016/2017 school year. The total amount presented for approval is \$1,799.25.

Board action is required per Board Policy 3000(b), Roles of Board of Trustees.

01	General Fund	\$1,799.25
	Total	<u>\$1,799.25</u>

Rationale: Warrants are issued by school districts as payment for goods and services.

Funding: Funding is taken from District 40, General Fund.

Recommendation: Approve/Ratify warrant number 1108 for the 2016/2017 school year (District 40, Van Daele).

SH:MG:gs

CONSENT ITEM

DATE: January 17, 2017
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Susan Hume, Assistant Superintendent, Business Services
PREPARED BY: Melissa Greenwood, Director, Business Services
SUBJECT: APPROVE/RATIFY WARRANT NUMBER 1176 FOR THE 2016/2017 SCHOOL YEAR (DISTRICT 48, AMERIGE HEIGHTS)

Background: Board approval is requested for warrant number 1176 for the 2016/2017 school year. The total amount presented for approval is \$2,947.01.

Board action is required per Board Policy 3000(b), Roles of Board of Trustees.

01	General Fund	\$2,947.01
	Total	<u>\$2,947.01</u>

Rationale: Warrants are issued by school districts as payment for goods and services.

Funding: Funding is taken from District 48, General Fund.

Recommendation: Approve/Ratify warrant number 1176 for the 2016/2017 school year (District 48, Amerige Heights).

SH:MG:gs

CONSENT ITEM

DATE: January 17, 2017

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Susan Hume, Assistant Superintendent, Business Services

PREPARED BY: Damian Ibarra, Supervisor, Business Services

SUBJECT: **ADOPT RESOLUTIONS NUMBERED 16/17-B020 THROUGH 16/17-B022 AUTHORIZING BUDGET TRANSFERS AND RECOGNIZING UNBUDGETED REVENUE ACCORDING TO EDUCATION CODE SECTIONS 42600 AND 42602 FOR SUBMISSION TO THE ORANGE COUNTY SUPERINTENDENT OF SCHOOLS**

Background: Education Code section 42600 authorizes budget transfers between expenditure classifications and from the undistributed reserve to various expenditure classifications. Education Code section 42602 authorizes the use for expenditure purposes of unbudgeted state apportionment, categorical, and other revenue sources.

Rationale: Updates to budgets allow District staff to perform day-to-day business operations.

Funding: Not applicable.

Recommendation: Adopt Resolutions numbered 16/17-B020 through 16/17-B022 authorizing budget transfers and recognizing unbudgeted revenue according to Education Code sections 42600 and 42602 for submission to the Orange County Superintendent of Schools.

SH:DI:gs
Attachment

FULLERTON SCHOOL DISTRICT
Orange County, California
RESOLUTION FOR BUDGET ADJUSTMENT
District 22

WHEREAS, the Board of Trustees of the Fullerton School District has determined that the previously budgeted income in the amount of \$341,670 will not be received. It is hereby resolved to adjust accounts according to Section 42602 of the Education Code of California as follows:

GENERAL FUND 01
UNRESTRICTED

<u>Budget Acct. #</u>	<u>Income Source</u>	<u>Amount</u>
8550	Mandated Cost Reimbursements	\$6,604
8699	All Other Local Revenue	1,726
8980	Contributions from Unrestricted Revenues	-350,000
	Total:	-\$341,670

WHEREAS, the Board of Trustees of the Fullerton School District can show just cause for the reduction of such funds.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 42602 of the Education Code of California, such funds are to be appropriated according to the following schedule:

<u>Budget Acct. #</u>	<u>Expenditure Source</u>	<u>Amount</u>
1000	Certificated Salaries	\$45,406
2000	Classified Salaries	-10,937
3000	Employee Benefits	19,581
4000	Books and Supplies	-148,326
5000	Services & Other Operating Expenses	-314,674
9789	Designated for Economic Uncertainties	67,280
	Total:	-\$341,670

Explanation: This Resolution reflects an increase in contributions to restricted programs for Special Education funding, an adjustment to one-time mandated cost revenue, and an increase to revenue and expenditures for ASB reimbursements. It also includes an adjustment for extended day CSR charges, an increase in expenditures for website services, and adjustments to projected expenditures in the unrestricted General Fund.

Approved: Wendy Benkert, Ed.D.
Assistant Superintendent of Business
Orange County Department of Education

Date: _____

By: _____

FULLERTON SCHOOL DISTRICT
Orange County, California
RESOLUTION FOR BUDGET ADJUSTMENT
District 22

WHEREAS, the Board of Trustees of the Fullerton School District has determined that income in the amount of \$553,047 is assured to said District in excess of the amounts required to finance the total proposed budget expenditures and transfers for the current fiscal year from sources listed in Section 42602 of the Education Code of California as follows:

GENERAL FUND 01
RESTRICTED

<u>Budget Acct. #</u>	<u>Income Source</u>	<u>Amount</u>
8699	All Other Local Revenue	\$203,047
8980	Contributions from Unrestricted Revenues	350,000
	Total:	<u>\$553,047</u>

WHEREAS, the Board of Trustees of the Fullerton School District can show just cause for the expenditure of such funds.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 42602 of the Education Code of California, such funds are to be appropriated according to the following schedule:

<u>Budget Acct. #</u>	<u>Expenditure Source</u>	<u>Amount</u>
1000	Certificated Salaries	\$96,723
2000	Classified Salaries	305,517
3000	Employee Benefits	107,438
4000	Books and Supplies	-382,851
5000	Services & Other Operating Expenses	226,220
7000	Other Outgo	200,000
	Total:	<u>\$553,047</u>

Explanation: This Resolution reflects an increase in contributions to restricted programs for Special Education funding, and an increase to revenue and expenditures for various school site, foundation, and All the Arts donations. It also includes adjustments to projected expenditures in the restricted General Fund.

Approved: Wendy Benkert, Ed.D.
Assistant Superintendent of Business
Orange County Department of Education

Date: _____

By: _____

FULLERTON SCHOOL DISTRICT
Orange County, California
RESOLUTION FOR BUDGET ADJUSTMENT
District 22

WHEREAS, the Board of Trustees of the Fullerton School District has determined that transfers between expenditure classifications for the current fiscal year from sources listed in Section 42600 of the Education Code of California are as follows:

CHILD DEVELOPMENT FUND 12

<u>Budget Acct. #</u>	<u>Expenditure Source</u>	<u>Amount</u>
1000	Certificated Salaries	-\$18,870
2000	Classified Salaries	-15,444
3000	Employee Benefits	-6,242
4000	Books and Supplies	18,161
5000	Services & Other Operating Expenses	22,395
	Total:	\$0

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 42600 of the Education Code of California, such funds are reflected accordingly.

Explanation: This Resolution reflects adjustments to projected expenditures in the Child Development Fund.

Approved: Wendy Benkert, Ed.D.
Assistant Superintendent of Business
Orange County Department of Education

Date: _____

By: _____

CONSENT ITEM

DATE: January 17, 2017
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Susan Hume, Assistant Superintendent, Business Services
PREPARED BY: Melissa Greenwood, Director, Business Services
SUBJECT: **APPROVE/RATIFY AGREEMENT WITH NIGRO & NIGRO, PC, TO PERFORM AUDITING SERVICES FOR THE FULLERTON SCHOOL DISTRICT FOR THE FISCAL YEARS 2016/2017 THROUGH 2018/2019**

Background: The District has retained the auditing services of Nigro & Nigro, PC, to perform the annual audit of the District's financial statements for several years. The Administration recommends entering into an agreement for an additional three years with Nigro & Nigro, PC.

Rationale: California Education Code section 41020 states that the County Superintendent of Schools shall provide for an audit of all funds under his/her jurisdiction and control. The Code also states that the governing board of each district shall either provide for an audit of the books and accounts of the district, or make arrangements with the County Superintendent of Schools having jurisdiction over the district to provide for such auditing.

Funding: Cost is not to exceed \$46,000 for the 2016/2017 fiscal year, \$47,160 for the 2017/2018 fiscal year, and \$48,400 for the 2018/2019 fiscal year from General Fund.

Recommendation: Approve/Ratify agreement with Nigro & Nigro, PC, to perform auditing services for the Fullerton School District for the fiscal years 2016/2017 through 2018/2019.

SH:MG:gs
Attachment

May 17, 2016

Fullerton School District
1401 W. Valencia Drive
Fullerton, CA 92833

We are pleased to confirm our understanding of the services we are to provide Fullerton School District for the fiscal years ended June 30, 2017 through 2019, with options for 2019-20 and 2020-21. We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of Fullerton School District as of and for the fiscal years ended June 30, 2017 through 2019. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- Management's Discussion and Analysis
- Budgetary Comparison Schedule(s)
- Schedule of Funding Progress
- Ten-Year Schedule of Proportionate Share of Net Pension Liability
- Ten-Year Schedule of Pension Plan Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies the District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

- Schedule of Expenditures of Federal Awards
- Other schedules and/or information as required by the State Controller's Office.

Audit Objectives

The objective of our audit is the expression of an opinion about whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on:

- Internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grants agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with Title 2 U.S Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The reports on internal control and compliance will each include a paragraph that states that the purpose of the report is solely to describe (1) the scope of testing of internal control over financial reporting and compliance and the result of that testing and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance, (2) the scope of testing internal control over compliance for major programs and major program compliance and the result of that testing and to provide an opinion on compliance but not to provide an opinion on the effectiveness of internal control over compliance, and (3) that the report is an integral part of an audit performed in accordance with Government Auditing Standards in considering internal control over financial reporting and compliance and Uniform Guidance in considering internal control over compliance and major program compliance. The paragraph will also state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; the provisions of the Uniform Guidance; and the *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* issued by the Education Audit Appeals Panel, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions and to render the required reports. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the Single Audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for the basic financial statements, schedule of expenditures of federal awards, and all accompanying information as well as all representations contained therein. Management is also responsible for identifying government award programs and understanding and complying with the compliance requirements, and for preparation of the schedule of expenditures of federal awards in accordance with the requirements of the Uniform Guidance. As part of the audit, we will assist with preparation of your financial statements, schedule of expenditures of federal awards, and related notes. You will be required to acknowledge in the written representation letter our assistance with preparation of the financial statements and schedule of expenditures of federal awards and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. You agree to assume all management responsibilities for any nonaudit services we provide; oversee the services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility

for them.

Management is responsible for establishing and maintaining effective internal controls, including internal controls over compliance, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met and that there is reasonable assurance that government programs are administered in compliance with compliance requirements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for ensuring that management is reliable and financial information is reliable and properly recorded. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Additionally, as required by the Uniform Guidance, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan.

You are responsible for preparation of the schedule of expenditures of federal awards in conformity with The Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) that you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with the Uniform Guidance; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Audit Procedures - General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, Government Auditing Standards do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and Government Auditing Standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures – Internal Control

Our audit will include obtaining an understanding of the District and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Fullerton School District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the District's major programs. The purpose of these procedures will be to express an opinion on the District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Engagement Administration, Fees, and Other

The audit may commence by February 1 of each year, and will be completed and filed by December 15. A presentation to the Board will be made by January 31 of the following year. At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

The audit documentation for this engagement is the property of Nigro & Nigro and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to the State Controller's Office or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Nigro & Nigro personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the State Controller's Office. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party contesting the audit finding for guidance prior to destroying the audit documentation.

The maximum annual fee for auditing services under the terms of this agreement shall be as follows:

2016-2017 Fiscal Year Audit:	\$46,000
2017-2018 Fiscal Year Audit:	\$47,160
2018-2019 Fiscal Year Audit:	\$48,400

with the exception that any auditing services provided for (1) significant changes in District audit requirements as stated in GASB standards, *Government Auditing Standards* or the Audit Guide issued by the Education Audit Appeals Panel, or (2) any changes in the number of funds or accounts maintained by the District during the period under this agreement, shall be in addition to the above maximum fee. In addition to such payment for auditing services, the auditor shall be reimbursed for such mileage as may be necessary, at the standard IRS rate. Our invoices for these fees will be rendered each month as work progresses and are payable upon presentation. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. In accordance with Education Code Section 14505 as amended, ten percent (10%) of the audit fee shall be withheld pending certification of the audit report by the Office of the State Controller and fifty percent (50%) of the audit fee shall be withheld for any subsequent year of a multi-year contract if the prior year's audit report was not certified as conforming to the reporting

provisions of the Audit Guide. This audit contract is null and void if the firm is declared ineligible to audit K-12 school districts pursuant to subdivision (c) of Education Code Section 41020.5. The amount withheld is not payable unless payment is ordered by the California Board of Accountancy or the audit report for that subsequent year is certified by the Controller as conforming to reporting provisions of subdivision (a) of Section 14503. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before incurring additional costs.

