

Fullerton School District  
1401 W. Valencia Drive  
Fullerton, California 92833

REGULAR MEETING OF THE BOARD OF TRUSTEES  
NOTICE TO THE PUBLIC

REGULAR MEETINGS OF THE BOARD OF TRUSTEES are typically held on the second and fourth Tuesdays of the month beginning at 4:30 p.m. with closed session, 5:30 p.m. open session, in the District Board Room located at 1401 West Valencia Drive, unless otherwise noted. The Regular agenda is posted a minimum of 72 hours prior to the meeting.

AGENDA ITEMS - Per Board Bylaw 9322(a), a member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a Regular meeting. The request must be in writing and submitted to the Superintendent with supporting documents and information, if any, at least ten working days before the scheduled meeting date. The Superintendent/designee shall determine whether a request is within the subject matter jurisdiction of the Board, whether an item is appropriate for discussion in open or closed session, and how the item shall be stated on the agenda.

PUBLIC COMMENTS - The Board meeting follows rules of decorum. The public may address the Board on items of public interest within the Board's jurisdiction. Per Board Bylaw 9323, individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board limits the total time for public input on each item to 20 minutes. The total time allowed for public comment shall be 30 minutes. Public comments or questions about an item that is on the posted agenda will be heard at the time the agenda item is considered by the Board. Public comments about an item that is not on the posted agenda will be heard at the beginning of open session when called upon by the Board President. No action or discussion may take place on an item that is not on the posted agenda except as expressly authorized by law. Since the Board cannot take action on items that are not on the agenda, such items will be referred to the Superintendent for handling. Board Members may request that any item be placed on a future agenda for further discussion. The Board President and Superintendent will determine the best time to place an item on the agenda. Persons wishing to address the Board are invited to complete and submit a "request to speak" slip to the secretary. These slips are available at the reception counter.

PERSONS ADDRESSING THE BOARD - Please state your name for the record. As stated above, comments related to the published agenda shall be limited to three minutes per person and 20 minutes total for the agenda item. When any group of persons wishes to address the Board, the Board President may request that a spokesperson be chosen to speak for the group.

CONSENT ITEMS - These items are considered routine and will be acted upon by one motion unless a member of the Board or staff requests that an item be discussed and/or removed from the consent calendar for separate action.

AMERICANS WITH DISABILITIES ACT - In compliance with the Americans with Disabilities Act, if a member of the public needs special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the Office of the Superintendent at (714) 447-7410. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

PUBLIC RECORDS related to the open session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 1401 W. Valencia Drive, Fullerton, during regular business hours, 8:00 a.m. to 4:30 p.m.

FULLERTON SCHOOL DISTRICT  
Agenda for Regular Meeting of the Board of Trustees  
Tuesday, February 24, 2009  
2:30 p.m. Closed Session, District Administration Building  
1401 W. Valencia Drive, Fullerton, California  
5:30 p.m. Open Session, Ladera Vista Gym  
1700 E. Wilshire, Fullerton, California

Call to Order and Pledge of Allegiance

Public Comments - Policy

The Board meeting follows rules of decorum. The public may address the Board on items of public interest within the Board's jurisdiction. Per Board Bylaw 9323, individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board limits the total time for public input on each item to 20 minutes. The total time allowed for public comment shall be 30 minutes. Public comments or questions about an item that is on the posted agenda will be heard at the time the agenda item is considered by the Board. Public comment about an item that is not on the posted agenda will be heard during this time. No action or discussion may take place on an item that is not on the posted agenda except as expressly authorized by law. Since the Board cannot take action on items that are not on the agenda, such items will be referred to the Superintendent for handling. Persons wishing to address the Board are invited to complete and submit a "request to speak" slip to the secretary. These slips are available at the reception counter.

2:30 p.m. - Recess to Closed Session – Agenda:

- Conference with District's Chief Negotiator regarding FETA (Fullerton Elementary Teachers Association) and CSEA (California School Employees Association); District Representative – Mr. Mark Douglas [Government Code sections 54954.5(f), 54957.6]
- Public Employee Discipline, Dismissal, Release, and Personnel Matters [Government Code sections 54954.5(d), 54957]
- Potential Litigation [Government Code section 54956.9(b)(1)]
- Confidential Student Services [Education Code sections 35146, 48918]

5:30 p.m. - Call to Order, Pledge of Allegiance, and Report From Closed Session

Introductions/Recognitions

Maple Alumnae Committee

Public Comments – Policy (see above)

Superintendent's Report

Information from the Board of Trustees

Information from PTA, FETA, CSEA, FESMA

Information Item

The District Activities Calendar is available at the following URL:  
<http://distcal.fsd.k12.ca.us/x-cal-multi/getmth.mcal?cid=1>

Approve Minutes

Regular meeting on February 10, 2009 and Special meeting on February 17, 2009

## Approve Consent Agenda and/or Request to Move An Item to Action

### Consent Items

Actions for consent Items are consistent with approved practices of the District and are deemed routine in nature. Since Trustees receive Board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the consent items. Board Members routinely contact District staff for clarification of Board items prior to the meeting. Consent items are voted on at one time, although any such item can be considered separately at a Board member's request, in which event it will be acted upon subsequent to action on the consent items.

- 1a. Approve/Ratify Certificated Personnel Report.
- 1b. Accept gifts and authorize District staff to express the Board of Trustees' appreciation to all donors.
- 1c. Approve/Ratify purchase orders numbered C22B0070 through C22B0074, C22C0118 through C22C0125, C22D0613 through C22D0661, C22M0290 through C22M0305, C22R0645 through C22R0690, C22T0033 through C22T0034, C22V0101 through C22V0104, C22X0517 through C22X0547 for the 2008/2009 fiscal year.
- 1d. Approve/Ratify Nutrition Services purchase orders numbered 110758 through 110846, processed food/commodity purchase orders numbered CARGILL-110011, DJ-110007, GS-110006, GS-110006-A, 110781-A, 110794-A, and out of date sequence purchase order numbered CARGILL-110010 for the 2008/2009 school year.
- 1e. Approve/Ratify warrants numbered 68106 through 68371 for the 2008/2009 school year in the amount of \$1,848,241.36.
- 1f. Approve/Ratify Nutrition Services warrants numbered 6786 through 6825 for the 2008/2009 school year totaling \$439,228.07.
- 1g. Approve/Ratify Consultant Agreement with Fullerton School District and Jane Yarbrough to provide support to school site library/media programs at a cost not to exceed \$3,000.00 for the 2008/2009 school year.
- 1h. Approve change of date for 2008/2009 overnight field trip for Golden Hill School fifth grade students to attend the Ocean Institute "Carry On, Mr. Bowditch" program on June 3-4, 2009.
- 1i. Approve/Ratify Classified Personnel Report.
- 1j. Approve Classified Tuition Reimbursements.
- 1k. Approve Notice of Completion for PCN3, Inc., for Beechwood School Administration/Kitchen Renovation, FSD-07-08-CC-01.
- 1l. Approve/Ratify Agreement with The Liquidation Company to provide professional auction services to the Fullerton School District for the disposal of surplus items for the period of February 12, 2009 through February 12, 2010.
- 1m. Adopt Resolutions 08/09-B025 through 08/09-B028 authorizing budget transfers and recognizing unbudgeted revenue according to Education Code sections 42600 and 42602 for submission to the Orange County Superintendent of Schools.

- 1n. Adopt Resolution #08/09-11 proclaiming March 1-7, 2009 as School Administrator Week in the Fullerton School District.

Discussion/Action Items

- 2a. Adopt Resolution #08/09-10 to prepare for the layoff process.

Administrative Reports

- 3a. Presentation of Budget Adjustments and Recommendations for the 2008/2009 Mid-Year and the 2009/2010 School Year.

Board Member Request(s) for Information and/or Possible Future Agenda Items

Adjournment

The next regularly scheduled meeting of the Board of Trustees of the Fullerton School District will be held on Tuesday, March 10, 2009, 4:30 p.m. closed session, 5:30 p.m. open session, location to be announced.

Fullerton School District  
Minutes of the Regular Meeting of the Board of Trustees  
Tuesday, February 10, 2009  
3:30 p.m. Closed Session, 5:30 p.m. Open Session  
District Administrative Offices, Board Room  
1401 W. Valencia Drive, Fullerton, California

Call to Order and Pledge of Allegiance

President Sugarman called a Regular meeting of the Fullerton School District Board of Trustees to order at 3:32 p.m., and Jon Brusckhe led the Pledge of Allegiance to the Flag.

Board Members present: Ellen Ballard, Beverly Berryman, Minard Duncan, Hilda Sugarman, and Lynn Thornley

Administration present: Dr. Mitch Hovey, Mr. Mark Douglas, and Mrs. Janet Morey

Public Comments

Fullerton resident Jon Brusckhe stated he was representing parents of students in the multi-age MP3 program at Rolling Hills School. Mr. Brusckhe spoke about the quality of the program and requested that the Board not make any cuts to the program.

Recess to Closed Session – Agenda:

At 3:42 p.m., the Board recessed to closed session for: • Conference with District's Chief Negotiator regarding FETA (Fullerton Elementary Teachers Association) and CSEA (California School Employees Association), District Representative – Mr. Mark Douglas [Government Code sections 54954.5(f), 54957.6]; •Public Employee Discipline, Dismissal, Release, and Personnel Matters [Government Code sections 54954.5(d), 54957]; •Potential Litigation [Government Code section 54956.9(b)(1)]; •Confidential Student Services [Education Code sections 35146, 48918].

Call to Order, Pledge of Allegiance, and Report from Closed Session

The Board returned to open session at 5:41 p.m., and Golden Hill student Richie Knapton led the Pledge of Allegiance to the Flag. President Sugarman stated that in closed session the Board voted unanimously that pursuant to California Education Code section 48916, student number 0708-05 and student number 0708-06 be readmitted to the schools of the Fullerton School District having satisfied the conditions of their Rehabilitation Plans developed by the District at the time of the expulsions. The students are eligible for readmission on or after January 26, 2009.

Public Comments

Fullerton resident Eileen Young spoke about the value of the District's Arts Program and requested that the Board not make any cuts to the program. Fullerton resident Marilyn Shadaram requested the Board look closely at programs before any cuts are made, and she requested the District keep the GATE and Arts Programs.

Introductions/Recognitions

Hermosa Drive School teacher Janny Meyer and students from her 5<sup>th</sup>/6<sup>th</sup> grade class presented a PowerPoint overview of their Service Learning Project that culminated with the Fullerton City Council banning smoking at Laguna Lake. President Sugarman thanked Janny Meyer, the students and their parents, and Pam Keller, and presented them a Certificate of Appreciation. Mayor Pro Tem Pam Keller also praised the students for writing letters to the City Council about Laguna Lake. Golden Hill School Principal Bob Johnson and students presented a very comprehensive PowerPoint report about the many activities and programs at the school, and the students also presented a pod cast they had created. Woodcrest School student Lea Guardado sang the Star Spangled Banner.

### Superintendent's Report

Dr. Hovey's report: attended the ACSA Superintendents' Symposium where the major topic of discussion among the State's Superintendents was the concern with the budget cuts and the State deficit; on this evening's agenda the Board is being asked to adopt a resolution regarding the budget cuts; at the Special Board Meeting on February 17, the Budget Advisory Committee will present its report to the Board; there will be two staff meetings, at 2:00 p.m. and 4:00 p.m., on February 18 at the First Evangelical Free Church, a Community Information Meeting on February 18, 6:00 p.m., at Beechwood School's Multipurpose Room, a Regular Board Meeting on February 24, 5:30 p.m., at the Ladera Vista Junior High Gym, where there will be discussion of budget reductions for 08/09 and 09/10, a Public Input Forum on February 26, 5:30 p.m., at Ladera Vista Junior High Gym, a Regular Board Meeting on March 10, 5:30 p.m., location to be announced, including the Second Interim Report and final recommendations for budget cuts; a link is now on the District's web site containing previous budget presentations; staff and parent letters will be sent out this week regarding the upcoming meetings that will also be posted at all sites; thanked Golden Hill School for their student work displayed on the Board Room walls, as well as the presentation this evening; thanked Hermosa Drive students for all their work on their Service Learning Project and also thanked the City Council for their support.

### Information from the Board of Trustees

Trustee Thornley's report: regarding the budget crisis, reiterated it's important for everyone to get involved; stated the Board is thoughtfully looking at everything and is trying to keep everything in place; encouraged everyone to look at the budget information on the District's web site to learn what the budget really means and where the money comes from.

Trustee Duncan's report: enjoyed the interaction between parents and children, and the many interesting science experiments, at Raymond School's Science Night; attended Richman School's wonderful talent show and was pleasantly surprised with the very talented students; enjoyed the "Fullerton Is My Town" program at Laguna Road School; attended the induction of nine Maple School students into the National Elementary Honor Society; the International Baccalaureate review was very enlightening and learned that families have selected to attend Beechwood School because of the IB Program; the Fullerton Collaborative had very good meetings regarding gangs; attended the Spelling Bee; enjoyed attending the musical program at Rolling Hills School.

Trustee Ballard's report: learned a lot at the Beechwood School IB validation visit, attendees included visitors from Montreal, Chicago and Sacramento, very interesting questions and answers; attended Maple School's National Elementary Honor Society induction ceremony, complimented Principal Susan Mercado and Teacher Stephanie Baruga on the beautiful evening event; thanked Assistant Principals Katina Rhodes, Dennis Perry, and Erik Bagger for all their work on the Spelling Bee.

Trustee Berryman's report: urged everyone to write to their State legislators to let them know that it's cruel to deal with the budget cuts to education, that they have been elected to represent us, and that cuts to education are cuts to our future.

President Sugarman's report: thanked Acacia School and Nicolas Junior High School for having her to their schools; spoke about the Valentine's Day catering services that are offered by the Nutrition Services department; special commendation to Dr. Hovey, Dr. Cardinale and his staff, Mr. Douglas, and Mrs. Morey who have been working very long hours due to the budget crisis; has been receiving many letters from the community regarding keeping the District's programs in place, and stated the Board values each of the programs; encouraged everyone to write to legislators; thanked the Budget Advisory Committee and the PTAs; would welcome any creative ideas from the community regarding budget cuts and generating revenue.

### Information from PTA, FETA, CSEA, FESMA

FETA President Andy Montoya's report: spoke about the work of the teachers on the Calendar Committee, that the teachers are pleased with the calendars that were previously presented to the Board for approval, and hopes the Board will not make their decision based on the High School District's calendar; teachers will rally on March 13 to show support to all those whose lives may be affected by the budget cuts.

CSEA President Joe Ahlert, along with Janet Rock, presented a PowerPoint report regarding the budget crisis. Mr. Ahlert discussed the importance of truth and transparency and his concerns with what he feels have been inconsistencies with budget information that has been previously presented.

FESMA President Paula Pitluk's report: many FESMA members met and discussed the budget priorities with regard to programs and people; understands the Board is facing a very difficult task as it continues to keep the priority of children and learning first; thanked the Board for the open forums for employees as well as the community.

#### Approve Minutes

Moved by Beverly Berryman, seconded by Ellen Ballard and carried 5-0 to approve the minutes of the Regular meeting on January 20, 2009.

#### Consent Items

Moved by Ellen Ballard, seconded by Lynn Thornley and carried 5-0 to approve the consent items as presented.

- 1a. Approve/Ratify Certificated Personnel Report.
- 1b. Accept gifts and authorize District staff to express the Board of Trustees' appreciation to all donors.
- 1c. Approve/Ratify purchase orders numbered C22B0067 through C22B0069, C22C0108 through C22C0116, C22D0575 through C22D0612, C22M0278 through C22M0289, C22R0596 through C22R0644, C22S0113 through C22S0125, C22T0029 through C22T0032, C22V0096 through C22V0100, C22X0490 through C22X0516 for the 2008/2009 fiscal year.
- 1d. Approve/Ratify Nutrition Services purchase orders numbered 110672 through 110757 and processed food/commodity purchase orders numbered CARGILL-110009, DJ-110006, DJ-110006-A, GS-110005, and GS-110005-A for the 2008/2009 school year.
- 1e. Approve/Ratify warrants numbered 67846 through 68105 for the 2008/2009 school year in the amount of \$713,611.10.
- 1f. Approve/Ratify Nutrition Services warrants numbered 6750 through 6785 for the 2008/2009 school year totaling \$87,518.80.
- 1g. Approve/Ratify Independent Contractor Agreement with Anaheim Hills Speech & Language Therapy Center.
- 1h. Approve/Ratify Karen Green, Gigi Kelley, and Pablo Diaz to attend Interactive Whiteboard Technologies Workshop at Sarasota County Public Schools, Florida, February 5-6, 2009.
- 1i. Approve/Ratify five-year Contract with AT&T to provide a 50Mbps Opt-E-Man Circuit from the Fullerton School District to the Orange County Department of Education.
- 1j. Approve 2009/2010 Intranet Network Support Services Agreement for web filtering with the Orange County Superintendent of Schools/Orange County Department of Education.
- 1k. Approve/Ratify Change Order #1 for Astro Painting Company, Inc. for Exterior Painting at Orangethorpe and Valencia Park Schools and the Fullerton School District Administrative Complex, FSD-08-09-DM-02.
- 1l. Approve Consultant Agreement for the 2008/2009 school year with Dr. Susan Newcomb to provide Professional Development Training on Literacy Development and English Language Development (ELD) support at Beechwood School.

- 1m. Approve Independent Contractor Agreement with Club Z! to provide tutoring services for Annunciation Catholic School for the 2008/2009 school year.
- 1n. Approve/Ratify 2008/2009 Nonpublic Agency Contract with Cumberland Therapy Services.
- 1o. Approve/Ratify 2008/2009 Nonpublic Agency Contract with Pacific Coast Speech Services, Inc.
- 1p. Approve 2008/2009 Nonpublic Agency Contract with Advantes Speech Therapy Services.
- 1q. Approve Student Teaching Agreement with California State University, Long Beach commencing February 11, 2009 through February 10, 2013.

Discussion/Action Items

- 2a. Approve Revised Board Policy 0410 Nondiscrimination in District Programs and Activities

Moved by Lynn Thornley, seconded by Ellen Ballard and carried 5-0 to approve the revised Board Policy 0410 Nondiscrimination in District Programs and Activities.

