

# REVISED BOARD POLICY

## FULLERTON SCHOOL DISTRICT

### COMMUNITY RELATIONS

Policy No.: 1340

#### Access to District Records

Board Adopted: February 27, 1987  
Revised/Adopted by Board: August 18, 2009

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The Board of Trustees recognizes the right of citizens to have access to public records of the District. The Board intends the District to provide any person reasonable access to the public records of the schools and District during normal business hours and within the requirements of State and federal law. Such records shall be examined in the presence of the staff member regularly responsible for their maintenance.

The District may charge for copies of public records or other materials requested by individuals or groups. The charge shall be based on the actual costs of duplication, as determined by the Superintendent or designee and as specified in the administrative regulation.

Public access shall not be given to records listed as exempt from public disclosure in the California Public Records Act or other statutes.

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Legal Reference:	Education Code	
	35145	Public meetings
	35170	Authority to serve copyrights
	35250	Duty to keep records and reports
	42103	Publication of proposed budget; hearing
	44031	Personal file contents and inspections
	44839	Medical certificates; periodic medical examination (re: access to medical certificated in personnel file)
	49060-49079	Public records
	49091.10	Parental review of curriculum and instruction
	52850	Applicability of article (school-based program coordination plan availability)
	Government Code	
	3547	Proposals relating to representation
	6250-6270	California Public Records Act
	6275-6276.48	Other exemptions from disclosure
	53262	Employment contracts
	54957.2	Minute book record of closed sessions
	54957.5	Agendas and other writings distributed for discussion or consideration
	81008	Public records; inspection and reproduction
	Code of Regulations, Title 5	
	430-438	Individual public records