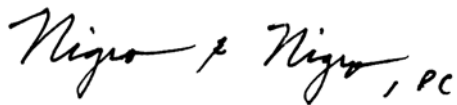
If a dispute arises among the parties hereto, the parties agree to first try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Rules for Professional Accounting and Related Services Disputes before resorting to litigation. The costs of any mediation proceeding shall be shared equally by all parties.

Client and accountant both agree that any dispute over fees charged by the accountant to the client will be submitted for resolution by arbitration in accordance with the Rules for Professional Accounting and Related Services Disputes of the American Arbitration Association. Such arbitration shall be binding and final. IN AGREEING TO ARBITRATION, WE BOTH ACKNOWLEDGE THAT, IN THE EVENT OF A DISPUTE OVER FEES CHARGED BY THE ACCOUNTANT, EACH OF US IS GIVING UP THE RIGHT TO HAVE THE DISPUTE DECIDED IN A COURT OF LAW BEFORE A JUDGE OR JURY AND INSTEAD WE ARE ACCEPTING THE USE OF ARBITRATION FOR RESOLUTION.

The first period to be audited shall be for the fiscal year ended June 30, 2016, and is subject to extension for up to four additional fiscal years, if agreeable to the auditors and the District. If the agreement is extended, the fees for 2019-20 and 2020-21 shall remain at \$48,400. The agreement may be cancelled annually if notified by the client or auditor by February 1 of each year. Additional extensions beyond 2021 may be secured on a year by year basis, subject to the agreement of the District and the auditor.

We appreciate the opportunity to be of service to Fullerton School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Nigro & Nigro, PC

RESPONSE:

This letter correctly sets forth the understanding of Fullerton School District.

APPROVED:

Fullerton School District

Date

CONSENT ITEM

DATE: January 17, 2017

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Susan Hume, Assistant Superintendent, Business Services

PREPARED BY: Robert Macauley, Director, Maintenance, Operations, Transportation, and Facility Services

SUBJECT: AWARD CONTRACT FOR PARKS JUNIOR HIGH SCHOOL, BUILDING A, FIRE PROOFING, FSD-16-17-RD-01, TO CASTON, INC.

Background: In accordance with the California Contract Code, advertisement for this project was published in a newspaper of general circulation. Two contractors submitted bids on December 1, 2016. The successful low bidder was Caston, Inc., with a bid of \$148,585.

Rationale: The Division of State Architect (DSA) requires fire proofing as part of the building structure. The fire proofing was removed because it contained asbestos and now needs to be replaced with new material.

Pursuant to Public Contract Code section 20111(b), the current bid threshold for public agency construction contracts is \$15,000. The estimated cost of the project, including soft costs and contingency, is in excess of the current bid limit. Therefore, the District went out to bid for the contract.

Funding: The contract amount is \$148,585 to be paid from the Special Reserve Fund for Capital Outlay Projects.

Recommendation: Award Contract for Parks Junior High School, Building A, Fire Proofing, FSD-16-17-RD-01, to Caston, Inc.

SH:RM:mm

CONSENT ITEM

DATE: January 17, 2017

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Susan Hume, Assistant Superintendent, Business Services

PREPARED BY: Robert Macauley, Director, Maintenance, Operations, Transportation, and Facility Services

SUBJECT: AWARD CONTRACT FOR PARKS JUNIOR HIGH SCHOOL, BUILDING A, PAINT, FSD-16-17-RD-03, TO COLOR NEW CO.

Background: In accordance with the California Contract Code, advertisement for this project was published in a newspaper of general circulation. Three contractors submitted bids on December 1, 2016. The successful low bidder was Color New Co., with a bid of \$112,000.

Rationale: Due to removal of asbestos at Parks Junior High School, Building A needs to be repainted. The walls, exterior doors, windows, door frames, and handrails at the entry will be repainted.

Pursuant to Public Contract Code section 20111(b), the current bid threshold for public agency construction contracts is \$15,000. The estimated cost of the project, including soft costs and contingency, is in excess of the current bid limit. Therefore, the District went out to bid for the contract.

Funding: The contract amount is \$112,000 to be paid from the Special Reserve Fund for Capital Outlay Projects.

Recommendation: Award Contract for Parks Junior High School, Building A, Paint, FSD-16-17-RD-03, to Color New Co.

SH:RM:ys

CONSENT ITEM

DATE: January 17, 2017
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Janet Morey, Interim Assistant Superintendent, Personnel Services
SUBJECT: APPROVE WILLIAMS LITIGATION SETTLEMENT UNIFORM COMPLAINT REPORT FOR QUARTER 2 (OCTOBER 1, 2016 – DECEMBER 31, 2016)

Background: Education Code 35186(d), as a part of the Williams Litigation Settlement Agreement, requires districts to report to the County Superintendent of Schools and local school boards quarterly summary reports on the nature and resolution of all complaints specifically relating to Williams Litigation concerns. The Board of Trustees previously adopted a modified Uniform Complaint Process for Williams Litigation concerns. The Notice to Parents and Guardians “Complaint Rights” is posted in all classrooms. The District has processed the following complaints related to the Williams Litigation:

	<u>Number of Complaints:</u>	<u>Status:</u>
Facilities Issues	0	N/A
Instructional Material Issues	0	N/A
Credentialing Issues	0	N/A
Other	0	N/A

Rationale: To meet legal mandates.

Funding: Not applicable.

Recommendation: Approve Williams Litigation Settlement Uniform Complaint Report for Quarter 2 (October 1, 2016 – December 31, 2016).

JM:nm
 Attachment



2016-17 Quarterly Report Williams Legislation Uniform Complaints

District: Fullerton School District

District Contact: Nina Mota

Title: Administrative Secretary

- Quarter #1 July 1 - September 30, 2016 **Report due by October 28, 2016**
- Quarter #2 October 1 - December 31, 2016 **Report due by January 27, 2017**
- Quarter #3 January 1 - March 31, 2017 **Report due by April 28, 2017**
- Quarter #4 April 1 - June 30, 2017 **Report due by July 28, 2017**

Check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of the complaints.

Type of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancies or Misassignments	0		
Facility Conditions	0		
TOTALS	0		

Name of Superintendent: Robert Pletka, Ed.D.

Signature of Superintendent: _____ Date: _____

Please submit to:

Thea Savas
 Senior Administrative Assistant
 200 Kalmus Drive, B-1009
 P.O. Box 9050, Costa Mesa, CA 92628-9050

CONSENT ITEM

DATE: January 17, 2017
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Janet Morey, Interim Assistant Superintendent, Personnel Services
SUBJECT: **APPROVE/RATIFY INTERNSHIP AGREEMENT WITH BRANDMAN UNIVERSITY EFFECTIVE JANUARY 18, 2017 THROUGH JULY 30, 2019**

Background: Brandman University is an extension of the Chapman University System, and is a fully accredited institution of higher education. The District has a long-standing partnership with Chapman University and Brandman University in support of their teacher preparation programs. At this time, Brandman University wishes to establish an agreement with the District to enable candidates in various internship programs the opportunity to work as a District employee should the opportunity ever arise.

Rationale: As the market for qualified administrators lessen, the District has had to find alternatives to hiring energetic, enthusiastic and qualified candidates to join the Fullerton School District family. This Internship Agreement will provide such an alternative if recruitment pools are not successful.

Funding: No cost to Fullerton School District.

Recommendation: Approve/Ratify Internship Agreement with Brandman University effective January 18, 2017 through July 30, 2019.

JM:nm
Attachment



SUPERVISED INTERNSHIP AGREEMENT

Please check below all the applicable supervised fieldwork in which in your District will be participating with Brandman University Irvine Campus.

SCHOOL PSYCHOLOGY

EDUCATION ADMINISTRATION

SCHOOL COUNSELING

THIS AGREEMENT is made and entered into by and between Brandman University hereinafter called the "UNIVERSITY," and the Fullerton Elementary School District, hereinafter called "FIELDWORK SITE."

WHEREAS, an INTERN, as defined in Appendix A, is required to enroll in education courses while serving under the supervision of experienced UNIVERSITY and FIELDWORK SITE professionals, during which time the INTERN shall hold an internship credential granted by the California Commission on Teacher Credentialing, (hereinafter the "COMMISSION").

I. RESPONSIBILITIES OF THE UNIVERSITY

- A. The UNIVERSITY will assure that the student shall have completed the necessary educational prerequisites, if so required, to be eligible for supervised fieldwork.
- B. The UNIVERSITY shall designate a faculty or staff member to coordinate, consult, and collaborate with the classroom teacher or district designee of the FIELDWORK SITE, the activities of each student assigned to FIELDWORK SITE and student fieldwork experience.
- C. The UNIVERSITY shall complete periodic observations and/or evaluations of the student regarding his/her performance at the FIELDWORK SITE as per arrangement between the UNIVERSITY faculty or staff member and the FIELDWORK SITE supervisor.

II. RESPONSIBILITIES OF THE FIELDWORK SITE

- A. The FIELDWORK SITE shall provide field experiences in such schools or classes of the FIELDWORK SITE and under the direct supervision and instruction of such employees of the FIELDWORK SITE, as specified by the duly authorized representatives of the FIELDWORK SITE and the UNIVERSITY.
- B. The FIELDWORK SITE shall provide students with experiences with a student population that is diverse in terms of ethnicity, culture, language, socio-economics and/or special needs.
- C. The FIELDWORK SITE staff will promptly and thoroughly investigate any complaint by any participating student of unlawful discrimination or harassment at the FIELDWORK SITE or

involving employees or agents of the FIELDWORK SITE, take prompt and effective remedial action when discrimination or harassment is found to have occurred, and promptly notify the UNIVERSITY of the existence and outcome of any complaint of harassment by, against, or involving any participating student.

- D. To notify the UNIVERSITY of any change in its personnel, operation, or policies which may affect the field education experience.
- E. Comply with all federal, state and local statutes and regulations applicable to the operation of the program, including without limitation, laws relating to the confidentiality of student records.
- F. The FIELDWORK SITE staff shall comply with APPENDIX B regarding the FIELDWORK SITE's supervision of UNIVERSITY students.
- G. The FIELDWORK SITE acknowledges that each INTERN under this Agreement shall be a paid employee of the FIELDWORK SITE and thus covered under the FIELDWORK SITE'S insurance policies, including Workers' Compensation, to the extent available to other teachers. No intern shall be considered an employee or agent of Brandman University while performing services for the District.

III. THE PARTIES MUTUALLY AGREE

- A. Neither party shall discriminate in the assignment of INTERNS on the basis of race, color, disability, gender, religion, national origin, ancestry, sexual orientation, or any other basis prohibited by law.
- B. Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any provisions contained herein.
- C. Notices required or permitted to be provided under this Agreement shall be in writing and shall be deemed to have been duly given if mailed first class to the parties that signed this agreement and to the addresses below.

FIELDWORK SITE CONTACT INFORMATION:

Fullerton Elementary School District
1401 W. Valencia Drive
Fullerton, CA 92833
Attn: Nina Mota, Administrative Secretary
Tel: (714) 447-7450

UNIVERSITY CONTACT INFORMATION:

Brandman University
16355 Laguna Canyon Road
Irvine, CA 92618
Attn: School of Education, Dean
Tel: (949) 341-9811

- D. If any term or provision of this Agreement is for any reason held to be invalid, such invalidity shall not affect any other term or provision, and this Agreement shall be interpreted as if such term or provision had never been contained in this Agreement.
- E. In the event of any material default under this Agreement, which default remains uncured for a period of twenty-one (21) days after receipt of written notice of such default, or in the event of the loss of WASC accreditation by the UNIVERSITY, this Agreement may be immediately terminated by the non-defaulting party.
- F. This Agreement fully supersedes any and all prior agreements or understandings between the parties or any of their respective affiliates with respect to the subject matter hereof. No change, modification, addition, amendment, or supplement to this Agreement shall be valid unless set forth in writing and signed and dated by both parties hereto subsequent to the execution of this

Agreement.

- G. This Agreement shall be construed in accordance with the laws of the State of California in effect at the time of the execution of this Agreement. Should either party institute legal action to enforce any obligation contained herein, it is agreed that the proper venue of such suit or action shall be Orange County, California.


IV. TERM AND TERMINATION OF AGREEMENT

- A. THE TERM of this Agreement shall be effective January 18, 2017 and shall continue in full force and effect through January 17, 2020. This Agreement may be renewed for one (1) additional term of the contract by mutual written consent of the parties.
- B. THIS AGREEMENT may be terminated by either the UNIVERSITY or the FIELDWORK SITE with or without cause upon thirty (30) days written notice provided that (subject to the other terms of this Agreement) all students performing fieldwork at the time of notice of termination are given the opportunity to complete their fieldwork at the Fieldwork Site.