- 2b. Approve Revised Board Policy 6153 School-Sponsored Trips

Moved by Minard Duncan, seconded by Ellen Ballard and carried 5-0 to approve the revised Board Policy 6153 School-Sponsored Trips.

- 2c. Adopt Resolution #08/09-09 of the Fullerton School District to oppose further cuts to education funding and urge the Legislature and the Governor to immediately solve the budget crisis with a balanced approach that includes revenue increases.

Trustee Ballard read aloud the Resolution in its entirety. Trustee Duncan expressed his frustration with the State illegally manipulating Proposition 98. President Sugarman stated that the District is a low-wealth district, receives less money per student, and the State budget cuts should be equitable. It was then moved by Ellen Ballard, seconded by Beverly Berryman and carried 5-0 to adopt Resolution #08/09-09 of the Fullerton School District to oppose further cuts to education funding and urge the Legislature and the Governor to immediately solve the budget crisis with a balanced approach that includes revenue increases.

- 2d. Approve 2009 California School Boards Association (CSBA) Delegate Assembly Election Candidates

Moved by Beverly Berryman, seconded by Ellen Ballard and carried 5-0 to approve the 2009 California School Boards Association (CSBA) Delegate Assembly Election candidates: Celia Jaffe, Bonnie Castrey, Karin Freeman, Sue Kuwabara, Elizabeth Swift, Robert Singer, Jose Moreno, and Judy Edwards.

Board Member Request(s) for Information and/or Possible Future Agenda Items

There were no requests.

Adjournment

President Sugarman adjourned the Regular meeting on February 10, 2009 at 7:22 p.m.

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Clerk, Board of Trustees



FULLERTON SCHOOL DISTRICT  
Minutes of the Special Meeting of the Board of Trustees  
Tuesday, February 17, 2009, 4:00 p.m. Closed Session, 5:30 p.m. Open Session  
District Administrative Offices Board Room, 1401 W. Valencia Drive, Fullerton, California

Call to Order and Pledge of Allegiance

President Sugarman called a Special meeting of the Fullerton School District Board of Trustees to order at 4:02 p.m., and Mark Douglas led the Pledge of Allegiance to the flag.

Board Members present: Ellen Ballard, Beverly Berryman, Minard Duncan, Hilda Sugarman, and Lynn Thornley

Administration present: Dr. Mitch Hovey, Mr. Mark Douglas, and Mrs. Janet Morey

Public Comments

There were no comments at this time.

Recess to Closed Session – Agenda

At 4:03 p.m., the Board recessed to closed session regarding:

- Conference with District's Chief Negotiator regarding FETA (Fullerton Elementary Teachers Association) and CSEA (California School Employees Association); District Representative – Mr. Mark Douglas [Government Code sections 54954.5(f), 54957.6]
- Public Employee Discipline, Dismissal, Release, and Personnel Matters [Government Code sections 54954.5(d), 54957]
- Potential Litigation [Government Code section 54956.9(b)(1)]
- Confidential Student Services [Education Code sections 35146, 48918]

Call to Order, Pledge of Allegiance, and Report from Closed Session

At 5:45 p.m., the Board returned to open session, and Mimi Gaudette led the Pledge of Allegiance to the Flag. President Sugarman stated there was nothing to report from closed session. Mrs. Sugarman commended the Superintendent for bringing the community together during these difficult budget times. Dr. Hovey thanked those present in the audience for attending as the District shares information from the Budget Advisory Committee, and he also thanked the members of the Committee.

Public Comments

There were no public comments at this time.

Budget Advisory Committee Presentation

Members of the Budget Advisory Committee, Darren Jones, Georgene Bravo, Janet Rock, Mimi Gaudette, and Paula Pitluk presented the top ten priority rankings for each of the groups: Parent/Community, FETA, and CSEA, and a compilation of the top ten priorities for all groups. Also presented were the 2008/2009 lists of reductions and revenue enhancements.

Dr. Hovey stated that tonight's presentation would be posted on the District's web site and thanked the presenters. Dr. Hovey also thanked Dr. Gary Cardinale and his staff for all the information they provide. President Sugarman thanked the Budget Advisory Committee members and presented them with Certificates of Appreciation.

Dr. Hovey reviewed the upcoming meetings: February 18, 2:00 p.m. and 4:00 p.m. staff information meetings at First Evangelical Free Church, 6:00 p.m. community information meeting at Beechwood School, February 24 Board Meeting, 5:30 p.m., at Ladera Vista Junior High Gym, February 26 Public Input Forum, 5:30 p.m., at Ladera Vista Junior High Gym, March 10 Board Meeting, 5:30 p.m., location to be announced, with final action on budget recommendations.

Adjournment

President Sugarman adjourned the Special meeting on February 17, 2009 at 6:32 p.m.

CONSENT ITEM

**DATE:** February 24, 2009  
**TO:** Mitch Hovey, Ed.D., District Superintendent  
**FROM:** Mark L. Douglas, Assistant Superintendent, Personnel Services  
**SUBJECT:** APPROVE/RATIFY CERTIFICATED PERSONNEL REPORT

Background: The following document reflects new hires, resignation(s) and leave(s) of absence.

Funding: Restricted and unrestricted as noted.

Recommendation: Approve/Ratify Certificated Personnel Report.

MD:rw  
Attachment

**FULLERTON SCHOOL DISTRICT CERTIFICATED PERSONNEL REPORT PRESENTED TO THE  
BOARD OF TRUSTEES ON February 24, 2009**

**NEW HIRES**

<b>NAME</b>	<b>ASSIGN/LOCATION</b>	<b>ACTION</b>	<b>COST CENTER</b>	<b>EFFECTIVE DATE</b>
Jennifer Gizzi	Substitute Teacher	Employ	100	02/05/09
Rebekah Norris	Substitute Teacher	Employ	100	02/05/09

**RESIGNATION(S) AND LEAVE(S) OF ABSENCE**

<b>NAME</b>	<b>ASSIGN/LOCATION</b>	<b>ACTION</b>	<b>EFFECTIVE DATE</b>
Amy Andi-Swaine	Kindergarten/Sunset	Leave of Absence	02/11/09-03/31/09
Christine Blum	On Loan Contract/LACOE	Resignation	08/24/08

This is to certify that this is an exact copy of the Certificated Personnel Report approved and recorded in the minutes of the meeting of the Board of Trustees on February 24, 2009.

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Clerk/Secretary

CONSENT ITEM

**DATE:** February 24, 2009  
**TO:** Mitch Hovey, Ed.D., District Superintendent  
**FROM:** Gary Cardinale, Ed.D., Assistant Superintendent, Business Services  
**SUBJECT:** **ACCEPT GIFTS AND AUTHORIZE DISTRICT STAFF TO EXPRESS THE BOARD OF TRUSTEES' APPRECIATION TO ALL DONORS**

Background: According to Board Policy 3290 (a), the Board of Trustees may accept any bequest, gift of money or property on behalf of the School District. Gifts must be deemed suitable for a purpose by the Board of Trustees and be used in an appropriate manner. However, it is the policy of the Board of Trustees to discourage all gifts, which may directly or indirectly impair the Board of Trustees' commitment to providing equal educational opportunities to the students of the District. As indicated in the above-mentioned Board Policy, the District Superintendent approves gifts designated for a specific school for acceptance at that school. Descriptions of gifts presented for acceptance this evening are included on the following page. Gifts for specific dollar amounts are noted, non-monetary gifts are identified and the donor is responsible for reporting the value to the Internal Revenue Service.

Rationale: The Board of Trustees of the Fullerton School District gratefully accepts monetary and non-monetary gifts from public and private entities. These gifts help reduce the costs of school materials, curriculum and extra curricular student activities.

Funding: The funding received from gifts will be deposited in appropriate District funds.

Recommendation: Accept gifts and authorize District staff to express the Board of Trustees' appreciation to all donors.

GC:sf  
Attachment

FULLERTON SCHOOL DISTRICT

*Gifts – February 24, 2009*

<b><u>SCHOOL / SITE</u></b>	<b><u>DONOR</u></b>	<b><u>DESCRIPTION</u></b>
District	All The Arts For All The Kids Foundation (Community Partner)	Monetary donation of \$70,000.00 for the All The Arts For All The Kids, arts lab, and music bus
District	Costco Wholesale (Community Partner)	Donation of snacks for custodians' meeting. Donation valued at \$101.00
Fisler	Apple Inc. (Community Partner)	Monetary donation of \$500.00 for the laptop program
Golden Hill	Fullerton Excellence in Education Foundation (Community Partner)	Monetary donation of \$77.00 towards the technology program. Proceeds from the ticket sales for the Brea Mall event
Laguna Road	Office Max (Community Partner)	Donation of school office and classroom supplies. Donation valued at \$5,000.00
Parks	Maarten Van Delden (Friend of Mr. Spangler)	Monetary donation of \$100.00 for sheet music and instrument repairs for the band
Valencia Park	Valencia Park PTA (PTA)	Monetary donation of \$5,000.00 for student field trips
Valencia Park	Valencia Park PTA (PTA)	Monetary donation of \$1,000.00 to purchase plants for the school garden
Woodcrest	Wells Fargo Community Support Campaign (Community Partner)	Monetary donation of \$210.00 for Ms. Reed's classroom from the matching gift program
Woodcrest	Fullerton Excellence in Education Foundation (Community Partner)	Monetary donation of \$926.69 towards the technology program. Proceeds from the ticket sales for the Brea Mall event

CONSENT ITEM

**DATE:** February 24, 2009

**TO:** Mitch Hovey, Ed.D., District Superintendent

**FROM:** Gary Cardinale, Ed.D., Assistant Superintendent, Business Services

**PREPARED BY:** Suwen Su, Director of Business Services

**SUBJECT:** **APPROVE/RATIFY PURCHASE ORDERS NUMBERED C22B0070 THROUGH C22B0074, C22C0118 THROUGH C22C0125, C22D0613 THROUGH C22D0661, C22M0290 THROUGH C22M0305, C22R0645 THROUGH C22R0690, C22T0033 THROUGH C22T0034, C22V0101 THROUGH C22V0104, C22X0517 THROUGH C22X0547 FOR THE 2008/2009 FISCAL YEAR**

Background: Expenditures for the Fullerton School District must be approved by the Board of Trustees per Board Policy 3000(b). Any purchase orders included in the number range listed but excluded in the Purchase Order Detail Report are purchase orders that have either been cancelled or changed in some manner and appear in the other sections of this report titled Purchase Order Detail – Cancelled Purchase Orders, or Purchase Order Detail – Change Orders. The subject purchase orders have been prepared since the report presented at the last Board Meeting.

Purchase Order Designations:			
B:	Instructional Materials	S:	Stores
C:	Conferences	T:	Transportation
D:	Direct Delivery	V:	Fixed Assets
L:	Leases and Rents	X:	Open-Regular
M:	Maintenance & Operations	Y:	Open-Transportation
R:	Regular	Z:	Open-Maintenance & Operations

Rationale: Purchase Orders are used by school districts to purchase goods and services from merchants and contractors.

Funding: Funding sources are reflected in the attached listing.

Recommendation: Approve/Ratify purchase orders numbered C22B0070 through C22B0074, C22C0118 through C22C0125, C22D0613 through C22D0661, C22M0290 through C22M0305, C22R0645 through C22R0690, C22T0033 through C22T0034, C22V0101 through C22V0104, C22X0517 through C22X0547 for the 2008/2009 fiscal year.

GC:SS:sf  
Attachment

**FULLERTON ELEMENTARY**  
**PURCHASE ORDER DETAIL REPORT**  
 BOARD OF TRUSTEES MEETING 02/24/2009

FROM 01/20/2009 TO 02/09/2009

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
C22B0070	HEINLE AND HEINLE PUBLISHERS	1,707.38	1,707.38	0138852101 4310	IM English Learners Supplement / Materials and Supplies
C22B0071	STAPLES 025724519	225.44	225.44	0109755219 4350	Supp Grant Instr Supervision / Materials and Supplies Off
C22B0072	E L ACHIEVE	2,518.66	2,518.66	0122452101 4310	Title III LEP DC / Materials and Supplies Instr
C22B0073	AMAZON.COM	265.96	265.96	0130621101 4310	Peer Assist Review Instr OT / Materials and Supplies Instr
C22B0074	HOUGHTON MIFFLIN COMPANY	1,186.26	1,186.26	0138055101 4100	Instructional Material K 8 / Textbooks
C22C0118	E L ACHIEVE	7,650.00	5,950.00 1,700.00	0122652101 5210 0122652221 5210	Title III Immigrant Educ Prog / Conferences and Meetings Title III IEP Instr Staff Dev / Conferences and Meetings
C22C0119	ORANGE CNTY DEPARTMENT OF EDU	315.00	315.00	0121736101 5210	Title II Tchr Qlty St Juliana / Conferences and Meetings
C22C0120	CALIFORNIA ELEMENTARY EDUCATI	945.00	945.00	0130211101 5210	Econ Impact Aid Beechwood / Conferences and Meetings
C22C0121	ORANGE CNTY DEPARTMENT OF EDU	150.00	150.00	0122427101 5210	Title III Limited Engl Sunset / Conferences and Meetings
C22C0122	BEST FOUNDATION	300.00	300.00	0135252101 5210	School Safety Instruction / Conferences and Meetings
C22C0123	BUREAU OF EDUCATION AND RESEAR	199.00	199.00	0124654221 5210	Special Ed IDEA Personnel Dev / Conferences and Meeti
C22C0124	CALIFORNIA ASSOCIATION FOR GIF	4,940.00	4,940.00	0121752211 5210	Teacher Quality Instr Supv / Conferences and Meetings
C22C0125	TOTAL SCHOOL SOLUTIONS	125.00	125.00	0153750799 5210	Business Administration DC / Conferences and Meetings
C22D0613	COASTAL ENTERPRISES	251.49	251.49	0111611179 4310	Phys Ed Instr Beechwood / Materials and Supplies Instr
C22D0614	SCIENCE OLYMPIAD INC	223.41	223.41	0111611129 4310	Math Science Olympiad Beechwd / Materials and Supplie
C22D0615	APPLE COMPUTER INC.	507.99	507.99	0130422101 4310	SBCP Instr Pacific Drive / Materials and Supplies Instr
C22D0616	APPLE COMPUTER INC.	1,009.03	1,009.03	0130911101 4310	Ed Tech Supp Grant Beechwood / Materials and Supplies
C22D0617	NASCO WEST INC	202.27	202.27	0110224109 4310	Instruction Raymond DC / Materials and Supplies Instr
C22D0618	MO'S FULLERTON MUSIC CENTERS I	529.31	529.31	0131729101 4310	Arts Music Instr Woodcrest / Materials and Supplies Instr
C22D0619	IMAGINE LEARNING	323.25	323.25	0130221101 4310	Econ Impact Aid Orangethorpe / Materials and Supplies I
C22D0620	CDW.G	244.92	244.92	0121212101 4310	Title I Commonwealth Instr / Materials and Supplies Instr
C22D0621	VIRCO MANUFACTURING CORPORAT	512.59	512.59	0130410101 4310	SBCP Instr Acacia / Materials and Supplies Instr

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C22D0622	WORLD BOOK EDUCATIONAL PRODU	625.00	625.00	0130417101 4310	SBCP Instr Ladera Vista / Materials and Supplies Instr
C22D0623	SUPPLY MASTER	356.35	356.35	0110217109 4310	Instruction Ladera Vista DC / Materials and Supplies Instr
C22D0624	SUPPLY MASTER	407.90	407.90	0110217109 4310	Instruction Ladera Vista DC / Materials and Supplies Instr
C22D0625	SUPPLY MASTER	322.00	322.00	0110217109 4310	Instruction Ladera Vista DC / Materials and Supplies Instr
C22D0626	NEW MANAGEMENT	90.97	90.97	0110329109 4310	Reimburse Woodcrest Disc / Materials and Supplies Instr
C22D0627	VIRCO MANUFACTURING CORPORAT	239.85	239.85	0136411101 4310	Sch Block Grant Instr Beechwd / Materials and Supplies I
C22D0628	CHILDSWORK CHILDSPLAY	58.82	58.82	0121224101 4310	Title I Raymond Instruction / Materials and Supplies Instr
C22D0629	MUSIC THEATRE INTERNATIONAL	2,150.00	2,150.00	0110217119 4310	LV Productions / Materials and Supplies Instr
C22D0630	APPLE COMPUTER INC.	132.05	132.05	0141555219 4350	Fine Arts Resource Discret / Materials and Supplies Offic
C22D0631	OFFICE DEPOT BUSINESS SERVICE	215.45	215.45	0111920109 4310	Phelps Grant Nicolas / Materials and Supplies Instr
C22D0632	DELL COMPUTER CORPORATION	1,530.05	1,530.05	0130928101 4310	Ed Tech Supp Grant Valencia / Materials and Supplies Ins
C22D0633	DELL COMPUTER CORPORATION	1,880.24	1,880.24	0136928101 4310	Qual Educ Invest Act Inst VP / Materials and Supplies Ins
C22D0634	SMILE MAKERS	229.63	229.63	0130410101 4310	SBCP Instr Acacia / Materials and Supplies Instr
C22D0635	SUPPLY MASTER	172.38	172.38	0110226109 4310	Instruction Rolling Hills DC / Materials and Supplies Instr
C22D0636	SUPPLY MASTER	368.42	368.42	0110215109 4310	Instr Golden Hill DC / Materials and Supplies Instr
C22D0637	SCANTRON	464.76	464.76	0110217109 4310	Instruction Ladera Vista DC / Materials and Supplies Instr
C22D0638	SUPPLY MASTER	216.77	216.77	0139252271 4350	Prop 10 OC Families Sch Admin / Materials and Supplies
C22D0639	SUPPLY MASTER	135.59	135.59	0109717109 4310	Suppl Grant Support Ladera Vis / Materials and Supplies
C22D0640	OFFICE DEPOT BUSINESS SERVICE	479.25	479.25	0130420101 4310	SBCP Instr Nicolas / Materials and Supplies Instr
C22D0641	UPSTART	37.42	37.42	0110317109 4310	Reimburse Ladera Disc / Materials and Supplies Instr
C22D0642	ELLISON EDUCATIONAL EQUIPMENT	36.83	36.83	0110226109 4310	Instruction Rolling Hills DC / Materials and Supplies Instr
C22D0643	LEARNING A TO Z	424.75	424.75	0130228101 4310	Econ Impact Aid Valencia Park / Materials and Supplies I
C22D0644	LEARNING A TO Z	599.25	599.25	0130228101 4310	Econ Impact Aid Valencia Park / Materials and Supplies I



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C22D0645	SCHOOL SPECIALTY	142.29	142.29	0110326109 4310	Reimburse Rolling Hills Disc / Materials and Supplies Ins
C22D0646	SOPRIS WEST	767.62	767.62	0130228101 4310	Econ Impact Aid Valencia Park / Materials and Supplies I
C22D0647	VOYAGER EXPANDED LEARNING	3,766.94	3,766.94	0130216101 4310	Econ Impact Aid Hermosa Drive / Materials and Supplies
C22D0648	HOME DEPOT, THE	51.72	51.72	0109726109 4310	Suppl Grant Support Rolling Hi / Materials and Supplies I
C22D0649	ORIENTAL TRADING COMPANY	57.38	57.38	0130228101 4310	Econ Impact Aid Valencia Park / Materials and Supplies I
C22D0650	SCANTRON	486.31	486.31	0110217109 4310	Instruction Ladera Vista DC / Materials and Supplies Inst
C22D0651	GOV CONNECTION	624.95	624.95	0130928101 4310	Ed Tech Supp Grant Valencia / Materials and Supplies In
C22D0652	OFFICE DEPOT BUSINESS SERVICE	107.73	107.73	0130218101 4310	Econ Impact Aid Laguna Road / Materials and Supplies Ir
C22D0653	CAROLINA BIOLOGICAL SUPPLY COM	64.48	64.48	0121212101 4310	Title I Commonwealth Instr / Materials and Supplies Instr
C22D0654	CAROLINA BIOLOGICAL SUPPLY COM	70.41	70.41	0121212101 4310	Title I Commonwealth Instr / Materials and Supplies Instr
C22D0655	CDW.G	190.93	190.93	0130230101 4310	Economic Impact Aid Fisler / Materials and Supplies Inst
C22D0656	POSITIVE PROMOTIONS	240.60	240.60	0110230109 4310	Instruction Fisler DC / Materials and Supplies Instr
C22D0657	HARCOURT OUTLINES INC	310.32	310.32	0110230109 4310	Instruction Fisler DC / Materials and Supplies Instr
C22D0658	CREATIVE INSTRUCTION	323.20	323.20	0121220101 4310	Title I Nicolas Instruction / Materials and Supplies Instr
C22D0659	RIVERDEEP INC	1,839.81	1,839.81	0111929109 4310	Phelps Grant Woodcrest / Materials and Supplies Instr
C22D0660	ORION PRINT CONSULTANTS	497.56	497.56	0109720109 4310	Suppl Grant Support Nicolas / Materials and Supplies Inst
C22D0661	AMERICAN ASSOCIATION FOR PHYSI	256.45	256.45	0114154101 4310	Designated Instruction Severe / Materials and Supplies In
C22M0290	LENNOX INDUSTRIES INC	92.88	92.88	0153353819 4363	Plant Maintenance DC / Materials and Supplies Repairs
C22M0291	FERGUSON ENTERPRISES INC	239.64	239.64	0153453819 4363	Vandalism / Materials and Supplies Repairs
C22M0292	PLUMBING AND INDUSTRIAL SUPPLY	473.45	473.45	0153353819 4363	Plant Maintenance DC / Materials and Supplies Repairs
C22M0293	L A STEELCRAFT PRODUCTS INC	141.37	141.37	0153453819 4363	Vandalism / Materials and Supplies Repairs
C22M0294	WESTERN STATES GLASS	918.03	918.03	0153453819 4363	Vandalism / Materials and Supplies Repairs

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C22M0295	ADA WAREHOUSE	480.23	480.23	0153353819 4363	Plant Maintenance DC / Materials and Supplies Repairs
C22M0296	PLUMBING AND INDUSTRIAL SUPPLY	1,160.21	1,160.21	0153353819 4363	Plant Maintenance DC / Materials and Supplies Repairs
C22M0297	FRAZEE PAINT	80.81	80.81	0153353819 4363	Plant Maintenance DC / Materials and Supplies Repairs
C22M0298	SSD ALARM SYSTEMS	99.20	99.20	0154950839 5640	Security / Repairs by Vendors
C22M0299	STATE BOARD OF EQUALIZATION	191.00	191.00	0154053829 5899	Hazardous Materials and Waste / Other Expenses
C22M0300	ZEPHYR TURFCARE EQUIPMENT	468.41	468.41	0154753849 4363	Grounds Discretionary / Materials and Supplies Repairs
C22M0301	TRAFFIC CONTROL SERVICE INC	67.51	67.51	0153353819 4363	Plant Maintenance DC / Materials and Supplies Repairs
C22M0302	MCMASTER CARR SUPPLY COMPANY	472.55	472.55	8152451741 4363	Property and Liability / Materials and Supplies Repairs
C22M0303	PARTSHELF.COM INC	489.78	489.78	0153353819 4363	Plant Maintenance DC / Materials and Supplies Repairs
C22M0304	CLARK SECURITY PRODUCTS	528.08	528.08	8152451741 4363	Property and Liability / Materials and Supplies Repairs
C22M0305	FRAZEE PAINT	906.39	906.39	0153353819 4363	Plant Maintenance DC / Materials and Supplies Repairs
C22R0645	PRIORTY MAILING SYSTEMS INC	592.00	592.00	0152950729 5640	Districtwide Expenditures / Repairs by Vendors
C22R0646	ELECTROMEDICAL INSTRUMENTATIC	91.85	91.85	0151354341 4350	Health Services / Materials and Supplies Office
C22R0647	PEARSON ASSESSMENT INC	158.96	158.96	0124254101 4315	Special Ed IDEA Basic RSP NSH / Materials Test Kits Pt
C22R0648	NEOPOST INC.	266.14	266.14	0152950729 5640	Districtwide Expenditures / Repairs by Vendors
C22R0649	NEOPOST INC.	146.54	146.54	0152950729 5640	Districtwide Expenditures / Repairs by Vendors
C22R0650	COMPLETE BUSINESS SYSTEMS	1,140.00	1,140.00	0130421101 5630	SBCP Instr Orangethorpe / Rents and Leases
C22R0651	MISSION SAN JUAN CAPISTRANO	720.00	720.00	0111621109 4310	Donations Instr Orangethorpe / Materials and Supplies Ins
C22R0652	PEPPER MUSIC, J W	381.67	381.67	0131723101 4310	Arts Music Instr Parks / Materials and Supplies Instr
C22R0653	RODRIGUEZ, SARAH	378.88	378.88	0110217132 4310	Dance Production Ladera Vista / Materials and Supplies I
C22R0654	ABILITATIONS	51.45	51.45	0124254101 4310	Special Ed IDEA Basic RSP NSH / Materials and Supplie
C22R0655	AMAZON.COM	440.94	440.94	0130411101 4310	SBCP Instruction Beechwood / Materials and Supplies Ins
C22R0656	NATIONAL GEOGRAPHIC EXPLORER	25.20	25.20	0121221101 4310	Title I Orangethorpe Instr / Materials and Supplies Instr

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C22R0657	MAYERJOHNSON COMPANY	54.34	54.34	0125554101 4310	LEA Medi Cal Reimburse Speech / Materials and Supplie
C22R0658	GENERAL BINDING CORP	350.41	350.41	0130415101 5630	SBCP Instr Golden Hill / Rents and Leases
C22R0659	NASCO WEST INC	45.58	45.58	0131652101 4310	Arts and Music Grant Instruct / Materials and Supplies Ins
C22R0660	LEE, RACHEL	185.32	185.32	0110220109 4310	Instruction Nicolas DC / Materials and Supplies Instr
C22R0661	EDUCATIONAL CONSULTING SERVICI	354.00	354.00	0109955279 5805	SSOAR Saturday School Admin / Consultants
C22R0662	PRIORITY MAILING SYSTEMS INC	306.01	306.01	0152950729 4350	Districtwide Expenditures / Materials and Supplies Office
C22R0663	RENAISSANCE LEARNING INC	6,619.98	6,619.98	0107916109 4310	PTA Grant Instr Hermosa / Materials and Supplies Instr
C22R0664	HOWELL, GLENDA	180.64	180.64	0134526101 4310	English Lang Acq Prg Rolling H / Materials and Supplies
C22R0665	BOYS AND GIRLS CLUB OF FULLERT	22,356.00	22,356.00	0132952101 5805	Aft Schl Ed Sfty Grt Cohort 6 / Consultants
C22R0666	NEWPORT BEACH, CITY OF	105.00	105.00	0110326109 5850	Reimburse Rolling Hills Disc / Admission Fees
C22R0667	STATEMENT SHIRTS	1,046.04	1,046.04	0110217129 4310	Physical Education Ladera Vist / Materials and Supplies I
C22R0668	LOWRY, PATTI	217.97	217.97	0111627109 4310	After School Program Sunset Ln / Materials and Supplies
C22R0669	YMCA OF ORANGE COUNTY	28,482.42	28,482.42	0132952101 5805	Aft Schl Ed Sfty Grt Cohort 6 / Consultants
C22R0670	YMCA OF ORANGE COUNTY	20,520.79	20,520.79	0125952101 5805	Community Learn Ctr Cohort 3 / Consultants
C22R0671	COSGROVE, MARILEE	99.34	99.34	1231419101 4310	Child Devel PreK Qaulity Mater / Materials and Supplies
C22R0672	PIONEER STATIONERS	44.93	44.93	0140455249 4310	Multi Media Curriculum Lab DC / Materials and Supplies
C22R0673	TWARDOS, KAREN	72.70	72.70	0135555101 4310	BTSA Instruction / Materials and Supplies Instr
C22R0674	GOV CONNECTION	853.92	853.92	0131652101 4310	Arts and Music Grant Instruct / Materials and Supplies Ins
C22R0675	SOUTHERN CALIFORNIA PERSONNEL	40.00	40.00	0152258749 5310	Personnel Commission Discret / Dues and Memberships
C22R0676	DISCOVERY SCIENCE CENTER	680.00	680.00	0111610109 5850	Donations Instr Acacia / Admission Fees
C22R0677	KNOTT'S BERRY FARM	637.00	637.00	0111630109 4310	Fisler Donation Discretionary / Materials and Supplies Ins
C22R0678	EVANS, DIANE	75.41	75.41	0130929101 4310	Ed Tech Supp Grant Woodcrest / Materials and Supplies I

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C22R0679	CROWLEY, KELLEY	144.19	144.19	0110217189 4310	Arts Crafts Design Ladera / Materials and Supplies Instr
C22R0680	RIGHT CONNECTION, THE	188.64	188.64	0111611109 4310	Donations Instr Beechwood / Materials and Supplies Instr
C22R0681	EDUCATIONAL RESOURCES	109.66	109.66	0130916101 4310	Ed Tech Supp Grant Hermosa / Materials and Supplies In:
C22R0682	BOB BAKER MARIONETTES, THE	4,200.00	600.00	0139252101 5805	Prop 10 OC Families Instr / Consultants
			1,800.00	1231019101 5805	Preschool Instruction / Consultants
			1,800.00	1231852101 5805	Pre K Family Literacy Instr / Consultants
C22R0683	OFFICE DEPOT BUSINESS SERVICE	36.52	36.52	0131652101 4310	Arts and Music Grant Instruct / Materials and Supplies Ins
C22R0684	LEE, RACHEL	90.12	90.12	0110220109 4310	Instruction Nicolas DC / Materials and Supplies Instr
C22R0685	SMITH, JUDITH A	2,000.00	2,000.00	0130622101 5805	Peer Assist Review Inst Pac Dr / Consultants
C22R0686	SHOPLOWVISION.COM	27.03	27.03	0124254101 4310	Special Ed IDEA Basic RSP NSH / Materials and Supplie
C22R0687	SOUTHERN CALIFORNIA VOCAL ASSC	150.00	150.00	0110217149 4310	Vocal Music Ladera Vista / Materials and Supplies Instr
C22R0688	REVOLUTION SPEAK	2,600.00	2,600.00	0121220101 5805	Title I Nicolas Instruction / Consultants
C22R0689	MERCADO, SUSAN	53.88	53.88	0130419101 4310	SBCP Instr Maple / Materials and Supplies Instr
C22R0690	DISNEYLAND RESORT	2,534.00	2,534.00	0110323109 4310	Reimburse Parks Disc / Materials and Supplies Instr
C22T0033	FULLERTON, CITY OF	152.00	76.00	0156556369 4361	Home to Sch Transportation DC / Materials and Supplies
			76.00	0156656369 4361	Transportation Special Ed DC / Materials and Supplies Fu
C22T0034	SOUTHERN COUNTIES OIL CO	13,235.54	1,058.84	0153256369 4361	Transportation Field Trips / Materials and Supplies Fuel
			5,823.64	0156556369 4361	Home to Sch Transportation DC / Materials and Supplies
			6,353.06	0156656369 4361	Transportation Special Ed DC / Materials and Supplies Fu
C22V0101	APPLE COMPUTER INC.	2,508.10	2,508.10	0130910101 6410	Ed Tech Supp Grant Acacia / New Equip Less Than \$10,0
C22V0102	APPLE COMPUTER INC.	1,353.80	1,353.80	0121212101 6410	Title I Commonwealth Instr / New Equip Less Than \$10,0
C22V0103	APPLE COMPUTER INC.	3,091.64	3,091.64	0144227109 6410	Technology Donations Sunset Ln / New Equip Less Than
C22V0104	APPLE COMPUTER INC.	3,316.20	172.38	0152258749 4350	Personnel Commission Discret / Materials and Supplies O
			3,143.82	0152258749 6410	Personnel Commission Discret / New Equip Less Than \$1

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C22X0517	GALLAGHER PEDIATRIC THERAPY	3,486.00	3,486.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0518	GALLAGHER PEDIATRIC THERAPY	3,486.00	3,486.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0519	GALLAGHER PEDIATRIC THERAPY	3,486.00	3,486.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0520	GALLAGHER PEDIATRIC THERAPY	3,486.00	3,486.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0521	GALLAGHER PEDIATRIC THERAPY	3,901.00	3,901.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0522	GALLAGHER PEDIATRIC THERAPY	3,486.00	3,486.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0523	GALLAGHER PEDIATRIC THERAPY	249.00	249.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0524	GALLAGHER PEDIATRIC THERAPY	4,482.00	4,482.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0525	GALLAGHER PEDIATRIC THERAPY	3,693.50	3,693.50	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0526	GALLAGHER PEDIATRIC THERAPY	6,806.00	6,806.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0527	GALLAGHER PEDIATRIC THERAPY	3,486.00	3,486.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0528	GALLAGHER PEDIATRIC THERAPY	1,826.00	1,826.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0529	GALLAGHER PEDIATRIC THERAPY	3,486.00	3,486.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0530	GALLAGHER PEDIATRIC THERAPY	3,486.00	3,486.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0531	GALLAGHER PEDIATRIC THERAPY	5,146.00	5,146.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0532	GALLAGHER PEDIATRIC THERAPY	996.00	996.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0533	GALLAGHER PEDIATRIC THERAPY	415.00	415.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0534	GALLAGHER PEDIATRIC THERAPY	719.33	719.33	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0535	GALLAGHER PEDIATRIC THERAPY	3,486.00	3,486.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0536	GALLAGHER PEDIATRIC THERAPY	3,486.00	3,486.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0537	LOWES HIW INC	1,922.00	1,922.00	0130324101 4310	Sch Instr Garden Grant Raymond / Materials and Supplies
C22X0538	DVS MOBILE REPAIR	500.00	500.00	0110220169 4310	Sewing Nicolas Jr High / Materials and Supplies Instr
C22X0539	GALLAGHER PEDIATRIC THERAPY	1,826.00	1,826.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services

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C22X0540	GALLAGHER PEDIATRIC THERAPY	3,486.00	3,486.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0541	GALLAGHER PEDIATRIC THERAPY	3,486.00	3,486.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0542	GALLAGHER PEDIATRIC THERAPY	3,154.00	3,154.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0543	GALLAGHER PEDIATRIC THERAPY	498.00	498.00	0115554101 5866	Non Public Schools / Nonpublic Agency Services
C22X0544	ASSISTIVE TECHNOLOGY EXCHANGE	310.00	310.00	0125554721 5805	LEA Medi Cal Reimbursement / Consultants
C22X0545	SPRINT PCS	800.00	800.00	0140326279 5900	School Admin Discret R Hills / Communications
C22X0546	MEADOWS, JOHN A	8,750.00	8,750.00	0135555221 5805	Beg Teacher Support Assessment / Consultants
C22X0547	VERIZON WIRELESS	250.00	250.00	0140318279 5900	School Administration Discret / Communications
	Fund 01 Total:	259,002.54			
	Fund 12 Total:	3,699.34			
	Fund 81 Total:	1,000.63			
	Total Amount of Purchase Orders:	263,702.51			