SIGNATURES:

FIELDWORK SITE: Signature: _____
 Name: _____
 Title: _____
 Date: _____

UNIVERSITY: Signature: _____
 Name: Phillip L. Doolittle
 Title: Executive Vice Chancellor of Finance and
 Administration and Chief Financial Officer
 Date: _____

Signature:  _____
Name: Dr. Christine Zeppos
Title: Dean, School of Education
Date: _____

Appendix A
Definition of Internship

- A. "INTERN" is defined according to the COMMISSION as a person who is enrolled in a COMMISSION-approved internship program and is serving with an Internship Credential issued upon the recommendation of the UNIVERSITY.
- B. INTERNS shall not displace certificated FIELDWORK SITE employees. FIELDWORK SITE further agrees to provide written certification that no person with the appropriate credential, background and qualifications is interested and/or available in the position that is the subject matter of this Agreement.
- C. The internship may continue for a period of up to two years and the credential may be renewed upon a showing of good cause.
- D. The internship program is being implemented in order to provide the INTERN with an opportunity to gain field experience on a paid basis. In the event that the internship is being developed to meet an employment shortage, FIELDWORK SITE agrees to provide a statement regarding the availability of qualified, certificated individuals holding the appropriate credential.
- E. The Internship Credential is issued for service only in the FIELDWORK SITE District and the UNIVERSITY shall notify the COMMISSION of the FIELDWORK SITE'S participation.

Appendix B
Specific Supervision Requirements for Each Program

School Counseling Fieldwork:

- A. Provide an average of one (1) hour of individual or one-and-one-half (1.5) hours of small group supervision per week from an experienced school counselor with at least two years of professional experience.
- B. Provide opportunities for students to gain a broad range of experiences, including experiences in:
 - a. Personal and career assessments
 - b. Personal counseling experience in either an individual or group context
 - c. Experience in School-based programs serving parents and family members
 - d. Observing classroom instruction
 - e. Attending district and school based meetings
 - f. Mapping school-based community resources
 - g. The candidate is to perform, under supervision, the functions of school counselors in school counseling domains.
 - h. Participating in professional development activities.
 - i. Participating in individual or group supervision.
 - j. Learning about and using technology and information systems.
 - k. Learning about Individual differences and student diversity.
- C. The FIELDWORK SITE shall provide activities that occur across at minimum of two of four settings, including, (a) middle school or junior high, and (b) high school.
- D. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school counselor who has at least two years experience in school counseling to serve as the primary supervisor. The student may also work with other experienced school counselors for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two interns or students.
- E. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- F. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university session.
- G. The FIELDWORK SITE shall ensure that the student will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, counseling and test materials. In addition, it shall see that the student is encouraged to participate in district, SELPA, or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

I. Specific Supervision Requirements School Psychology Fieldwork:

- A. Provide an average of one (1) hour of individual or one-and-one-half (1.5) hours of small group supervision per week from an experienced school psychologist with at least two years of professional experience.
- B. Provide experiences with a diverse student population.

- C. Provide experiences with a variety of educational programs.
- D. Provide opportunities for students to gain a broad range of experiences, including experiences in:
 - a. Data based decision making: Assessing and reevaluating individual pupils and their programs.
 - b. Collaboration and consultation with school personnel and participation on interdisciplinary teams.
 - c. Developing, implementing and evaluating academic and behavioral interventions.
 - d. Providing counseling and other mental health interventions.
 - e. Home, school, community collaboration: working with parents and community members.
 - f. Learning about, helping develop, or evaluating policy, practices and programs.
 - g. Participating in professional development activities.
 - h. Participating in individual or group supervision.
 - i. Learning about and using technology and information systems.
 - j. Learning about Individual differences and student diversity.
- E. The FIELDWORK SITE shall provide activities that occur across at minimum of two of four settings, including (a) preschool, (b) elementary, (c) middle school or junior high, and (d) high school.
- F. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school psychologist who has at least two years experience in School Psychology to serve as the primary supervisor. The student may also work with other experienced school psychologists for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two interns or students.
- G. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- H. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluations of the student's performance near the end of each university session.
- I. The FIELDWORK SITE shall ensure that the student will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, counseling and test materials. In addition, it shall see that the student is encouraged to participate in district, SELPA, or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

School Administration Fieldwork:

- A. The FIELDWORK SITE shall provide student with individual and/or small group supervision from an experienced school administrator.
- B. The FIELDWORK SITE shall provide student with experiences with a diverse student population.
- C. The FIELDWORK SITE shall provide student with experiences with a variety of educational programs.
- D. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual and/or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- E. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university semester.
- F. The FIELDWORK SITE shall ensure that the student will be treated by the FIELDWORK SITE as part of the professional staff and is provided a supportive work environment and adequate supplies. In addition, it shall see that the INTERN is encouraged to participate in district or county committees and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

CONSENT ITEM

DATE: January 17, 2017

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Janet Morey, Interim Assistant Superintendent, Personnel Services

SUBJECT: **APPROVE CORPORATE PARTNER AGREEMENT BETWEEN FULLERTON SCHOOL DISTRICT AND UNIVERSITY OF REDLANDS EFFECTIVE JANUARY 18, 2017 THROUGH JANUARY 31, 2020**

Background: The University of Redlands, a fully accredited institution of higher education, wishes to partner with Fullerton School District (FSD) for a cooperative relationship whereby allowing FSD employees to further their educational endeavors by completing academic programs offered through University of Redlands.

The university is offering a 10% tuition discount for programs offered at any of the Redlands regional campuses and 15% for programs offered by the School of Education and delivered on-site at partner facilities.

Rationale: This Partnership Agreement will provide an incentive for FSD employees to pursue their educational endeavors for personal or professional development opportunities.

Funding: No cost to Fullerton School District.

Recommendation: Approve Corporate Partner Agreement between Fullerton School District and University of Redlands effective January 18, 2017 through January 31, 2020.

JM:nm
Attachment

CORPORATE PARTNER AGREEMENT

This Memorandum of Understanding (MOU) between the University of Redlands (herein referred to as “Redlands”) and Fullerton Unified School District (herein referred to as “MOU Partner”) documents the commitment of both parties to enter into a mutually beneficial education and training agreement.

Through this agreement, Redlands offers discounted tuition, customized education and training opportunities, special events and other benefits to benefit-eligible employees, spouses and domestic partners of MOU Partner.

MOU Partner offers opportunities for Redlands to promote programs and recruit students. The promotion and recruitment process may include on-site information meetings, education fairs, and advertisements as approved by the MOU Partner; use of MOU Partner logo in Redlands promotions and on the Redlands website; and other means of promotion and recruitment mutually supported by Redlands and MOU Partner.

Discounts:

School of Business Degree Programs

MOU Partner employees, spouses and domestic partners of employees shall receive the tuition discount of 10% for programs offered at any of the Redlands regional campuses and 15% for programs offered by the School of Business and delivered on-site at MOU Partner facilities.

School of Education Programs

MOU Partner employees, spouses and domestic partners of employees shall receive the tuition discount of 10% for programs offered at any of the Redlands regional campuses and 15% for programs offered by the School of Education and delivered on-site at MOU Partner facilities.

School of Continuing Studies Certificates and Workshops

MOU Partner employees, spouses and domestic partners of employees shall receive the tuition discount of 10% for corporate-sponsored programs offered by the School of Continuing Studies and delivered on-site at MOU Partner facilities.

On-site Programs: On-site programs are delivered at MOU Partner facilities, at the request of MOU Partners. MOU Partner agrees to provide classroom/computer lab facilities as required for particular courses, programs and degrees, subject to Redlands approval. Redlands shall set minimum enrollment requirements. Should minimum enrollment requirements not be met (or subsequent to the start of the program, fall below minimum requirements), students may be offered the opportunity to register at another Redlands regional facility, and discount rate would be adjusted according to the terms listed above. Additional restrictions may apply.

Program Delivery: Each course and program has unique requirements, and prospective students should examine all requirements before registering.

Academic Policies: All policies stated in the current *University of Redlands Catalog* apply. These policies pertain to graduation requirements, academic honesty, withdrawal, re-enrollment, grade disputes and other policies important to all students undertaking degree work at the University of Redlands.

Application, Admission and Registration Requirements: Where applicable, students must meet all current application, admission and registration requirements.

Verification of Employment Status: Redlands may, at any time, require verification of current employee status of any MOU Partner student receiving the above listed discounts. Verification must be supplied directly from the MOU Partner, not the student.

Transcripts: Prospective undergraduate students must provide official transcripts from each college or university ever attended. Prospective graduate students must provide an official transcript from each institution from which they earned a degree.

Tuition and Fees: Tuition and fees are charged according to the *University of Redlands Catalog* in effect at the time of the student's enrollment. Tuition and fees are subject to change.

Payments and Billing Statements: Students are billed directly by Redlands for tuition and fees. Students are responsible for submitting payment within 45 days and are solely liable for payment of all tuition and fees regardless of financial aid or MOU Partner tuition remission/reimbursement policies. Students enrolled in the School of Continuing Studies are required to pay for courses before attending their first class.

MOU Expiration: This MOU will expire three (3) years after acceptance by both parties unless renewed by both parties after review.

Indemnification: MOU Partner shall defend, indemnify and hold Redlands, its officers, agents and employees harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this MOU but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligence or intentional acts of omissions of MOU Partner, its officers, agents or employees.

Redlands shall defend, indemnify and hold MOU Partner, its officers, agents and employees harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this MOU but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligence or intentional acts of omissions of Redlands, its officers, agents or employees.

Entire Agreement: This MOU contains all of the agreements and understandings relating to this educational partnership and obligations between MOU Partner and Redlands in connection therewith and neither party and no agent thereof has made or is making, and neither party in executing and delivering this MOU is relying upon, any warranties, promises or agreements, except as set forth in this MOU. All understandings and agreements heretofore between MOU Partner and Redlands relating to educational programs are merged in this MOU, which alone fully and completely express their agreement.

Redlands Contact: For all issues regarding this MOU, please contact the Associate Vice-President for Enrollment Management, 1200 E. Colton Avenue, Redlands, CA 92373-0999, (909) 748-8739.

Agreed:

For the University of Redlands: _____ Date: _____

Nancy C. Svenson
AVP for Enrollment Management

Nancy_Svenson@redlands.edu

For Fullerton USDfullerto: _____ Date: _____

Address:

CONSENT ITEM

DATE: January 17, 2017
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Emy Flores, Ed.D., Assistant Superintendent, Educational Services
PREPARED BY: Robin Gilligan, Director, Student Support Services
SUBJECT: **APPROVE/RATIFY NONPUBLIC AGENCY AGREEMENT BETWEEN FULLERTON SCHOOL DISTRICT AND WESTERN INTERPRETING NETWORK, FOR SERVICES EFFECTIVE DECEMBER 5, 2016 THROUGH JUNE 30, 2017**

Background: Nonpublic agencies support student educational programs through a variety of services not available within the District programs, which may include occupational therapy, speech therapy, physical therapy, behavioral intervention, etc.

Rates are as follows:

American Sign Language, short term assignment	\$ 70/per 60 min
American Sign Language, long term assignment	\$ 65/per 60 min
Legal, trilingual, less than one day's notice	\$ +15/per 60 min
Early, late, weekends, less than two days' notice	\$ +10/per 60 min

*(All services require a two-hour minimum)

Rationale: Nonpublic Agency services are utilized when the District does not have the ability to have staff in the area of service. While we are able to provide most services from within, it is sometimes necessary to contract outside for certain specialized services.

Funding: Total cost of this contract is not to exceed \$2,000 and is to be paid from Student Support Services General Fund (710).

Recommendation: Approve/Ratify nonpublic agency agreement between Fullerton School District and Western Interpreting Network, for services effective December 5, 2016 through June 30, 2017.

EF:RG:vm

CONSENT ITEM

DATE: January 17, 2017
TO: Board of Trustees
FROM: Robert Pletka, Ed.D., District Superintendent
PREPARED BY: Carmen Serna, Executive Assistant to the Superintendent
SUBJECT: **APPROVE ADDITIONAL EXPENSE FOR OUT-OF-STATE CONFERENCE FOR DR. ROBERT PLETKA AND JAY MCPHAIL WHO ATTENDED THE LEAGUE OF INNOVATIVE SCHOOLS FALL 2016 MEETING IN BALTIMORE, MARYLAND, ON NOVEMBER 2-4, 2017**

Background: Fullerton School District is one of 19 new school districts accepted into the League of Innovative Schools today, a national coalition of forward-thinking school districts organized by Digital Promise, an independent, bipartisan nonprofit organization authorized by Congress to accelerate innovation in education. Fullerton School District was selected from a competitive and national pool of applicants based on its leadership, evidence of results, innovative vision for learning, and commitment to collaboration.