**FULLERTON ELEMENTARY**

**PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS**

BOARD OF TRUSTEES MEETING 02/24/2009

FROM 01/20/2009 TO 02/09/2009

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>CHANGE AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
C22D0404	PEPPER MUSIC, J W	165.54	-982.59	0131623101 4310	Arts and Music Instr Parks / Materials and Supplies Instr
C22D0523	GOV CONNECTION	575.39	+25.86	0110317109 4310	Reimburse Ladera Disc / Materials and Supplies Instr
C22D0563	CLASSROOM DIRECT	21.99	-1.55	0110326109 4310	Reimburse Rolling Hills Disc / Materials and Supplies Instr
C22D0593	OFFICE DEPOT BUSINESS SERVICE	354.90	+16.91	0130422101 4310	SBCP Instr Pacific Drive / Materials and Supplies Instr
C22D0606	ACCURATE LABEL DESIGNS INC	267.24	-280.19	0110216109 4310	Instruction Hermosa Drive DC / Materials and Supplies Ins
			+267.24	0140316279 4350	School Administration Discret / Materials and Supplies Off
C22D0607	AMAZON.COM	1,264.77	-260.09	0109211109 4310	Sch Theme Resrch Instr Beechwd / Materials and Supplies
C22M0015	BERNARDS BROS CONSTRUCTION MA	47,652.00	+6,080.00	2367711851 5805	CC Facilities Beechwood / Consultants
C22M0030	PCN3 INC	392,164.62	+25,864.63	2367711851 6200	CC Facilities Beechwood / Buildings and Improve of Build
C22M0031	COMMUNITY BANK	43,573.85	+2,873.85	2367711851 6200	CC Facilities Beechwood / Buildings and Improve of Build
C22M0270	CUSTOM DESIGN UNIFORM CO	1,954.69	+251.86	0153353819 4362	Plant Maintenance DC / Supplies Uniforms
C22M0277	CUSTOM DESIGN UNIFORM CO	3,659.72	+102.36	0154253829 4362	Custodial Discretionary / Supplies Uniforms
C22R0385	OBJECT SYMBOL RESOURCE LLC	42.33	+10.78	0124754101 4310	Low Incidence Materials / Materials and Supplies Instr
C22R0421	OFFICE DEPOT BUSINESS SERVICE	49.85	-9.51	0150954101 4310	Oral Health Assessment Program / Materials and Supplies I
C22R0609	PEARSON ASSESSMENT INC	102.67	+20.24	0151154321 4315	Psychological Services / Materials Test Kits Protocols
C22R0617	SOPRIS WEST	113.14	+11.33	0124254101 4310	Special Ed IDEA Basic RSP NSH / Materials and Supplies
C22S0036	NORTH ORANGE COUNTY COMMUNI	800.01	-62.00	0100000000 9320	Unrestricted / Stores
C22S0111	SCHOOL SPECIALTY	1,565.57	+152.06	0100000000 9320	Unrestricted / Stores
C22S0118	FULLERTON HARDWARE	47.95	+12.93	0100000000 9320	Unrestricted / Stores
C22S0119	GALE SUPPLY COMPANY	13,470.73	-11.53	0100000000 9320	Unrestricted / Stores
C22S0123	PIONEER STATIONERS	769.34	+35.56	0100000000 9320	Unrestricted / Stores
C22V0095	APPLE COMPUTER INC.	17,330.35	-742.54	0130429101 6410	SBCP Instr Woodcrest / New Equip Less Than \$10,000
C22X0228	STAPLES 025724519	900.00	+400.00	0109712109 4310	Suppl Grant Support Commonwith / Materials and Supplies

**FULLERTON ELEMENTARY**

**PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS  
BOARD OF TRUSTEES MEETING 02/24/2009**

FROM 01/20/2009 TO 02/09/2009

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>CHANGE AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
C22X0371	IMAGESTUFF.COM	1,650.00	+1,000.00	0136425101 4310	Sch Block Grant Instr Richman / Materials and Supplies Ins
C22X0507	ASSISTIVE TECHNOLOGY EXCHANGE	1,452.00	+402.00	0125554721 5805	LEA Medi Cal Reimbursement / Consultants
C22Y0005	GARY'S RADIATOR SERVICE	1,750.00	+200.00	0156556369 5640	Home to Sch Transportation DC / Repairs by Vendors
			+200.00	0156656369 5640	Transportation Special Ed DC / Repairs by Vendors
C22Z0003	ATWOOD SALES INC	1,100.00	+100.00	0154753849 4363	Grounds Discretionary / Materials and Supplies Repairs
C22Z0008	BUCHANAN TREE SERVICE, JEFF	15,650.00	+650.00	0154753849 5640	Grounds Discretionary / Repairs by Vendors
C22Z0043	MCMASTER CARR SUPPLY COMPANY	1,950.00	+500.00	0153353819 4363	Plant Maintenance DC / Materials and Supplies Repairs
C22Z0048	ORVAC ELECTRONICS	1,800.00	+300.00	0153353819 4363	Plant Maintenance DC / Materials and Supplies Repairs
	<b>Fund 01 Total:</b>		<b>2,309.13</b>		
	<b>Fund 23 Total:</b>		<b>34,818.48</b>		
	<b>Total Amount of Change Orders:</b>		<b>37,127.61</b>		



**FULLERTON ELEMENTARY**

**PURCHASE ORDER DETAIL REPORT - CANCELED PURCHASE ORDERS**

BOARD OF TRUSTEES MEETING 02/24/2009

FROM 01/20/2009 TO 02/09/2009

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
C22C0067	ORANGE CNTY DEPARTMENT OF EDU	100.00	100.00	0124654221 5210	Special Ed IDEA Personnel Dev / Conferences and Meet
C22C0117	ORANGE CNTY DEPARTMENT OF EDU	70.00	70.00	0121752211 5210	Teacher Quality Instr Supv / Conferences and Meetings
C22M0276	GEARY PACIFIC SUPPLY	2,630.20	2,630.20	1453322859 4363	Deferred Maint Fac Pacific Dr / Materials and Supplies R
C22R0441	OFFICE DEPOT BUSINESS SERVICE	33.84	33.84	0152258749 4350	Personnel Commission Discret / Materials and Supplies C
	<b>Fund 01 Total:</b>	<b>203.84</b>			
	<b>Fund 14 Total:</b>	<b>2,630.20</b>			
	<b>Total Amount of Purchase Orders:</b>	<b>2,834.04</b>			

Full Elem CFD2000-01  
**PURCHASE ORDER DETAIL REPORT**  
BOARD OF TRUSTEES MEETING 02/24/2009

FROM 01/20/2009 TO 02/09/2009

<u>PO</u> <u>NUMBER</u>	<u>VENDOR</u>	<u>PO</u> <u>TOTAL</u>	<u>ACCOUNT</u> <u>AMOUNT</u>	<u>ACCOUNT</u> <u>NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
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NO PURCHASE ORDERS TO PRINT FOR THIS DATE RANGE

Full Elem CFD2000-01

PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS  
BOARD OF TRUSTEES MEETING 02/24/2009

FROM 01/20/2009 TO 02/09/2009

<u>PO</u> <u>NUMBER</u>	<u>VENDOR</u>	<u>PO</u> <u>TOTAL</u>	<u>CHANGE</u> <u>AMOUNT</u>	<u>ACCOUNT</u> <u>NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
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NO PURCHASE ORDERS TO PRINT FOR THIS DATE RANGE

Full Elem CFD2000-01

PURCHASE ORDER DETAIL REPORT - CANCELED PURCHASE ORDERS

BOARD OF TRUSTEES MEETING 02/24/2009

FROM 01/20/2009 TO 02/09/2009

<u>PO</u> <u>NUMBER</u>	<u>VENDOR</u>	<u>PO</u> <u>TOTAL</u>	<u>ACCOUNT</u> <u>AMOUNT</u>	<u>ACCOUNT</u> <u>NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
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NO CANCELED PURCHASE ORDERS TO PRINT FOR THIS DATE RANGE

Full Elem CFD2001-01  
**PURCHASE ORDER DETAIL REPORT**  
BOARD OF TRUSTEES MEETING 02/24/2009

FROM 01/20/2009 TO 02/09/2009

<u>PO</u> <u>NUMBER</u>	<u>VENDOR</u>	<u>PO</u> <u>TOTAL</u>	<u>ACCOUNT</u> <u>AMOUNT</u>	<u>ACCOUNT</u> <u>NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
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**NO PURCHASE ORDERS TO PRINT FOR THIS DATE RANGE**

Full Elem CFD2001-01

PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS  
BOARD OF TRUSTEES MEETING 02/24/2009

FROM 01/20/2009 TO 02/09/2009

<u>PO</u> <u>NUMBER</u>	<u>VENDOR</u>	<u>PO</u> <u>TOTAL</u>	<u>CHANGE ACCOUNT</u> <u>AMOUNT</u> <u>NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
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NO PURCHASE ORDERS TO PRINT FOR THIS DATE RANGE

Full Elem CFD2001-01

PURCHASE ORDER DETAIL REPORT - CANCELED PURCHASE ORDERS

BOARD OF TRUSTEES MEETING 02/24/2009

FROM 01/20/2009 TO 02/09/2009

<u>PO</u> <u>NUMBER</u>	<u>VENDOR</u>	<u>PO</u> <u>TOTAL</u>	<u>ACCOUNT</u> <u>AMOUNT</u>	<u>ACCOUNT</u> <u>NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
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NO CANCELED PURCHASE ORDERS TO PRINT FOR THIS DATE RANGE

CONSENT ITEM

**DATE:** February 24, 2009  
**TO:** Mitch Hovey, Ed.D., District Superintendent  
**FROM:** Gary Cardinale, Ed.D., Assistant Superintendent, Business Services  
**PREPARED BY:** Lisa Saldivar, Director, Nutrition Services  
**SUBJECT:** **APPROVE/RATIFY NUTRITION SERVICES PURCHASE ORDERS NUMBERED 110758 THROUGH 110846, PROCESSED FOOD/COMMODITY PURCHASE ORDERS NUMBERED CARGILL-110011, DJ-110007, GS-110006, GS-110006-A, 110781-A, 110794-A AND OUT OF DATE SEQUENCE PURCHASE ORDER NUMBERED CARGILL-110010 FOR THE 2008/2009 SCHOOL YEAR**

Background: Board approval is requested for Nutrition Services purchase orders. The purchase order summary dated January 20, 2009, through February 9, 2009, contains purchase orders numbered 110758 through 110846, processed food/commodity purchase orders numbered CARGILL-110011, DJ-110007, GS-110006, GS-110006-A, 110781-A, 110794-A and out of date sequence purchase order number CARGILL-110010 totaling \$148,361.50.

Board action is required per Board Policy 3000(b), Roles of Board of Trustees.

Rationale: Purchase orders, one of several methods, are used by school districts to purchase goods and services and are generally accepted by merchants and contractors.

Funding: Nutrition Services Fund (13).

Recommendation: Approve/Ratify Nutrition Services purchase orders numbered 110758 through 110846, processed food/commodity purchase orders numbered CARGILL-110011, DJ-110007, GS-110006, GS-110006-A, 110781-A, 110794-A and out of date sequence purchase order numbered CARGILL-110010 for the 2008/2009 school year.

GC:LS:dlh  
Attachment



Schedule of Open / Out of Date Sequence/ Processed Food Commodity Purchase Order Report  
01-20-09 through 02-09-09

Date	Vendor	PO Number	Category	Amount
<b>Open Purchase Orders</b>				
<b>Amount Not To Exceed</b>				
NONE				
<b>Out of Date Sequence P.O.'s</b>				
1/12/2009	Cargill Kitchen Solutions, Inc.	CARGILL-110010	Food	915.15
<b>Processed Food &amp; Commodity P.O.'s</b>				
1/26/2009	Cargill Kitchen Solutions, Inc.	CARGILL-110011	Food	1,198.12
1/31/2009	DJ Co-ops	DJ-110007	Commodity	556.20
1/31/2009	Gold Star Foods	GS-110006	Commodity	528.39
1/31/2009	Gold Star Foods	GS-110006-A	Commodity	82.08
1/29/2009	ASR Food Distributors, Inc.	110781-A	Food	65.00
2/2/2009	ASR Food Distributors, Inc.	110794-A	Food	155.00
Total OPEN Purchase Orders				\$ -
Total Purchase Orders Out of Date Sequence				915.15
Total Processed Food & Commodity P.O.'s				2,584.79
Total Purchase Orders from Purchase Order Summary Report				144,861.56
<b>TOTAL PURCHASE ORDERS</b>				<b>\$ 148,361.50</b>

Date 02/10/2009  
Time 08:20

Fullerton School District  
Food Services  
PURCHASE ORDER REPORT  
PO Type: All  
Purchase Date  
( 01/20/2009 - 02/09/2009 )

Page 1

PO Number	PO Date	Vendor Name	PO Amount	Amount Used	Loc No
110758	01/20/2009	Gold Star Foods	45	0	99
110759	01/20/2009	Swift Produce	1,385	719	90
		Produce rec'd 1/20/09. Inv#508270,508412			
110760	01/21/2009	Schoolhouse Software, Inc. Repair 2 TiPro Bar Code Readers and Report	79	0	90
110761	01/21/2009	Swift Produce	442	0	90
		Produce rec'd 1/21/09. Inv#508543			
110762	01/21/2009	Balian Ice Cream Co. Inv#7009	1,338	0	90
110763	01/22/2009	A & R Distributors	45	0	99
110764	01/22/2009	Joseph Webb Foods, Inc.	437	0	99
110765	01/22/2009	Joseph Webb Foods, Inc.	67	0	90
110766	01/22/2009	Gold Star Foods	1,878	0	99
110767	01/22/2009	Ecolab, Inc, NO FRIDAY DELIVERY	7,533	0	99
110768	01/22/2009	Joseph Webb Foods, Inc.	65	0	90
110769	01/22/2009	Swift Produce	316	0	90
		Produce rec'd 1/22/09. Inv#508607			
110770	01/22/2009	Chefs' Toys Hinge for UHS-12 Heated Cabinet	89	0	90
110771	01/23/2009	Affiliated Packaging Spec. DELIVERY DURING WEEK OF 2/10, NO FRIDAY DELIVERY	1,073	0	99
110772	01/23/2009	Swift Produce	250	0	90
		Produce rec'd 1/23/09. Inv#508704			
110773	01/26/2009	P & R	1,336	0	99
110774	01/26/2009	A & R Distributors	551	0	99
110775	01/26/2009	Swift Produce	1,014	334	90
		Produce rec'd 1/26/09. Inv#508652			
110776	01/27/2009	Swift Produce	145	0	90
		Produce rec'd 1/27/09. Inv#508841			
110777	01/27/2009	ASR Food Distributors, Inc. Inv#685564	25	0	90
110778	01/28/2009	Swift Produce	435	0	90
		Produce rec'd 1/28/09. Inv#508914			
110779	01/29/2009	Swift Produce	596	0	90
		Produce rec'd 1/29/09.			
110780	01/29/2009	Joseph Webb Foods, Inc.	777	0	99

Date 02/10/2009  
Time 08:20

Fullerton School District  
Food Services  
PURCHASE ORDER REPORT  
PO Type: All  
Purchase Date  
( 01/20/2009 - 02/09/2009 )

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PO Number	PO Date	Vendor Name	PO Amount	Amount Used	Loc No
110781	01/29/2009	ASR Food Distributors, Inc.	1,788	0	99
110782	01/29/2009	ASR Food Distributors, Inc.	1,963	0	99
110783	01/29/2009	ASR Food Distributors, Inc.	706	0	99
110784	01/29/2009	Gold Star Foods	1,222	0	99
110785	01/29/2009	The Popcorn Man Delivery Tues, Wed, or Thurs Week of 2/9	1,512	0	99
110786	01/29/2009	Joseph Webb Foods, Inc.	981	0	99
110787	01/30/2009	Swift Produce Produce rec'd 1/30/09. Inv#509060, 509036	400	370	90
110788	01/30/2009	ASR Food Distributors, Inc. Inv#684871	270	0	90
110789	02/02/2009	Swift Produce Produce rec'd 2/2/09. Inv#508959, 509160	793	377	90
110790	02/02/2009	A & R Distributors	690	0	99
110791	02/02/2009	ASR Food Distributors, Inc.	1,190	0	99
110792	02/02/2009	ASR Food Distributors, Inc.	994	0	99
110793	02/02/2009	ASR Food Distributors, Inc.	3,464	0	99
110794	02/02/2009	ASR Food Distributors, Inc.	0	0	99
110795	02/02/2009	ASR Food Distributors, Inc.	4,361	0	99
110796	02/02/2009	ASR Food Distributors, Inc.	3,472	0	99
110797	02/02/2009	Gold Star Foods	4,236	0	99
110798	02/02/2009	Gold Star Foods	8,604	0	99
110799	02/02/2009	Gold Star Foods	10,123	0	99
110800	02/02/2009	Gold Star Foods	3,763	0	99
110801	02/02/2009	Gold Star Foods	9,026	0	99
110802	02/02/2009	Joseph Webb Foods, Inc.	1,200	0	99
110803	02/02/2009	Joseph Webb Foods, Inc.	178	0	99

Date 02/10/2009  
Time 08:20

Fullerton School District  
Food Services  
P U R C H A S E O R D E R R E P O R T  
PO Type: All  
Purchase Date  
( 01/20/2009 - 02/09/2009 )

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PO Number	PO Date	Vendor Name	PO Amount	Amount Used	Loc No
110804	02/02/2009	Joseph Webb Foods, Inc.	662	0	99
110805	02/02/2009	Joseph Webb Foods, Inc.	862	0	99
110806	02/02/2009	Sysco Food Service NO FRIDAY DELIVERY	1,343	0	99
110807	02/02/2009	Gold Star Foods	1,545	0	99
110808	02/02/2009	Gold Star Foods	481	0	99
110809	02/02/2009	ASR Food Distributors, Inc.	823	0	99
110810	02/02/2009	Joseph Webb Foods, Inc.	1,757	0	99
110811	02/02/2009	P & R	130	0	99
110812	02/03/2009	Swift Produce Produce rec'd 2/4/09. Inv#509237, 509288	1,096	350	90
110813	02/03/2009	Swift Produce Produce rec'd 2/3/09. Inv#509215	525	0	90
110814	02/03/2009	DJ CO-OPS DJ Co-ops Renewal Fee SY 2009-2010.	415	0	90
110815	02/03/2009	Coca Cola Co. Purchases for January, 2009.	552	224	20
110816	02/03/2009	Coca Cola Co. Purchases for January, 2009.	1,861	1,354	23
110817	02/03/2009	Coca Cola Co. Purchases for January, 2009.	2,145	1,304	17
110818	02/03/2009	A & R Distributors	3,656	0	99
110819	02/05/2009	Swift Produce Produce rec'd 2/5/09. Inv#509333	249	0	90
110820	02/05/2009	ASR Food Distributors, Inc. Inv#687725	98	0	90
110821	02/05/2009	Driftwood Dairy Dairy purchases for February, 2009	876	0	10
110822	02/05/2009	Driftwood Dairy Dairy purchases for February, 2009	1,251	0	11
110823	02/05/2009	Driftwood Dairy Dairy purchases for February, 2009	2,150	0	12
110824	02/05/2009	Driftwood Dairy Dairy purchases for February, 2009	1,022	0	13
110825	02/05/2009	Driftwood Dairy Dairy purchases for February, 2009	1,230	0	15
110826	02/05/2009	Driftwood Dairy Dairy purchases for February, 2009	1,210	0	16

## Fullerton School District

Date 02/10/2009

Food Services

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Time 08:20

## PURCHASE ORDER REPORT

PO Type: All

Purchase Date

( 01/20/2009 - 02/09/2009 )

PO Number	PO Date	Vendor Name	PO Amount	Amount Used	Loc No
110827	02/05/2009	Driftwood Dairy Dairy purchases for February, 2009	1,950	0	17
110828	02/05/2009	Driftwood Dairy Dairy purchases for February 2009	792	0	18
110829	02/05/2009	Driftwood Dairy Dairy purchases for February, 2009	2,770	0	19
110830	02/05/2009	Driftwood Dairy Dairy purchases for February, 2009	3,525	0	20
110831	02/05/2009	Driftwood Dairy Dairy purchases for February, 2009	3,844	0	21
110832	02/05/2009	Driftwood Dairy Dairy purchases for February, 2009	3,027	0	22
110833	02/05/2009	Driftwood Dairy Dairy purchases for February, 2009	756	0	23
110834	02/05/2009	Driftwood Dairy Dairy purchases for February, 2009	2,178	0	24
110835	02/05/2009	Driftwood Dairy Dairy purchases for February, 2009	4,739	0	25
110836	02/05/2009	Driftwood Dairy Dairy purchases for February, 2009	730	0	26
110837	02/05/2009	Driftwood Dairy Dairy purchases for February, 2009	1,280	0	27
110838	02/05/2009	Driftwood Dairy Dairy purchases for February, 2009	3,634	0	28
110839	02/05/2009	Driftwood Dairy Dairy purchases for February, 2009	2,766	0	29
110840	02/05/2009	Driftwood Dairy Dairy purchases for February, 2009	1,834	0	30
110841	02/05/2009	Driftwood Dairy Dairy purchases for February, 2009	2,949	66	90
110842	02/05/2009	A & R Distributors	391	0	99
110843	02/05/2009	P & R	496	0	99
110844	02/05/2009	ASR Food Distributors, Inc.	65	0	99
110845	02/05/2009	Ecolab, Inc, NO MONDAY DELIVERIES	145	0	99
110846	02/06/2009	Swift Produce Produce rec'd 2/6/09. Inv#509422	197	0	90

## Fullerton School District

## Food Services

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Date 02/10/2009

Time 08:25

## PURCHASE ORDER SUMMARY

( 01/20/2009 - 02/09/2009 )

Vendor Name	PO Number	Date Purchase	Commodity	Food	Supplies	Other	Total
A & R Distributors	110763	01/22/2009		44.67	0.00	0.00	44.67
	110774	01/26/2009		550.90	0.00	0.00	550.90
	110790	02/02/2009		689.70	0.00	0.00	689.70
	110818	02/03/2009		3,655.68	0.00	0.00	3,655.68
	110842	02/05/2009		390.56	0.00	0.00	390.56
			0.00	5,331.51	0.00	0.00	5,331.51
Affiliated Packaging Spec.	110771	01/23/2009		0.00	1,072.50	0.00	1,072.50
			0.00	0.00	1,072.50	0.00	1,072.50
ASR Food Distributors, Inc.	110777	01/27/2009		0.00	0.00	24.50	24.50
	110781	01/29/2009		1,788.24	0.00	0.00	1,788.24
	110782	01/29/2009		1,962.64	0.00	0.00	1,962.64
	110783	01/29/2009		706.22	0.00	0.00	706.22
	110788	01/30/2009		0.00	0.00	269.50	269.50
	110791	02/02/2009		1,190.25	0.00	0.00	1,190.25
	110792	02/02/2009		994.05	0.00	0.00	994.05
	110793	02/02/2009		3,464.13	0.00	0.00	3,464.13
	110794	02/02/2009		0.00	0.00	0.00	0.00
	110795	02/02/2009		4,360.83	0.00	0.00	4,360.83
	110796	02/02/2009		3,472.12	0.00	0.00	3,472.12
	110809	02/02/2009		823.02	0.00	0.00	823.02
	110820	02/05/2009		0.00	0.00	98.00	98.00
	110844	02/05/2009		64.88	0.00	0.00	64.88
			0.00	18,826.38	0.00	392.00	19,218.38
Balian Ice Cream Co.	110762	01/21/2009		1,337.60	0.00	0.00	1,337.60
			0.00	1,337.60	0.00	0.00	1,337.60
Chefs' Toys	110770	01/22/2009		0.00	0.00	89.35	89.35
			0.00	0.00	0.00	89.35	89.35
Coca Cola Co.	110815	02/03/2009		551.90	0.00	0.00	551.90
	110816	02/03/2009		1,860.55	0.00	0.00	1,860.55
	110817	02/03/2009		2,145.30	0.00	0.00	2,145.30
			0.00	4,557.75	0.00	0.00	4,557.75
DJ CO-OPS	110814	02/03/2009	415.00	0.00	0.00	0.00	415.00
			415.00	0.00	0.00	0.00	415.00

\* Totals Are Rounded

## Fullerton School District

## Food Services

Page 2

Date 02/10/2009

Time 08:25

## PURCHASE ORDER SUMMARY

( 01/20/2009 - 02/09/2009 )

Vendor Name	PO Number	Date Purchase	Commodity	Food	Supplies	Other	Total
Driftwood Dairy	110821	02/05/2009		0.00	0.00	0.00	875.82
	110822	02/05/2009		0.00	0.00	0.00	1,251.00
	110823	02/05/2009		0.00	0.00	0.00	2,149.92
	110824	02/05/2009		0.00	0.00	0.00	1,021.55
	110825	02/05/2009		0.00	0.00	0.00	1,230.25
	110826	02/05/2009		0.00	0.00	0.00	1,209.50
	110827	02/05/2009		0.00	0.00	0.00	1,950.08
	110828	02/05/2009		0.00	0.00	0.00	792.10
	110829	02/05/2009		0.00	0.00	0.00	2,770.34
	110830	02/05/2009		0.00	0.00	0.00	3,524.72
	110831	02/05/2009		0.00	0.00	0.00	3,844.42
	110832	02/05/2009		0.00	0.00	0.00	3,026.55
	110833	02/05/2009		0.00	0.00	0.00	755.73
	110834	02/05/2009		0.00	0.00	0.00	2,178.26
	110835	02/05/2009		0.00	0.00	0.00	4,738.86
	110836	02/05/2009		0.00	0.00	0.00	729.85
	110837	02/05/2009		0.00	0.00	0.00	1,280.38
	110838	02/05/2009		0.00	0.00	0.00	3,634.36
	110839	02/05/2009		0.00	0.00	0.00	2,765.86
	110840	02/05/2009		0.00	0.00	0.00	1,834.40
	110841	02/05/2009		0.00	858.60	0.00	2,090.64
			0.00	858.60	0.00	43,654.59	44,513.19
Ecolab, Inc,	110767	01/22/2009		0.00	0.00	0.00	7,533.40
	110845	02/05/2009		0.00	0.00	0.00	145.46
			0.00	0.00	0.00	7,678.86	7,678.86
Gold Star Foods	110758	01/20/2009		0.00	44.94	0.00	44.94
	110766	01/22/2009		0.00	1,878.03	0.00	1,878.03
	110784	01/29/2009		0.00	1,222.20	0.00	1,222.20
	110797	02/02/2009		0.00	4,236.20	0.00	4,236.20
	110798	02/02/2009		0.00	8,603.54	0.00	8,603.54
	110799	02/02/2009		0.00	10,122.58	0.00	10,122.58
	110800	02/02/2009		0.00	3,763.14	0.00	3,763.14
	110801	02/02/2009		0.00	9,026.42	0.00	9,026.42
	110807	02/02/2009		0.00	1,544.52	0.00	1,544.52
	110808	02/02/2009		0.00	480.96	0.00	480.96
			0.00	40,922.53	0.00	0.00	40,922.53
Joseph Webb Foods, Inc.	110764	01/22/2009		0.00	436.80	0.00	436.80
	110765	01/22/2009		0.00	67.42	0.00	67.42
	110768	01/22/2009		0.00	65.48	0.00	65.48
	110780	01/29/2009		0.00	776.80	0.00	776.80

\* Totals Are Rounded

## Fullerton School District

## Food Services

Page 3

Date 02/10/2009

Time 08:25

## PURCHASE ORDER SUMMARY

( 01/20/2009 - 02/09/2009 )

Vendor Name	PO Number	Date Purchase	Commodity	Food	Supplies	Other	Total
Joseph Webb Foods, Inc.	110786	01/29/2009	0.00	957.80	0.00	23.55	981.35
	110802	02/02/2009	0.00	1,199.50	0.00	0.00	1,199.50
	110803	02/02/2009	0.00	177.60	0.00	0.00	177.60
	110804	02/02/2009	0.00	661.76	0.00	0.00	661.76
	110805	02/02/2009	0.00	862.29	0.00	0.00	862.29
	110810	02/02/2009	0.00	1,757.25	0.00	0.00	1,757.25
			0.00	6,962.70	0.00	23.55	6,986.25
P & R	110773	01/26/2009	0.00	0.00	1,336.20	0.00	1,336.20
	110811	02/02/2009	0.00	0.00	130.40	0.00	130.40
	110843	02/05/2009	0.00	0.00	495.67	0.00	495.67
			0.00	0.00	1,962.27	0.00	1,962.27
Schoolhouse Software, Inc.	110760	01/21/2009	0.00	0.00	0.00	78.89	78.89
			0.00	0.00	0.00	78.89	78.89
Swift Produce	110759	01/20/2009	0.00	416.90	0.00	967.62	1,384.52
	110761	01/21/2009	0.00	0.00	0.00	441.75	441.75
	110769	01/22/2009	0.00	0.00	0.00	315.75	315.75
	110772	01/23/2009	0.00	0.00	0.00	250.00	250.00
	110775	01/26/2009	0.00	56.85	0.00	957.04	1,013.89
	110776	01/27/2009	0.00	0.00	0.00	145.00	145.00
	110778	01/28/2009	0.00	284.25	0.00	150.45	434.70
	110779	01/29/2009	0.00	0.00	0.00	595.78	595.78
	110787	01/30/2009	0.00	0.00	0.00	400.05	400.05
	110789	02/02/2009	0.00	56.85	0.00	736.63	793.48
	110812	02/03/2009	0.00	350.10	0.00	746.23	1,096.33
	110813	02/03/2009	0.00	0.00	0.00	525.30	525.30
	110819	02/05/2009	0.00	0.00	0.00	248.99	248.99
	110846	02/06/2009	0.00	0.00	0.00	197.45	197.45
			0.00	1,164.95	0.00	6,678.03	7,842.98
Sysco Food Service	110806	02/02/2009	0.00	1,342.50	0.00	0.00	1,342.50
			0.00	1,342.50	0.00	0.00	1,342.50
The Popcorn Man	110785	01/29/2009	0.00	1,512.00	0.00	0.00	1,512.00
			0.00	1,512.00	0.00	0.00	1,512.00
			415.00	82,816.52	3,034.77	58,895.27	144,861.56

\* Totals Are Rounded



CONSENT ITEM

**DATE:** February 24, 2009  
**TO:** Mitch Hovey, Ed.D., District Superintendent  
**FROM:** Gary Cardinale, Ed.D., Assistant Superintendent, Business Services  
**PREPARED BY:** Suwen Su, Director, Business Services  
**SUBJECT:** APPROVE/RATIFY WARRANTS NUMBERED 68106 THROUGH 68371 FOR THE 2008/2009 SCHOOL YEAR IN THE AMOUNT OF \$1,848,241.36

Background: Board approval is requested for warrants numbered 68106 through 68371 for the 2008/2009 school year. The total amount presented for approval is \$1,848,241.36.

Board action is required per Board Policy 3000(b), Roles of Board of Trustees.

<b>Fund</b>	<b>Amount</b>
01 General Fund	\$1,538,899.91
12 Child Development	8,126.59
14 Deferred Maintenance	253,698.85
21 Building Fund	7,194.80
23 G.O. Bond 2002B	2,526.59
25 Capital Facilities	5,197.41
40 Special Reserve	3,700.00
68 Workers' Compensation	28,897.21
81 Property/Liability Insurance	0.00
Total	\$1,848,241.36

Rationale: Warrants are issued by school districts as payments for goods and services.

Funding: Funding sources as reflected in the above listing.

Recommendation: Approve/Ratify warrants numbered 68106 through 68371 for the 2008/2009 school year in the amount of \$1,848,241.36.

GC:SS:sf

CONSENT ITEM

**DATE:** February 24, 2009  
**TO:** Mitch Hovey, Ed.D., District Superintendent  
**FROM:** Gary Cardinale, Ed.D., Assistant Superintendent, Business Services  
**PREPARED BY:** Lisa Saldivar, Director, Nutrition Services  
**SUBJECT:** **APPROVE/RATIFY NUTRITION SERVICES WARRANTS NUMBERED 6786 THROUGH 6825 FOR THE 2008/2009 SCHOOL YEAR TOTALING \$439,228.07**

Background: Board approval is requested for Nutrition Services warrants numbered 6786 through 6825 for the 2008/2009 school year. The total amount presented for approval is \$439,228.07. Warrants numbered 6818 and 6825 were voided.

Board action is required per Board Policy 3000(b), Roles of Board of Trustees.

Rationale: Warrants are issued by school districts as payment for goods and services.

Funding: Nutrition Services Fund (13).

Recommendation: Approve/Ratify Nutrition Services warrants numbered 6786 through 6825 for the 2008/2009 school year totaling \$439,228.07.

GC:LS:dlh

CONSENT ITEM

**DATE:** February 24, 2009  
**TO:** Mitch Hovey, Ed.D., Superintendent  
**FROM:** Janet Morey, Assistant Superintendent, Educational Services  
**PREPARED BY:** Ted Lai, Director, Technology and Media Services  
**SUBJECT:** **APPROVE/RATIFY CONSULTANT AGREEMENT WITH FULLERTON SCHOOL DISTRICT AND JANE YARBROUGH TO PROVIDE SUPPORT TO SCHOOL SITE LIBRARY/MEDIA PROGRAMS AT A COST NOT TO EXCEED \$3000.00 FOR THE 2008/2009 SCHOOL YEAR**

Background: All twenty schools in Fullerton School District (FSD) have a library as a resource for students and staff. The District understands that the school library is often the only source of books for children, and it is essential to train the Library/Media personnel and upgrade the circulation material on an on-going basis.

Additionally, many of the Library/Media personnel require guidance in the process of removing old materials, purchasing new books, and developing programs that inspire students to develop a love of reading.

Rationale: Jane Yarbrough has worked successfully supporting schools in developing and maintaining their Library/Media program. Since retiring from Fullerton School District, Ms. Yarbrough has actively worked as a consultant to aide school libraries throughout Orange County including FSD schools.

Funding: Two hundred fifty dollars per day for no more than twelve days, at a cost not to exceed \$3000.00, to be paid from Instructional Materials Library fund (#361).

Recommendation: Approve/Ratify Consultant Agreement with Fullerton School District and Jane Yarbrough to provide support to school site library/media programs at a cost not to exceed \$3000.00 for the 2008/2009 school year.

JM:TL:nm  
Attachment

## CONSULTANT AGREEMENT

This AGREEMENT is hereby entered into between the Fullerton School District, hereinafter referred to as "DISTRICT," and **Jane Yarbrough, 137 Hillcrest Drive, Fullerton, CA, 92832, 714-879-4710**, hereinafter referred to as "CONSULTANT."

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONSULTANT is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by CONSULTANT:

**Consulting and support services to Library/Media programs at twenty school sites throughout the DISTRICT. These services include, but are not limited to, training for Library/Media staff, guidance on updating book collections, and organizing bi-monthly meetings.**

Services shall be provided by **Jane Yarbrough**

2. Term. CONSULTANT shall provide services under this AGREEMENT during **the 2008/2009 school year.**

3. Compensation. DISTRICT agrees to pay the CONSULTANT for services satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed **three thousand Dollars (\$3000.00)**. CONSULTANT shall submit a detailed invoice to the DISTRICT. DISTRICT shall pay CONSULTANT within thirty (30) days of DISTRICT's approval of the invoice.

4. Expenses. DISTRICT shall not be liable to CONSULTANT for any costs or expenses paid or incurred by CONSULTANT in performing services for DISTRICT, except as follows: **CONSULTANT shall not exceed fifty dollars (\$50.00) per day and shall include only expenses incurred for reproducing workshop materials. Any travel expenses shall be pre-approved in writing by the DISTRICT.**

5. Independent Contractor. CONSULTANT, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONSULTANT understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONSULTANT assumes the full responsibility for his/her own acts and/or omissions and the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONSULTANT shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONSULTANT and/or CONSULTANT's employees.

6. Materials. CONSULTANT shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT, except as follows: **N/A**. CONSULTANT's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. Originality of Services. CONSULTANT agrees that all materials, technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and/or video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONSULTANT and shall not be copied in whole or in part from any other source, except that submitted to CONSULTANT by DISTRICT as a basis for such services.

8. Termination. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONSULTANT only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONSULTANT. Notice shall be deemed given when received by the CONSULTANT or no later than three days after the day of mailing, whichever is sooner.

9. Hold Harmless. CONSULTANT agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its Governing Board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of any act, neglect, default, or omission of the CONSULTANT, or any person, firm or corporation employed by the CONSULTANT, either

directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT.

10. Insurance. Pursuant to Section 10, CONSULTANT agrees to carry a comprehensive general and automobile liability insurance to protect CONSULTANT and DISTRICT against liability or claims of liability that may arise out of this AGREEMENT. Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory.