The Board of Trustees approved the out-of-state conference cost of \$2500 at the November 15, 2016, Board Meeting. Additional expenses were incurred during the conference

Rationale: Board of Trustees approves out-of-state conferences.

Funding: Additional Cost is not to exceed \$1,500 to be paid from Technology and Media Services Budget (#409) and Superintendent's Budget (#526).

Recommendation: Approve additional expense for out-of-state conference for Dr. Robert Pletka and Jay McPhail who attended the League of Innovative Schools Fall 2016 In Baltimore, Maryland, on November 2-4, 2017.

RP:cs

CONSENT ITEM

DATE: January 17, 2017
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Emy Flores, Ed.D., Assistant Superintendent, Educational Services
PREPARED BY: Susan Mercado, Principal, Maple School
SUBJECT: **APPROVE INDEPENDENT CONTRACTOR AGREEMENT BETWEEN FULLERTON SCHOOL DISTRICT AND COAST 2 COAST FOR LUNCHTIME SOCCER PROGRAM FOR MAPLE SCHOOL STUDENTS FROM JANUARY 23, 2017 THROUGH MAY 11, 2017**

Background: Coast 2 Coast is a lunchtime program that focuses on STEM, Character Counts/PBIS and Soccer and was recommended to Maple by Holly Steele and Trang Lai to build teamwork through character education and PBIS goals, enhance STEM concepts from college mentors as well as learning soccer skills. Program results in Anaheim City School District and Bakersfield City School District were researched as to the effectiveness of the program and the reduction in disciplinary referrals as a positive outcome.

Rationale: Maple School is in Year 8 of the Positive Behavior Intervention and Support (PBIS) Program and Year 2 of the Orange County Gang Reduction Intervention Program (OC GRIP), focusing on expectations for behavior in every setting, building character with adults and peers, and motivation for improved attendance by offering a high interest lunchtime soccer program that also focuses on STEM principles. This program will offer a positive opportunity for eighty Maple students in Grades 3 – 6.

Funding: Cost is not to exceed \$5,400 to be paid from site Title I fund.

Recommendation: Approve Independent Contractor Agreement between Fullerton School District and Coast 2 Coast for the Lunchtime Soccer Program for Maple School students from January 23, 2017 through May 11, 2017.

EF:SM:nm
Attachment

CONSENT ITEM

DATE: January 17, 2017
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Emy Flores, Ed.D., Assistant Superintendent, Educational Services
PREPARED BY: Julienne Lee, Principal, Fisler School
SUBJECT: **APPROVE COTSEN MENTOR/TEACHER FROM FISLER SCHOOL TO ATTEND THE COGNITIVELY GUIDED INSTRUCTION (CGI) CONFERENCE IN SEATTLE, WASHINGTON FROM JUNE 26-28, 2017**

Background: Stephanie Guppy has attended numerous trainings through the Cotsen Foundation to learn about and implement Cognitively Guided mathematics pedagogy. She has supported Cotsen fellows and teachers at her site in implementing this practice.

Rationale: Attendance at this national conference with renowned CGI experts and authors will provide excellent professional development and continued learning about CGI. This conference will increase understanding and be applied in the classroom with teachers that Ms. Guppy coaches.

Funding: The Cotsen Foundation gives each mentor and fellow \$2,000 to spend on professional development and classroom resources. Cost is not to exceed \$2,000 to be paid from site Cotsen funds.

Recommendation: Approve Cotsen mentor/teacher from Fisler School to attend the Cognitively Guided Instruction (CGI) conference in Seattle, Washington from June 26-28, 2017.

EF:JL:nm

CONSENT ITEM

DATE: January 17, 2017
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Janet Morey, Interim Assistant Superintendent, Personnel Services
SUBJECT: APPROVE EARLY RETIREMENT NOTICE MOU BETWEEN FULLERTON SCHOOL DISTRICT AND FULLERTON ELEMENTARY TEACHERS ASSOCIATION FOR THE 2016/2017 SCHOOL YEAR

Background: The Fullerton School District begins staffing assessment in early spring for the following school year. The results of these assessments determine the need for recruitments. Accurate assessments are sometimes impacted by late notices of retirements.

This incentive was offered for the first time last year and enabled the District to open its recruitment early to secure quality candidates in areas needed. Though the District is still in negotiations with Fullerton Elementary Teachers Association, District administration, in conjunction with the association, wish to offer this same incentive this year to encourage early notification.

Rationale: Early retirement notifications will allow Personnel Services more time to effectively plan staffing for the following school year.

Funding: Cost of \$2,500 per notice will come from the General Fund budget.

Recommendation: Approve Early Retirement Notice MOU between Fullerton School District and Fullerton Elementary Teachers Association for the 2016/2017 school year.

JM:nm
Attachment

MEMORANDUM OF UNDERSTANDING

BETWEEN

FULLERTON SCHOOL DISTRICT (FSD)

AND

FULLERTON ELEMENTARY TEACHERS ASSOCIATION (FETA)

EARLY RETIREMENT NOTIFICATION INCENTIVE

The Fullerton Elementary Teachers Association (FETA) and the Fullerton School District (FSD) agree that FSD will offer an Early Retirement Notification Incentive during the 2016-2017 school year.

FSD will offer a \$2500 Early Notification of Retirement Incentive to Certificated Staff that meet the following criteria:

1. Employee must be in a paid status
2. Employee must be in a permanent status (hire date prior to July 1, 2011)
3. Employee must be on a full contract (or work 7.5 hours a day)

Employee must submit a letter of retirement effective the date after the completion of contracted work year to the Assistant Superintendent of Personnel Services **no later than 4:00 p.m. on February 1, 2017.**

An employee that submits a letter of retirement by February 1, 2017 may revoke their letter of retirement by submitting a signed letter of revocation to the Assistant Superintendent of Personnel Services no later than 4:00 p.m. on February 10, 2017. After February 10, 2017, the letter of retirement will be considered irrevocable.

Stacy Hollenbeck
Negotiations Chairperson
FETA

Janet Morey
Interim Assistant Superintendent,
Personnel Services

Date: _____

Date: _____

DISCUSSION/ACTION ITEM

DATE: January 17, 2017

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Susan Hume, Assistant Superintendent, Business Services

PREPARED BY: Damian Ibarra, Accounting Supervisor, Business Services

SUBJECT: **ADOPT RESOLUTION #16/17-10 TO ESTABLISH A CASH-CLEARING BANK ACCOUNT AT OPUS BANK TO DEPOSIT TRANSPORTATION DEPARTMENT RECEIPTS AND TRANSFER TO THE COUNTY TREASURY**

Background: Opus Bank is our current financial institution for our non-County bank accounts. Transportation Department payments will now be taken online, and daily deposits will be made into a bank account. In order to reconcile receipts, the District would need to establish a cash-clearing bank account at Opus Bank with subsequent transfers to the County Treasury, in accordance with Education Code 41017.

Rationale: The District has determined that a new cash clearing bank account should be opened to reconcile the payments received via online accounts for the Transportation Department.

Funding: Not Applicable.

recommendation: Adopt Resolution #16/17-10 to establish a cash-clearing bank account at Opus Bank to deposit Transportation Department receipts and transfer to the County Treasury.

SH:DI:gs
Attachment

**BOARD OF TRUSTEES
FULLERTON SCHOOL DISTRICT
Orange County, California**

RESOLUTION #16/17-10

RESOLUTION TO ESTABLISH A CASH CLEARING FUND

WHEREAS Education Code 41017 provides that the Governing Board of any school district may authorize to deposit in one or more bank accounts as clearing accounts receipts for the Fullerton School District; and,

WHEREAS, pursuant to Education Code 41017 the account is to be used to collect online receipts from the Fullerton School District Transportation Department; and,

WHEREAS, all moneys deposited into the clearing account will be paid into the County Treasury pursuant to Education Code 41001.

NOW, THEREFORE BE IT RESOLVED that the Governing Board of the Fullerton School District authorizes the establishment of a bank account for the deposit of Transportation Department receipts and transfer to the County Treasury; and,

BE IT FURTHER RESOLVED THAT the Director, Business Services, Melissa Greenwood, be appointed as custodian of said Fund and that the signature of the custodian be required on claims of said Fund.

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, _____, Clerk of the Board of Trustees of the Fullerton School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly and regularly adopted by said Board at a regular meeting thereof held on the 17th day of January 2017, and passed by the following vote of said Board:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAIN: _____

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 17th day of January 2017.

Clerk of the Board of Trustees

DISCUSSION/ACTION ITEM

DATE: January 17, 2017
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Susan Hume, Assistant Superintendent, Business Services
PREPARED BY: Melissa Greenwood, Director, Business Services
SUBJECT: HEAR PRESENTATION AND ACCEPT THE 2015/2016 AUDIT REPORT

Background: The Fullerton School District's annual financial statements are audited every year by an independent auditing firm as required by Education Code section 41020. A member of the auditing firm of Nigro & Nigro, PC, will present the report and respond to any specific questions the Board might have regarding this audit.

A copy of the audit report is available in the Superintendent's Office for public review.

Rationale: The District's financial statements are audited annually by an independent auditing firm as required by Education Code section 41020. Board members received a copy of the audit report prior to the Board meeting, and a copy is available on the District's web site for review.

Funding: Not applicable.

Recommendation: Hear presentation and accept the 2015/2016 Audit Report.

SH:MG:gs

DISCUSSION/ACTION ITEM

DATE: January 17, 2017

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Janet Morey, Interim Assistant Superintendent, Personnel Services

SUBJECT: **APPROVE/RATIFY TENTATIVE AGREEMENT (TA) BETWEEN CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) CHAPTER #130 AND FULLERTON SCHOOL DISTRICT FOR JULY 1, 2016 THROUGH JUNE 30, 2017**

Background: The Board of Trustees takes action to approve agreements between the District and its various associations. The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Board of Trustees for public disclosure of the major provisions of the agreement (as provided in the “Public Disclosure of Proposed Bargaining Agreement”) in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

Rationale: A Tentative Agreement for July 1, 2016 through June 30, 2017 has been reached between the District and CSEA and now must be formally ratified by the Board of Trustees.

Funding: General Fund.

Recommendation: Approve/Ratify Tentative Agreement (TA) between California School Employees Association (CSEA) Chapter #130 and Fullerton School District for July 1, 2016 through June 30, 2017.

JM:nm
Attachments

Tentative Agreement For
2016-2017 Reopener Negotiations
Between
CSEA and its Chapter #130
And
Fullerton School District
10/27/16

Article 6: Pay and Allowances

6.1.2 The parties agree to increase the classified salary schedule in Appendix A by two percent (2%) on schedule salary adjustment retro to July 1, 2016 for employees who are in paid status with the District at time of Association ratification.

In the event any other bargaining unit within the Fullerton School District receives a salary schedule percentage increase and/or an off schedule increase in excess of that offered classified unit members, the classified unit members shall be paid the percentage difference for the same time period as was agreed to the other bargaining unit.

For the District

Mark Taylor
[Signature]
Melissa M Greenwood
[Signature]
[Signature]
[Signature]
Susan Churn

For CSEA and its Chapter #130

Wendy Kelly
[Signature]
[Signature]
Mulu Sahasra
U. Wam Sakant
[Signature]

**Orange County Department of Education
District Fiscal Services**

**PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
in Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449**

Fullerton Elementary School District - California School Employees Association,

School District - Bargaining Unit: Chapter 130 (CSEA)

Certificated, Classified, Other: Classified

The proposed agreement covers the period beginning: July 1, 2016 and ending: June 30, 2017
(date) (date)

The Governing Board will act upon this agreement on: Jan 17, 2017
(date)

A. Proposed Change in Compensation

Compensation	Annual Cost Prior to Proposed Agreement FY 2016-17	Fiscal Impact of Proposed Agreement		
		Year 1 Increase/(Decrease)	Year 2 Increase/(Decrease)	Year 3 Increase/(Decrease) FY
1 Salary Schedule Increase (Decrease)	\$ 17,683,051.00	\$ 353,661	\$ -	\$ -
		2.00%	0.00%	0.00%
2 Step and Column Increase (Decrease) Due to movement plus any changes due to settlement	\$ 176,831.00	\$ -	\$ -	\$ -
		0.00%	0.00%	0.00%
3 Other Compensation - Increase (Decrease) (Stipends, Bonuses, Longevity, Overtime, etc.) Description of other compensation	\$ -	\$ -	\$ -	\$ -
		0.00%	0.00%	0.00%
4 Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare etc.	\$ 3,663,928	\$ 73,279	\$ -	\$ -
		2.00%	0.00%	0.00%
5 Health/Welfare Plans	\$ 3,515,677	\$ -	\$ -	\$ -
		0.00%	0.00%	0.00%
6 Total Compensation - Increase (Decrease) (Total Lines 1-5)	\$ 25,039,487	\$ 426,940.00	\$ -	\$ -
7 Total Number of Represented Employees (Use FTEs if appropriate)	350.36	350.36	350.36	350.36
8 Total Compensation <u>Average</u> Cost per Employee	\$ 71,468	\$ 1,219	\$ -	\$ -
		1.71%	0.00%	0.00%

9. What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

Year 1: Two percent salary schedule increase. (Effective July 1, 2016)

10. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

None

11. Please include comments and explanations as necessary.

N/A

12. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes No

If yes, please describe the cap amount.

Medical insurance premiums paid up to \$16,600 annually for full-time employees.

- B. Proposed Negotiated Changes in Noncompensation Items** (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

N/A

- C. What are the specific impacts on instructional and support programs to accommodate the settlement?**

Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

None

D. What contingency language is included in the proposed agreement? Include specific areas identified reopeners, applicable fiscal years, and specific contingency language.

None

E. Will this agreement create, increase or decrease deficit financing in the current or subsequent year(s)? "Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

This agreement will increase our deficit spending amount by the amount of the 2% raise. The funding will be coming from current year revenue as well as the ending fund balance.

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

N/A

G. Source of Funding for Proposed Agreement

1. Current Year

General Fund unrestricted revenue.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

General Fund unrestricted revenue and District's ending fund balance.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

District's ending fund balance.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund

Enter Bargaining Unit: **California School Employees Association, Chapter 130 (CSEA)**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 12/13/16)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Local Control Funding Formula Sources (8010-8099)	\$ 107,095,604	\$ -	\$ -	\$ 107,095,604
Remaining Revenues (8100-8799)	\$ 5,692,633	\$ -	\$ -	\$ 5,692,633
TOTAL REVENUES	\$ 112,788,237	\$ -	\$ -	\$ 112,788,237
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 50,631,955	\$ -	\$ -	\$ 50,631,955
Classified Salaries (2000-2999)	\$ 13,379,030	\$ 226,901	\$ -	\$ 13,605,931
Employee Benefits (3000-3999)	\$ 22,161,689	\$ 47,014	\$ -	\$ 22,208,703
Books and Supplies (4000-4999)	\$ 7,828,190	\$ -	\$ -	\$ 7,828,190
Services, Other Operating Expenses (5000-5999)	\$ 6,535,518	\$ -	\$ -	\$ 6,535,518
Capital Outlay (6000-6599)	\$ 49,177	\$ -	\$ -	\$ 49,177
Other Outgo (7100-7299) (7400-7499)	\$ 916,972	\$ -	\$ -	\$ 916,972
Direct Support/Indirect Cost (7300-7399)	\$ (971,736)	\$ -	\$ -	\$ (971,736)
Other Adjustments				
TOTAL EXPENDITURES	\$ 100,530,795	\$ 273,915	\$ -	\$ 100,804,710
OPERATING SURPLUS (DEFICIT)	\$ 12,257,442	\$ (273,915)	\$ -	\$ 11,983,527
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS (8980-8999)	\$ (14,429,522)	\$ (81,518)	\$ -	\$ (14,511,040)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (2,172,080)	\$ (355,433)	\$ -	\$ (2,527,513)
BEGINNING BALANCE	\$ 31,512,668			\$ 31,512,668
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 29,340,588	\$ 28,985,155	\$ 28,985,155	\$ 28,985,155
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)	\$ 115,681	\$ -	\$ -	\$ 115,681
Restricted Reserves (9740)	\$ -	\$ -	\$ -	\$ -
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 954,373	\$ -	\$ -	\$ 954,373
Reserve for Economic Uncertainties (9789)	\$ 4,225,682	\$ 10,662	\$ -	\$ 4,236,344
Unassigned/Unappropriated (9790)	\$ 24,044,852	\$ (366,095)	\$ -	\$ 23,678,757

* Please see question on page 7.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund

Enter Bargaining Unit: **California School Employees Association, Chapter 130 (CSEA)**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 12/13/16)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Local Control Funding Formula Sources (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ 19,695,126	\$ -	\$ -	\$ 19,695,126
TOTAL REVENUES	\$ 19,695,126	\$ -	\$ -	\$ 19,695,126
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 11,647,169	\$ -	\$ -	\$ 11,647,169
Classified Salaries (2000-2999)	\$ 7,429,752	\$ 126,760	\$ -	\$ 7,556,512
Employee Benefits (3000-3999)	\$ 6,508,202	\$ 26,265	\$ -	\$ 6,534,467
Books and Supplies (4000-4999)	\$ 6,595,136		\$ (71,507)	\$ 6,523,629
Services, Other Operating Expenses (5000-5999)	\$ 2,646,678	\$ -	\$ -	\$ 2,646,678
Capital Outlay (6000-6599)	\$ 3,837,462	\$ -	\$ -	\$ 3,837,462
Other Outgo (7100-7299) (7400-7499)	\$ 1,150,000	\$ -	\$ -	\$ 1,150,000
Direct Support/Indirect Cost (7300-7399)	\$ 510,831	\$ -	\$ -	\$ 510,831
Other Adjustments				
TOTAL EXPENDITURES	\$ 40,325,230	\$ 153,025	\$ (71,507)	\$ 40,406,748
OPERATING SURPLUS (DEFICIT)	\$ (20,630,104)	\$ (153,025)	\$ 71,507	\$ (20,711,622)
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS (8980-8999)	\$ 14,429,522	\$ 81,518	\$ -	\$ 14,511,040
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (6,200,582)	\$ (71,507)	\$ 71,507	\$ (6,200,582)
BEGINNING BALANCE	\$ 6,200,582			\$ 6,200,582
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ -	\$ (71,507)	\$ -	\$ -
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)	\$ -	\$ -	\$ -	\$ -
Restricted Reserves (9740)	\$ -	\$ -	\$ -	\$ -
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties (9789)	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -	\$ -

* Please see question on page 7.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Enter Bargaining Unit: **California School Employees Association, Chapter 130 (CSEA)**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 12/13/16)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Local Control Funding Formula Sources (8010-8099)	\$ 107,095,604	\$ -	\$ -	\$ 107,095,604
Remaining Revenues (8100-8799)	\$ 25,387,759	\$ -	\$ -	\$ 25,387,759
TOTAL REVENUES	\$ 132,483,363	\$ -	\$ -	\$ 132,483,363
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 62,279,124	\$ -	\$ -	\$ 62,279,124
Classified Salaries (2000-2999)	\$ 20,808,782	\$ 353,661	\$ -	\$ 21,162,443
Employee Benefits (3000-3999)	\$ 28,669,891	\$ 73,279	\$ -	\$ 28,743,170
Books and Supplies (4000-4999)	\$ 14,423,326	\$ -	\$ (71,507)	\$ 14,351,819
Services, Other Operating Expenses (5000-5999)	\$ 9,182,196	\$ -	\$ -	\$ 9,182,196
Capital Outlay (6000-6599)	\$ 3,886,639	\$ -	\$ -	\$ 3,886,639
Other Outgo (7100-7299) (7400-7499)	\$ 2,066,972	\$ -	\$ -	\$ 2,066,972
Direct Support/Indirect Cost (7300-7399)	\$ (460,905)	\$ -	\$ -	\$ (460,905)
Other Adjustments				
TOTAL EXPENDITURES	\$ 140,856,025	\$ 426,940	\$ (71,507)	\$ 141,211,458
OPERATING SURPLUS (DEFICIT)	\$ (8,372,662)	\$ (426,940)	\$ 71,507	\$ (8,728,095)
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS (8980-8999)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (8,372,662)	\$ (426,940)	\$ 71,507	\$ (8,728,095)
BEGINNING BALANCE	\$ 37,713,250			\$ 37,713,250
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 29,340,588	\$ 28,913,648	\$ 28,985,155	\$ 28,985,155
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)	\$ 115,681	\$ -	\$ -	\$ 115,681
Restricted Reserves (9740)	\$ -	\$ -	\$ -	\$ -
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 954,373	\$ -	\$ -	\$ 954,373
Reserve for Economic Uncertainties (9789)	\$ 4,225,682	\$ 10,662	\$ -	\$ 4,236,344
Unassigned/Unappropriated (9790)	\$ 24,044,852	\$ (366,095)	\$ -	\$ 23,678,757

* Please see question on page 7.

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Combined General Fund

Enter Bargaining Unit: **California School Employees Association, Chapter 130 (CSEA)**

	2016-17	2017-18	2018-19
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
Local Control Funding Formula Sources (8010-8099)	\$ 107,095,604	\$ 110,084,403	\$ 111,742,286
Remaining Revenues (8100-8799)	\$ 25,387,759	\$ 22,618,033	\$ 22,726,624
TOTAL REVENUES	\$ 132,483,363	\$ 132,702,436	\$ 134,468,910
EXPENDITURES			
Certificated Salaries (1000-1999)	\$ 62,279,124	\$ 62,809,830	\$ 63,814,787
Classified Salaries (2000-2999)	\$ 21,162,443	\$ 21,224,565	\$ 21,436,811
Employee Benefits (3000-3999)	\$ 28,743,170	\$ 30,792,573	\$ 32,940,203
Books and Supplies (4000-4999)	\$ 14,351,819	\$ 6,472,450	\$ 5,831,014
Services, Other Operating Expenses (5000-5999)	\$ 9,182,196	\$ 9,218,673	\$ 9,460,203
Capital Outlay (6000-6999)	\$ 3,886,639	\$ 3,886,639	\$ 3,886,639
Other Outgo (7100-7299) (7400-7499)	\$ 2,066,972	\$ 2,066,972	\$ 2,066,972
Direct Support/Indirect Cost (7300-7399)	\$ (460,905)	\$ (460,905)	\$ (460,905)
Other Adjustments		\$	\$
TOTAL EXPENDITURES	\$ 141,211,458	\$ 136,010,797	\$ 138,975,724
OPERATING SURPLUS (DEFICIT)	\$ (8,728,095)	\$ (3,308,361)	\$ (4,506,814)
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (8,728,095)	\$ (3,308,361)	\$ (4,506,814)
BEGINNING BALANCE	\$ 37,713,250	\$ 28,985,155	\$ 25,676,794
CURRENT-YEAR ENDING BALANCE	\$ 28,985,155	\$ 25,676,794	\$ 21,169,980
COMPONENTS OF ENDING BALANCE:			
Nonspendable Reserves (9711-9719)	\$ 115,681	\$ 115,681	\$ 115,681
Restricted Reserves (9740)	\$ -	\$ -	\$ -
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 954,373	\$ -	\$ -
Reserve for Economic Uncertainties (9789)	\$ 4,236,344	\$ 4,080,324	\$ 4,169,272
Unassigned/Unappropriated (9790)	\$ 23,678,757	\$ 21,480,789	\$ 16,885,027

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2016-17	2017-18	2018-19
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 141,211,458	\$ 136,010,797	\$ 138,975,724
b.	State Standard Minimum Reserve Percentage for this District enter percentage:	3.00%	3.00%	3.00%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. OR \$50,000	\$ 4,236,344	\$ 4,080,324	\$ 4,169,272

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Reserve for Economic Uncertainties (9789)	\$ 4,236,344	\$ 4,080,324	\$ 4,169,272
b.	General Fund Budgeted Unrestricted Unassigned/Unappropriated Amount (9790)	\$ 23,678,757	\$ 21,480,789	\$ 16,885,027
c.	Special Reserve Fund (Fund 17) Budgeted Reserve for Economic Uncertainties (9789)	\$	\$	\$
d.	Special Reserve Fund (Fund 17) Budgeted Unassigned/Unappropriated Amount (9790)	\$	\$	\$
g.	Total Available Reserves	\$ 27,915,101	\$ 25,561,113	\$ 21,054,299
h.	Reserve for Economic Uncertainties Percentage	3.00%	3.00%	3.00%

3. Do unrestricted reserves meet the state minimum reserve amount?

2016-17	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2017-18	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2018-19	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

N/A

5. If the total amount of the adjustment in Column 2 on Page 4 does not agree with the amount of the Total Compensation Increase in Section A, Line 6, Page 1 (i.e., increase was partially budgeted), explain the variance below:

N/A - They agree.