11. Assignment. The obligations of the CONSULTANT pursuant to this AGREEMENT shall not be assigned by the CONSULTANT.

12. Compliance With Applicable Laws. The services to be provided herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right to secure the satisfactory completion thereof. CONSULTANT agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONSULTANT, CONSULTANT's business, equipment and personnel engaged in services covered by this AGREEMENT or accruing out of the performance of such services.

13. Permits/Licenses. CONSULTANT and all CONSULTANT's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

14. Employment With Another Public Agency. CONSULTANT, if an employee of another public agency, agrees that CONSULTANT will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

15. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

16. Nondiscrimination. CONSULTANT agrees that he/she will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, or age of such persons.

17. Non-Waiver. The failure of DISTRICT or CONSULTANT to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

18. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

**DISTRICT:**

Fullerton School District  
1401 W. Valencia Drive  
Fullerton, CA 92833  
714-447-7400

**CONTRACTOR:**

**Jane Yarbrough**  
**137 Hillcrest Drive**  
**Fullerton, CA 92832**  
**714-879-4710**

19. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

20. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this AGREEMENT, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

21. Governing Law. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California. This AGREEMENT is made in and shall be performed in Orange County, California.

22. Exhibits. This AGREEMENT incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

THIS AGREEMENT IS ENTERED INTO THIS 24th DAY of February 2009

Fullerton School District  
(Name of District)

**Jane Yarbrough**  
(Consultant Name)

By:

By:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

Mitch Hovey, Ed.D.

**Jane Yarbrough**

Typed Name

Typed Name

Superintendent

**Consultant**

Title

Title

**On File**

Social Security or Taxpayer Identification  
Number



CONSENT ITEM

**DATE:** February 24, 2009

**TO:** Mitch Hovey, Ed.D., District Superintendent

**FROM:** Janet Morey, Assistant Superintendent, Educational Services

**PREPARED BY:** Jennifer Shepard, Director, Educational Services

**SUBJECT:** APPROVE CHANGE OF DATE FOR 2008/2009 OVERNIGHT FIELD TRIP FOR GOLDEN HILL SCHOOL FIFTH GRADE STUDENTS TO ATTEND THE OCEAN INSTITUTE *CARRY ON, MR. BOWDITCH* PROGRAM ON JUNE 3-4, 2009

Background: Golden Hill School received approval to take sixty-five fifth grade students on an overnight field trip to the Ocean Institute *Carry On, Mr. Bowditch* Program. **This field trip was originally scheduled for June 9-10, 2009 and was rescheduled by the Ocean Institute for June 3-4, 2009.** Details regarding the trip are continuing with the same participating teachers: Jennifer Sarvis, Danna Brookman, and Marsha Meyer. The adult to student ratio, including staff and parent chaperones, will continue for all activities (instruction/transportation/sleeping) at 1:7. Transportation arrangements will be rescheduled pending approval of the change of date.

Fullerton School District Board of Trustees approved an Agreement with the Ocean Institute on October 14, 2008 for the 2008/2009 school year. The Ocean Institute Programs have been reviewed and approved by Risk Management for the 2008/2009 school year. Accommodations for students unable to attend field trips will be made at the school site. Copies of field trip request forms and all accompanying documents are on file in the Educational Services office.

Rationale: Outdoor education programs provide standards-based social-science and science content for students. Participants gain enthusiasm about social-science and science and their environment in innovative hands-on settings.

Funding: There is no cost to the District and transportation costs are included in the fundraising efforts. Fundraising activities will be conducted by the school site and follow District Board Policy. Scholarship funds will be established for those who may have difficulty raising the funds.

Recommendation: Approve change of date for 2008/2009 overnight field trip for Golden Hill School fifth grade students to attend the Ocean Institute *Carry On, Mr. Bowditch* program on June 3-4, 2009.

JM:JS:nm

CONSENT ITEM

**DATE:** February 24, 2009

**TO:** Mitch Hovey, Ed.D., District Superintendent

**FROM:** Kathleen Carroll, Director of Classified Personnel Services

**SUBJECT:** APPROVE/RATIFY CLASSIFIED PERSONNEL REPORT

Background: The Classified Personnel Report reflects changes in employee status and was approved by the Personnel Commission at its meeting on February 5, 2009.

Rationale: The report is submitted to the Board of Trustees for approval on a monthly basis.

Funding: Personnel action documents reflect budget numbers that are forwarded to the Business Services division.

Recommendation: Approve/Ratify Classified Personnel Report.

KC:ph  
Attachments

FULLERTON SCHOOL DISTRICT CLASSIFIED PERSONNEL REPORT  
PRESENTED TO THE PERSONNEL COMMISSION: 2/5/2009  
PRESENTED TO THE BOARD OF TRUSTEES: 2/24/2009

First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Range
Daniel	Smith	Glazier/Painter	Catastrophic sick leave	01/08/09	53	8.00	533	B30/6
Bertha	Ledezma	Playground Sup.	Change to regular status	12/01/08	28	7.5/wk	100	B11/1
Alina	Martinez	Playground Sup.	Change to regular status	08/28/08	28	15.0/wk	302	B11/1
Holly	Kichler	Playground Sup./sub	Change to substitute status	01/07/09	21		100	B11/1
Dona Jo	Trujillo	Playground Sup.	Decrease hours from 7.5/wk	08/28/08	28	7.5/wk	100	B11/1
Kenda	Martinez	Playground Sup.	Decrease hours from 9.3/wk	08/28/08	28	7.5/wk	100	B11/1
Sal Joyce	Orlino	Instr. Asst./SE I	End unpaid leave of absence	02/10/09	20	5.00	122	B14/3
Rachel	Corral	Clerical Asst. II/BB	End working out of classification	12/19/08	15	8.00	403	B20/6
Gumercindo	Martinez	Gardener	End working out of classification	01/23/09	53	8.00	547	B19/3
Rosalva	Cruz	Bus Driver	Exhausted paid leave -39 mt. reemp. list	01/29/09	56	30.0/wk	565/566	B21/6
Himashie	Perera	After School Site Lead	Extend voluntary/temporary reduction of hrs.	01/05/09	60	6.00	85	B18/4
Mickie	Pagano	Ed. Media Asst.	Hire limited term 2/2 - 6/16/09	02/02/09	27	15.0/wk	402	B19/1
Melissa	Pepin	After School Site Lead	Hire probationary status	01/05/09	60	22.0/wk	329	B18/1
Rafael	Herrera	Custodian II	Hire probationary status	01/05/09	24	8.00	542	B24/1
Varsha	Bhatt	Instr. Asst./Rec.	Hire probationary status	01/06/09	60	19.5/wk		B11/1
Julia	Bock	Instr. Asst./Rec.	Hire probationary status	01/06/09	25	17.5/wk	343	B11/1
Erica	Pereyra	Instr. Asst./Rec.	Hire probationary status	01/15/09	60	19.75/wk	329	B11/1
Gloria	Rodriguez	Instr. Asst./Rec.	Hire probationary status	01/15/09	21	18.0/wk	212/302	B11/1
Elizabeth	Romero	Instr. Asst./Rec.	Hire probationary status	01/13/09	60	19.5/wk	85	B11/1
Katherine	Christman	Instr. Asst./Reg.	Hire probationary status	01/05/09	21	14.0/wk	345	B11/1
Khermal	Humphrey	Instr. Asst./Tech.	Hire probationary status	01/15/09	30	8.00	328	B14/2
Jacqueline	Aguilar	AVID Tutor	Hire regular status	12/09/08	20	6.0/wk	117	\$10.00
Harjono	Tjandra	Bus Driver	Hire substitute status	01/07/09	56		565/566	B21/1
Hyang	Cho	CA I, CAII/BB Korean/sub	Hire substitute status	01/05/09	99		999	B20/1
Viridiana	Aguilar	Food Service Asst. I/sub	Hire substitute status	01/05/09	90		606	B08/1
Leticia	Cortes Lopez	Food Service Asst. I/sub	Hire substitute status	01/15/09	90		606	B08/1
Elizabeth	Parra	Instr. Asst./SE/sub	Hire substitute status	01/16/09	99		999	B14/1
Lucy	Samarripas	Instr. Asst./SE/sub	Hire substitute status	12/19/08	99		999	B14/1
Julia	Cabrera	Playground Sup./sub	Hire substitute status	01/21/09	30		100	B11/1
Noraine	Lopez	Playground Sup./sub	Hire substitute status	12/16/08	29		100	B11/1
Adis	Nafarrate	Playground Sup./sub	Hire substitute status	01/05/09	29		100	B11/1
Maria	Cornejo	Food Service Asst. I	Increase from 1 hour/day	09/06/08	90	2.00	606	B08/4
Julie	Garcia	Playground Sup.	Increase hours from 1.0/day	08/27/08	12	1.50	100	B11/1
Joanna	Barraza	Instr. Asst./Rec.	Increase hours from 16.25/wk	10/30/08	60	19.75/wk	329	B11/1
Elvia	Aviles	Playground Sup.	Increase hours from 4.8/wk	08/28/08	28	5.0/wk	100	B11/1
Bertha	Briones de Raygoza	Playground Sup.	Increase hours from 6.7/wk	08/28/08	28	15.0/wk	302	B11/1
Nancy	Morey	Playground Sup.	Increase hours from from 1.5 to 2.5/day	01/07/09	21	2.50		B11/1

FULLERTON SCHOOL DISTRICT CLASSIFIED PERSONNEL REPORT  
PRESENTED TO THE PERSONNEL COMMISSION: 2/5/2009  
PRESENTED TO THE BOARD OF TRUSTEES: 2/24/2009

First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Range
Kenneth	Reynoso	Asst. Dir. M & O	Merit stipend 1%	10/01/08	53	8.00		M14/3
Suwen	Su	Director Business Svcs.	Merit stipend 1%	07/01/08	50	8.00		M26/3
Linda	Jimenez-Martinez	Sup. Child Care Svcs.	Merit stipend 1%	07/01/08	60	8.00		M09/2
Rosalia	Martinez	Sup. Child Care Svcs.	Merit stipend 1%	07/01/08	60	8.00		M09/2
Sergio	Saucedo	Computer Tech. I	Promotion from Instr. Asst./Tech.	12/15/08	59	8.00	361	B30/1
Madeline	DiAddezio	School Office Mgr.	Promotion from Sr. Secretary	01/05/09	15	8.00	403	B25/6
Ernest	Fregoso	Custodian II	Promotion from Transporter/Custodian	01/05/09	17	8.00	542	B24/1
Larry	Lara	Director of Maint, Opr.	Remove 1% merit stipend	01/01/09	53	8.00		M25/3
Pauline	Hill	Administrative Secretary	Remove 1% technology stipend	07/01/08	58	8.00		M03/3
Maria Carmen	Serna	Administrative Secretary	Remove 1% technology stipend	07/01/08	51	8.00		M03/3
Samuel	Ricchio	Asst. Dir. Info. Svcs.	Remove 1% technology stipend	07/01/08	59	8.00		M16/3
Kathleen	Carroll	Director of Class. Pers.	Remove 1% technology stipend	07/01/08	58	8.00		Contract
Michael	Brito	Director of Transportation	Remove 1% technology stipend	07/01/08	56	8.00		M18/3
Rachel	Grantham	Financial Analyst	Remove 1% technology stipend	07/01/08	50	8.00		M12/3
Ronald	Mullins	Sup. Purchasing & Stores	Remove 1% technology stipend	07/01/08	50	8.00		M13/3
Debra	Vasquez	Trans. Instr./Asst. Mgr.	Remove 1% technology stipend	07/01/08	56	8.00		M10/3
Lydia	Rosas	Instr. Asst./BB	Remove leave of absence	01/05/09	60	19.5/wk		B14/3
John	Marino	Transporter/sub	Remove substitute classification	01/28/09	25	3.80		B20/1
Jose	Saldana	Custodian I	Remove working out of classification	01/06/09	90	3.75	606	B17/3
Alexa	Kang	Account Clerk II	Resignation	02/10/09	50	8.00	530	B24/4
Kathleen	Sprenger	Clerical Asst. II	Resignation	12/05/08	20	8.00	403	B19/2
Myrna	Villarreal	Instr. Asst./BB	Resignation	01/09/09	28	17.5/wk	310	B14/6
Leanne	Irwin	Instr. Asst./SE I	Resignation	01/23/09	15	3.00	120	B14/5
Lucy	Samarripas	Instr. Asst./SE I	Resignation	12/19/08	21	6.00		B14/6
Allene	Swan	Instr. Asst./Rec.	Resignation on probation	01/16/09	60	19.5/wk	85	B11/1
Jessica	Loncaric	Instr. Asst./Reg.	Resignation on probation	12/19/08	12	17.5/wk	310	B11/1
Elizabeth	Parra	Instr. Asst./SE I	Resignation on probation	01/16/09	21	3.00	242	B14/1
Mariella	Lorge	Instr. Asst./SE I	Return from LOA/voluntary reduction of hrs.	01/05/09	29	3.00	121	B14/6
Proceso	Jusay	Bus Driver	Route rebid	12/01/08	56	26.6/wk	565/566	B21/6
Oralia	Pirali	Bus Driver	Route rebid	12/01/08	56	29.7/wk	565/566	B21/6
Maria E.	Garcia	Food Service Asst. I/sub	Separation - no longer available	01/20/09	90		606	B08/1
Katherine	Simao	Instr. Asst./SE/sub	Separation - no longer available	01/26/09	99		999	B14/1
Angeli	Shahbaz	Account Clerk II	Step raise	01/01/09	50	8.00		B24/3
Reina	Osorio De Alonzo	Bus Driver	Step raise	01/01/09	56	25.0/wk		B21/5
Kevin	Johnson	Computer Tech. II	Step raise	01/01/09	59	8.00		B32/3
Encarnacion	Castro	Custodian I	Step raise	02/01/09	17	3.80	542	B17/3
John	Marino	Custodian I	Step raise	02/01/09	25	3.75	542	B17/3

FULLERTON SCHOOL DISTRICT CLASSIFIED PERSONNEL REPORT  
PRESENTED TO THE PERSONNEL COMMISSION: 2/5/2009  
PRESENTED TO THE BOARD OF TRUSTEES: 2/24/2009

First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Range
Omar	Ramos	Custodian I	Step raise	01/01/09	53	3.75		B17/4
Allen	Wilcox	Custodian I	Step raise	02/01/09	23	3.75	542	B17/3
Timothy	Barrera	Custodian II	Step raise	01/01/09	30	8.00		B24/5
Evelyn	Mesa	Instr. Asst./BB	Step raise	01/01/09	60	19.5/wk		B14/3
Kang-Ju	Choi	Instr. Asst./BBK	Step raise	01/01/09	22	3.75		B14/4
Jennifer	Holden	Instr. Asst./Rec.	Step raise	01/01/09	60	18.0/wk		B11/2
Alexander	Yang	Instr. Asst./Rec.	Step raise	01/01/09	60	19.75/wk		B11/2
Janine	Dellario	Instr. Asst./SE I	Step raise	01/01/09	26	3.80		B14/3
Melissa	Wozniuk	Instr. Asst./SE I	Step raise	02/01/09	15	3.00	120	B14/5
Cynthia	Garcia	Instr. Asst./SE II B	Step raise	01/01/09	12	6.00		B14/2
Patrick	Fitzgerald	Maintenance Worker I	Step raise	02/01/09	53	8.00	533	B25/3
Sara	Faux	Sr. Secretary	Step raise	02/01/09	50	8.00	530	B24/2
Patricia	Behlings	Technical Support Spec. II	Step raise	01/01/09	59	8.00		B30/4
Kathy	Maeseele	Ed. Media Asst.	Temporary additional hours 12/08/08-6/16/09	12/08/08	20	7.00	402/212	B19/3
Omar	Ramos	Custodian I	Temporary additional hours 12/22/08-1/02/09	12/22/08	90	4.00	606	B17/3
Hugo	Romo	Custodian I	Temporary additional hours 12/22/08-1/02/09	12/22/08	53	8.00	542	B17/5
Kalika	Klingsmith	Instr. Asst./SE/sub	Terminate - no longer available	12/18/08	99		999	B14/1
Joan	Caballes	Instr. Asst./SE/sub	Termination	01/05/09	99		999	B14/1
Charles	Bailey	Instr. Asst./SE I	Termination on probation	01/26/09	23	6.50	242	B14/3
Scott	Dinh	Instr. Asst./Rec.	Transfer from ASP: Fisler to Sunset Lane	01/05/09	60	19.5/wk	85	B11/1
Tristin	Hernandez	Instr. Asst./Rec.	Transfer from ASP: R.H. to Beechwood	02/02/09	60	19.5/wk	85	B11/2
Monique	Castaneda	Instr. Asst./BB	Transfer from ASP: Richman to Woodcrest	09/08/08	60	19.75/wk		B14/6
Samuel	Choi	Instr. Asst./Rec.	Transfer from ASP: Richman to Woodcrest	09/22/08	60	19.5/wk		B11/1
Judith	Porter-Holliday	Clerical Asst. II	Transfer from Golden Hill	12/15/08	10/12	8.00	403	B19/6
Jessica	Farias	Instr. Asst./Rec.	Transfer from Pre-K: Richman to Woodcrest	11/01/08	29	17.5/wk	318	B11/3
Liseth	Palacios Ballardo	Instr. Asst./BB	Transfer from Pre-K: Woodcrest to Richman	11/01/08	25	17.5/wk	310	B14/1
Daniel	Smith	Glazier/Painter	Unpaid leave of absence	01/06/09	53	8.00	533	B30/6
Gloria	Rodriguez	Instr. Asst./Rec.	Unpaid leave of absence 5/29 - 6/12/09	05/29/09	21	18.0/wk		B11/1
Nicole	Van Over	Instr. Asst./Rec.	Unpaid leave of absence to 1/23/09	01/19/09	60	16.25/wk	329	B11/3
Barbara	Neff	Instr. Asst./SE I	Unpaid leave of absence to 12/17/08	12/08/08	12	6.00		B14/6
Employee	2542	N/A	Unpaid suspension	12/09/08	18	8.00	542	B17/6
Employee	378	N/A	Unpaid suspension - two days	01/23/09	12	8.00	403	B25/6
Arturo	Perez	Glazier/Painter	Working out of classification 1/05 - 01/12/09	01/05/09	53	8.00		B30/4
Joel	Chavez	Instr. Asst./BB	Working out of classification 1/14 - 05/6/09	01/14/09	21	3.80	304	B14/1
Jennifer	Fowler	After School Site Lead	Working out of classification 1/31 - 03/5/09	01/31/09	60	22.0/wk		B18/1
Reyes	Aldana	Custodian II	Working out of classification 11/24 - 12/8/08	11/24/08	18	8.00	542	B24/5

FULLERTON SCHOOL DISTRICT CLASSIFIED PERSONNEL REPORT  
PRESENTED TO THE PERSONNEL COMMISSION: 2/5/2009  
PRESENTED TO THE BOARD OF TRUSTEES: 2/24/2009

First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Range
John	Marino	Custodian II	Working out of classification 12/10 - 12/19/08	12/10/08	26	8.00	542	B24/1

CONSENT ITEM

**DATE:** February 24, 2009  
**TO:** Mitch Hovey, Ed.D., District Superintendent  
**FROM:** Mark L. Douglas, Assistant Superintendent, Personnel Services  
**PREPARED BY:** Kathleen Carroll, Director, Classified Personnel Services  
**SUBJECT:** APPROVE CLASSIFIED TUITION REIMBURSEMENTS

Background: Costs incurred by classified employees due to class or workshop attendance are reimbursed pursuant to contract language. Reimbursement is approved for coursework that improves employee skills or is of benefit to the District.