6. Please include any additional comments and explanations of Page 4 as necessary:

N/A

K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT


The disclosure document must be signed by the District Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of the Fullerton School District, hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the California School Employees Association, Chapter 130 (CSEA) Bargaining Unit, during the term of the agreement from July 1, 2016 to June 30, 2017.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

<u>Budget Adjustment Categories:</u>	<u>Budget Adjustment Increase (Decrease)</u>
<u>Revenues/Other Financing Sources</u>	<u>\$ -</u>
<u>Expenditures/Other Financing Uses</u>	<u>\$ 426,940.00</u>
<u>Ending Balance Increase (Decrease)</u>	<u>\$ (426,940.00)</u>

N/A ____ (No budget revisions necessary)



District Superintendent
(Signature)

1/4/2017
Date



Chief Business Officer
(Signature)

1/4/2017
Date

L. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

District Superintendent (or Designee)
(Signature)

1/17/2017

Date

President or Clerk of Governing Board
(Signature)

1/17/2017

Date

Melissa Greenwood, Director Business Services

Contact Person

714-447-7415

Phone

DISCUSSION/ACTION ITEM

DATE: January 17, 2017

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Janet Morey, Interim Assistant Superintendent, Personnel Services

SUBJECT: **APPROVE COMPENSATION ADJUSTMENTS FOR FULLERTON SCHOOL DISTRICT'S MANAGEMENT GROUP FOR 2016/2017**

Background: The Superintendent recommends the following cost of living increase for all management employees (certificated, classified and confidential):

- A 2% on schedule salary adjustment retroactive to July 1, 2016, for employees who are in paid status at time of ratification.
- In the event any other bargaining unit within the Fullerton School District receives a salary schedule percentage increase and/or an off schedule increase in excess of that offered the Fullerton Elementary School Management Association (FESMA), FESMA unit members shall be paid the percentage difference for the same period as was agreed upon with other bargaining units.

The District has shared with its management group the tentative agreement with California School Employees Association (CSEA), which includes the same compensation as noted above. The District is still in negotiations with Fullerton Elementary Teachers Association (FETA). In the event that FETA receives a salary schedule percentage increase and/or an off schedule increase in excess of that offered to classified and FESMA, FESMA members shall be paid the percentage difference for the same time period as was agreed to FETA.

Rationale: All recommendations made by the Superintendent for any adjustment in compensation that affect the management group must be ratified by the Board of Trustees.

Funding: General Fund, Nutrition Services, and Child Development Services.

Recommendation: Approve compensation adjustments for Fullerton School District's management group for 2016/2017.

JM:nm

DISCUSSION/ACTION ITEM

DATE: January 17, 2017

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Janet Morey, Interim Assistant Superintendent, Personnel Services

SUBJECT: **APPROVE CONTRACT FOR CHAD HAMMITT, ED.D., FOR ASSISTANT SUPERINTENDENT OF PERSONNEL SERVICES EFFECTIVE FEBRUARY 6, 2017**

Background: The District has conducted an extensive recruitment to hire an Assistant Superintendent of Personnel Services due to the loss of Craig C. Bertsch, Ed.D. After screening and interviewing a large number of high caliber candidates, the interview panel and Executive Cabinet are happy to recommend Chad Hammitt, Ed.D., to the Board.

Chad has vast experience in Personnel and has previously served as an Assistant Superintendent of Personnel for Santa Ana Unified and Saugus Union School Districts. He comes to us from Magnolia School District where he currently serves as the Executive Director of Personnel Services. His personable and enthusiastic demeanor will help move the District's recruitment and hiring initiatives forward, help facilitate negotiations, and will be an overall well-rounded asset to the District.

Rationale: The education, experience, and skill set offered by Dr. Hammitt would be highly beneficial to the District.

Funding: Salary to come from District General Fund.

Recommendation: Approve contract for Chad Hammitt, Ed.D., for Assistant Superintendent of Personnel Services effective February 6, 2017.

JM:nm
Attachment

CONTRACT FOR EMPLOYMENT FOR ASSISTANT SUPERINTENDENT,
PERSONNEL SERVICES

This Contract For Employment For Assistant Superintendent, Personnel Services (“Contract”) is made by and between the FULLERTON SCHOOL DISTRICT, located in the County of Orange, State of California (“District”) acting through its Board of Trustees (“Board”), and CHAD HAMMITT, Ed. D. (“Assistant Superintendent”), and is made with reference to the following facts:

RECITALS

WHEREAS, Education Code section 35031 authorizes District to employ an Assistant Superintendent by contract for periods not to exceed four years;

WHEREAS, Education Code Sections 35032 and 45032 authorize the governing board of a school district at anytime during any school year to increase the salaries of persons employed by the District in positions of assistant superintendent and in positions requiring certification qualifications, with such increase to be effective on any date ordered by the governing board;

NOW THEREFORE, in consideration for the promises herein made, the parties agree to the following terms and Contract of Employment for Assistant Superintendent:

AGREEMENT

1. Assistant Superintendent shall be employed pursuant to this Contract for a term beginning February 6, 2017, to and including June 30, 2019.

2. Assistant Superintendent hereby agrees to devote his time, skills, labor and attention to his employment as directed by the Superintendent and as set forth in the job description which may be adopted or modified from time to time by the Board in accordance with the laws of the State of California and Board policy and regulations; provided, however, Assistant Superintendent may undertake outside activities consisting of consulting work, speaking engagements, writing, lecturing or other professional activities for consideration provided that they do not interfere with or conflict with the Assistant Superintendent’s performance of his duties under this Contract.

3. Effective February 6, 2017, Board shall pay Assistant Superintendent a salary of \$199,481.40 (adjusted for a mid-year start) which salary shall be the basis for annual adjustments through a cost of living adjustment (“COLA”) or compensation adjustment that is equal to the adjustment as offered to other management team members of the District. The specific type of annual compensation adjustment relates solely to bonuses and COLA adjustments. Assistant Superintendent has earned a doctorate from an accredited institution of higher learning. He shall receive a stipend equivalent of two percent (2%) of his annual base salary. The Assistant Superintendent may direct that a portion of his salary be deducted from his salary and paid into a tax sheltered or tax deferred annuity program consistent with all applicable federal and state laws, rules and regulations.

4. Commencing with the 2017/2018 school year, Assistant Superintendent shall receive a \$4,000.00 contribution paid by District to a tax sheltered or tax deferred annuity program (“TSA”) of the Assistant Superintendent’s choice, by October 31st of each fiscal year consistent with all applicable federal and state laws, rules and regulations. The District’s payment to the TSA is not creditable compensation and shall not be reported to CalSTRS as creditable compensation. This contribution may be converted prospectively to salary at anytime at the discretion of the Assistant Superintendent, at which time it shall be considered creditable compensation and reported to CalSTRS as such beginning on the effective date of the restructure.

5. Assistant Superintendent also may qualify for a merit stipend up to three percent (3%) of the salary denoted in paragraph 3 above as determined by the Superintendent and based on Assistant Superintendent’s satisfactory progress/completion or superior progress/completion of goals and evaluation, with the understanding that the merit stipend will be determined no later than June 30th of each year and to be paid out as a one-time payment. However, for the merit stipend to be deemed credible compensation within the meaning of Education Code section 22119.2, the merit stipend must not be associated with the performance of any additional service, and it must be paid to all Assistant Superintendents, in the same dollar amount, same percentage of salary or same percentage of amount being distributed. Compensation meeting the requirements of this paragraph shall be reported to CalSTRS as creditable compensation.

6. The salary and compensation provided in paragraph 3 as well as benefits will be reviewed from time to time and may be adjusted or modified in order to provide a competitive

and attractive salary for Assistant Superintendent. The Board therefore retains the right to adjust the salary of the Assistant Superintendent over and above that provided for in paragraph 3 at any time during the term of this Contract to be effective upon the date established by the Board consistent with Education Code sections 35031, 35032 and 45032, provided that any such adjustment shall not reduce the annual salary below the figure established pursuant to paragraph 3 unless by written consent of the parties or unless a majority of all management employees have had a salary reduction, in which case the Assistant Superintendent's salary shall be reduced in an amount not to exceed, that of the majority of other management employees.

7. The Assistant Superintendent shall receive at District expense a comprehensive medical examination once every two years with a physician/medical group chosen by Assistant Superintendent. Immediately subsequent to the examination, the Assistant Superintendent shall provide to the Superintendent a confidential written service opinion.

8. Assistant Superintendent shall be required to render 223 days of full regular service to the District, with the exception of sick leave and other approved leave during each annual period covered by this Contract. This work year is in lieu of any vacation days which may be accrued during the term of this Contract. Any additional workdays must have the prior approval of the Superintendent and will be paid at Assistant Superintendent per diem rate.

9. On or prior to November 30th of each school year, the District Superintendent and the Assistant Superintendent will meet to establish Assistant Superintendent goals and objectives for the school year. These goals and objectives shall be reduced to writing and shall be among the criteria by which Assistant Superintendent is evaluated. The Assistant Superintendent's evaluation shall be completed each year no later than June 30th of that year and shall be in writing and shall be based upon the mutually established goals and objectives as well as any Board developed goals and objectives.

10. Assistant Superintendent shall be entitled to twelve (12) days of sick leave annually which shall be taken after consultation with and approval by the Superintendent. The District shall continue to recognize all existing accrued sick leave available to Assistant Superintendent prior to the effective date of this Contract and additional sick leave shall be accumulated as provided by State law and Board policy.

11. Assistant Superintendent shall be afforded health, welfare and fringe benefits of employment as provided to other management and employees of the District except as otherwise

set forth in this Contract. The Assistant Superintendent and one dependent shall receive at District expense group medical and dental insurance benefits available to active employees when the Assistant Superintendent is age 55 or older and has been employed by the District for at least five (5) years and retires from and remains retired from the District under STRS or PERS until the Assistant Superintendent becomes eligible for Medicare. District's paid benefits shall cease upon eligibility for Medicare, supplemental Medicare insurance shall be made available upon Medicare eligibility at no cost to the District.

12. Assistant Superintendent shall be provided with a smartphone (or equivalent industry standard communication device) with industry standard High Speed Broad Band connectivity capable of providing connectivity to multiple devices, Industry Standard High Speed Broadband/Wifi internet access from home, and shall receive an allowance for a mobile device or the equivalent industry standard which may at times be used for incidental personal use. Assistant Superintendent may purchase new technology as required for the effective and efficient execution of work duties with the prior authorization of the Superintendent. The District will pay for any monthly mobile access fees and/or Wi-Fi fees for the use of any such new technologies. District shall further pay the cost of membership in one State Professional Organization (e.g., ACSA) of the Assistant Superintendent's choice at District expense. None of these fringe benefits shall be characterized as credible compensation or reported to CalSTRS as such.

13. This Contract is subject to all applicable laws of the State of California, rules and regulations of the California State Board of Education, and rules and regulations of the Board, including but not limited to Government Code sections 53260 and 53261 which provide that if the Contract is terminated, the maximum cash settlement that Assistant Superintendent may receive shall be in an amount equal to the monthly salary of the Assistant Superintendent multiplied by the number of months left on the unexpired term of the Contract not to exceed eighteen (18) months, plus health benefits for an equivalent period of time or until Assistant Superintendent finds other employment whichever first occurs.

14. This Contract shall be effective February 6, 2017, and as of that date, replaces all prior existing agreements between the parties which shall be of no further force and effect except as recognized in this Contract.

15. In the event that the Board determines not to reemploy Assistant Superintendent at the expiration of the term of this Agreement, and in lieu of the notice provisions of Education Code section 35031, the Board will give Assistant Superintendent notice thereof at least six (6) months prior to the expiration of this Contract.

16. All salary and compensation that qualifies as creditable compensation under the Teacher's Retirement Law, Education Code section 22000, et seq., shall be reported to CalSTRS as such.

17. Provisions of Government Code Sections 53243-53243.4.

In the event that the District provides paid leave to Assistant Superintendent pending an investigation of a crime involving abuse of his office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Assistant Superintendent shall fully reimburse the District for any salary provided for that purpose.

In the event that the District provides funds for the legal criminal defense of the Assistant Superintendent pending an investigation of a crime involving abuse of his office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Assistant Superintendent shall fully reimburse the District for any funds provided for that purpose.

In the event that that District provides a cash settlement related to the termination of the Assistant Superintendent as defined in the terms of Section 15 of this Contract, and the Assistant Superintendent subsequently is convicted of a crime involving abuse of his office or position covered by Government Code section 53243.4, Assistant Superintendent shall fully reimburse the District for any funds provided for that purpose.