Bitia Gonzalez – Class taken through Saddleback College. Early Childhood Education: CDES 101. Total amount payable \$175.03.

Lucy Kalache – Classes taken through Fullerton College. CDES 204 – Introduction to Special Education, English 103 and History 275. Total amount payable \$202.50.

Michaela Sijen-Acosta – Classes taken through California State University, Fullerton. Liberal Studies 304 and 488. Total amount payable \$500.00.

Rationale: The Tuition Reimbursement Program offers an opportunity for professional growth to classified employees. Employees must request approval prior to program participation.

Acceptable proof of incurred costs and program completion are also required.

Funding: Employee reimbursements are funded from the District's tuition reimbursement budget number 01522587495885. \$15,500.00 is a contract language mandate and is budgeted annually for such expenses.

Recommendation: Approve classified tuition reimbursements.

MD:KC:ph

CONSENT ITEM

**DATE:** February 24, 2009

**TO:** Mitch Hovey, Ed.D., District Superintendent

**FROM:** Gary Cardinale, Ed.D., Assistant Superintendent, Business Services

**PREPARED BY:** Larry Lara, Director, Maintenance, Operations and Facility Services

**SUBJECT:** APPROVE NOTICE OF COMPLETION FOR PCN3, INC., FOR BEECHWOOD SCHOOL ADMINISTRATION/KITCHEN RENOVATION, FSD-07-08-CC-01

Background: On February 26, 2008, the Board of Trustees approved the award of a contract for Beechwood School Administration/Kitchen Renovation, FSD-07-08-CC-01, to PCN3, Inc. This project is now substantially complete.

Rationale: As this project is now determined to be substantially complete, staff recommends the Board authorize the filing of a Notice of Completion with the Orange County Clerk-Recorder's Office.

Funding: Measure CC Fund (23). The completed contract was for \$862,488.53.

Recommendation: Approve Notice of Completion for PCN3, Inc., for Beechwood School Administration/Kitchen Renovation, FSD-07-08-CC-01.

GC:LL:mm  
Attachment



RECORDING REQUESTED BY:  
Fullerton School District  
1401 West Valencia Drive  
Fullerton, CA 92833

AND WHEN RECORDED MAIL TO:

Fullerton School District  
1401 West Valencia Drive  
Fullerton, CA 92833  
Facility Services Department  
Attn: Larry Lara

**EXEMPT RECORDING REQUESTED  
PER GOV. CODE SECTION 6103**

**THIS SPACE FOR RECORDER'S USE ONLY**

**TITLE OF DOCUMENT:**

**NOTICE OF COMPLETION OF WORK**

NOTICE IS HEREBY GIVEN that the Fullerton (Elementary) School District of Orange County, California, as Owner of the property hereinafter described, caused improvements to be made to said property, to wit: Beechwood School, 780 Beechwood Avenue, Fullerton, CA, the contract for the doing of which was heretofore entered into on the 26<sup>th</sup> day of February, 2008, which contract was made with PCN3, Inc. of Long Beach, CA as contractor; that the work on said improvements was actually completed and accepted on the 24<sup>th</sup> day of February, 2009, that title to said property vests in the Fullerton (Elementary) School District of Orange County; that the surety for the above named contractor is the First National Insurance Company of America; that the property hereinafter referred to and on which said improvements were made is described as follows: Beechwood School Administration/Kitchen Renovation, FSD-07-08-CC-01.

FULLERTON SCHOOL DISTRICT OF ORANGE COUNTY

By: \_\_\_\_\_  
Clerk of the Board of Trustees, 1401 West Valencia Drive, Fullerton, California 92833

STATE OF CALIFORNIA  
COUNTY OF ORANGE

Subscribed and sworn to (or affirmed) before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Ellen Ballard, proved to me on the basis of satisfactory evidence to be the person who before me, says: That she is the Clerk of the Board of Trustees of the Fullerton School District of Orange County, California; that the Fullerton School District of Orange County, California is the owner of said property described in the foregoing notice; that she has read the foregoing notice and knows the contents thereof and that the facts stated therein are true and correct and are made under penalty of perjury under the laws of the State of California.

\_\_\_\_\_  
SUBSCRIBED AND SWORN TO BEFORE ME

\_\_\_\_\_  
Notary Public in and for said County and State

CONSENT ITEM

**DATE:** February 24, 2009

**TO:** Mitch Hovey, Ed.D., District Superintendent

**FROM:** Gary Cardinale, Ed.D., Assistant Superintendent, Business Services

**PREPARED BY:** Ron Mullins, Supervisor, Purchasing and Stores

**SUBJECT:** **APPROVE/RATIFY AGREEMENT WITH THE LIQUIDATION COMPANY TO PROVIDE PROFESSIONAL AUCTION SERVICES TO THE FULLERTON SCHOOL DISTRICT FOR THE DISPOSAL OF SURPLUS ITEMS FOR THE PERIOD OF FEBRUARY 12, 2009, THROUGH FEBRUARY 12, 2010**

Background: Over a period of time, the various sites accumulate supplies and equipment which have become obsolete, unserviceable, unrepairable, or otherwise not suitable for school use. Some of these items may be salvaged or sold providing the District with some recovery of residual value.

By employing the professional services of a disposal/auction company, the District expects to realize greater interest in its sale items and generate greater revenues than could be generated by disposing of surplus property in other manners allowed by law. Expenses will be paid from proceeds of sale. Additional General Fund revenue is anticipated. Although there is no cost to the District for the services of The Liquidation Company, there could be expense incurred to dispose of any items not sold at auction.

Rationale: Routine removal of obsolete, unserviceable, and unrepairable furniture and equipment from the surplus storage area is necessary because space for storage of surplus items is limited. Sale of these items at auction may also provide some revenue for the General Fund.

Funding: General Fund (01).

Recommendation: Approve/Ratify Agreement with The Liquidation Company to provide professional auction services to the Fullerton School District for the disposal of surplus items for the period of February 12, 2009, through February 12, 2010.

GC:RM:gs  
Attachment



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The Liquidation Company  
Est. 1994

AGREEMENT

This agreement dated 12<sup>th</sup> day of February, 2009 in the County of Orange, State of California, by and between **FULLERTON SCHOOL DISTRICT** hereinafter referred to as **SELLER**, and **THE LIQUIDATION COMPANY** hereinafter referred to as **AUCTIONEER**.

This Agreement is to conduct an unreserved auction for the sale of all surplus property to the **SELLER'S** needs.

1. For all the services, which **AUCTIONEER** is obligated to perform under the terms of this Agreement, the **SELLER** shall pay to the **AUCTIONEER** a standard Seller's Fee of **not to exceed 35 percent** of the gross sales. **AUCTIONEER** shall provide a check made payable **FULLERTON SCHOOL DISTRICT** of net proceeds of auction. The check shall be delivered to **SELLER** no later than thirty (30) working days after the sale and removal of sold items.
2. The duty of the **AUCTIONEER** shall be to serve as **AUCTIONEER** and to provide the necessary additional team members to solicit and receive bids on property offered for sale and to award said property to the highest qualified bidder. **AUCTIONEER** has a security bond on file with the State of California and shall provide proof of such bonding upon **SELLERS** request. **AUCTIONEER** is also licensed by the State of California as a collector of electronic waste. **AUCTIONEER** shall perform all other duties in regards to such sales, including but not limited to advertising, telemarketing, cashiering, pick up surplus items, DMV paperwork, bookkeeping, clerking, set-up, tagging, inventorying, and other related functions.
3. **AUCTIONEER** shall be an independent contractor retained by the **SELLER** for the aforementioned purpose. Employees of the **AUCTIONEER** will not be considered for any reason to be employees of the **SELLER**.
4. It shall be the responsibility of the **AUCTIONEER** to obtain, at the **AUCTIONEER'S** expense, all required licenses and permits necessary to perform under this Agreement. **SELLER** warrants that they are the owner of and has merchantable title to the items of surplus property offered for sale as set forth in this agreement, and grants to the **AUCTIONEER** the right to convey a merchantable title to that property to the successful buyer at the auction. **SELLER** shall offer all board approved surplus property to **AUCTIONEER**, a listing of which shall be made an integral part of this Agreement as Exhibit "A". No items shall be removed from Exhibit "A" less than four days prior to the scheduled auction date.

5. The AUCTIONEER shall comply with all Federal, State, and County safety, environmental, and sanitation laws and regulations.
6. In the case of dispute, the laws of the State of California and the County of Orange shall apply.
7. Non-discrimination in the performance of the terms of this Agreement: AUCTIONEER agrees that he will not engage in or permit subcontractors where applicable, as he may employ, from engaging in discrimination in employment of persons because of race, color, sex, religion, ancestry, or national origin.
8. AUCTIONEER shall have the right but not the obligation to charge buyers a "BUYERS PREMIUM" or surcharge not to exceed thirteen percent (13%), the full amount of which AUCTIONEER will be entitled.
9. AUCTIONEER shall provide SELLER the selling price for each lot consigned and sold.
10. The term of this agreement shall be for a period of one year, beginning on February 12<sup>th</sup>, 2009 and ending on February 12<sup>th</sup>, 2010. The SELLER or AUCTIONEER has the right to terminate this agreement at any time in its sole discretion upon thirty (30) days prior written notice specifying the desired date of termination.

The parties hereto have executed this Agreement on 12<sup>th</sup> day of February, 2009.

BY: 

BY: \_\_\_\_\_

DATE: 2-9-09

DATE: \_\_\_\_\_

The Liquidation Company

CONSENT ITEM

**DATE:** February 24, 2009

**TO:** Mitch Hovey, Ed.D., District Superintendent

**FROM:** Gary Cardinale, Ed.D., Assistant Superintendent, Business Services

**PREPARED BY:** Becky Silva, Assistant Director, Business Services

**SUBJECT:** **ADOPT RESOLUTIONS 08/09-B025 THROUGH 08/09-B028 AUTHORIZING BUDGET TRANSFERS AND RECOGNIZING UNBUDGETED REVENUE ACCORDING TO EDUCATION CODE SECTIONS 42600 AND 42602 FOR SUBMISSION TO THE ORANGE COUNTY SUPERINTENDENT OF SCHOOLS**

Background: Education Code Section 42600 authorizes budget transfers between expenditure classifications and from the undistributed reserve to various expenditure classifications. Education Code Section 42602 authorizes the use for expenditure purposes of unbudgeted state apportionment, categorical and other revenue sources.

Rationale: Updates to budgets allow District staff to perform day-to-day business operations.

Funding: Not applicable.

Recommendation: Adopt Resolutions 08/09-B025 through 08/09-B028 authorizing budget transfers and recognizing unbudgeted revenue according to Education Code Sections 42600 and 42602 for submission to the Orange County Superintendent of Schools.

GC:BS:sf  
Attachment

**FULLERTON SCHOOL DISTRICT  
Orange County, California  
RESOLUTION FOR EXPENDITURE  
District 22**

WHEREAS, the governing Board of the Fullerton School District has determined that income in the amount of \$243,433 is assured to said District in excess of the amounts required to finance the total proposed budget expenditures and transfers for the current fiscal year from sources listed in Section 42602 of the Education Code of California as follows:

**GENERAL FUND 01**

<u>Budget Acct. #</u>	<u>Income Source</u>	<u>Amount</u>
8560	State Lottery Revenue	-\$982
8699	All Other Local Revenue	244,415
	Total:	<u>\$243,433</u>

WHEREAS, the governing Board of the Fullerton School District can show just cause for the expenditure of such funds.

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Section 42602 of the Education Code of California such funds are to be appropriated according to the following schedule:

<u>Budget Acct. #</u>	<u>Expenditure Source</u>	<u>Amount</u>
1000	Certificated Salaries	-\$254,770
2000	Classified Salaries	-76,716
3000	Employee Benefits	-51,579
4000	Books and Supplies	203,285
5000	Services & Other Operating Expenses	35,593
9770	Designated for Economic Uncertainties	-982
9780	Other Designations	388,602
	Total:	<u>\$243,433</u>

**Explanation:** This Resolution reflects an increase to revenue and expenditures for donations from All the Arts, Phelps Foundation and Fullerton Excellence in Education Foundation (FEEF); as well as reimbursements and donations from PTA's and ASB's. Also reflected is a reduction to 4<sup>th</sup> quarter 07/08 Lottery Revenue, the .5% COLA reversal for 08/09, and adjustments to project expenditures in the Unrestricted General Fund.

Approved: Wendy Benkert, Ed.D.  
Assistant Superintendent of Business  
County of Orange

Date: \_\_\_\_\_

By: \_\_\_\_\_

**FULLERTON SCHOOL DISTRICT  
Orange County, California  
RESOLUTION FOR EXPENDITURE  
District 22**

WHEREAS, the governing Board of the Fullerton School District has determined that the previously budgeted income in the amount of \$48,255 will not be received. It is hereby resolved to adjust accounts according to Section 42602 of the Education Code of California as follows:

**GENERAL FUND 01**

<u>Budget Acct. #</u>	<u>Income Source</u>	<u>Amount</u>
8590	All Other State Revenue	-\$48,255
	Total:	-\$48,255

WHEREAS, the governing Board of the Fullerton School District can show just cause for the reduction of such funds.

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Section 42602 of the Education Code of California such funds are to be appropriated according to the following schedule:

<u>Budget Acct. #</u>	<u>Expenditure Source</u>	<u>Amount</u>
1000	Certificated Salaries	\$261,520
2000	Classified Salaries	215,552
3000	Employee Benefits	114,799
4000	Books and Supplies	-766,387
5000	Services & Other Operating Expenses	119,879
7000	Other Outgo	6,382
	Total:	-\$48,255

**Explanation:** This Resolution reflects an increase to revenue and expenditures for the Arts Music Block Grant; a reduction to revenue and expenditures for the Teacher Credential Block Grant; and adjustments to project expenditures in the Categorical Fund.

Approved: Wendy Benkert, Ed.D.  
Assistant Superintendent of Business  
County of Orange

Date: \_\_\_\_\_

By: \_\_\_\_\_

**FULLERTON SCHOOL DISTRICT  
Orange County, California  
TRANSFER OF FUNDS  
District 22**

WHEREAS, the governing Board of the Fullerton School District has determined that transfers between expenditure classifications for the current fiscal year from sources listed in Section 42600 of the Education Code of California are as follows:

**CHILD DEVELOPMENT FUND 12**

<u>Budget Acct. #</u>	<u>Income Source</u>	<u>Amount</u>
1000	Certificated Salaries	-\$4,085
2000	Classified Salaries	-3,047
3000	Employee Benefits	20,256
4000	Books and Supplies	-12,624
5000	Services & Other Operating Expenses	-500
	Total:	\$ 0

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Section 42600 of the Education Code of California such funds are reflected accordingly.

**Explanation:** This Resolution reflects adjustments to estimated expenditures in the Child Development Fund.

Approved: Wendy Benkert, Ed.D.  
Assistant Superintendent of Business  
County of Orange

Date: \_\_\_\_\_

By: \_\_\_\_\_



**FULLERTON SCHOOL DISTRICT**  
**Orange County, California**  
**TRANSFER OF FUNDS**  
**District 22**

WHEREAS, the governing Board of the Fullerton School District has determined that transfers between expenditure classifications for the current fiscal year from sources listed in Section 42600 of the Education Code of California are as follows:

**DEFERRED MAINTENANCE FUND 14**

<u>Budget Acct. #</u>	<u>Expenditure Description</u>	<u>Amount</u>
4000	Books and Supplies	\$14,700
5000	Services & Other Operating Expenses	110,393
6000	Capital Outlay	1,169,475
9780	Other Designations	-1,294,568
	Total:	<u>\$ 0</u>

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Section 42600 of the Education Code of California such funds are reflected accordingly.

**Explanation:** This Resolution reflects adjustments to reflect estimated expenditures in the Deferred Maintenance Fund.

Approved: Wendy Benkert, Ed.D.  
Assistant Superintendent of Business  
County of Orange

Date: \_\_\_\_\_

By: \_\_\_\_\_

CONSENT ITEM

**DATE:** February 24, 2009  
**TO:** Mitch Hovey, Ed.D., District Superintendent  
**FROM:** Mark L. Douglas, Assistant Superintendent, Personnel Services  
**SUBJECT:** **ADOPT RESOLUTION #08/09-11 PROCLAIMING MARCH 1-7, 2009 AS SCHOOL ADMINISTRATOR WEEK IN THE FULLERTON SCHOOL DISTRICT**

Background: Each year, the State of California designates one week as “School Administrator Week” with the intent of honoring Administrators throughout the State at the same time. This year, “School Administrator Week” is March 1-7, 2009.

The impact of participating in a Statewide effort for the “School Administrator Week” enhances the celebration. The Board of Trustees initiates the District’s recognition by adopting a resolution proclaiming the week of March 1-7, 2009, as “School Administrator Week.”

Rationale: The Board of Trustees adopts a resolution to honor administrators across the District.

Funding: Not applicable.

Recommendation: Adopt Resolution #08/09-11 proclaiming March 1-7, 2009 as School Administrator Week in the Fullerton School District.

MD:cs  
Attachment

**FULLERTON SCHOOL DISTRICT  
RESOLUTION #08-09-11  
PROCLAIMING MARCH 1-7, 2009 AS  
“WEEK OF THE ADMINISTRATOR”**

**WHEREAS**, Leadership Matters for California’s public education system and the more than 6 million students it serves; and

**WHEREAS**, School administrators are passionate, lifelong learners who believe in the value of quality public education, and

**WHEREAS**, The title “school administrator” is a broad term used to define many education leadership posts. Superintendents, assistant superintendents, principals, assistant principals, special education and adult education leaders, curriculum and assessment leaders, school business officials, classified educational leaders, and other school district employees are considered administrators; and

**WHEREAS**, providing quality service for student success is paramount for the profession; and

**WHEREAS**, Most school administrators began their careers as teachers. The average administrator has served in public education for more than a decade. Most of California’s superintendents have served in education for more than 20 years. Such experience is beneficial in their work to effectively and efficiently lead public educations and improve student achievement; and

**WHEREAS**, Public schools operate with lean management systems. Across the nation, public schools employ fewer managers and supervisors than most public and private sector industries including transportation, food service, manufacturing, utilities, construction, publishing and public administration; and

**WHEREAS**, School leaders depend on a network of support from school communities – fellow administrators, teachers, parents, students, businesses, community members, board trustees, colleges and universities, community and faith-based organizations, elected officials and district and county staff and resources – to promote ongoing student achievement and school success; and

**WHEREAS**, Research shows great schools are lead by great principals, and great districts are led by great superintendents. These site leaders are supported by extensive administrative networks throughout the state; and

**WHEREAS**, the State of California has declared the first full week of March as the “Week of the School Administrator” in Education Code 44015.1; and

**WHEREAS**, The future of California’s public education system depends upon the quality of its leadership; now therefore

**BE IT RESOLVED**, by the Association of California School Administrators that all school leaders be commended for the contributions they make to successful student achievement.

Signed this 24th day of February, 2009 by:

\_\_\_\_\_  
Hilda Sugarman, President

\_\_\_\_\_  
Beverly Berryman, Vice President

\_\_\_\_\_  
Ellen Ballard, Clerk

\_\_\_\_\_  
Minard Duncan, Member

\_\_\_\_\_  
Lynn Thornley, Member

DISCUSSION/ACTION ITEM

**DATE:** February 24, 2009  
**TO:** Mitch Hovey, Ed.D., District Superintendent  
**FROM:** Mark L. Douglas, Assistant Superintendent, Personnel Services  
**SUBJECT:** ADOPT RESOLUTION #08/09-10 TO PREPARE FOR THE LAYOFF PROCESS

Background: The District is in the process of assessing the financial solvency of its budget. Billions of dollars of deficit within the State's budget has exacerbated the District's budget concerns brought about by declining enrollment and program encroachment. Several years of adjusting the District's budget and millions of dollars of reductions have been carried out without significant reductions in personnel staff. Education Codes 44949 and 44955 specify that the Board of Trustees adopt a resolution to notify permanent and probationary certificated employees who may be laid off. This notice is to come initially as a resolution specifying the particular kinds of services that are to be discontinued. Final notices of the specific individuals to be part of the layoff process must be delivered prior to March 15.

Rationale: A resolution must be adopted by the Board of Trustees to specify the programs and personnel who are to be part of the layoff process in accordance with Education Codes 44949 and 44955. This notice is also required by the County in the preparation and submission of the District's Second Interim Budget Report to verify what budgetary adjustments the District is recommending to maintain the required three percent reserve.

Funding: Not applicable.

Recommendation: Adopt Resolution #08/09-10 to prepare for the layoff process.

MD:cs  
Attachment

**Fullerton School District of Orange County, California**  
**Resolution of the Board of Trustees**  
**Resolution #08/09-10**  
**February 24, 2009**

On motion of Member \_\_\_\_\_, duly seconded and carried, the following Resolution was adopted:

WHEREAS, the Governor declared a fiscal emergency in the 2008/2009 fiscal year under the authority granted by Proposition 58; and

WHEREAS, the Governor and Legislature's plan of mid year cuts in the 2008/2009 fiscal year includes reductions to K-12 public schools; and

WHEREAS, the State budget shortfall for the 2009/2010 fiscal year is expected to reach approximately \$42 billion; and

WHEREAS, the proposed budget cuts to K-12 public schools in the 2009/2010 fiscal year, in conjunction with declining enrollment, and program encroachment, would require the District to cut approximately \$8.8 million; and

WHEREAS, in order to maintain a balanced budget and provide for essential services, the District must eliminate programs and services in the 2009/2010 fiscal year; and

WHEREAS, it will be necessary to reduce or discontinue the particular kinds of services now being rendered by certificated personnel for the 2009/2010 fiscal year as set forth in Exhibit A attached hereto and incorporated herein by this reference; and

WHEREAS, the reduction or elimination of said services may result in the reassignment and laying off of certificated employees; and

WHEREAS, it is necessary for the Superintendent to give notice to employees who may be laid off as a result of reduction in services prior to March 15, 2009, which notice is subject to Board review and final decision prior to May 15, 2009.

NOW, THEREFORE, BE IT RESOLVED that the Superintendent of the District or his designee is hereby directed to give written notice to certificated employees pursuant to Education Code Sections 44949 and 44955 and any other relevant provisions of the Education Code prior to March 15, 2009 in order to reduce the number of certificated positions as set forth in the attached Exhibit A and incorporated herein by this reference.

BE IT FURTHER RESOLVED that as between certificated employees who first rendered service in a probationary position on the same date, the order of termination of said employee shall be determined by referral to the tiebreaker criteria and points to be assigned, as described in Exhibit B attached hereto and incorporated herein by this reference.

BE IT FURTHER RESOLVED that the actual layoff of any employee is subject to the final review and determination of this Board after appropriate hearings and deliberations.

BOARD OF TRUSTEES OF THE FULLERTON SCHOOL DISTRICT.

By \_\_\_\_\_  
Hilda Sugarman, President  
Board of Education

**Fullerton School District of Orange County, California**  
**Resolution of the Board of Trustees**  
**Resolution #08/09-10 (cont.)**

I, Ellen Ballard, Clerk of the Board of Trustees of the Fullerton School District of Orange County, California hereby certify that the foregoing Resolution was duly and regularly adopted by the said Board at an organizational meeting held on the 24<sup>th</sup> day of February, 2009 and passed by a \_\_\_\_\_ vote of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 24<sup>th</sup> day of February, 2009.

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

By: \_\_\_\_\_  
Ellen Ballard  
Clerk of the Board of Trustees of the  
Fullerton School District

By: \_\_\_\_\_  
Mitch Hovey, Ed.D.  
Superintendent  
Secretary of the Board of Trustees of the  
Fullerton School District

**Fullerton School District of Orange County, California  
Resolution of the Board of Trustees  
Resolution #08/09-10**

**EXHIBIT A**

<b>SERVICES OR PROGRAMS TO BE ELIMINATED OR REDUCED</b>	<b>POSITIONS (FTE)</b>
<b><u>Administration</u></b>	
Elementary Assistant Principal(s)	2.0
District Administration	4.4
<b><u>Pupil Services</u></b>	
School Psychologist	2.0
School Counselor	7.0
School Nurses	3.5
<b><u>Course Offerings/Instructional Program</u></b>	
Elementary Music Specialists	2.0
Class Size Reduction Program (Grades K-3)	74.0
Teacher(s) on Special Assignment	6.0
Teacher(s) on Assignment- Student Services (School Site)	1.0

**Fullerton School District of Orange County, California**  
**Resolution of the Board of Trustees**  
**Resolution #08/09-10**

**EXHIBIT B**

Determination of Seniority Among Certificated Employees with the Same Seniority Date (“Tie-Breaker Resolution”)

1. This Board determines that the needs of the District and the students of this District are best served by resolving seniority ties within the meaning of Education Code Sections 44955, subdivision (b) (third paragraph) and Section 44846, by applying the criteria set forth in paragraphs 4 through 23 below;
2. As between employees who first rendered paid service to the district in a probationary position on the same date, the order of termination of said employees shall be determined by reference to the criteria which follow and the application thereof to each employee;
3. The criteria set forth in paragraphs 4 through 23 below are listed in priority order and each criterion shall be used only if the preceding criteria do not delineate the order of termination;
4. Between certificated employees possessing the same seniority date as defined in Education Code Section 44845, and who possess a credential to teach or provide a service which is not being reduced or eliminated will be regarded as having greater seniority for purposes of determining seniority;
5. Between certificated employees possessing the same seniority date as defined in Education Code Section 44845, and who possess a clear professional, standard, or general teaching credential, as opposed to employees possessing only a preliminary credential, intern credential, a short-term staff permit (STSP), a Provisional Intern Permit (PIP), an emergency permit for EL authorization, a waiver or a designated subject career technical education credential, the employees possessing a clear professional, standard, or general teaching credential, will be regarded as having greater seniority for purposes of determining seniority order;
6. Assuming that the preceding paragraph does not resolve all ties between employees having the same seniority date, then employees only possessing a preliminary credential will be regarded as having greater seniority for purposes of determining seniority order than employees possessing only an intern credential, a short-term staff permit (STSP), a Provisional Intern Permit (PIP), an emergency permit for EL authorization, a waiver or a designated subject career technical educational credential;
7. Assuming that the preceding paragraph does not resolve all ties between employees having the same seniority date, then employees possessing only an intern credential, will be regarded as having greater seniority for purposes of determining seniority order than certificated employees currently holding only a short-term staff permit (STSP), a Provisional Intern Permit (PIP), an emergency permit for EL authorization, a waiver or a designated subject career technical education credential;
8. Assuming that the preceding paragraph does not resolve all ties between employees having the same seniority date, then employees possessing only a short-term staff permit (STSP), will be regarded as having greater seniority for purposes of determining seniority order than certificated employees currently holding only a Provisional Intern



Permit (PIP), an emergency permit for EL authorization, a waiver or a designated subject career technical education credential;

9. Assuming that the preceding paragraph does not resolve all ties between employees having the same seniority date, then employees possessing only a Provisional Intern Permit (PIP), will be regarded as having greater seniority for purposes of determining seniority order than certificated employees currently holding only an emergency permit for EL authorization, a waiver or a designated subject career technical education credential;
10. Assuming that the preceding paragraph does not resolve all ties between employees having the same seniority date, then employees possessing only an emergency permit for EL authorization, will be regarded as having greater seniority for purposes of determining seniority order than certificated employees currently holding only, a waiver or a designated subject career technical education credential;
11. Assuming that the preceding paragraph does not resolve all ties between employees having the same seniority date, then employees possessing only a waiver, will be regarded as having greater seniority for purposes of determining seniority order than certificated employees currently holding only a designated subject career technical education credential;
12. Assuming that the preceding paragraph does not resolve all ties between employees having the same seniority date, then employees who are Highly Qualified Teachers as determined by the District in the subject matter authorization they are teaching will be regarded as having greater seniority for purposes of determining seniority order than certificated employees who are not Highly Qualified Teachers;
13. Assuming that the preceding paragraph does not resolve all ties between employees having the same seniority date, then employees possessing a Bilingual, Crosscultural, Language and Academic Development (BCLAD) Authorization will be regarded as having greater seniority for purposes of determining seniority order than certificated employees currently holding only an appropriate English Language authorization to teach English Language Learners.
14. Assuming that the preceding paragraph does not resolve all ties between employees having the same seniority date, then employees possessing the appropriate English Language authorization to teach English Language Learners will be regarded as having greater seniority for purposes of determining seniority order than certificated employees not having certification/authorization to teach English Language Learners.
15. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, then employees with the following subject matter authorizations, in order of preference, will be regarded as having greater seniority for purposes of determining seniority order:
  - (a) Speech and Language
  - (b) Special Education with mild to moderate and moderate to severe authorizations
  - (c) Special Education with mild to moderate authorization
  - (d) Special Education with moderate to severe authorization
  - (e) Mathematics
  - (f) Chemistry
  - (g) Physics
  - (h) Geosciences
  - (i) Biological Sciences
  - (j) Foreign Languages

- (k) Fine Arts
- (l) English
- (m) Social Sciences/Social Studies
- (n) History
- (o) Business/Computer Education
- (p) Physical Education
- (q) Designated Subjects Vocational Education
- (r) Pupil Personnel Services – Counseling
- (s) Pupil Personnel Services – Psychologist
- (t) Early Childhood Education Specialist
- (u) Pupil Personnel Services – Nursing
- (v) Librarian

16. Assuming that the preceding paragraph does not resolve all ties between employees having the same seniority date, then employees possessing multiple single subject matter authorizations and supplemental authorizations on credentials will be regarded as having greater seniority for purposes of determining seniority order than certificated employees having only multiple subject matter authorizations (ranked by number of subject matter authorizations).
17. Assuming that the preceding paragraphs do not resolve all ties between certificated employees having the same seniority date, then certificated employees will be ranked by verified years of certificated employee experience as determined by actual step placement on the District Certificated Salary Schedule(s) starting with the greatest number of years to the least number of years.
18. Assuming that the preceding paragraphs do not resolve all ties between certificated employees having the same seniority date, then employees with a Ph.D./Ed.D from an accredited institution of higher education will be regarded as having greater seniority for purposes of determining seniority order than employees possessing a Masters Degree from an accredited institution of higher education. Similarly, employees with a Masters Degree from an accredited institution of higher education will be regarded as having greater seniority for purposes of determining seniority order than employees possessing two Bachelors Degrees. Similarly employees with two Bachelors Degrees from an accredited institution of higher education will be regarded as having greater seniority for purposes of determining seniority order than employees possessing a Bachelors Degree and an associate of arts/science from an accredited institution of higher education. Similarly, employees with a Bachelors Degree and an associate of arts/science from an accredited institution of high education will be regarded as having greater seniority for purposes of determining seniority order than employees possessing a single bachelors degree from an accredited institution of higher education.
19. Assuming that the preceding paragraphs do not resolve all ties between certificated employees having the same seniority date, then employees with double majors on their transcripts from accredited institutions of higher education will be regarded as having greater seniority for purposes of determining seniority order than employees possessing a single major and two minors on their transcripts from accredited institutions of high education. Similarly, employees with a single major and two minors on their transcripts from accredited institutions of higher education will be regarded as having greater seniority for purposes of determining seniority order than employees possessing a single major and a single minor on their transcripts from an accredited institution of higher education. Similarly, employees with a single major and single minor on their transcripts from accredited institutions of higher education will be regarded as having greater seniority for purposes of determining seniority order than employees possessing a single major on their transcripts from an accredited institution of higher education.

20. Assuming that the preceding paragraphs do not resolve all ties between certificated employees having the same seniority date, then certificated employees will be ranked by total semester credits earned at an accredited institution of higher education starting with the greatest number of credits to the least number of credits.
21. Assuming that the preceding paragraphs do not resolve all ties between certificated employees having the same seniority date, then certificated employees will be ranked by total semester credits earned at an accredited institution of higher education after earning a Bachelors Degree starting with the greatest number of credits to the least number of credits.
22. Assuming that the preceding paragraphs do not resolve all ties between certificated employees having the same seniority date, then certificated employees who completed the BTSA/Induction Program with North Orange County BTSA, will be regarded as having greater seniority for purposes of determining seniority order than employees who completed BTSA/Induction elsewhere or not at all.
23. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, then employees with demonstrated experience supervising or being responsible for school sponsored extra curricular activities will be regarded as having greater seniority for purposes of determining seniority order than certificated employees having no experience supervising school sponsored extra curricular activities.

Such criteria shall be applied to rank the order of individuals for purposes of layoff and employment, subject to exceptions allowed by law;

If the criteria listed above does not break a tie, the District shall hold a lottery at least five work days prior to the layoff hearing. Each group of tied employees shall have the right to attend the lottery and pick a lottery number. In the absence of the employee, the Assistant Superintendent for Personnel or designee will select a lottery number on behalf of the employee.

These criteria have been determined to best serve the needs of the District and students thereof, and will be applied effective 2008/2009.

ADMINISTRATIVE REPORT

**DATE:** February 24, 2009

**TO:** Board of Trustees

**FROM:** Mitch Hovey, Ed.D., District Superintendent

**SUBJECT:** PRESENTATION OF BUDGET ADJUSTMENTS AND RECOMMENDATIONS FOR THE 2008/2009 MID-YEAR AND THE 2009/2010 SCHOOL YEAR

Background: In an effort to solve an approximate \$42 billion State deficit, the Governor's January 2009 proposal indicated unprecedented budget reductions to K-12 education. Based upon this proposal, Executive Cabinet has taken action to adjust the current 2008/2009 budget as well as the 2009/2010 budget to help maintain fiscal solvency. For Fullerton School District, this translates into cuts of approximately \$8.8 million over the next eighteen months.

In order to address the significant State budget reductions, declining enrollment and program encroachments to the General Fund, several working sessions with a variety of stakeholder groups were held. Leadership from teachers, classified and management associations and representatives from the parents and the community at large participated in the budget advisory process and provided input for District priorities from their perspectives. Stakeholders also contributed ideas for revenue enhancements as well as giving input regarding possible budget reductions.

As a result of the information received from our stakeholder groups and the Governor's January 2009 proposal, Executive Cabinet developed budget adjustments and recommendations to help maintain fiscal solvency. Based on new information received from the recently approved State budget signed by the Governor, it should be noted that revisions to tonight's budget adjustments and recommendations will be made and brought back to the Board so that final action can be taken on March 10, 2009.

Rationale: Tonight's report is to inform the Board of possible budget adjustments and recommendations for the 2008/2009 mid-year and the 2009/2010 school year to maintain fiscal solvency in the Fullerton School District.

Funding: Not applicable.

Recommendation: Not applicable.

MH:ki