Dated: _____

FULLERTON SCHOOL DISTRICT AND
ITS BOARD OF TRUSTEES

By: _____
Hilda Sugarman
President, Board of Trustees

Dated: _____

By: _____
Chad Hammitt, Ed. D., Assistant
Superintendent, Personnel Services

Date of ratification in open session of a regularly scheduled Board meeting which shall be reflected in the Board of Trustees minutes pursuant to Government Code sections 53262 and 54956.

Date of Ratification:

Dated: _____

Clerk, Board of Trustees

DISCUSSION/ACTION ITEM

DATE: January 17, 2017
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Janet Morey, Interim Assistant Superintendent, Personnel Services
SUBJECT: APPROVE AMENDMENTS TO ASSISTANT SUPERINTENDENTS' CONTRACTS FOR 2016/2017

Background: The Superintendent recommends contract amendments for all Assistant Superintendents, excluding the Assistant Superintendent of Personnel Services. The amendments include:

- One-year contract extension
- A 2% on schedule salary adjustment retroactive to July 1, 2016, for assistant superintendents.
- Technology access

All salary adjustments are in alignment with the District's represented employees, excluding Fullerton Elementary Teachers Association (FETA). The District is still in negotiations with FETA.

Rationale: Any amendments or adjustments to contracts require Board approval.

Funding: General Fund.

Recommendation: Approve amendments to Assistant Superintendents' contracts for 2016/2017.

JM:nm
Attachments

FULLERTON SCHOOL DISTRICT
FIRST AMENDMENT FOR BOARD-APPROVED CONTRACT FOR
ASSISTANT SUPERINTENDENT, EDUCATIONAL SERVICES

THIS FIRST AMENDMENT is made and entered into this 18th day of January 2017, by and between the Board of Trustees of the Fullerton School District of Orange County, California, hereinafter referred to as “Board of Trustees”, and Dr. Ema Flores, hereinafter referred to as “Assistant Superintendent”.

THIS AMENDS the Board-approved Contract dated October 20, 2015, by and between the Board of Trustees and Assistant Superintendent, and is effective January 1, 2017.

WITNESSETH: The Board of Trustees and Superintendent hereby agrees that the above-referenced Contract be revised to read as follows:

1. Paragraph 1 shall be amended to reflect the following: Assistant Superintendent shall be employed pursuant to this Contract for a term beginning July 1, 2016, to and including June 30, 2019. This amendment is based on Assistant Superintendent’s satisfactory performance evaluation dated June 15, 2016.

2. Paragraph 3 shall be amended to reflect the following: Effective retroactive to July 1, 2016, Board shall pay Assistant Superintendent a salary of \$199,481.40, which salary shall be the basis for annual adjustments through a cost of living adjustment (“COLA”) or compensation adjustment that is equal to the adjustment as offered to other management team members of the District during the term of this agreement. The specific type of annual compensation adjustment relates solely to bonuses and COLA adjustments. Assistant Superintendent has earned a doctorate from an accredited institution of higher learning. She shall receive a stipend equivalent of two percent (2%) of her annual base salary. The Assistant Superintendent may direct that a portion of her salary be deducted from her salary and paid into a tax sheltered or tax deferred annuity program consistent with all applicable federal and state laws, rules and regulations.

3. Paragraph 12 shall be replaced with the following: Assistant Superintendent shall be provided with a smartphone (or equivalent industry standard communication device) with industry standard High Speed Broad Band connectivity capable of providing connectivity to multiple devices, Industry Standard High Speed Broadband/Wifi internet access from home, and shall receive an allowance for a mobile device or the equivalent industry standard which may at times be used for incidental personal use. Assistant Superintendent may purchase new technology as required for the effective and efficient execution of work duties with the prior authorization of the Superintendent. The District will pay for any monthly mobile access fees and/or Wi-Fi fees for the use of any such new technologies. District shall further pay the cost of membership in one State Professional Organization (e.g., ACSA) of the Assistant Superintendent's choice at District expense. None of these fringe benefits shall be characterized as credible compensation or reported to CalSTRS as such.

4. Except as expressly amended herein, all other terms and conditions of the Agreement shall remain in full force and effect.

These amendments have been mutually agreed upon by the parties.

Date: _____
Hilda Sugarman, President, Board of Trustees

Date: _____
Ema Flores, Ed.D., Assistant Superintendent

Date of ratification in open session of a regularly scheduled Board meeting which shall be reflected in the Board of Trustees minutes pursuant to Government Code sections 53262 and 54956.

Date of Ratification:

Dated: _____
Clerk, Board of Trustees

FULLERTON SCHOOL DISTRICT
FIRST AMENDMENT FOR BOARD-APPROVED CONTRACT FOR
ASSISTANT SUPERINTENDENT, INNOVATION & INSTRUCTIONAL SUPPORT

THIS FIRST AMENDMENT is made and entered into this 18th day of January 2017, by and between the Board of Trustees of the Fullerton School District of Orange County, California, hereinafter referred to as “Board of Trustees”, and Mr. Jay McPhail, hereinafter referred to as “Assistant Superintendent”.

THIS AMENDS the Board-approved Contract dated January 1, 2016, by and between the Board of Trustees and Assistant Superintendent, and is effective January 1, 2017.

WITNESSETH: The Board of Trustees and Superintendent hereby agrees that the above-referenced Contract be revised to read as follows:

1. Paragraph 1 shall be amended to reflect the following: Assistant Superintendent shall be employed pursuant to this Contract for a term beginning July 1, 2016, to and including June 30, 2019. This amendment is based on Assistant Superintendent’s satisfactory performance evaluation dated June 15, 2016.
2. The first sentence of Paragraph 3 shall be amended to reflect the following: Effective retroactive to July 1, 2016, Board shall pay Assistant Superintendent a salary of \$199,481.40, which salary shall be the basis for annual adjustments through a cost of living adjustment (“COLA”) or compensation adjustment that is equal to the adjustment as offered to other management team members of the District during the term of this agreement.
3. Paragraph 12 shall be replaced with the following: Assistant Superintendent shall be provided with a smartphone (or equivalent industry standard communication device) with industry standard High Speed Broad Band connectivity capable of providing connectivity to multiple devices, Industry Standard High Speed Broadband/Wifi internet access from home, and shall receive an allowance for a mobile device or the equivalent industry standard which may at times be used for incidental personal use. Assistant

Superintendent may purchase new technology as required for the effective and efficient execution of work duties with the prior authorization of the Superintendent. The District will pay for any monthly mobile access fees and/or Wi-Fi fees for the use of any such new technologies. District shall further pay the cost of membership in one State Professional Organization (e.g., ACSA) of the Assistant Superintendent's choice at District expense. None of these fringe benefits shall be characterized as credible compensation or reported to CalSTRS as such.

4. Except as expressly amended herein, all other terms and conditions of the Agreement shall remain in full force and effect.

These amendments have been mutually agreed upon by the parties.

Date: _____
Hilda Sugarman, President, Board of Trustees

Date: _____
Jay McPhail, Assistant Superintendent

Date of ratification in open session of a regularly scheduled Board meeting which shall be reflected in the Board of Trustees minutes pursuant to Government Code sections 53262 and 54956.

Date of Ratification:

Dated: _____
Clerk, Board of Trustees

FULLERTON SCHOOL DISTRICT
FIRST AMENDMENT FOR BOARD-APPROVED CONTRACT FOR
ASSISTANT SUPERINTENDENT, BUSINESS SERVICES

THIS FIRST AMENDMENT is made and entered into this 18th day of January 2017, by and between the Board of Trustees of the Fullerton School District of Orange County, California, hereinafter referred to as "Board of Trustees", and Mrs. Susan Hume, hereinafter referred to as "Assistant Superintendent".

THIS AMENDS the Board-approved Contract dated November 19, 2014, by and between the Board of Trustees and Assistant Superintendent, and is effective January 1, 2017.

WITNESSETH: The Board of Trustees and Superintendent hereby agrees that the above-referenced Contract be revised to read as follows:

1. Paragraph 1 shall be amended to reflect the following: Assistant Superintendent shall be employed pursuant to this Contract for a term beginning July 1, 2016, to and including June 30, 2019. This amendment is based on Assistant Superintendent's satisfactory performance evaluation dated June 15, 2016.
2. The first sentence of Paragraph 4 shall be amended to reflect the following: Effective retroactive to July 1, 2016, Board shall pay Assistant Superintendent a salary of \$199,481.40, which salary shall be the basis for annual adjustments through a cost of living adjustment ("COLA") or compensation adjustment that is equal to the adjustment as offered to other management team members of the District during the term of this agreement.
3. Paragraph 13 shall be replaced with the following: Assistant Superintendent shall be provided with a smartphone (or equivalent industry standard communication device) with industry standard High Speed Broad Band connectivity capable of providing connectivity to multiple devices, Industry Standard High Speed Broadband/Wifi internet access from home, and shall receive an allowance for a mobile device or the equivalent industry standard which may at times be used for incidental personal use. Assistant Superintendent may purchase new technology as required for the effective and efficient execution of work duties with the prior

authorization of the Superintendent. The District will pay for any monthly mobile access fees and/or Wi-Fi fees for the use of any such new technologies. District shall further pay the cost of membership in one State Professional Organization (e.g., ACSA) of the Assistant Superintendent's choice at District expense. None of these fringe benefits shall be characterized as credible compensation or reported to CalSTRS as such.

4. Except as expressly amended herein, all other terms and conditions of the Agreement shall remain in full force and effect.

These amendments have been mutually agreed upon by the parties.

Date: _____
Hilda Sugarman, President, Board of Trustees

Date: _____
Susan Hume, Assistant Superintendent

Date of ratification in open session of a regularly scheduled Board meeting which shall be reflected in the Board of Trustees minutes pursuant to Government Code sections 53262 and 54956.

Date of Ratification:

Dated: _____
Clerk, Board of Trustees

DISCUSSION/ACTION ITEM

DATE: January 17, 2017
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Janet Morey, Interim Assistant Superintendent, Personnel Services
SUBJECT: APPROVE AMENDMENT OF BOARD-APPROVED CONTRACT FOR DISTRICT SUPERINTENDENT

Background: The District has negotiated a cost of living salary increase with members of the California School Employees Association (CSEA) and the Fullerton Elementary School Management Association (FESMA). The District is still in negotiations with the Fullerton Elementary Teachers Association (FETA).

It is proposed that the Superintendent's Contract be amended to reflect the 2% cost of living increase in alignment with the aforementioned increases.

In addition, Section VII of the contract will be amended to reflect the provisions of (AB 215) that prohibits school superintendent contracts executed on or after January 1, 2016 from providing more than twelve (12) months of severance pay if the superintendent's contract is terminated without cause. The law previously allowed for up to eighteen (18) months of severance pay for superintendents.

A copy of the revised contract is available in the Superintendent's Office for review.

Rationale: Any amendments or adjustments to contracts require Board approval.

Funding: General Fund.

Recommendation: Approve amendment of Board-approved Contract for District Superintendent.

JM:nm

FULLERTON SCHOOL DISTRICT
FIRST AMENDMENT FOR BOARD-APPROVED CONTRACT FOR
SUPERINTENDENT

THIS FIRST AMENDMENT is made and entered into this 18th day of January 2017, by and between the Board of Trustees of the Fullerton School District of Orange County, California, hereinafter referred to as "Board of Trustees", and Dr. Robert Pletka, hereinafter referred to as "Superintendent."

THIS AMENDS the Board-approved Contract dated October 20, 2015 by and between the Board of Trustees and Superintendent, and is effective January 1, 2017.

WITNESSETH: The Board of Trustees and Superintendent hereby agrees that the above-referenced Contract be revised to read as follows:

1. Section I shall be amended to reflect the following: Superintendent shall be employed pursuant to this Contract for a term beginning July 1, 2016, to and including June 30, 2019. This amendment is based on Superintendent's satisfactory performance evaluation dated June 1, 2016.
2. Section II shall be changed to reflect the following: Effective retroactive to July 1, 2016, the base salary of the Superintendent shall be \$267,852.
3. The second paragraph of Section XII shall be changed to reflect the following: In accordance with California law, this agreement is subject to the provisions of Government Code sections 53260-53264 which require that if this agreement is terminated, the maximum cash settlement that the Superintendent may receive shall be in an amount equal to the monthly salary of the Superintendent multiplied by the number of months left on the unexpired term of the agreement. However, if the unexpired term of the agreement is greater than twelve (12) months, the maximum cash settlement shall be an amount equal to the monthly salary of the Superintendent multiplied by twelve (12). The foregoing cash settlement formula is a cap or maximum ceiling, except that in accordance with section 53261 of the Government Code, the salary cap shall not cover health benefits. Health

benefits shall be continued for the same duration of time as covered in the settlement, pursuant to the same time limitations as provided in section 53260, or until the Superintendent finds other employment, whichever occurs first.

- 4. Except as expressly amended herein, all other terms and conditions of the Agreement shall remain in full force and effect.

These amendments have been mutually agreed upon by the parties.

Date: _____
Hilda Sugarman, President, Board of Trustees

Date: _____
Robert Pletka, Ed.D., Superintendent

Date of ratification in open session of a regularly scheduled Board meeting which shall be reflected in the Board of Trustees minutes pursuant to Government Code sections 53262 and 54956.

Date of Ratification:

Dated: _____
Clerk, Board of Trustees

ADMINISTRATIVE REPORT

DATE: January 17, 2017
TO: Robert Pletka, Ed.D., District Superintendent
FROM: Janet Morey, Interim Assistant Superintendent, Personnel Services
PREPARED BY: Kathryn Ikola, Coordinator, Child Welfare and Attendance
SUBJECT: FIRST READING OF NEW BOARD POLICIES

Background: The California School Boards Association (CSBA) provides up-to-date legal templates of board policies, which are adopted by the majority of school districts in our State.

Upon review of current board policies, the following new board policies need to be added:

New:
Students
BP 5146 Married/Pregnant/Parenting Students

Instruction
BP 6145.2 Athletic Competition

The purpose of this Administrative Report will be to afford Board members the opportunity to review these new board policies, ask questions, receive clarification, and propose revisions prior to approval of these new policies at the February 21, 2017, Board of Trustees Meeting.

Rationale: Ongoing revisions ensure that the District maintains compliance within State and federal laws and regulations.

Funding: Not applicable.

Recommendation: Not applicable.

JM:Kl:mc
Attachment

**Fullerton School District
Board Policy
Married/Pregnant/Parenting Students**

BP 5146

Students

Board Adopted:

The Board of Trustees recognizes that early marriage, pregnancy, or parenting and related responsibilities may disrupt a student's education and increase the chance of a student dropping out of school. The Board, therefore, desires to support married, pregnant, and parenting students to continue their education, attain strong academic and parenting skills, and promote the healthy development of their children.

The District shall not discriminate against any student on the basis of the student's marital status, pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery. (Education Code 230; 34 CFR 106.40)

For school-related purposes, a student under the age of 18 years who enters into a valid marriage shall have all the rights and privileges of students who are 18 years old, even if the marriage has been dissolved.

Education and Support Services for Pregnant and Parenting Students

Pregnant and parenting students shall retain the right to participate in any comprehensive school or educational alternative program. The classroom setting shall be the preferred instructional strategy unless an alternative is necessary to meet the needs of the student and/or his/her child.

Any education program or activity that is offered separately to pregnant students, including any class or extracurricular activity, shall be equal to that offered to other District students. A student's participation in such programs shall be voluntary. (5 CCR 4950)

As required for other students with physical or emotional conditions or temporary disabilities, the Superintendent or designee may require a student, based on pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery, to obtain certification from a physician indicating that the student is physically and emotionally able to participate in an educational program or activity. (34 CFR 106.40)

To the extent feasible, educational and related support services shall be provided, either through the District or in collaboration with community agencies and organizations, to meet the needs of pregnant and parenting students and their children. Such services may include, but are not limited to:

1. Child care and development services for the children of parenting students on or near school site(s) during the school day and during school-sponsored activities
2. Parenting education and life skills instruction
3. Special school nutrition supplements for pregnant and lactating students pursuant to Education Code 49553, 42 USC 1786, and 7 CFR 246.1-246.28
4. Health care services, including prenatal care
5. Tobacco, alcohol, and/or drug prevention and intervention services
6. Academic and personal counseling
7. Supplemental instruction to assist students in achieving grade-level academic standards and progressing toward graduation

As appropriate, teachers, administrators, and/or other personnel who work with pregnant and parenting students shall receive related professional development.

Absences

Pregnant or parenting students may be excused for absences related to confidential medical appointments in accordance with BP/AR 5113 - Absences and Excuses.

The Superintendent or designee shall grant a student a leave of absence due to pregnancy, childbirth, false pregnancy, termination of pregnancy, and related recovery for as long as it is deemed medically necessary by a physician. At the conclusion of the leave, the student shall be reinstated to the status held when the leave began. (34 CFR 106.40)

A parenting student may request exemption from attendance because of personal services that must be rendered to a dependent.

Reasonable Accommodations

When necessary, the District shall provide reasonable accommodations to pregnant and parenting students to enable them to access the educational program.

A pregnant student shall have access to any services available to other students with temporary disabilities or medical conditions. (34 CFR 106.40)

The school shall provide reasonable accommodations to any lactating student to express breast milk, breastfeed an infant child, or address other needs related to breastfeeding. A student shall not incur an academic penalty for using any of these reasonable accommodations, and shall be provided the opportunity to make up any work missed due to such use. Reasonable accommodations include, but are not limited to: (Education Code 222)

- 1. Access to a private and secure room, other than a restroom, to express breast milk or breastfeed an infant child**
- 2. Permission to bring onto a school campus a breast pump and any other equipment used to express breast milk**
- 3. Access to a power source for a breast pump or any other equipment used to express breast milk**
- 4. Access to a place to store expressed breast milk safely**
- 5. A reasonable amount of time to accommodate the student's need to express breast milk or breastfeed an infant child**

Complaints

Any complaint of discrimination on the basis of pregnancy or marital or parental status shall be addressed through the District's uniform complaint procedures in accordance with 5 CCR 4600-4687 and BP/AR 1312.3 - Uniform Complaint Procedures.

Any complaint alleging District noncompliance with the requirements to provide reasonable accommodations for lactating students also may be filed in accordance with the District's procedures in AR 1312.3 - Uniform Complaint Procedures. A complainant who is not satisfied with the District's decision may appeal the decision to the California Department of Education (CDE). If the District or the CDE finds merit in an appeal, the District shall provide a remedy to the affected student. (Education Code 222; 5 CCR 4600-4687)

Program Evaluation

The Superintendent or designee shall periodically report to the Board regarding the effectiveness of District strategies to support married, pregnant, and parenting students, which may include data on participation rates in District programs and services, academic achievement, school attendance, graduation rate, and/or student feedback on District programs and services.

Legal Reference:

EDUCATION CODE

222 Reasonable accommodations; lactating students
230 Sex discrimination
8200-8498 Child Care and Development Services Act
48205 Excused absences
48220 Compulsory education requirement
48410 Persons exempted from continuation classes
49553 Nutrition supplements for pregnant/lactating students
51220.5 Parenting skills and education
51745 Independent study
52610.5 Enrollment of pregnant and parenting students in adult education

CIVIL CODE

51 Unruh Civil Rights Act

FAMILY CODE

7002 Description of emancipated minor

HEALTH AND SAFETY CODE

104460 Tobacco prevention services for pregnant and parenting students

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform complaint procedures
4950 Nondiscrimination, marital and parental status

CODE OF REGULATIONS, TITLE 22

101151-101239.2 General licensing requirements for child care centers
101351-101439.1 Infant care centers

UNITED STATES CODE, TITLE 20

1681-1688 Title IX, Education Act Amendments

UNITED STATES CODE, TITLE 42

1786 Special supplemental nutrition program for women, infants, and children

CODE OF FEDERAL REGULATIONS, TITLE 7

246.1-246.28 Special supplemental nutrition program for women, infants, and children

CODE OF FEDERAL REGULATIONS, TITLE 34

106.40 Marital or parental status

Management Resources:

Fullerton School District BP 5146
Page 3 of 4

CALIFORNIA WOMEN'S LAW CENTER PUBLICATIONS

Educational Rights of Pregnant and Parenting Teens: Title IX and California State Law Requirements

Pregnant Students and Confidential Medical Services

The Civil Rights of Pregnant and Parenting Teens in California Schools, 2002

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Supporting the Academic Success of Pregnant and Parenting Students under Title IX of the Education Amendments of 1972, rev. June 2013

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

California Women's Law Center: <http://www.cwlc.org/resources>

U.S. Department of Agriculture, Women, Infants, and Children Program: <http://www.fns.usda.gov/wic>

U.S. Department of Education: <http://www.ed.gov>

CSBA Revisions

(3/03 12/13) 3/16

Fullerton School District

Board Policy

Athletic Competition

BP 6145.2

Instruction

Board Adopted:

The Board of Trustees recognizes that the District's athletic program constitutes an integral component of the educational program and helps to build a positive school climate. The athletic program also promotes the physical, social, and emotional well-being and character development of participating students. The athletic program shall be designed to meet students' interests and abilities and shall be varied in scope to attract wide participation.

All athletic teams shall be supervised by qualified coaches to ensure that student athletes receive appropriate instruction and guidance related to safety, health, sports skills, and sportsmanship. Athletic events shall be officiated by qualified personnel.

The Board encourages business and community support for District athletic programs, subject to applicable District policies and regulations governing advertisements and donations.

Nondiscrimination and Equivalent Opportunities in the Athletic Program

The District's athletic program shall be free from discrimination and discriminatory practice prohibited by State and federal law. The Superintendent or designee shall ensure that equivalent athletic opportunities are provided for males and females.

Any complaint regarding the District's athletic program shall be filed in accordance with the District's uniform complaint procedures.

Student Eligibility

Eligibility requirements for participation in the District athletic program, including requirements pertaining to academic achievement and residency, shall be the same as those set by the District for participation in extracurricular and cocurricular activities.

Students shall not be charged a fee to participate in an athletic program.

Sportsmanship

The Board values the quality and integrity of the athletic program and the character development of student athletes. Student athletes, coaches, parents/guardians, spectators, and others are expected to demonstrate good sportsmanship, ethical conduct, and fair play during all athletic competitions.

Students and staff may subject to disciplinary action for improper conduct.

Health and Safety

The Board desires to give student health and safety the highest consideration in planning and conducting athletic activities. Care shall be taken to ensure that all athletic trainings and competitions are conducted in a manner that will not overtax the physical capabilities of the participants. When appropriate, protective equipment shall be used to prevent or minimize injuries.

Coaches and appropriate District employees shall take every possible precaution to ensure that athletic equipment is kept in safe and serviceable condition. The Superintendent or designee shall ensure that all athletic equipment is cleaned and inspected for safety before the beginning of each school year.

In the event that an injury occurs, the coach or other appropriate District employee shall observe universal precautions and shall remove the student athlete from the activity and/or seek medical treatment for the student as appropriate.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination
35160.5 District policies; rules and regulations
48900 Grounds for suspension and expulsion
48930-48938 Student organizations
49020-49023 Athletic programs; legislative intent, equal opportunity
49475 Health and safety, concussions and head injuries

PENAL CODE

245.6 Hazing

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs
4920-4922 Nondiscrimination in intramural and club activities
5531 Supervision of extracurricular activities of students
5590-5596 Employment of noncertificated coaches

UNITED STATES CODE, TITLE 20

1681-1688 Discrimination based on sex or blindness, Title IX

CODE OF FEDERAL REGULATIONS, TITLE 34

106.31 Nondiscrimination on the basis of sex in education programs or activities
106.33 Comparable facilities
106.41 Nondiscrimination in athletic programs

CSBA PUBLICATIONS

Final Guidance: AB 1266, Transgender and Gender Nonconforming Students, Privacy Programs, Activities and Facilities, March 2014
Student Fees Litigation Update, Education Legal Alliance Advisory, May 20, 2011
A Guide to Equity in Athletics
Acute Concussion Evaluation (ACE) Care Plan, 2006
Pursuing Victory with Honor, 1999

Management Resources:

WEB SITES

CSBA; <http://www.csba.org>
California Department of Education: <http://www.cde.ca.gov>

Centers for Disease Control and Prevention, Concussion Resources: <http://www.cdc.gov/concussion>
National Operating Committee on Standards for Athletic Equipment: <http://www.nocsae.org>
U.S. Department of Education, Office for Civil Rights: <http://www2.ed.gov/ocr>

CSBA Revisions
(3/07 11/09) 11/11

DISCUSSION ITEM

DATE: January 17, 2017

TO: Robert Pletka, Ed.D., District Superintendent

FROM: Susan Hume, Assistant Superintendent, Business Services

SUBJECT: BOARD ROOM REMODEL

Background: District staff is in the process of updating the Board Room. Staff will present to the Board the proposed changes.

Rationale: Periodically, all District facilities are updated with new wall and floor coverings to replace worn items. New furniture may also be purchased. The Board Room is in need of such a remodel.

Funding: Cost of remodeling will be less than \$25,000 and will come from the District's Routine Repair and Maintenance Fund.

Recommendation: Information only; no action necessary.

SCH:gs